

ADAIR VILLAGE CITY COUNCIL-Final
City Hall - 6030 Wm. R Carr Av.
******Tuesday, July 2, 2024 - 6:00pm******

1. ROLL CALL – Flag Salute

2. CONSENT CALENDAR: - *The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be discussed before the Consent Calendar is considered. If any item involves a potential conflict of interest, Council members should so note before adoption of the Consent Calendar.*

- a. Minutes – City Council Meeting – June 4, 2024 (Attachment A)
- b. Bills List through – June 30, 2024 (Attachment B)

3. PUBLIC COMMENT (Please limit comments to 3 minutes)

4. STAFF REPORTS:

- a) Sheriff's Report (Attachment C) Pat Hare
- b) CSO Report (Attachment D) Pat Hare
- c) City Administrator (Attachment E) Pat Hare
- d) Public Works Report (Attachment F) Pat Hare
- e) Financial Report (Attachment G) Pat Hare

5. OLD BUSINESS:

- a) Friends of Adair Village (Attachment H) Alicia Satey
Action: Discussion/Decision
- b) Adair Living History (Attachment I) Pat Hare
Action: Decision

6. NEW BUSINESS:

- a) n/a
Action: n/a

7. ORDINANCES, RESOLUTIONS, AND PROCLAMATIONS:

- a) Resolution 2024-8 Updating Emergency Operations Plan (Attachment J) Pat Hare
Action: Decision

8. EXECUTIVE SESSION

- a) N/A
Action: n/a

9. COUNCIL and MAYOR COMMENTS:

10. ADJOURNMENT:

Next meetings -

City Council –Tuesday, August 6, 2024, 6:00 PM
Planning Commission – July 16, 2024, 6:00pm

The Community Center is accessible to person with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting by calling City Offices at 541-745-5507 or e-mail kathy.edmaiston@adairvillage.org, or Oregon Relay Services by dialing 7-1-1. The City of Adair Village is an Equal Opportunity Employer.

The order in which items on the Agenda are addressed by the City Council may vary from the order shown on the Agenda.

**ADAIR VILLAGE
CITY COUNCIL MINUTES
6030 William R. Carr Avenue
****Tuesday, June 4, 2024 – 6:00 PM******

Agenda Item	Action
1. Roll Call: City Council Members present: Councilors Ray, Officer, Fuller, and Mayor Currier were present. City Administrator Hare was present. The minutes were taken by CA Hare.	Mayor Currier called the meeting to order at 6:00 PM. and led the flag salute.
2. Consent Calendar Attachment A Minutes of the May 7, 2024, City Council Meeting Attachment B Bills List through May 31, 2024 (\$150,069.57).	Councilor Officer moved to approve the Consent Calendar. Councilor Ray seconded. Unanimous Approval (4-0).
3. Public Comment	None.
4. Staff Reports 4a. Attachment C – Sheriff’s Report - CA Hare presented the report.	Council received the report.
4b. Attachment D– CSO Report - CA Hare presented the report.	Council received the report.
4c. Attachment E– City Administrator’s Report Administration <ul style="list-style-type: none"> • Finances – We will be hiring for the finance position in the beginning of July. • Tangent – I will be meeting with Tangent this week to discuss an increase in services. • City Planner – Philomath is leaving the process open for a few more weeks. They only received three applications so they’re trying to target some of the colleges with planning programs. Property/Businesses <ul style="list-style-type: none"> • Voss Hill – The cell tower company has executed the leases, and the city is just waiting on the first \$5,000.00 dollar payment. They are going to begin surveying this month. • Good Grounds – The coffee shop is doing well Susan said that they’re having their best year. They will be going to summer hours starting this week so they will close at 2:00pm. • Restaurant – I talked with Paul, and they are hoping to open at the end of June or the first of July. They have gotten approvals from the health department and are just waiting on some equipment. Major Projects/Engineering <ul style="list-style-type: none"> • Water Plant – Civil West did an inspection of the tanks using an underwater camera and there is no need for cleaning. Staff will be working on an estimate to replace the backwash pump at the plant. • Calloway Creek – Civil West is in the process of reviewing the phase four designs and they expect to be done this week. I talked with the developer, and they are looking at beginning in the next 	Council received the report.

<p>couple of weeks on the infrastructure.</p> <ul style="list-style-type: none"> • Wastewater Plant – The city has received the extended warranty and there is just one more time to finish at the wastewater plant and the headworks will be complete. • Water Lines – The application is submitted, and we continue to work on different sections of the mainlines. • Wastewater Line – Wildish received the letter of approval from the railroad, now were just waiting on scheduling the driller for the project. 	
<p>4d. Attachment F – Public Works Report CA Hare presented the report.</p>	<p>Council received the report.</p>
<p>4e. Attachment G – Financial Report CA Hare presented the report. The balance in the Local Government Investment Pool is approximately \$4,391,692.18. Last year in June, the balance was 4,391,692.18.</p>	<p>Council received the report.</p>
<p>5. Old Business – 5a. (Attachment H) Downtown Concepts</p>	
<p>6. New Business 6a. (Attachment I) Text My Gov Proposal 6b. (Attachment J) Backflow Testing Proposal</p>	<p>Councilor Fuller moved to support the Text My Gov Proposal. Councilor Officer seconded. Unanimous Approval (4-0). Councilor Ray moved to approve the Backflow Testing Proposal. Councilor Fuller seconded. Unanimous Approval (4-0).</p>
<p>7. Ordinance, Resolutions, and Proclamations 7a. (Attachment K) Resolution 2024-6 Budget Appropriations (Attachment K) 7b. (Attachment L) Resolution 2024-7 State Revenue Sharing</p>	<p>Councilor Officer moved to approve the Resolution 2024-6. Councilor Ray seconded. Unanimous Approval (4-0). Councilor Officer moved to approve the Resolution 2024-7. Councilor Ray seconded. Unanimous Approval (4-0).</p>
<p>8. Executive Session</p>	
<p>9. Council and Mayor Comments</p>	
<p>10. Adjournment: City Council –Tuesday, July 2, 2024, 6:00 PM Planning Commission – Tuesday, June 18, 2024, 6:00pm</p>	<p>Mayor Currier adjourned the meeting at 7:48 p.m.</p>

June 2024 Bills

Date	Amount
6/4/2024	\$109,581.33
6/13/2024	\$32,177.09
6/20/2024	\$14,122.69

Total

\$155,881.11

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
150 A & B Septic									
63425	1	Work for Tangent	Invoice	05/03/2024	06/03/2024	550.00		550.00	100-900-52115
Total 63425:						550.00	.00	✓ 550.00	
63440	1	Work for Tangent	Invoice	05/06/2024	06/06/2024	200.00		200.00	100-900-52115
Total 63440:						200.00	.00	✓ 200.00	
63441	1	Work for Tangent	Invoice	05/06/2024	06/06/2024	200.00		200.00	100-900-52115
Total 63441:						200.00	.00	✓ 200.00	
63459	1	Work for Tangent	Invoice	05/07/2024	06/07/2024	200.00		200.00	100-900-52115
Total 63459:						200.00	.00	✓ 200.00	
63460	1	Work for Tangent	Invoice	05/07/2024	06/07/2024	200.00		200.00	100-900-52115
Total 63460:						200.00	.00	✓ 200.00	
63461	1	Work for Tangent	Invoice	05/07/2024	06/07/2024	300.00		300.00	100-900-52115
Total 63461:						300.00	.00	✓ 300.00	
63479	1	Work for Tangent	Invoice	05/09/2024	06/09/2024	1,660.00		1,660.00	100-900-52115
Total 63479:						1,660.00	.00	✓ 1,660.00	
63512	1	Work for Tangent	Invoice	05/13/2024	06/13/2024	2,587.00		2,587.00	100-900-52115
Total 63512:						2,587.00	.00	✓ 2,587.00	
63513	1	Work for Tangent	Invoice	05/13/2024	06/13/2024	2,901.00		2,901.00	100-900-52115
Total 63513:						2,901.00	.00	✓ 2,901.00	
63516	1	Work for Tangent	Invoice	05/13/2024	06/13/2024	960.00		960.00	100-900-52115
Total 63516:						960.00	.00	✓ 960.00	
63545	1	Work for Tangent	Invoice	05/15/2024	06/15/2024	1,375.00		1,375.00	100-900-52115
Total 63545:						1,375.00	.00	✓ 1,375.00	
63635	1	Work for Tangent	Invoice	05/22/2024	06/22/2024	375.00		375.00	100-900-52115
Total 63635:						375.00	.00	✓ 375.00	
63656	1	Work for Tangent	Invoice	05/23/2024	06/23/2024	200.00		200.00	100-900-52115
Total 63656:						200.00	.00	✓ 200.00	
63657	1	Work for Tangent	Invoice	05/23/2024	06/23/2024	310.00		310.00	100-900-52115

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
Total 63657:						310.00	.00	✓ 310.00	
63706	1	Work for Tangent	Invoice	05/29/2024	06/28/2024	420.00		420.00	100-900-52115
Total 63706:						420.00	.00	✓ 420.00	
63707	1	Work for Tangent	Invoice	05/29/2024	06/28/2024	360.00		360.00	100-900-52115
Total 63707:						360.00	.00	✓ 360.00	
63708	1	Work for Tangent	Invoice	05/29/2024	06/28/2024	228.00		228.00	100-900-52115
Total 63708:						228.00	.00	✓ 228.00	
63734	1	Work for Tangent	Invoice	05/30/2024	06/30/2024	1,070.00		1,070.00	100-900-52115
Total 63734:						1,070.00	.00	✓ 1,070.00	
63735	1	Work for Tangent	Invoice	05/30/2024	06/30/2024	1,120.00		1,120.00	100-900-52115
Total 63735:						1,120.00	.00	✓ 1,120.00	
Total 150 A & B Septic:						15,216.00	.00	✓ 15,216.00	26225
1800 Consumers Power Inc.									
052024	1	1152401	Invoice	05/20/2024	06/20/2024	37.61		37.61	200-410-52109
Total 052024:						37.61	.00	✓ 37.61	
052024.115240	1	Utilities	Invoice	05/20/2024	06/15/2024	1,171.00		1,171.00	200-410-52109
Total 052024.1152400:						1,171.00	.00	✓ 1,171.00	
052024.115240	1	Utilities	Invoice	05/20/2024	06/15/2024	130.92		130.92	100-900-52109
Total 052024.1152406:						130.92	.00	✓ 130.92	
052024.115240	1	Utilities	Invoice	05/20/2024	06/15/2024	39.64		39.64	100-900-52109
Total 052024.1152409:						39.64	.00	✓ 39.64	
052024.115241	1	Utilities	Invoice	05/20/2024	06/15/2024	68.67		68.67	510-430-52109
Total 052024.1152410:						68.67	.00	✓ 68.67	
052024.115241	1	Utilities	Invoice	05/20/2024	06/15/2024	69.61		69.61	500-420-52109
Total 052024.1152411:						69.61	.00	✓ 69.61	
052024.115241	1	Utilities	Invoice	05/20/2024	06/15/2024	113.04		113.04	510-430-52109
Total 052024.1152413:						113.04	.00	✓ 113.04	
052024.115241	1	Utilities	Invoice	05/20/2024	06/15/2024	39.05		39.05	500-420-52109

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
Total 052024.1152414:						39.05	.00	✓ 39.05	
052024.115241	1	Utilities	Invoice	05/20/2024	06/15/2024	39.05		✓ 39.05	100-900-52109
Total 052024.1152415:						39.05	.00	✓ 39.05	
052024.115241	1	Utilities	Invoice	05/20/2024	06/15/2024	39.05		✓ 39.05	500-420-53502
Total 052024.1152419:						39.05	.00	✓ 39.05	
052024.115242	1	Utilities	Invoice	05/20/2024	06/15/2024	978.20		978.20	510-430-52109
Total 052024.1152420:						978.20	.00	✓ 978.20	
Total 1800 Consumers Power Inc.:						2,725.84	.00	✓ 2,725.84	26226
2300 Delapoer Kidd Attorneys at Law									
2032	1	General City matters	Invoice	06/01/2024	06/30/2024	350.00		350.00	100-900-52017
Total 2032:						350.00	.00	350.00	
Total 2300 Delapoer Kidd Attorneys at Law:						350.00	.00	✓ 350.00	26228
2520 Edge Analytical, Inc									
24-15620	1	Monthly Collform	Invoice	06/03/2024	07/03/2024	42.00		42.00	500-420-52104
Total 24-15620:						42.00	.00	42.00	
Total 2520 Edge Analytical, Inc:						42.00	.00	✓ 42.00	26229
3270 International League of Cities									
00247-33DC	1	Annual Membership	Invoice	06/03/2024	06/14/2024	200.00-		200.00-	100-900-52102
Total 00247-33DC:						200.00-	.00	200.00-	
Total 3270 International League of Cities:						200.00-	.00	200.00-	
<i>Did not print in queue for next run</i>									
7510 Kristopher Schendel									
2405	1	Code Compliance Services	Invoice	05/31/2024	06/30/2024	2,500.00		2,500.00	100-900-52019
Total 2405:						2,500.00	.00	2,500.00	
Total 7510 Kristopher Schendel:						2,500.00	.00	✓ 2,500.00	26232
7508 McKenna Ziegler									
00012	1	Cleaning Services	Invoice	06/03/2024	06/05/2024	350.00		350.00	100-900-52019
Total 00012:						350.00	.00	350.00	
Total 7508 McKenna Ziegler:						350.00	.00	✓ 350.00	26233
4480 Mission Communications									
1088335	1	Service Package Water Storage	Invoice	06/03/2024	07/03/2024	2,373.60		2,373.60	500-420-52022
Total 1088335:						2,373.60	.00	✓ 2,373.60	26235

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
Total 4480 Mission Communications:						2,373.60	.00	2,373.60	
7524 My Bridge Team, Inc.									
INV-000030	1	Financial Services	Invoice	06/04/2024	07/04/2024	8,712.50		8,712.50	100-900-52019
Total INV-000030:						8,712.50	.00	8,712.50	
Total 7524 My Bridge Team, Inc.:						8,712.50	.00	✓ 8,712.50	26236
7478 Northcore USA LLC									
423	1	Work for Tangent	Invoice	05/30/2024	06/30/2024	500.00		500.00	100-900-52115
Total 423:						500.00	.00	500.00	
Total 7478 Northcore USA LLC:						500.00	.00	✓ 500.00	26237
4670 NW Natural									
052824	1	1407224-3	Invoice	05/28/2024	06/28/2024	39.26		39.26	100-900-52109
Total 052824:						39.26	.00	39.26	
Total 4670 NW Natural:						39.26	.00	✓ 39.26	26238
5810 RG Smith Electric & Plumbing Inc									
29291	1	Pump work	Invoice	05/31/2024	06/30/2024	1,334.25		1,334.25	500-420-52011
Total 29291:						1,334.25	.00	1,334.25	
Total 5810 RG Smith Electric & Plumbing Inc:						1,334.25	.00	✓ 1,334.25	26239
7030 USA Blue Book									
INV00370652	1	Chemicals	Invoice	05/20/2024	06/20/2024	348.07		348.07	500-420-52001
Total INV00370652:						348.07	.00	348.07	
Total 7030 USA Blue Book:						348.07	.00	✓ 348.07	26240
999 Utility Refund									
1441.02	1	Water	Invoice	05/21/2024	06/21/2024	22.46		22.46	500-420-52105
1441.02	2	Wastewater	Invoice	05/21/2024	06/21/2024	14.98		14.98	510-430-52105
Total 1441.02:						37.44	.00	✓ 37.44	26230
1495.04	1	Water	Invoice	06/04/2024	06/05/2024	58.18		58.18	500-420-52105
1495.04	2	Wastewater	Invoice	06/04/2024	06/05/2024	38.78		38.78	510-430-52105
Total 1495.04:						96.96	.00	96.96	26227
1499.02	1	Water	Invoice	05/30/2024	06/15/2024	5.68		5.68	500-420-52105
1499.02	2	Wastewater	Invoice	05/30/2024	06/15/2024	3.78		3.78	510-430-52105
Total 1499.02:						9.46	.00	✓ 9.46	26234
8264.02	1	Water	Invoice	05/28/2024	06/28/2024	16.58		16.58	500-420-52105
8264.02	2	Wastewater	Invoice	05/28/2024	06/28/2024	11.05		11.05	510-430-52105

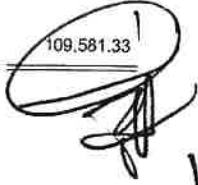
Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
Total 8264.02:						27.63	.00	✓ 27.63	26231
Total 999 Utility Refund:						171.49	.00	171.49	
7090 Valley Fire Control, Inc.									
113332	1	Annual Service	Invoice	05/24/2024	06/24/2024	935.00		935.00	100-900-52012
Total 113332:						935.00	.00	935.00	
Total 7090 Valley Fire Control, Inc.:						935.00	.00	✓ 935.00	26241
7484 Wildish Paving Co.									
TWENTY THREE	1	WWTP Improvements	Invoice	04/24/2024	06/06/2024	74,183.32		74,183.32	510-430-53005
Total TWENTY THREE:						74,183.32	.00	74,183.32	
Total 7484 Wildish Paving Co.:						74,183.32	.00	✓ 74,183.32	26242
Total :						109,581.33	.00	109,581.33	
Grand Totals:						109,581.33	.00	109,581.33	

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-900-52012	935.00	.00	935.00
100-900-52017	350.00	.00	350.00
100-900-52019	11,562.50	.00	11,562.50
100-900-52102	.00	200.00-	200.00-
100-900-52109	248.87	.00	248.87
100-900-52115	15,716.00	.00	15,716.00
200-410-52109	1,208.61	.00	1,208.61
500-420-52001	348.07	.00	348.07
500-420-52011	1,334.25	.00	1,334.25
500-420-52022	2,373.60	.00	2,373.60
500-420-52104	42.00	.00	42.00
500-420-52105	102.90	.00	102.90
500-420-52109	108.66	.00	108.66
500-420-53502	39.05	.00	39.05
510-430-52105	68.59	.00	68.59
510-430-52109	1,159.91	.00	1,159.91
510-430-53005	74,183.32	.00	74,183.32
Grand Totals:	109,781.33	200.00-	109,581.33

Summary by General Ledger Posting Period

GL Posting Period	Debit	Credit	Net
04/24	74,183.32	.00	74,183.32
05/24	23,672.95	.00	23,672.95
06/24	11,925.06	200.00-	11,725.06
Grand Totals:	109,781.33	200.00-	109,581.33


6/4/24

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
640 Auto Zone									
2217807398	1	Vehicle Maintenance	Invoice	05/13/2024	06/13/2024	296.16		296.16	500-420-52014
Total 2217807398:						296.16	.00	✓ 296.16	
2217810116	1	Vehicle Maintenance	Invoice	05/16/2024	06/16/2024	26.83		26.83	500-420-52014
Total 2217810116:						26.83	.00	✓ 26.83	
Total 640 Auto Zone:						322.99	.00	✓ 322.99	26243
690 Bank of America									
052324	1	Credit Card Charges	Invoice	05/23/2024	06/19/2024	4,404.20		4,404.20	100-000-28000
Total 052324:						4,404.20	.00	4,404.20	
Total 690 Bank of America:						4,404.20	.00	✓ 4,404.20	26244
890 Best Pots Inc									
1539547	1	Standard Rented Unit	Invoice	06/05/2024	07/05/2024	106.64		106.64	500-420-52019
Total 1539547:						106.64	.00	106.64	
Total 890 Best Pots Inc:						106.64	.00	✓ 106.64	26245
1300 Cascade Columbia Distribution									
897215	1	Chemicals	Invoice	05/31/2024	06/30/2024	2,639.00		2,639.00	500-420-52001
Total 897215:						2,639.00	.00	2,639.00	
Total 1300 Cascade Columbia Distribution:						2,639.00	.00	✓ 2,639.00	26246
1340 Caselle Inc.									
133640	1	Monthly Software Hosting Fees	Invoice	06/01/2024	07/01/2024	804.15		804.15	500-420-52114
133640	2	Monthly Software Hosting Fee	Invoice	06/01/2024	07/01/2024	536.10		536.10	100-900-52114
133640	3	Monthly Software Hosting Fee	Invoice	06/01/2024	07/01/2024	268.05		268.05	510-430-52114
133640	4	Monthly Software Hosting Fee	Invoice	06/01/2024	07/01/2024	89.35		89.35	200-410-52114
133640	5	Monthly Software Hosting Fee	Invoice	06/01/2024	07/01/2024	89.35		89.35	520-440-52114
Total 133640:						1,787.00	.00	1,787.00	
Total 1340 Caselle Inc.:						1,787.00	.00	✓ 1,787.00	26247
1550 City of Corvallis									
4515243	1	Fuel	Invoice	05/31/2024	06/30/2024	815.60		815.60	500-420-52014
Total 4515243:						815.60	.00	815.60	
Total 1550 City of Corvallis:						815.60	.00	✓ 815.60	26248
1610 Civil West Engineering Services Inc									
1001.001C.005	1	Misc Services	Invoice	06/03/2024	07/03/2024	747.75		747.75	500-420-52020
1001.001C.005	2	Misc Services	Invoice	06/03/2024	07/03/2024	1,028.00		1,028.00	510-430-52020
1001.001C.005	3	Misc Services	Invoice	06/03/2024	07/03/2024	628.00		628.00	520-440-52020
1001.001C.005	4	Misc Services	Invoice	06/03/2024	07/03/2024	88.00		88.00	100-900-52020
1001.001C.005	5	Misc Services	Invoice	06/03/2024	07/03/2024	2,460.00		2,460.00	100-900-52020

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
1001.001C.005	6	Misc Services	Invoice	06/03/2024	07/03/2024	99.04		99.04	100-900-52020
Total 1001.001C.005:						5,050.79	.00	5,050.79	
1001.028.042	1	WWTP	Invoice	06/03/2024	07/03/2024	9,515.50		9,515.50	510-430-52020
Total 1001.028.042:						9,515.50	.00	9,515.50	
1001.032.034	1	HMGP	Invoice	06/03/2024	07/03/2024	1,079.50		1,079.50	500-420-53503
Total 1001.032.034:						1,079.50	.00	1,079.50	
Total 1610 Civil West Engineering Services Inc:						15,645.79	.00	15,645.79	26249
1910 Corvallis Power Equipment									
57651	1	Equipment Repair	Invoice	05/29/2024	06/28/2024	53.19		53.19	100-300-52022
Total 57651:						53.19	.00	53.19	
Total 1910 Corvallis Power Equipment:						53.19	.00	53.19	26250
2520 Edge Analytical, Inc									
24-15622	1	Quarterly TOC	Invoice	06/10/2024	07/10/2024	113.40		113.40	500-420-52104
Total 24-15622:						113.40	.00	113.40	
Total 2520 Edge Analytical, Inc:						113.40	.00	113.40	26251
3270 International League of Cities									
00247-33DC	1	Annual Membership	Invoice	06/03/2024	06/14/2024	200.00-		200.00-	100-900-52102
Total 00247-33DC:						200.00-	.00	200.00-	
Total 3270 International League of Cities:						200.00-	.00	200.00-	
7462 JLDowns Construction LLC									
06062024	1	Coffee Shop Repairs	Invoice	06/06/2024	07/06/2024	865.00		865.00	100-900-52012
Total 06062024:						865.00	.00	865.00	
Total 7462 JLDowns Construction LLC:						865.00	.00	865.00	26252
7518 Net Assets Corporation									
111-202405	1	Title Search Software	Invoice	06/03/2024	07/03/2024	61.00		61.00	100-900-52114
Total 111-202405:						61.00	.00	61.00	
Total 7518 Net Assets Corporation:						61.00	.00	61.00	26253
4800 One Call Concepts Inc									
4050313	1	OR Utility Notification Center	Invoice	05/31/2024	06/30/2024	26.60		26.60	500-420-52109
4050313	2	OR Utility Notification Center	Invoice	05/31/2024	06/30/2024	26.60		26.60	510-430-52109
Total 4050313:						53.20	.00	53.20	
Total 4800 One Call Concepts Inc:						53.20	.00	53.20	26254

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
5300 Pacific Power/PacificCorp									
061024	1	Utilities	Invoice	06/10/2024	06/26/2024	2,544.36		2,544.36	500-420-52109
Total 061024:						2,544.36	.00	2,544.36	
Total 5300 Pacific Power/PacificCorp:						2,544.36	.00	2,544.36	26255
5780 Republic Services #452									
0452-00526147	1	3-0452-0023479	Invoice	05/31/2024	06/30/2024	42.47		42.47	100-900-52109
Total 0452-005261476:						42.47	.00	42.47	
0452-00527459	1	3-0452-0340655	Invoice	05/31/2024	06/30/2024	160.55		160.55	510-430-52109
Total 0452-005274594:						160.55	.00	160.55	
Total 5780 Republic Services #452:						203.02	.00	203.02	26256
7492 Rickreal Farm Supply									
65017	1	mower maintenance and repair	Invoice	05/24/2024	06/24/2024	807.48		807.48	100-300-52022
Total 65017:						807.48	.00	807.48	
Total 7492 Rickreal Farm Supply:						807.48	.00	807.48	26257
5940 SAIF Corporation									
1001463690	1	Admin	Invoice	06/01/2024	07/01/2024	129.20		129.20	100-100-52103
1001463690	2	PS	Invoice	06/01/2024	07/01/2024	8.07		8.07	100-200-52103
1001463690	3	Parks	Invoice	06/01/2024	07/01/2024	72.67		72.67	100-300-52103
1001463690	4	Streets	Invoice	06/01/2024	07/01/2024	32.30		32.30	200-410-52103
1001463690	5	Water	Invoice	06/01/2024	07/01/2024	403.74		403.74	510-430-52103
1001463690	6	WW	Invoice	06/01/2024	07/01/2024	129.20		129.20	520-440-52103
1001463690	7	SD	Invoice	06/01/2024	07/01/2024	32.30		32.30	520-440-52103
Total 1001463690:						807.48	.00	807.48	
Total 5940 SAIF Corporation:						807.48	.00	807.48	26258
6020 Schaefer's Recreation Equipment Co									
146566-1	1	Chemicals	Invoice	05/14/2024	06/14/2024	521.46		521.46	510-430-52001
Total 146566-1:						521.46	.00	521.46	
147018-1	1	Chemicals	Invoice	05/30/2024	06/30/2024	495.28		495.28	510-430-52001
Total 147018-1:						495.28	.00	495.28	
Total 6020 Schaefer's Recreation Equipment Co:						1,016.74	.00	1,016.74	26259
7274 US Bank Equipment Finance									
530899806	1	Equipment Finance	Invoice	06/12/2024	06/30/2024	131.00		131.00	100-900-52023
Total 530899806:						131.00	.00	131.00	
Total 7274 US Bank Equipment Finance:						131.00	.00	131.00	26260

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
Total :						32,177.09	.00	32,177.09	
Grand Totals:						32,177.09	.00	32,177.09	

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-000-28000	4,404.20	.00	4,404.20
100-100-52103	129.20	.00	129.20
100-200-52103	8.07	.00	8.07
100-300-52022	860.67	.00	860.67
100-300-52103	72.67	.00	72.67
100-900-52012	865.00	.00	865.00
100-900-52020	2,647.04	.00	2,647.04
100-900-52023	131.00	.00	131.00
100-900-52102	.00	200.00-	200.00-
100-900-52109	42.47	.00	42.47
100-900-52114	597.10	.00	597.10
200-410-52103	32.30	.00	32.30
200-410-52114	89.35	.00	89.35
500-420-52001	2,639.00	.00	2,639.00
500-420-52014	1,138.59	.00	1,138.59
500-420-52019	106.64	.00	106.64
500-420-52020	747.75	.00	747.75
500-420-52104	113.40	.00	113.40
500-420-52109	2,570.96	.00	2,570.96
500-420-52114	804.15	.00	804.15
500-420-53503	1,079.50	.00	1,079.50
510-430-52001	1,016.74	.00	1,016.74
510-430-52020	10,543.50	.00	10,543.50
510-430-52103	403.74	.00	403.74
510-430-52109	187.15	.00	187.15
510-430-52114	268.05	.00	268.05
520-440-52020	628.00	.00	628.00
520-440-52103	161.50	.00	161.50
520-440-52114	89.35	.00	89.35
Grand Totals:	32,377.09	200.00-	32,177.09

C/13/24

Summary by General Ledger Posting Period

GL Posting Period	Debit	Credit	Net
05/24	10,315.42	.00	10,315.42
06/24	22,061.67	200.00-	21,861.67
Grand Totals:	32,377.09	200.00-	32,177.09

32,377.09

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
890 Best Pots Inc									
1540317	1	Standard Rented Unit	Invoice	06/17/2024	07/16/2024	155.76		155.76	500-420-52019
Total 1540317:						155.76	.00	155.76	
Total 890 Best Pots Inc:						155.76	.00	✓ 155.76	26261
1520 CIS TRUST									
JULY 202 FINA	1	Employee Health Ins	Invoice	06/15/2024	07/10/2024	1,001.49		1,001.49	100-100-51010
JULY 202 FINA	2	Employee Health Ins	Invoice	06/15/2024	07/10/2024	133.53		133.53	100-200-51010
JULY 202 FINA	3	Employee Health Ins	Invoice	06/15/2024	07/10/2024	534.13		534.13	100-300-51010
JULY 202 FINA	4	Employee Health Ins	Invoice	06/15/2024	07/10/2024	333.83		333.83	200-410-51010
JULY 202 FINA	5	Employee Health Ins	Invoice	06/15/2024	07/10/2024	3,137.99		3,137.99	500-420-51010
JULY 202 FINA	6	Employee Health Ins	Invoice	06/15/2024	07/10/2024	1,268.55		1,268.55	510-430-51010
JULY 202 FINA	7	Employee Health Insurance	Invoice	06/15/2024	07/10/2024	267.05		267.05	520-440-51010
Total JULY 202 FINAL INVOICE:						6,676.57	.00	6,676.57	
Total 1520 CIS TRUST:						6,676.57	.00	✓ 6,676.57	26262
7529 City of Philomath									
06142024	1	Planning Services	Invoice	06/14/2024	07/14/2024	5,580.00		5,580.00	100-900-52019
Total 06142024:						5,580.00	.00	5,580.00	
Total 7529 City of Philomath:						5,580.00	.00	✓ 5,580.00	26263
1800 Consumers Power Inc.									
1152418.61024	1	Utilities	Invoice	06/10/2024	07/01/2024	158.89		158.89	510-430-52109
Total 1152418.61024:						158.89	.00	158.89	
Total 1800 Consumers Power Inc.:						158.89	.00	✓ 158.89	26264
7509 Good Earth Pest Company									
463713	1	Pest Control	Invoice	06/18/2024	07/18/2024	125.00		125.00	100-900-52012
Total 463713:						125.00	.00	125.00	
Total 7509 Good Earth Pest Company:						125.00	.00	✓ 125.00	26265
3270 International League of Cities									
00247-330C	1	Annual Membership	Invoice	08/14/2023	08/24/2023	200.00		200.00	100-900-52102
00247-330C	2	Annual Membership	Adjustmen	08/14/2023	08/24/2023	200.00-		200.00-	100-900-52102
00247-330C	3	Dues	Invoice	08/14/2023	08/24/2023	400.00		400.00	100-900-52101
Total 00247-330C:						400.00	.00	400.00	
00247-33DC	1	Annual Membership	Invoice	06/03/2024	06/14/2024	200.00-		200.00-	100-900-52102
Total 00247-33DC:						200.00-	.00	200.00-	
Total 3270 International League of Cities:						200.00	.00	✓ 200.00	26266
999 Utility Refund									
1501.02		Southard, Tammy Water	Invoice	06/17/2024	07/17/2024	97.09		97.09	500-420-52105

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
1501.02	2	Wastewater	Invoice	06/17/2024	07/17/2024	64.72		64.72	510-430-52105
Total 1501.02:						161.81	.00	161.81	
Total 999 Utility Refund:						161.81	.00	✓ 161.81	26267
7130 Verizon									
9965925413	1	Phone	Invoice	06/06/2024	07/06/2024	99.62		99.62	510-430-52110
9965925413	2	Phone	Invoice	06/06/2024	07/06/2024	99.63		99.63	500-420-52110
9965925413	3	Phone	Invoice	06/06/2024	07/06/2024	65.41		65.41	100-900-52110
Total 9965925413:						264.66	.00	264.66	
Total 7130 Verizon:						264.66	.00	✓ 264.66	26268
7290 Willamette Valley Processors									
1934	1	Emergency Management	Invoice	06/20/2024	07/05/2024	800.00		800.00	100-900-52019
Total 1934:						800.00	.00	800.00	
Total 7290 Willamette Valley Processors:						800.00	.00	✓ 800.00	26269
Total :						14,122.69	.00	14,122.69	
Grand Totals:						14,122.69	.00	14,122.69	

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-100-51010	1,001.49	.00	1,001.49
100-200-51010	133.53	.00	133.53
100-300-51010	534.13	.00	534.13
100-900-52012	125.00	.00	125.00
100-900-52019	6,380.00	.00	6,380.00
100-900-52101	400.00	.00	400.00
100-900-52102	200.00	400.00-	200.00-
100-900-52110	65.41	.00	65.41
200-410-51010	333.83	.00	333.83
500-420-51010	3,137.99	.00	3,137.99
500-420-52019	155.76	.00	155.76
500-420-52105	97.09	.00	97.09
500-420-52110	99.63	.00	99.63
510-430-51010	1,268.55	.00	1,268.55
510-430-52105	64.72	.00	64.72
510-430-52109	158.89	.00	158.89
510-430-52110	99.62	.00	99.62
520-440-51010	267.05	.00	267.05
Grand Totals:	14,522.69	400.00-	14,122.69

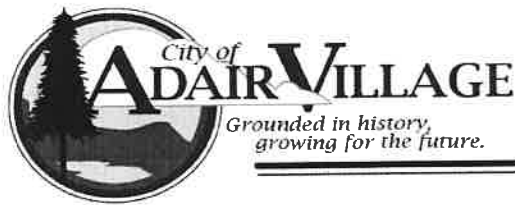
GL Posting Period	Debit	Credit	Net
08/23	600.00	200.00-	400.00
06/24	13,922.69	200.00-	13,722.69
Grand Totals:	14,522.69	400.00-	14,122.69

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6/20/24

ADAIR VILLAGE PATROL
May 25, 2024 - June 24, 2024

Benton County Sheriff's Office - Adair Patrol Activity Log

Date/Time	Call #	Total Time	Deputy	Con- tacts	Traffic			Arrests	Notes
					Warn	Cite	Cust		
Patrol									
052524 09:59:27	2024101580	1:16:30	Blaser						no activity
052624 13:24:40	2024102334	1:03:13	Lochner						patrolled the area, checked the schools and local neighborhoods.
052724 04:53:41	2024102788	1:14:23	Bloom	4					4 stops, no cites
052724 10:37:11	2024102903	1:06:18	Lochner						no activity
052824 08:23:03	2024103552	1:01:16	Lyman	6	1				1 stop (1 warning, 0 cites) 6 citizen contacts
052824 13:00:58	2024103769	1:05:49	Lochner						no activity
052824 14:20:58	2024103832	3:00:02	Bottoff		2				2 stops/warns; 0 cites; Patrolled school zone, and city roads.
052924 17:15:39	2024104755	1:41:30	Glass						Santiam Christian event.
052924 23:40:51	2024104962	3:11:06	Hardison						PATROLLED CITY STREETS/HIGHWAY 99W/SCHOOL/ODFW/BUSINESSES/CALLOWAY CREEK.
053024 23:21:40	2024105701	2:59:31	Hardison	1					PATROLLED CITY STREETS/HIGHWAY 99W/SCHOOL/ODFW/BUSINESSES/CALLOWAY CREEK. ONE TRAFFIC STOP/ONE WARNING GIVEN FOR SPEEDING.
060124 00:43:32	2024106564	2:07:39	Hardison						PATROLLED CITY STREETS/HIGHWAY 99W/SCHOOL/PARKS/BUSINESSES/ODFW/CALLOWAY CREEK. CHECKED ON ONE UNOCCUPIED VEHICLE IN ADAIR COUNTY PARK.
060124 09:14:25	2024106715	1:15:52	Blaser	1	1				2 stops, 1 cite for dws-vio
060224 00:21:26	2024107320	1:30:00	Heese						no activity
060324 05:07:32	2024107927	1:00:37	Ash						no activity
060324 19:45:36	2024108397	1:04:15	Lyman	2	1				1 traffic stops, 1 warning, 0 cites; 2 citizen contacts
060424 17:24:44	2024109068	1:38:20	Lyman	3					no stops; attended council meeting and handed out lots of stickers at several ball games in the park and on Carr.
060424 22:31:58	2024109235	3:59:10	Hardison	1					PATROLLED CITY STREETS/HIGHWAY 99W/SCHOOL/PARKS/BUSINESSES/ODFW/CALLOWAY CREEK. ONE CITIZEN CONTACT (OPEN VEHICLE).
060624 04:24:02	2024110110	2:01:16	Hardison						PATROLLED CITY STREETS/HIGHWAY 99W/SCHOOL/PARKS/ODFW/BUSINESSES/CALLOWAY CREEK.
060724 03:57:58	2024110899	2:01:43	Hardison		8				PATROLLED CITY STREETS/HIGHWAY 99W/ODFW. FIVE TRAFFIC STOPS/EIGHT WARNINGS GIVEN FOR TRAFFIC VIOLATIONS
060824 02:33:02	2024111703	1:00:00	Gevatosky						no activity
060924 08:04:24	2024112547	1:24:27	Blaser						1 call for service, non injury crash
061024 10:40:47	2024113354	0:43:07	Lundy						no activity
061024 17:25:23	2024113664	0:33:34	Ball						30 min of speed enforcement no reportable activity
061124 22:58:14	2024114663	3:00:05	Hardison						PATROLLED CITY STREETS/HIGHWAY 99W/SCHOOL/ODFW/BUSINESSES/CALLOWAY CREEK.
061324 04:03:35	2024115435	1:31:04	Drongesen						Patrolled highway, neighborhoods, and park
061424 22:29:46	2024116877	3:03:20	Hardison		1				REPORT WRITING/EVIDENCE PROCESSING FROM ELUDE/RECKLESS DRIVING ARREST ON LAUREL AVENUE. 1 TRAFFIC STOP/ 1 ARREST AND 1 BICYCLE STOP/1 WARNING.
061524 01:30:53	2024116982	1:00:00	Gevatosky						1 HOUR
061524 13:39:18	2024117263	0:39:22	Blaser						no activity



CITY ADMINISTRATOR'S REPORT July 2, 2024, Council Meeting

Administration

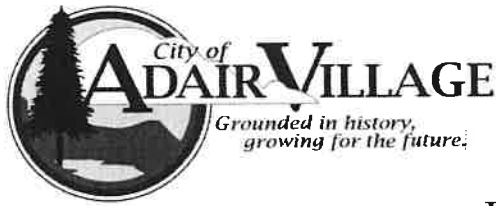
- **Finances** – We have hired Mckenna Edmaiston to be our finance clerk. Mckenna will start July 1st and staff are excited for her to come. This will also provide the separation of duties recommended by our auditors.
- **Tangent** – City staff will be working on a few additional projects helping Tangent get some areas throughout town cleaned up.
- **City Planner** – I worked with Chris Workman the City Manager for Philomath on hiring a new planner and we made an offer.
- **Backflow Devices** – The City Attorney Sean Kid and I were working on the language and ordinance to update the city water code.
- **Nuisance Ordinance Update** – The City Community Officer and I are working on the updates and will have them ready for the August Meeting.
- **Downtown Design** – I had a good meeting with the engineers MIG and they're working on refining some of the designs to address our concerns.

Property/Businesses

- **Voss Hill** – The cell tower company has executed the lease. The city received a copy of the contract and the first payment. They are working on surveys and compaction tests now.
- **Good Grounds** – The coffee shop is doing well Susan said that they're having their best year. They will be going to summer hours starting this week so they will close at 2:00pm.
- **Restaurant** – Paul Johal the owner just said that they are working on getting open. I will let everyone know when I have more information.

Major Projects/Engineering

- **Water Plant** – Staff is working with Civil West on getting quotes for a new back wash pump.
- **Calloway Creek** – The review and approvals are all in place, North Core has already started grading and infrastructure work.
- **Wastewater Plant** – The work is complete, and the city signed off on completion. The system seems to be working great and staff will be working on funding for the next phase.
- **Water Lines** – The application is submitted, and we continue to work on different sections of the mainlines.
- **Wastewater Line** – Wildish received the letter of approval from the railroad, now were just waiting on scheduling the driller for the project.



PUBLIC WORKS
OPERATIONS AND MAINTENANCE REPORT

PERIOD: 5/20/2024 to 6/20/2024

WATER USE / DISTRIBUTION REPORT

WATER USE REPORT

Water Produced: 8,870,433

Average Usage per 280k

WATER DISTRIBUTION REPORT

Maintenance Activity: Staff installed one new meter on Early blue. No new leaks were discovered in the last month. Staff continue to look for possible leaks in spare time.

Collected quarterly: 3rd quarter samples will be taken in July.

WASTEWATER TREATMENT REPORT

Flows into the WWTP are at low summer flows. Staff cleaned the headworks trough and flushed the screen.

Total Monthly Influent: 3.1 million Gallons

STORM WATER COLLECTION SYSTEM REPORT

Maintenance Activity: Storm drains are clear. Staff check and clean all drains daily.

STREETS MAINTENANCE REPORT

Maintenance Activity: Streets are in decent shape. Staff should be able to finish al spraying of cracks by end of July.

CITY HALL / PARKS AND WETLANDS

Maintenance Activity: Staff continue to mow spray and week whack daily on all city properties.

WATER TREATMENT PLANT

Maintenance Activity: We are running the plant 60 hours a week using a split shift. Staff cleaned the flock basin and assisted electricians with install new energy efficient lights at the plant.

WASTEWATER TREATMENT PLANT

Maintenance Activity: The wastewater treatment has had no major issues. Flows are low and the new headworks has been functioning properly. Staff have been keeping up on maintenance and cleaning.

Completed by Matt Lydon, Public Works Supervisor



STAFF REPORT
Attachment G – Financial Report
July 2, 2024, Council Meeting

We have approximately \$4,328,290.23 in the Local Government Investment Pool (LGIP). In May, we had \$4,391,692.18. Last year in June, we had \$3,814,419.72. We also currently have approximately \$69,576.84 in Citizens Bank.



ADAIR VILLAGE CITY OF

PH

11

- Accounts Dashboard
- Activity History
- Statements & Documents
- Organizational Settings
- CONTACT US
- Secure Contact
- FAQ

Back to Account's Dashboard

ADAIR VILLAGE CITY OF

Move Funds

Settings



[Summary](#)
 [Activity History](#)
 [Pending Activity](#)
 [Holdings](#)

Activity History

 📅 Last 60 Days
 Investment Type ▼
 Transaction Type ▼

History

Settlement Date ↕	Description	Total Amount ↕	
Jun 18, 2024	ODOT - ODOT PYMNT Oregon LGIP	\$10,339.82	Detail
Jun 13, 2024	SFMS Fr:Administrative Services, Dept of City Cigarette Tax Oregon LGIP	\$76.11	Detail
Jun 07, 2024	Transfer from BENTON COUNTY -	\$4,798.05	Detail



OREGON
STATE
TREASURY

Local Government
Investment Pool

Accounts Dashboard

Activity History

Statements & Documents

Organizational Settings

CONTACT US

Secure Contact

FAQ

Settlement Date ↓	Description	Total Amount ↕	
	BENTON COUNTY FINANCE DEPT Oregon LGIP		
Jun 07, 2024	SFMS Fr:OLCC OLCC Tax (Liquor) Oregon LGIP	\$2,070.17	Detail
Jun 06, 2024	Redemption - ACH Redemption Oregon LGIP	(\$100,000.00)	Detail
Jun 03, 2024	Accrual Income Div Reinvestment - Distributions Oregon LGIP	\$19,314.00	Detail
Jun 03, 2024	LGIP Fees - Received ACH (1 @ \$0.10 - From 4333) - May 2024 Oregon LGIP	(\$0.10)	Detail
May 17, 2024	ODOT - ODOT PYMNT Oregon LGIP	\$8,776.42	Detail
May 15, 2024	SFMS Fr:Administrative Services, Dept of City Cigarette Tax Oregon LGIP	\$66.22	Detail



- [Accounts Dashboard](#)
- [Activity History](#)
- [Statements & Documents](#)
- [Organizational Settings](#)
- [CONTACT US](#)
- [Secure Contact](#)
- [FAQ](#)

Settlement Date ↓

May 14,
2024

Description

SFMS
Fr:Administrative
Services, Dept
of Revenue
Sharing Tax
Oregon LGIP

Total Amount ↕

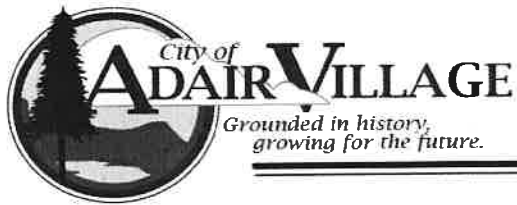
\$3,186.04

[Detail](#)

To: Adair Village City Councilors
 Re: Friends of Adair Village Budget Request Presentation
 Date: July 2, 2024

Proposed Budget Request for Friends of Adair Village Activities 2024

Summer Kids Program (June 25-August 29) <i>Tues/Thur-Crafts and Activities, M-F-Corvallis District Summer Lunch</i>	
Crafts and Activities supplies	\$500
Field Trips(Hatfield and Anderson Blues)	\$1,600-Transportation/entry fee
Food(Pizza for Welcome Night and lunches for last week of program)	\$1350-\$1250/week of lunches for 50 kids, \$100 for pizza
Speaker and Microphone equipment	\$175
Incentives, snacks, supplies for games	\$300
Community Garden	
Beds, Dirt	\$775
National Night Out (August 6)	
Food	\$400
Signage	\$100
Family Movie Night (August 17)	
Food	\$300
Signage/	\$100
Harvest Fest (October)	
Food/Decorations	\$300
Community Holiday Tree (November or December 2024)	
Food	\$200
Signage	\$50
Pictures with Santa (December 2024)	
Signage	\$50
TOTAL	\$6200
Donations from Altrusa and Old Mill	-\$1200
TOTAL REQUEST	\$5000



Recommendation

It is recommended that the City Council approve a donation of \$50,000 to Adair Living History.

Background

Adair Living History is an organization dedicated to preserving and promoting the history and heritage of our community through educational programs, events, and exhibitions. The organization plays a crucial role in fostering a deeper understanding and appreciation of our local history among residents and visitors alike.

Discussion

Adair Village has already budgeted \$50,000 for contributions to historical preservation efforts in the current fiscal year. After reviewing potential recipients, it was determined that Adair Living History is a deserving candidate for this donation for several reasons:

1. **Renovation Project:** Adair Village has allocated \$50,000 specifically for Adair Living History to renovate one of our barracks buildings into an interpretive center. This project aims to provide an educational and cultural hub that will serve as a valuable resource for both residents and visitors.
2. **Efficiency and Impact:** Adair Living History has a proven track record of efficiently using funds to create meaningful historical and educational programs. Their past initiatives have significantly benefited the community, enhancing public knowledge and engagement with our local history.
3. **Lower Administrative Requirements:** Unlike the city, Adair Living History has fewer bureaucratic requirements. This ensures that a greater portion of the donated funds will go directly toward programmatic activities rather than administrative overhead.
4. **Alignment with City Goals:** The objectives of Adair Living History align closely with the city's goals of promoting education, cultural enrichment, and community engagement. Supporting this organization helps to further these municipal priorities.
5. **Community Support:** Adair Living History has garnered strong support from the community, including numerous volunteers and local partnerships. This broad base of support indicates a high level of community investment in their success.

Fiscal Impact

The \$50,000 donation has already been allocated in the city's budget for renovation of the east barracks building.

Conclusion

By approving this donation, the city will be supporting an organization that plays a vital role in preserving our local history and enriching the community. This contribution will enable Adair Living History to continue its valuable work with fewer administrative barriers, maximizing the impact of the funds.

**BEFORE THE CITY COUNCIL OF THE
CITY OF ADAIR VILLAGE, OREGON**

**In the matter of Adopting)
The City of Adair Village)
2024 Emergency Operations Plan)**

RESOLUTION NO. 2024 – 8

WHEREAS the City of Adair Village recognizes the importance of a unified and consistent system to mitigate; prepare for; respond to and recover from hazards, disasters and emergencies; and;

WHEREAS the City of Adair Village recognizes that planning and preparing for emergencies in advance can reduce harm to people and property within our community from the threat of natural or human-caused events such as earthquakes, fire, flood, terrorism or other hazards; and

WHEREAS; an Emergency Operations Plan provides the framework for emergency response and emergency management in the City of Adair Village during disasters; and

WHEREAS ; this Emergency Operations Plan (EOP) is consistent with the National Response Framework (NRF) and the National Incident Command System (NIMS); and

WHEREAS; the City of Adair Village's emergency management program is committed to provide effective life safety measures while reducing property loss and damage to the environment; and

WHEREAS the City of Adair Village will do its best to prepare and respond to an emergency or disaster, it recognizes that the overall responsibility for emergency preparedness rests with the citizens.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF ADAIR VILLAGE CITY COUNCIL:

1. The City of Adair Village City Council hereby adopts the Emergency Operations Plan as an official plan for the City of Adair Village.
2. The Emergency Operations Plan will be reviewed, and re-promulgated every five years or whenever substantial changes occur.
3. Changes to the annexes and appendices, and non-substantive changes to the basic plan, may be made without formal City Council approval.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately upon passage by the City Council and approval by the Mayor.

DATED this _____ day of July, 2024.

City Administrator

Mayor