

ADAIR VILLAGE CITY COUNCIL-Final
City Hall - 6030 Wm. R Carr Av.
******Tuesday, May 2, 2023 - 6:00pm******

1. ROLL CALL – Flag Salute

2. CONSENT CALENDAR: - *The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be discussed before the Consent Calendar is considered. If any item involves a potential conflict of interest, Council members should so note before adoption of the Consent Calendar.*

- a. Minutes – City Council Meeting – April 4, 2023 (Attachment A)
- b. Bills List through – April 30, 2023 (Attachment B) – \$133,757.94

3. PUBLIC COMMENT (Please limit comments to 3 minutes)

4. STAFF REPORTS:

- a) Sheriff's Report (Attachment C) Pat Hare
- b) Public Works (Attachment D) Pat Hare
- c) City Administrator (Attachment E) Pat Hare
- d) CSO Report (Attachment F) Pat Hare
- e) Financial Report (Attachment G) Pat Hare

5. OLD BUSINESS:

- a) Natural Hazard Mitigation Plan Update (Attachment H) Pat Hare
Action: Discussion

6. NEW BUSINESS:

- a) Annexation and Zoning of properties brought into the UGB (Attachment I, I1, I2, I3, I4) Pat Hare
Action: Public Hearing/Decision

7. ORDINANCES, RESOLUTIONS, AND PROCLAMATIONS:

- a) Ordinance No. 2023-03 Annexation of 55 Acres (Attachment J) Pat Hare
Action: Decision

- b) Ordinance No. 2023-04 Amending Comprehensive Plan Map (Attachment K) Pat Hare
Action: Decision

8. EXECUTIVE SESSION:

- a) N/A
Action: n/a

9. COUNCIL and MAYOR COMMENTS:

10. ADJOURNMENT:

Next meetings -

City Council –Tuesday, June 6, 2023, 6:00 PM
Planning Commission – May 16, 2023, 6:00pm

The Community Center is accessible to person with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting by calling City Offices at 541-745-5507 or e-mail karla.mcgrath@adairvillage.org, or Oregon Relay Services by dialing 7-1-1. The City of Adair Village is an Equal Opportunity Employer.

The order in which items on the Agenda are addressed by the City Council may vary from the order shown on the Agenda.

**ADAIR VILLAGE
CITY COUNCIL MINUTES
6030 William R. Carr Avenue
****Tuesday, April 4, 2023 – 6:00 PM******

Agenda Item	Action
<p>1. Roll Call: City Council Members present: Councilors Officer, Ray, and Mayor Currier were present. Councilor Fuller was absent. City Administrator Hare was present. The minutes were taken by CA Hare.</p>	<p>Mayor Currier called the meeting to order at 6:00 PM. and led the flag salute.</p>
<p>2. Consent Calendar Minutes of the April 4, 2023, City Council Meeting Bills List through April 19, 2023 (\$133,757.94)</p>	<p>Councilor Officer moved to approve the Consent Calendar. Councilor Ray seconded. Unanimous Approval (3-0).</p>
<p>3. Public Comment - None.</p>	
<p>4. Staff Reports 4a. Attachment C – Sheriff’s Report - CA Hare presented the report.</p>	<p>Council received the report.</p>
<p>4b. Attachment D – Public Works Report - CA Hare presented the report.</p>	<p>Council received the report.</p>
<p>4c. Attachment E – City Administrator Report - CA Hare presented the report. Administration</p> <ul style="list-style-type: none"> • Finance Clerk/Utility Clerk – Staff are going to wait until July 1st to decide if we will fill this position. Karla and I can take on the extra work, it’s a matter of separation of duties and if we can fill a two-day-a-week position. • Budget – Debbie and I have been working on the rough draft and as a reminder that will be Tuesday April 11th at 6:00pm. • Utility Worker II – The City’s in the recruiting process but has only received a few applications at this point. • Tangent – Update • Santiam Christian – Update • Annexation/Zoning – Pat Depa has sent out the public notices and the planning commission will have their public hearing on April 18th. Then the council will have their public hearing on May 2nd. <p>Property/Businesses</p> <ul style="list-style-type: none"> • AVIS – Update • Good Grounds Coffee – Susan said that they had their best month in March, so she is optimistic. • Store/Restaurant – I will work with Candice next month to 	<p>Council received the report.</p>

<p>start advertising the space.</p> <p>Major Projects/Engineering</p> <ul style="list-style-type: none"> • Water Plant – The Chlorination system is still working great, and we will budget for the VFD installation next. • Calloway Creek – I met with Dennis Derby and they’re looking at possibly beginning something this year on the far east side of the property. • Wastewater Plant – The generator is finally installed and we’re just waiting on the transformer. 	
<p>4d. Attachment F – Community Services Officer CA Hare presented the report.</p>	<p>Council received the report.</p>
<p>4e. Attachment G – Financial Report CA Hare presented the report. Income shown for Fiscal Year 2022-2023 is \$2,091,667.40 and Expenses are \$2,198,317.45. The balance in the Local Government Investment Pool is approximately \$3,584,999.79. Last year in May, the balance was \$3,443,942.08.</p>	<p>Council received the report.</p>
<p>5a. Attachment H – Wastewater Line</p>	<p>Council Received the report.</p>
<p>6a. Community Church (Easter Activities Support)</p>	<p>Council agreed to support the Easter event.</p>
<p>6b. Internet at the Community Building</p>	<p>Council agreed to share the cost with CMSE.</p>
<p>10. Adjournment: Next meeting- Council meeting on Tuesday, June 6, 2023, at 6:00 PM.</p>	<p>Mayor Currier adjourned the meeting at 6:55 PM.</p>

Mayor’s Approval

Date

April 2023 Bills

Date	Amount
4/3/2023	\$81,037.39
4/4/2023	\$23,412.79
4/11/2023	\$21,873.44
4/19/2023	\$7,434.32

Total **\$133,757.94**

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
640 Auto Zone									
2217443966	1	Gloves	Invoice	03/01/2023	04/01/2023	138.56		138.56	500-420-52002
Total 2217443966:						138.56	.00	✓ 138.56	
STMT 3513	1	Credit for overpay Chk 025549	Invoice	03/01/2023	04/01/2023	9.25-		9.25-	500-420-52014
Total STMT 3513:						9.25-	.00	✓ 9.25-	
Total 640 Auto Zone:						129.31	.00	✓ 129.31	25621
1410 Century Link									
03272023	1	541-928-8372 054B	Invoice	03/27/2023	04/27/2023	99.39		99.39	500-420-52110
Total 03272023:						99.39	.00	99.39	
Total 1410 Century Link:						99.39	.00	✓ 99.39	25622
1800 Consumers Power Inc.									
03202023	1	1152401	Invoice	03/20/2023	04/20/2023	30.50		✓ 30.50	100-300-52109
03202023	2	1152400	Invoice	03/20/2023	04/20/2023	1,123.00		✓ 1,123.00	200-410-52109
03202023	3	1152406	Invoice	03/20/2023	04/20/2023	220.71		✓ 220.71	100-900-52109
03202023	4	1152409	Invoice	03/20/2023	04/20/2023	30.50		✓ 30.50	100-900-52109
03202023	5	1152410	Invoice	03/20/2023	04/20/2023	77.26		✓ 77.26	510-430-52109
03202023	6	1152411	Invoice	03/20/2023	04/20/2023	50.11		✓ 50.11	500-420-52109
03202023	7	1152412	Invoice	03/20/2023	04/20/2023	695.97		✓ 695.97	510-430-52109
03202023	8	1152413	Invoice	03/20/2023	04/20/2023	145.53		✓ 145.53	510-430-52109
03202023	9	1152414	Invoice	03/20/2023	04/20/2023	30.05		✓ 30.05	500-420-52109
03202023	10	1152415	Invoice	03/20/2023	04/20/2023	30.05		✓ 30.05	100-900-52109
03202023	11	1152419	Invoice	03/20/2023	04/20/2023	30.05		✓ 30.05	500-420-53502
Total 03202023:						2,463.73	.00	2,463.73	
Total 1800 Consumers Power Inc.:						2,463.73	.00	✓ 2,463.73	25623
2300 Delapoer Kidd Attorneys at Law									
1961	1	General City matters	Invoice	03/29/2023	07/29/2023	525.00		525.00	100-900-52017
Total 1961:						525.00	.00	525.00	
Total 2300 Delapoer Kidd Attorneys at Law:						525.00	.00	✓ 525.00	25624
2670 Ferguson Enterprises Inc									
1187629	1	Parts	Invoice	03/27/2023	04/27/2023	146.16		146.16	500-420-52011
Total 1187629:						146.16	.00	146.16	
Total 2670 Ferguson Enterprises Inc:						146.16	.00	✓ 146.16	25625
4480 Mission Communications									
1073715	1	Service Package Water Storage	Invoice	03/01/2023	04/01/2023	1,246.80		1,246.80	500-420-52022
Total 1073715:						1,246.80	.00	1,246.80	
Total 4480 Mission Communications:						1,246.80	.00	✓ 1,246.80	25626

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
7478 Northcore USA LLC									
267	1	Water Repairs	Invoice	04/03/2023	05/03/2023	27,000.00		27,000.00	500-420-52011
267	2	Tractor recovery	Invoice	04/03/2023	05/03/2023	1,500.00		1,500.00	510-430-52011
Total 267:						28,500.00	.00	28,500.00	
Total 7478 Northcore USA LLC:						28,500.00	.00	28,500.00	25627
7090 Valley Fire Control, Inc.									
107365	1	Annual Service	Invoice	03/24/2023	04/23/2023	311.00		311.00	100-900-52012
Total 107365:						311.00	.00	311.00	
Total 7090 Valley Fire Control, Inc.:						311.00	.00	311.00	25628
7484 Wildish Paving Co.									
EIGHTEEN	1	WWTP Improvements	Invoice	03/23/2023	04/23/2023	47,616.00		47,616.00	510-430-53005
Total EIGHTEEN:						47,616.00	.00	47,616.00	
Total 7484 Wildish Paving Co.:						47,616.00	.00	47,616.00	25629
Total :						81,037.39	.00	81,037.39	
Grand Totals:						81,037.39	.00	81,037.39	

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-300-52109	30.50	.00	30.50
100-900-52012	311.00	.00	311.00
100-900-52017	525.00	.00	525.00
100-900-52109	281.26	.00	281.26
200-410-52109	1,123.00	.00	1,123.00
500-420-52002	138.56	.00	138.56
500-420-52011	27,146.16	.00	27,146.16
500-420-52014	.00	9.25-	9.25-
500-420-52022	1,246.80	.00	1,246.80
500-420-52109	80.16	.00	80.16
500-420-52110	99.39	.00	99.39
500-420-53502	30.05	.00	30.05
510-430-52011	1,500.00	.00	1,500.00
510-430-52109	918.76	.00	918.76
510-430-53005	47,616.00	.00	47,616.00
Grand Totals:	81,046.64	9.25-	81,037.39

Summary by General Ledger Posting Period

GL Posting Period	Debit	Credit	Net
03/23	52,546.64	9.25-	52,537.39
04/23	28,500.00	.00	28,500.00
Grand Totals:	81,046.64	9.25-	81,037.39

JA
4/3/23

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
150 A & B Septic 58375	1	Work for Tangent	Invoice	04/04/2023	05/04/2023	350.00		350.00	100-900-52115
Total 58375:						350.00	.00	✓ 350.00	
58435	1	Work for Tangent	Invoice	04/04/2023	05/04/2023	185.00		185.00	100-900-52115
Total 58435:						185.00	.00	✓ 185.00	
58468	1	Work for Tangent	Invoice	04/04/2023	05/04/2023	915.00		915.00	100-900-52115
Total 58468:						915.00	.00	✓ 915.00	
58485	1	Work for Tangent	Invoice	04/04/2023	05/04/2023	310.00		310.00	100-900-52115
Total 58485:						310.00	.00	✓ 310.00	
58486	1	Work for Tangent	Invoice	04/04/2023	05/04/2023	1,547.50		1,547.50	100-900-52115
Total 58486:						1,547.50	.00	✓ 1,547.50	
58487	1	Work for Tangent	Invoice	04/04/2023	05/04/2023	1,355.00		1,355.00	100-900-52115
Total 58487:						1,355.00	.00	✓ 1,355.00	
58505	1	Work for Tangent	Invoice	04/04/2023	05/04/2023	2,284.00		2,284.00	100-900-52115
Total 58505:						2,284.00	.00	✓ 2,284.00	
58523	1	Work for Tangent	Invoice	04/04/2023	05/04/2023	1,565.00		1,565.00	100-900-52115
Total 58523:						1,565.00	.00	✓ 1,565.00	
58524	1	Work for Tangent	Invoice	04/04/2023	05/04/2023	175.00		175.00	100-900-52115
Total 58524:						175.00	.00	✓ 175.00	
58548	1	Work for Tangent	Invoice	04/04/2023	05/04/2023	175.00		175.00	100-900-52115
Total 58548:						175.00	.00	✓ 175.00	
58552	1	Work for Tangent	Invoice	04/04/2023	05/04/2023	550.00		550.00	100-900-52115
Total 58552:						550.00	.00	✓ 550.00	
58564	1	Work for Tangent	Invoice	04/04/2023	05/04/2023	375.00		375.00	100-900-52115
Total 58564:						375.00	.00	✓ 375.00	
58565	1	Work for Tangent	Invoice	04/04/2023	05/04/2023	375.00		375.00	100-900-52115
Total 58565:						375.00	.00	✓ 375.00	
58566	1	Work for Tangent	Invoice	04/04/2023	05/04/2023	175.00		175.00	100-900-52115

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
Total 58566:						175.00	.00	✓ 175.00	
58577	1	Work for Tangent	Invoice	04/04/2023	05/04/2023	375.00		375.00	100-900-52115
Total 58577:						375.00	.00	✓ 375.00	
58640	1	Work for Tangent	Invoice	04/04/2023	05/04/2023	375.00		WPA 375.00	100-900-52115
Total 58640:						375.00	.00	✓ 375.00	
Total 150 A & B Septic:						11,086.50	.00	✓ 11,086.50	25630
690 Bank of America									
03232023	1	Credit Card Charges	Invoice	04/04/2023	05/04/2023	1,912.45		1,912.45	100-000-28000
Total 03232023:						1,912.45	.00	1,912.45	
Total 690 Bank of America:						1,912.45	.00	✓ 1,912.45	25631
830 Benton County Sheriff									
04012023	1	Contract Services	Invoice	04/04/2023	05/04/2023	8,357.00		8,357.00	100-200-52019
Total 04012023:						8,357.00	.00	8,357.00	
Total 830 Benton County Sheriff:						8,357.00	.00	✓ 8,357.00	25632
1410 Century Link									
04042023	1	503-T31-4410 130B	Invoice	04/04/2023	05/04/2023	53.95		53.95	500-420-52110
Total 04042023:						53.95	.00	53.95	
Total 1410 Century Link:						53.95	.00	✓ 53.95	25633
2520 Edge Analytical, Inc									
23-08710	1	Monthly Coliform	Invoice	04/03/2023	05/04/2023	36.00		36.00	500-420-52104
Total 23-08710:						36.00	.00	36.00	
Total 2520 Edge Analytical, Inc:						36.00	.00	✓ 36.00	25634
2670 Ferguson Enterprises Inc									
1187611	1	Parts	Invoice	04/04/2023	05/04/2023	1,747.05		✓ 1,747.05	500-420-52011
Total 1187611:						1,747.05	.00	1,747.05	
1190608	1	Parts	Invoice	04/04/2023	05/04/2023	219.84		✓ 219.84	500-420-52011
Total 1190608:						219.84	.00	219.84	
Total 2670 Ferguson Enterprises Inc:						1,966.89	.00	✓ 1,966.89	25635
Total :						23,412.79	.00	23,412.79	
Grand Totals:						23,412.79	.00	23,412.79	

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-000-28000	1,912.45	.00	1,912.45
100-200-52019	8,357.00	.00	8,357.00
100-900-52115	11,086.50	.00	11,086.50
500-420-52011	1,966.89	.00	1,966.89
500-420-52104	36.00	.00	36.00
500-420-52110	53.95	.00	53.95
Grand Totals:	23,412.79	.00	23,412.79

Summary by General Ledger Posting Period

GL Posting Period	Debit	Credit	Net
04/23	23,412.79	.00	23,412.79
Grand Totals:	23,412.79	.00	23,412.79

[Handwritten signature]
4/4/23

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
150 A & B Septic 58939	1	Work for Tangent	Invoice	04/01/2023	05/01/2023	285.00		285.00	100-900-52115
Total 58939:						285.00	.00	✓ 285.00	
58984	1	Work for Tangent	Invoice	04/01/2023	05/01/2023	200.00		200.00	100-900-52115
Total 58984:						200.00	.00	✓ 200.00	
59021	1	Work for Tangent	Invoice	04/01/2023	05/01/2023	200.00		200.00	100-900-52115
Total 59021:						200.00	.00	✓ 200.00	
59022	1	Work for Tangent	Invoice	04/01/2023	05/01/2023	1,439.00		1,439.00	100-900-52115
Total 59022:						1,439.00	.00	✓ 1,439.00	
59039	1	Work for Tangent	Invoice	04/01/2023	05/01/2023	1,250.00		1,250.00	100-900-52115
Total 59039:						1,250.00	.00	✓ 1,250.00	
59064	1	Work for Tangent	Invoice	04/01/2023	05/01/2023	640.00		640.00	100-900-52115
Total 59064:						640.00	.00	✓ 640.00	
59065	1	Work for Tangent	Invoice	04/01/2023	05/01/2023	200.00		200.00	100-900-52115
Total 59065:						200.00	.00	✓ 200.00	
59066	1	Work for Tangent	Invoice	04/01/2023	05/01/2023	200.00		200.00	100-900-52115
Total 59066:						200.00	.00	✓ 200.00	
59067	1	Work for Tangent	Invoice	04/01/2023	05/01/2023	225.00		225.00	100-900-52115
Total 59067:						225.00	.00	✓ 225.00	
59168	1	Work for Tangent	Invoice	04/01/2023	05/01/2023	375.00		375.00	100-900-52115
Total 59168:						375.00	.00	✓ 375.00	
59169	1	Work for Tangent	Invoice	04/01/2023	05/01/2023	975.00		975.00	100-900-52115
Total 59169:						975.00	.00	✓ 975.00	
59181	1	Work for Tangent	Invoice	04/01/2023	05/01/2023	200.00		200.00	100-900-52115
Total 59181:						200.00	.00	✓ 200.00	
59191	1	Work for Tangent	Invoice	04/01/2023	05/01/2023	685.00		685.00	100-900-52115
Total 59191:						685.00	.00	✓ 685.00	
59214	1	Work for Tangent	Invoice	04/01/2023	05/01/2023	940.00		940.00	100-900-52115

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
Total 59214:						940.00	.00	940.00	
59232	1	Work for Tangent	Invoice	04/01/2023	05/01/2023	900.00		900.00	100-900-52115
Total 59232:						900.00	.00	900.00	
59233	1	Work for Tangent	Invoice	04/01/2023	05/01/2023	1,658.00		1,658.00	100-900-52115
Total 59233:						1,658.00	.00	1,658.00	
59234	1	Work for Tangent	Invoice	04/01/2023	05/01/2023	1,046.00		1,046.00	100-900-52115
Total 59234:						1,046.00	.00	1,046.00	
59235	1	Work for Tangent	Invoice	04/01/2023	05/01/2023	830.00		830.00	100-900-52115
Total 59235:						830.00	.00	830.00	
Total 150 A & B Septic:						12,248.00	.00	12,248.00	25636
1340 Caselle Inc.									
124179	1	Monthly Software Hosting Fees	Invoice	04/01/2023	05/01/2023	600.75		600.75	500-420-52114
124179	2	Monthly Software Hosting Fee	Invoice	04/01/2023	05/01/2023	400.50		400.50	100-900-52114
124179	3	Monthly Software Hosting Fee	Invoice	04/01/2023	05/01/2023	200.25		200.25	510-430-52114
124179	4	Monthly Software Hosting Fee	Invoice	04/01/2023	05/01/2023	66.75		66.75	200-410-52114
124179	5	Monthly Software Hosting Fee	Invoice	04/01/2023	05/01/2023	66.75		66.75	520-440-52114
Total 124179:						1,335.00	.00	1,335.00	
Total 1340 Caselle Inc.:						1,335.00	.00	1,335.00	25637
1610 Civil West Engineering Services Inc									
1001.001B.003	1	EOR Administration	Invoice	04/03/2023	05/03/2023	255.00		255.00	100-900-52020
1001.001B.003	2	Misc Services Water	Invoice	04/03/2023	05/03/2023	1,046.00		1,046.00	500-420-52020
1001.001B.003	3	Misc Services WW	Invoice	04/03/2023	05/03/2023	2,160.93		2,160.93	510-430-52020
1001.001B.003	4	Misc Services Other	Invoice	04/03/2023	05/03/2023	170.00		170.00	100-900-52020
Total 1001.001B.003:						3,631.93	.00	3,631.93	
1001.026.031	1	WWTP Headworks and Trickling Fil	Invoice	04/03/2023	05/03/2023	1,615.60		1,615.60	510-430-52020
Total 1001.026.031:						1,615.60	.00	1,615.60	
1001.032.020	1	HMGP waterline replacement	Invoice	04/03/2023	05/03/2023	785.00		785.00	500-420-53503
Total 1001.032.020:						785.00	.00	785.00	
Total 1610 Civil West Engineering Services Inc:						6,032.53	.00	6,032.53	25638
1650 C-More Pipe Services Co									
23-S1003	1	TV Inspection	Invoice	04/03/2023	05/03/2023	1,705.00		1,705.00	510-430-52011
Total 23-S1003:						1,705.00	.00	1,705.00	
Total 1650 C-More Pipe Services Co:						1,705.00	.00	1,705.00	25639

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
2520 Edge Analytical, Inc									
23-08452	1	Quarterly TOC	Invoice	04/06/2023	05/06/2023	113.40		113.40	500-420-52104
Total 23-08452:						113.40	.00	113.40	
Total 2520 Edge Analytical, Inc:						113.40	.00	113.40	25640
4670 NW Natural									
03302023	1	1407224-3	Invoice	04/07/2023	04/20/2023	51.39		51.39	100-900-52109
Total 03302023:						51.39	.00	51.39	
Total 4670 NW Natural:						51.39	.00	51.39	25641
4800 One Call Concepts Inc									
3030311	1	OR Utility Notification Center	Invoice	04/01/2023	05/01/2023	39.20		39.20	500-420-52109
3030311	2	OR Utility Notification Center	Invoice	04/01/2023	05/01/2023	39.20		39.20	510-430-52109
Total 3030311:						78.40	.00	78.40	
Total 4800 One Call Concepts Inc:						78.40	.00	78.40	25642
5780 Republic Services #452									
0452-00497547	1	3-0452-0023479	Invoice	03/31/2023	04/30/2023	42.11		42.11	100-900-52109
Total 0452-004975474:						42.11	.00	42.11	
0452-00498753	1	3-0452-0340655	Invoice	04/01/2023	05/01/2023	132.61		132.61	510-430-52109
Total 0452-004987537:						132.61	.00	132.61	
Total 5780 Republic Services #452:						174.72	.00	174.72	25643
6230 Simply Payroll									
17958X	1	Payroll Services	Invoice	04/07/2023	05/07/2023	135.00		135.00	100-900-52019
Total 17958X:						135.00	.00	135.00	25644
Total 6230 Simply Payroll:						135.00	.00	135.00	
Total :						21,873.44	.00	21,873.44	
Grand Totals:						21,873.44	.00	21,873.44	

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-900-52019	135.00	.00	135.00
100-900-52020	425.00	.00	425.00
100-900-52109	93.50	.00	93.50
100-900-52114	400.50	.00	400.50
100-900-52115	12,248.00	.00	12,248.00
200-410-52114	66.75	.00	66.75

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
500-420-52020	1,046.00	.00	1,046.00
500-420-52104	113.40	.00	113.40
500-420-52109	39.20	.00	39.20
500-420-52114	600.75	.00	600.75
500-420-53503	785.00	.00	785.00
510-430-52011	1,705.00	.00	1,705.00
510-430-52020	3,776.53	.00	3,776.53
510-430-52109	171.81	.00	171.81
510-430-52114	200.25	.00	200.25
520-440-52114	66.75	.00	66.75
Grand Totals:	21,873.44	.00	21,873.44

Summary by General Ledger Posting Period

GL Posting Period	Debit	Credit	Net
03/23	42.11	.00	42.11
04/23	21,831.33	.00	21,831.33
Grand Totals:	21,873.44	.00	21,873.44

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4/11/23

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
1410 Century Link									
04112023	1	541-745-5858 873B	Invoice	04/19/2023	05/11/2023	97.96		97.96	510-430-52110
Total 04112023:						97.96	.00	97.96	
Total 1410 Century Link:						97.96	.00	✓ 97.96	25645
1520 CIS TRUST									
MAY 2023 FINA	1	Employee Health Ins	Invoice	04/18/2023	05/18/2023	176.80		176.80	100-100-51010
MAY 2023 FINA	2	Employee Health Ins	Invoice	04/18/2023	05/18/2023	11.05		11.05	100-200-51010
MAY 2023 FINA	3	Employee Health Ins	Invoice	04/18/2023	05/18/2023	66.30		66.30	100-300-51010
MAY 2023 FINA	4	Employee Health Ins	Invoice	04/18/2023	05/18/2023	55.25		55.25	200-410-51010
MAY 2023 FINA	5	Employee Health Ins	Invoice	04/18/2023	05/18/2023	530.40		530.40	500-420-51010
MAY 2023 FINA	6	Employee Health Ins	Invoice	04/18/2023	05/18/2023	221.00		221.00	510-430-51010
MAY 2023 FINA	7	Employee Health Insurance	Invoice	04/18/2023	05/18/2023	44.19		44.19	520-440-51010
Total MAY 2023 FINAL INVOICE:						1,104.99	.00	1,104.99	
Total 1520 CIS TRUST:						1,104.99	.00	✓ 1,104.99	25646
1800 Consumers Power Inc.									
04102023	1	1152418	Invoice	04/17/2023	04/30/2023	174.59		174.59	510-430-52109
Total 04102023:						174.59	.00	174.59	
Total 1800 Consumers Power Inc.:						174.59	.00	✓ 174.59	25647
2520 Edge Analytical, Inc									
23-08450	1	DBPs	Invoice	04/17/2023	05/17/2023	295.20		295.20	500-420-52104
Total 23-08450:						295.20	.00	295.20	
Total 2520 Edge Analytical, Inc:						295.20	.00	✓ 295.20	25648
2670 Ferguson Enterprises Inc									
1192446	1	Work for Tangent	Invoice	04/01/2023	04/20/2023	397.93		397.93	100-900-52115
Total 1192446:						397.93	.00	397.93	
Total 2670 Ferguson Enterprises Inc:						397.93	.00	✓ 397.93	25649
5300 Pacific Power/PacificCorp									
04112023	1	Utilities	Invoice	04/13/2023	04/27/2023	2,097.23		2,097.23	500-420-52109
Total 04112023:						2,097.23	.00	2,097.23	
Total 5300 Pacific Power/PacificCorp:						2,097.23	.00	✓ 2,097.23	25650
7502 Peterson Cat									
SW290083919	1	Troubleshooting Engine	Invoice	04/06/2023	05/06/2023	2,033.26		2,033.26	510-430-52011
Total SW290083919:						2,033.26	.00	2,033.26	
Total 7502 Peterson Cat:						2,033.26	.00	✓ 2,033.26	25651

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
6290 Smith-Wagar Brucker Consulting, LLC									
D1213	1	Financial Consulting	Invoice	04/01/2023	04/15/2023	825.00		825.00	100-900-52019
Total D1213:						825.00	.00	825.00	
Total 6290 Smith-Wagar Brucker Consulting, LLC:						825.00	.00	825.00	25652
7274 US Bank Equipment Finance									
498413913	1	Canon Copier	Invoice	04/12/2023	04/30/2023	144.00		144.00	100-900-52023
Total 498413913:						144.00	.00	144.00	
Total 7274 US Bank Equipment Finance:						144.00	.00	144.00	25653
7130 Verizon									
9931812792	1	Phone	Invoice	04/18/2023	04/28/2023	99.46		99.46	500-420-52110
9931812792	2	Phone	Invoice	04/18/2023	04/28/2023	99.46		99.46	510-430-52110
9931812792	3	Phone	Invoice	04/18/2023	04/28/2023	65.24		65.24	100-900-52110
Total 9931812792:						264.16	.00	264.16	
Total 7130 Verizon:						264.16	.00	264.16	25654
Total :						7,434.32	.00	7,434.32	
Grand Totals:						7,434.32	.00	7,434.32	

[Signature]
4/19/23

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-100-51010	176.80	.00	176.80
100-200-51010	11.05	.00	11.05
100-300-51010	66.30	.00	66.30
100-900-52019	825.00	.00	825.00
100-900-52023	144.00	.00	144.00
100-900-52110	65.24	.00	65.24
100-900-52115	397.93	.00	397.93
200-410-51010	55.25	.00	55.25
500-420-51010	530.40	.00	530.40
500-420-52104	295.20	.00	295.20
500-420-52109	2,097.23	.00	2,097.23
500-420-52110	99.46	.00	99.46
510-430-51010	221.00	.00	221.00
510-430-52011	2,033.26	.00	2,033.26
510-430-52109	174.59	.00	174.59
510-430-52110	197.42	.00	197.42
520-440-51010	44.19	.00	44.19
Grand Totals:	7,434.32	.00	7,434.32

GL Posting Period	Debit	Credit	Net
04/23	7,434.32	.00	7,434.32
Grand Totals:	7,434.32	.00	7,434.32

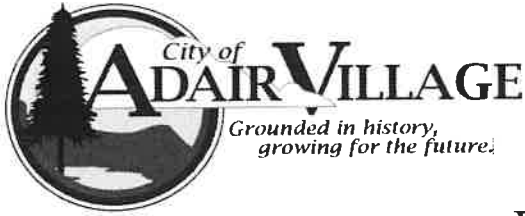
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ADAIR VILLAGE PATROL

March 25, 2023 - April 24, 2023

Benton County Sheriff's Office - Adair Patrol Activity Log

Date/Time	Call #	Total Time	Deputy	Con- tacts	Traffic		Arrests		Notes
					Warn	Cite	Cite	Cust	
Patrol									
032523 00:58:33	2023055008	1:40:50	Drongesen						Patrolled neighborhoods, park, and highway. 0-contacts
032623 13:46:55	2023055886	0:28:37	Ball	1					one contact. no cites. no stops. patrolled park, residential areas, ee wilson
032623 17:15:19	2023056001	1:00:26	Davison		1				patrolled local streets and park. x1 stop (warning).
032823 02:34:45	2023056826	1:17:08	Lundy						PATROLLED ALL CITY STREETS, PARKS AND SCHOOLS. LOCATED ZERO UNSECURED BUILDINGS.
032823 23:12:28	2023057417	3:05:08	Hardison		1				PATROLLED CITY STREETS/HIGHWAY 99W/SCHOOL/PARK/BUSINESSES/ODFW/CALLOWAY CREEK. ONE TRAFFIC STOP/ONE WARNING GIVEN.
032923 09:24:11	2023057597	1:13:23	Bottroff		3		1		adair patrol, 3/29/2023, 1 stop and cite for DWS, no insurance. Warn for 3 other violations. Patrolled city streets and new sub division.
032923 19:32:25	2023058065	1:02:30	Sinclair	1	1				Completed one hour of patrolling Adair city streets, parks, and surrounding area. One citizen contact and one traffic stop (warning).
033023 00:56:28	2023058194	1:05:19	Hardison						PATROLLED CITY STREETS/HIGHWAY 99W/SCHOOL/ODFW/BUSINESSES.
033123 09:06:48	2023058996	1:00:40	Blaser						no activity
033123 22:54:54	2023059496	2:08:23	Hardison						NEAR RYALS LOOKING FOR FRESHLY STOLEN VEHICLE FROM ALBANY/UTL
040123 12:37:30	2023059777	1:00:00	Ball						no activity
040123 20:18:33	2023060052	0:57:04	Davison						patrolled local streets and park
040223 18:58:22	2023060614	1:00:00	Vaughn						Patrolled city streets, parks, schools and suburbs. No traffic stops no calls for service.
040223 22:55:07	2023060728	2:09:02	Hardison		8	3			DETAIL. 6 TRAFFIC STOPS/3 CITATIONS ISSUED/8 WARNINGS GIVEN FOR OTHER TRAFFIC VIOLATIONS.
040323 10:10:47	2023060949	1:09:57	Lundy						no activity
040423 06:48:59	2023061575	1:30:00	Lochner						no activity
040523 00:34:12	2023062213	2:10:57	Hardison	1	1				PATROLLED CITY STREETS/HIGHWAY 99W/SCHOOL/ODFW/BUSINESSES/CALLOWAY CREEK. ONE TRAFFIC STOP/ONE WARNING GIVEN. ALSO ONE CITIZEN CONTACT (PUBLIC ASSIST)/OPEN GARAGE DOOR AT 8031 N.E. BARBERRY DRIVE.
040523 08:26:57	2023062350	1:30:00	Ash						no activity
040623 04:20:37	2023062987	1:59:35	Hardison						PATROLLED CITY STREETS/HIGHWAY 99W/SCHOOL/CITY PARK/BUSINESSES/ODFW/CALLOWAY CREEK.
040723 03:57:30	2023063647	2:00:34	Hardison		1				PATROLLED CITY STREETS/HIGHWAY 99W/SCHOOL/ODFW/BUSINESSES/CALLOWAY CREEK. ONE TRAFFIC STOP/ONE WARNING GIVEN.
040723 06:04:15	2023063671	0:30:11	Gevatosky						no activity
040923 00:12:27	2023065004	1:32:57	Drongesen		1				Patrolled neighborhoods, parks, and highway. 1-Traffic Stop/Warn Fail to Obey TCD
041023 01:51:42	2023065587	0:30:00	Gevatosky						no activity
041023 09:34:01	2023065757	1:30:00	Heese						no activity
041223 00:02:52	2023067026	2:08:18	Hardison						PATROLLED CITY STREETS/HIGHWAY 99W/SCHOOL/ODFW/BUSINESSES/CALLOWAY CREEK.
041323 00:09:48	2023067763	1:59:24	Hardison			1			PATROLLED CITY STREETS/HIGHWAY 99W/SCHOOL/ODFW/BUSINESSES/CALLOWAY CREEK. ONE TRAFFIC STOP/ONE CITATION ISSUED FOR SPEEDING.
041323 09:13:09	2023067919	1:06:33	Blaser						no activity
041323 23:35:09	2023068460	3:00:08	Hardison		3				PATROLLED CITY STREETS/HIGHWAY 99W/SCHOOL/PARK/BUSINESSES/ODFW/CALLOWAY CREEK. ONE TRAFFIC STOP/THREE WARNINGS GIVEN FOR TRAFFIC VIOLATIONS. HANDLED ONE CALL FOR SERVICE (LOUD NOISE). ALSO



PUBLIC WORKS
OPERATIONS AND MAINTENANCE REPORT

PERIOD: 3/20/2023 to 4/20/2023

WATER USE / DISTRIBUTION REPORT

WATER USE REPORT

Water Produced: 4,936,985

Average Usage per Day 164k

WATER DISTRIBUTION REPORT

Maintenance Activity: Staff responded to one leak on Barberry. It was fixed within 4 hours of being discovered.

Collected quarterly; Second quarter samples to be taken in May.

WASTEWATER TREATMENT REPORT

Flows into the WWTP are decreasing and the lagoon will be finished discharging April 30th.

Total Monthly Influent: 3.4 million Gallons

STORM WATER COLLECTION SYSTEM REPORT

Maintenance Activity: Storm drains remain clear with the increase of rain. Staff daily clears and monitors all storm drains.

STREETS MAINTENANCE REPORT

Maintenance Activity: Streets are in good shape. Staff will begin spraying weed in the roadways in May.

CITY HALL / PARKS AND WETLANDS

Maintenance Activity: Staff have started mowing when the weather is dry. Some grassy areas are a bit longer than usual but staff should have everything caught up by the end of April.

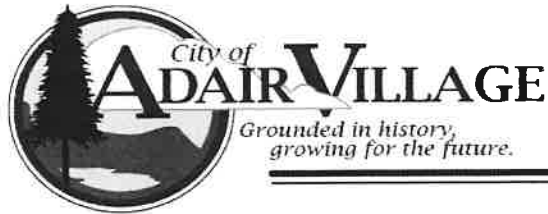
WATER TREATMENT PLANT

Maintenance Activity: The water plant is running three days a week for 8 hours on those days. The new chlorine generation unit is working very well. Staff have finished all cleaning of sediment bays.

WASTEWATER TREATMENT PLANT

Maintenance Activity: The wastewater treatment plant is doing well. Staff continues to discharge to the river and lagoon levels are in good shape.

Completed by Matt Lydon, Public Works Supervisor



CITY ADMINISTRATOR'S REPORT

May 2, 2023, Council Meeting

Administration

- **Utility Worker II** – Alec Lathrop will be the new Utility Worker for public works. Alec's start date is May 1, and city staff is excited to have him on board.
- **Tangent** – Update
- **Santiam Christian** – Update

Property/Businesses

- **AVIS** – Update
- **Good Grounds Coffee** – Susan was wondering if the city could clean some of the trees up along the hill next to the highway to help with visibility.
- **Store/Restaurant** – Paul Johal and I are working together to clear up a power bill from 2015.

Major Projects/Engineering

- **Water Plant** – The city has completed the big water projects and will begin working on the electrical side of things this summer.
- **Calloway Creek** – Dennis Derby got the approval from the Department of State Lands to put his crossing over the wetlands in. That work will begin soon which will allow them to be ready to start the next phase in the spring of 2024.
- **Wastewater Plant** – The transformer is in and Wildish is hoping to get it installed this month. The last thing we will need to do is to run a new water line for the headworks.

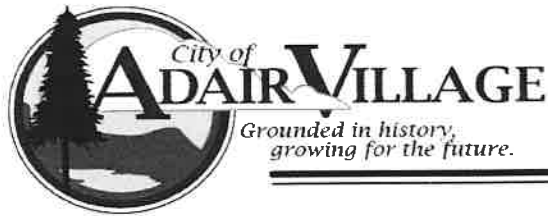


Willamette Valley Processors, LLC

April 2023
Willamette Valley Processors, Inc.
3/28/2023 to 4/24/2023
Jerry Jackson

Case #	Date	Time	Action	Address	Notes
A23-041	4/2/23	11:45 AM	Patrol City		
A23-042	4/2/23	11:46 AM	7200 Block Berg Dr		Utility Trailer
A23-043	4/4/23	12:32 PM	Patrol City		
A23-044	4/4/23	12:43 PM	White Trailer	8700 Blk Box Elder	
A23-045	4/10/23	2:19 PM	Patrol City		
A23-046	4/10/23	2:21 PM	Popup Trailer/Illegal Parking	6300 Blk Wm R Carr	R005256
A23-047	4/13/23	1:50 PM	Patrol City		
A23-048	4/13/23	1:52 PM	Popup Trailer	6300 Blk Wm R Carr	R005256
A23-049	4/14/23	1:41 PM	Patrol City		
A23-050	4/17/23	9:55 AM	Patrol City		
A23-051	4/19/23	6:00 PM	Cert Training	6:00 - 8:00 pm	
A23-052	4/24/23	4:30 PM	Patrol City		
A23-053					
A23-054					
A23-055					
A23-056					
A23-057					
A23-058					
A23-059					
A23-060					
A23-061					
A23-062					

- Emergency Management – University of Utah online training for CERT
- Daily Patrol
- Working with CERT Team/Emergency Management
- Training – Karla is a CPR/First Aid/AED Trainer
- Monthly CERT Training



STAFF REPORT
Attachment G – Financial Report
May 2, 2023, Council Meeting

Income shown for fiscal year 2022-2023 is \$2,091,667.40 and expenses are \$2,198,317.45 which equals a net income of -\$106,650.05 for all funds.

Income and expenses for each fund are shown below:

Fund	Income	Expenses	% of Budget	Difference
General	260,710.73	879,774.36	42.10%	-619,063.63
Streets	34,626.82	34,080.79	12.40%	546.03
Water	1,150,966.71	548,955.16	26.40%	602,011.55
Wastewater	619,782.77	715,308.17	22.70%	-95,525.40
Storm Drain	25,580.37	20,198.97	22.90%	5,381.40
SDC Fund	0.00	0.00	0.00%	0.00
Reserve	0.00	0.00	0.00%	0.00
TOTAL	\$2,091,667.40	\$2,198,317.45		-106,650.05

We have approximately \$3,584,999.79 in the Local Government Investment Pool (LGIP). In April we had \$3,561,437.09. Last year in May, we had \$3,443,942.08. We also currently have approximately \$135,184.80 in Citizens Bank.

Report Criteria:

- Print Fund Titles
- Page and Total by Fund
- Print Source Titles
- Total by Source
- Print Department Titles
- Total by Department
- All Segments Tested for Total Breaks

Account Number	Account Title	2022-23 Current year Budget	2022-23 Current year Actual	2022-23 Budget Remaining	2022-23 Budget Used %
General Fund					
General Fund					
100-000-40000	Beginning Fund Balance	600,000.00	.00	600,000.00	.00
100-000-40001	Property Taxes - Current	218,000.00	3,204.75	214,795.25	1.5%
100-000-40002	Property Taxes - Prior Year	500.00	.00	500.00	.00
100-000-41010	Revenue Sharing	14,000.00	3,490.07	10,509.93	24.9%
100-000-41020	Cigarette Taxes	1,000.00	360.72	639.28	36.1%
100-000-41030	Liquor Taxes	25,000.00	9,836.54	15,163.46	39.3%
100-000-41100	Tangent Contract	194,100.00	74,246.41	119,853.59	38.3%
100-000-41200	Transient Lodging Tax	5,000.00	5,000.00	.00	100.0%
100-000-42001	Planning Fees	10,000.00	.00	10,000.00	.00
100-000-42050	Fees - Other	.00	35.00	35.00-	.00
100-000-42060	SDC Administrative Fees	10,000.00	.00	10,000.00	.00
100-000-43001	Utility Franchise Fees	63,000.00	24,479.86	38,520.14	38.9%
100-000-46020	Residential Rent Revenue	30,000.00	7,728.27	22,271.73	25.8%
100-000-46021	Property Lease or Rent	78,000.00	.00	78,000.00	.00
100-000-46023	Building Lease	32,000.00	5,712.38	26,287.62	17.9%
100-000-46024	Property Tax-Property Lease	4,900.00	.00	4,900.00	.00
100-000-46027	Utilities-Property Lease	14,000.00	.00	14,000.00	.00
100-000-46028	Room Rental	120.00	.00	120.00	.00
100-000-46031	Court Fees and Fines	.00	.00	.00	.00
100-000-46032	Ordinance Violation Fines	.00	.00	.00	.00
100-000-46055	Refunds	25,200.00	12,420.00	12,780.00	49.3%
100-000-46057	Miscellaneous	1,000.00	.00	1,000.00	.00
100-000-47300	Parks Grant	.00	.00	.00	.00
100-000-47900	COVID-19 Reimbursements	98,000.00	97,064.22	935.78	99.0%
100-000-48000	Interest	15,000.00	17,132.51	2,132.51-	114.2%
100-000-49500	Transfer from Water Fund	.00	.00	.00	.00
100-000-49530	Transfer from SDC Fund	.00	.00	.00	.00
100-000-49600	Transfer from Reserve Fund	.00	.00	.00	.00
Total General Fund:		1,438,820.00	260,710.73	1,178,109.27	18.1%
City Administration					
100-100-50010	City Administrator	79,200.00	55,808.10	23,391.90	70.5%
100-100-50016	Utility/Court Clerk	9,258.00	6,160.50	3,097.50	66.5%
100-100-50018	Finance Clerk	4,166.00	3,959.24	206.76	95.0%
100-100-51010	Employee Health Ins Benefits	17,395.00	8,971.45	8,423.55	51.6%
100-100-51020	Retirement Benefits	23,364.00	12,477.98	10,886.02	53.4%
100-100-51030	Employment Taxes	11,889.00	6,048.30	5,840.70	50.9%
100-100-52002	Materials & Supplies	250.00	.00	250.00	.00
100-100-52010	Miscellaneous	500.00	417.00	83.00	83.4%
100-100-52013	Travel and Training	2,000.00	.00	2,000.00	.00
100-100-52014	Vehicle Fuel & Maintenance	.00	.00	.00	.00
100-100-52016	Audit	.00	.00	.00	.00
100-100-52017	City Attorney	15,000.00	.00	15,000.00	.00

Account Number	Account Title	2022-23	2022-23	2022-23	2022-23
		Current year Budget	Current year Actual	Budget Remaining	Budget Used %
100-100-52018	Planning Consultant	30,000.00	.00	30,000.00	.00
100-100-52019	Contract Service	27,000.00	18,000.00	9,000.00	66.7%
100-100-52020	Development Engineering	30,000.00	.00	30,000.00	.00
100-100-52030	Miscellaneous	.00	.00	.00	.00
100-100-52031	Urban Renewal Development	85,000.00	.00	85,000.00	.00
100-100-52101	Banking Charges	.00	.00	.00	.00
100-100-52102	Dues	.00	.00	.00	.00
100-100-52103	Insurance	.00	382.54	382.54-	.00
100-100-52106	Mileage	250.00	.00	250.00	.00
100-100-52107	Permits	.00	.00	.00	.00
100-100-52108	Postage	.00	.00	.00	.00
100-100-53002	Equipment Purchase	.00	.00	.00	.00
Total City Administration:		335,272.00	112,225.11	223,046.89	33.5%
Public Safety					
100-200-50010	City Administrator	.00	5,073.46	5,073.46-	.00
100-200-51010	Employee Health Ins Benefits	1,198.00	566.01	631.99	47.2%
100-200-51020	Retirement Benefits	1,793.00	871.27	921.73	48.6%
100-200-51030	Employment Taxes	912.00	593.53	318.47	65.1%
100-200-52019	Contract Service	37,000.00	16,714.00	20,286.00	45.2%
100-200-52103	Insurance	.00	23.90	23.90-	.00
Total Public Safety:		40,903.00	23,842.17	17,060.83	58.3%
Parks and Recreation					
100-300-50025	Summer Program Coordinator	.00	.00	.00	.00
100-300-50054	Utility Worker II	18,714.00	14,322.04	4,391.96	76.5%
100-300-50058	Utility Worker I	.00	.00	.00	.00
100-300-51010	Employee Health Ins Benefits	9,514.00	3,566.19	5,947.81	37.5%
100-300-51020	Retirement Benefits	5,083.00	6,512.31	1,429.31-	128.1%
100-300-51030	Employment Taxes	2,586.00	1,965.20	620.80	76.0%
100-300-52002	Materials & Supplies	500.00	357.18	142.82	71.4%
100-300-52011	System Maintenance & Repair	.00	.00	.00	.00
100-300-52012	Maintenance - Bldg & Parks	1,000.00	32.00	968.00	3.2%
100-300-52013	Travel and Training	500.00	.00	500.00	.00
100-300-52014	Vehicle Fuel & Maintenance	1,250.00	1,050.99	199.01	84.1%
100-300-52019	Contract Service	800.00	.00	800.00	.00
100-300-52022	Equipment Maintenance	1,000.00	2,455.88	1,455.88-	245.6%
100-300-52023	Equipment Rental/Lease	100.00	.00	100.00	.00
100-300-52025	Small Equipment Purchase	500.00	2,099.00	1,599.00-	419.8%
100-300-52026	Non-capital Improvements	.00	.00	.00	.00
100-300-52030	Miscellaneous	500.00	.00	500.00	.00
100-300-52103	Insurance	1,425.00	1,559.28	134.28-	109.4%
100-300-52106	Mileage	100.00	.00	100.00	.00
100-300-52108	Postage	75.00	.00	75.00	.00
100-300-52109	Utilities	750.00	213.50	536.50	28.5%
100-300-52111	Parks-Events	2,000.00	3,676.79	1,676.79-	183.8%
100-300-52112	Parks - Youth Activities	6,000.00	.00	6,000.00	.00
100-300-53001	Improvements - Bldg & Parks	1,500.00	.00	1,500.00	.00
100-300-53002	Equipment Purchase	5,000.00	.00	5,000.00	.00
100-300-55600	Transfer to Reserve Fund	5,000.00	.00	5,000.00	.00
Total Parks and Recreation:		63,897.00	37,810.36	26,086.64	59.2%

Account Number	Account Title	2022-23 Current year Budget	2022-23 Current year Actual	2022-23 Budget Remaining	2022-23 Budget Used %
Non-departmental					
100-900-51030	Employment Taxes	.00	.00	.00	.00
100-900-52002	Materials & Supplies	3,500.00	8,987.84	5,487.84-	256.8%
100-900-52010	Legal Notices	1,500.00	2,624.64	1,124.64-	175.0%
100-900-52012	Maintenance - Bldg & Parks	9,000.00	4,379.02	4,620.98	48.7%
100-900-52013	Travel and Training	.00	.00	.00	.00
100-900-52014	Vehicle Fuel & Maintenance	200.00	887.40	487.40-	343.7%
100-900-52015	Security Alarm	.00	638.72	638.72-	.00
100-900-52016	Audit	9,000.00	5,400.00	3,600.00	60.0%
100-900-52017	City Attorney	.00	5,862.50	5,862.50-	.00
100-900-52019	Contract Service	40,000.00	8,635.50	31,364.50	21.6%
100-900-52020	Engineering Consultant	.00	3,131.25	3,131.25-	.00
100-900-52021	Transit	25,000.00	.00	25,000.00	.00
100-900-52022	Equipment Maintenance	4,500.00	571.92	3,928.08	12.7%
100-900-52023	Equipment Rental/Lease	1,000.00	12,155.71	11,155.71-	1215.6
100-900-52024	Security Alarm	1,500.00	.00	1,500.00	.00
100-900-52025	Small Equipment Purchase	1,200.00	3,198.00	1,998.00-	266.5%
100-900-52026	Non-capital Improvements	.00	.00	.00	.00
100-900-52030	Miscellaneous	2,500.00	377.91	2,122.09	15.1%
100-900-52031	CERT Expenditures	5,000.00	924.38	4,075.62	18.5%
100-900-52101	Banking Charges	750.00	25.34	724.66	3.4%
100-900-52102	Dues	7,000.00	5,423.36	1,576.64	77.5%
100-900-52103	Insurance	8,500.00	8,141.03	358.97	95.8%
100-900-52108	Postage	3,000.00	2,632.93	367.07	87.8%
100-900-52109	Utilities	22,200.00	2,137.46	20,062.54	9.6%
100-900-52110	Telephones	4,600.00	2,502.52	2,097.48	54.4%
100-900-52111	Mayor & Council Expenses	1,000.00	.00	1,000.00	.00
100-900-52113	Election Fees	1,000.00	.00	1,000.00	.00
100-900-52114	Software Hosting Fees	6,500.00	2,503.31	3,996.69	38.5%
100-900-52115	Tangent Expenditures	75,000.00	55,912.36	19,087.64	74.5%
100-900-52197	Utilities - Rentals	.00	.00	.00	.00
100-900-52199	Property Taxes	8,367.00	8,380.62	13.62-	100.2%
100-900-52220	Residential Rental-related Exp	.00	.00	.00	.00
100-900-52800	COVID-19 Expenses	98,000.00	.00	98,000.00	.00
100-900-52900	Insurance Reimbursed Expense	.00	.00	.00	.00
100-900-53001	Improvements - Bldg & Parks	.00	.00	.00	.00
100-900-53002	Equipment Purchase	60,000.00	.00	60,000.00	.00
100-900-53003	Barracks Improvements	.00	.00	.00	.00
100-900-53004	Land Purchase	650,000.00	560,663.00	89,337.00	86.3%
100-900-54006	Barracks Loan Payment	22,254.00	.00	22,254.00	.00
100-900-55500	Transfer to Water Fund	9,577.00	.00	9,577.00	.00
100-900-55510	Transfer to Wastewater Fund	.00	.00	.00	.00
100-900-55530	Transfer to SDC Fund	45,307.00	.00	45,307.00	.00
100-900-55600	Transfer to Reserve Fund	.00	.00	.00	.00
Total Non-departmental:		1,126,955.00	705,896.72	421,058.28	62.6%
Contingency					
100-998-58000	Contingency	250,000.00	.00	250,000.00	.00
Total Contingency:		250,000.00	.00	250,000.00	.00
Ending Fund Balance					
100-999-59000	Reserve for Future Expenditure	271,793.00	.00	271,793.00	.00

Account Number	Account Title	2022-23 Current year Budget	2022-23 Current year Actual	2022-23 Budget Remaining	2022-23 Budget Used %
	Total Ending Fund Balance:	271,793.00	.00	271,793.00	.00
	General Fund Revenue Total:	1,438,820.00	260,710.73	1,178,109.27	18.1%
	General Fund Expenditure Total:	2,088,820.00	879,774.36	1,209,045.64	42.1%
	Net Total General Fund:	650,000.00-	619,063.63-	30,936.37-	95.2%

Account Number	Account Title	2022-23 Current year Budget	2022-23 Current year Actual	2022-23 Budget Remaining	2022-23 Budget Used %
Street Fund					
Street Fund					
200-000-40000	Beginning Fund Balance	175,000.00	.00	175,000.00	.00
200-000-41040	Highway Apportionment	100,000.00	34,626.82	65,373.18	34.6%
200-000-41070	Small Cities Allotment	.00	.00	.00	.00
200-000-46057	Miscellaneous	200.00	.00	200.00	.00
200-000-47900	COVID-19 Federal Funds	.00	.00	.00	.00
200-000-48000	Interest	.00	.00	.00	.00
Total Street Fund:		275,200.00	34,626.82	240,573.18	12.6%
Public Works - Streets					
200-410-50010	City Administrator	.00	.00	.00	.00
200-410-50018	Finance Clerk	1,389.00	1,319.75	69.25	95.0%
200-410-50050	Public Works Supervisor	7,732.00	5,805.30	1,926.70	75.1%
200-410-50052	Utility Worker III	.00	.00	.00	.00
200-410-50054	Utility Worker II	4,678.00	3,580.54	1,097.46	76.5%
200-410-50058	Utility Worker I	.00	.00	.00	.00
200-410-51010	Employee Health Ins Benefits	4,191.00	2,745.13	1,445.87	65.5%
200-410-51020	Retirement Benefits	3,748.00	2,923.52	824.48	78.0%
200-410-51030	Employment Taxes	1,907.00	1,187.17	719.83	62.3%
200-410-52002	Materials & Supplies	1,200.00	179.00	1,021.00	14.9%
200-410-52011	System Maintenance & Repair	10,000.00	.00	10,000.00	.00
200-410-52016	Audit	1,500.00	.00	1,500.00	.00
200-410-52017	City Attorney	.00	.00	.00	.00
200-410-52019	Contract Service	1,500.00	.00	1,500.00	.00
200-410-52020	Engineering Consultant	6,000.00	.00	6,000.00	.00
200-410-52022	Equipment Maintenance	.00	.00	.00	.00
200-410-52023	Equipment Rental/Lease	250.00	.00	250.00	.00
200-410-52024	Street Sweeping	6,000.00	2,550.00	3,450.00	42.5%
200-410-52027	Street Signs	.00	419.17	419.17-	.00
200-410-52030	Miscellaneous	100.00	.00	100.00	.00
200-410-52102	Dues	.00	.00	.00	.00
200-410-52103	Insurance	5,000.00	5,074.96	74.96-	101.5%
200-410-52109	Utilities	12,000.00	7,829.00	4,171.00	65.2%
200-410-52114	Software Hosting Fees	900.00	467.25	432.75	51.9%
200-410-53001	Street Improvements	.00	.00	.00	.00
200-410-53002	Equipment Purchase	2,500.00	.00	2,500.00	.00
200-410-55600	Transfer to Reserve Fund	200.00	.00	200.00	.00
Total Public Works - Streets:		70,795.00	34,080.79	36,714.21	48.1%
Contingency					
200-998-58000	Contingency	100,000.00	.00	100,000.00	.00
Total Contingency:		100,000.00	.00	100,000.00	.00
Ending Fund Balance					
200-999-59000	Reserve for Future Expenditure	104,405.00	.00	104,405.00	.00
Total Ending Fund Balance:		104,405.00	.00	104,405.00	.00
Street Fund Revenue Total:		275,200.00	34,626.82	240,573.18	12.6%
Street Fund Expenditure Total:		275,200.00	34,080.79	241,119.21	12.4%

Account Number	Account Title	2022-23 Current year Budget	2022-23 Current year Actual	2022-23 Budget Remaining	2022-23 Budget Used %
	Net Total Street Fund:	.00	546.03	546.03-	.00

Account Number	Account Title	2022-23 Current year Budget	2022-23 Current year Actual	2022-23 Budget Remaining	2022-23 Budget Used %
Water Fund					
Water Fund					
500-000-40000	Beginning Fund Balance	410,000.00	.00	410,000.00	.00
500-000-42010	New Accounts	.00	.00	.00	.00
500-000-42020	New Connections	2,000.00	.00	2,000.00	.00
500-000-42032	Water Metered Fees	650,000.00	408,727.73	241,272.27	62.9%
500-000-42035	Reconnect Fees	500.00	.00	500.00	.00
500-000-42036	Water Outside Assessments	90,000.00	42,490.14	47,509.86	47.2%
500-000-42041	IFA Water Loan	.00	.00	.00	.00
500-000-42045	Utility Deposit	4,000.00	1,945.31	2,054.69	48.6%
500-000-46030	Fees - Other	.00	3,630.00	3,630.00-	.00
500-000-46055	Refunds	1,000.00	.00	1,000.00	.00
500-000-46057	Miscellaneous	500.00	875.53	375.53-	175.1%
500-000-47100	FEMA Grant	259,500.00	.00	259,500.00	.00
500-000-47420	FEMA Water Grant	.00	.00	.00	.00
500-000-48000	Interest	.00	.00	.00	.00
500-000-49010	IFA Water Loan	655,690.00	693,298.00	37,608.00-	105.7%
500-000-49100	Transfer in from General Fund	9,577.00	.00	9,577.00	.00
500-000-49600	Transfer from Reserve	.00	.00	.00	.00
Total Water Fund:		2,082,767.00	1,150,966.71	931,800.29	55.3%
Public Works - Water					
500-420-50010	City Administrator	39,600.00	30,440.79	9,159.21	76.9%
500-420-50016	Utility/Court Clerk	25,460.00	16,941.37	8,518.63	66.5%
500-420-50018	Finance Clerk	13,887.00	13,197.41	689.59	95.0%
500-420-50050	Public Works Supervisor	46,392.00	34,831.83	11,560.17	75.1%
500-420-50052	Utility Worker III	.00	.00	.00	.00
500-420-50054	Utility Worker II	51,463.00	39,385.46	12,077.54	76.5%
500-420-50058	Utility Worker I	.00	.00	.00	.00
500-420-51010	Employee Health Ins Benefits	55,814.00	27,339.32	28,474.68	49.0%
500-420-51020	Retirement Benefits	48,019.00	38,159.96	9,859.04	79.5%
500-420-51030	Employment Taxes	24,434.00	13,058.88	11,375.12	53.4%
500-420-52001	Chemicals	30,000.00	14,428.45	15,571.55	48.1%
500-420-52002	Materials & Supplies	6,600.00	2,770.58	3,829.42	42.0%
500-420-52010	Publications-Legal Notices	100.00	.00	100.00	.00
500-420-52011	System Maintenance & Repair	45,000.00	30,820.19	14,179.81	68.5%
500-420-52013	Travel and Training	3,000.00	.00	3,000.00	.00
500-420-52014	Vehicle Fuel & Maintenance	5,500.00	5,918.62	418.62-	107.6%
500-420-52016	Audit	12,000.00	8,550.00	3,450.00	71.3%
500-420-52017	City Attorney	.00	.00	.00	.00
500-420-52019	Contract Service	35,000.00	939.48	34,060.52	2.7%
500-420-52020	Engineering Consultant	20,000.00	10,030.10	9,969.90	50.2%
500-420-52022	Equipment Maintenance	5,000.00	10,907.02	5,907.02-	218.1%
500-420-52023	Equipment Rental/Lease	3,000.00	.00	3,000.00	.00
500-420-52025	Small Equipment Purchase	4,000.00	6,783.00	2,783.00-	169.6%
500-420-52030	Miscellaneous	2,000.00	2,132.01	132.01-	106.6%
500-420-52101	Banking Charges	200.00	1,020.10	820.10-	510.1%
500-420-52102	Dues	3,000.00	.00	3,000.00	.00
500-420-52103	Insurance	11,220.00	11,740.04	520.04-	104.6%
500-420-52104	Lab Analysis	5,000.00	1,792.29	3,207.71	35.8%
500-420-52105	Refunds-Utility Deposit	500.00	932.08	432.08-	186.4%
500-420-52106	Mileage	.00	.00	.00	.00
500-420-52107	Permits	1,000.00	885.00	115.00	88.5%
500-420-52108	Postage	600.00	.00	600.00	.00

Account Number	Account Title	2022-23	2022-23	2022-23	2022-23
		Current year Budget	Current year Actual	Budget Remaining	Budget Used %
500-420-52109	Utilities	33,000.00	14,449.63	18,550.37	43.8%
500-420-52110	Telephones	3,400.00	1,861.92	1,538.08	54.8%
500-420-52114	Software Hosting Fees	7,000.00	4,373.73	2,626.27	62.5%
500-420-53001	Equipment Purchase	.00	.00	.00	.00
500-420-53002	Equipment Purchase	48,750.00	.00	48,750.00	.00
500-420-53003	Capital Outlay	.00	.00	.00	.00
500-420-53500	Water System Improvements	100,000.00	2,765.00	97,235.00	2.8%
500-420-53501	New Pump Station	.00	.00	.00	.00
500-420-53502	Hospital Hill Line Replace	655,690.00	12,539.30	643,150.70	1.9%
500-420-53503	Transmission Line Upgrade	431,900.00	50,948.85	380,951.15	11.8%
500-420-54001	1980 Water P & I	.00	.00	.00	.00
500-420-54002	97 Water P & I	.00	.00	.00	.00
500-420-54005	IFA Loan Payment	140,000.00	139,012.75	987.25	99.3%
500-420-55100	Transfer to General Fund	.00	.00	.00	.00
500-420-55600	Transfer to Reserve Fund	3,200.00	.00	3,200.00	.00
Total Public Works - Water:		1,920,729.00	548,955.16	1,371,773.84	28.6%
Contingency					
500-998-58000	Contingency	100,000.00	.00	100,000.00	.00
Total Contingency:		100,000.00	.00	100,000.00	.00
Ending Fund Balance					
500-999-59000	Reserve for Future Expenditure	62,038.00	.00	62,038.00	.00
Total Ending Fund Balance:		62,038.00	.00	62,038.00	.00
Water Fund Revenue Total:		2,082,767.00	1,150,966.71	931,800.29	55.3%
Water Fund Expenditure Total:		2,082,767.00	548,955.16	1,533,811.84	26.4%
Net Total Water Fund:		.00	602,011.55	602,011.55-	.00

Account Number	Account Title	2022-23 Current year Budget	2022-23 Current year Actual	2022-23 Budget Remaining	2022-23 Budget Used %
Wastewater Fund					
Wastewater Fund					
510-000-40000	Beginning Fund Balance	200,000.00	.00	200,000.00	.00
510-000-41100	Tangent Contract	30,000.00	.00	30,000.00	.00
510-000-42039	Wastewater Fees	425,000.00	251,774.52	173,225.48	59.2%
510-000-42041	OR DEQ Loan for WWFP	.00	232.77-	232.77	.00
510-000-42045	Utility Deposit	.00	.00	.00	.00
510-000-46030	Fees - Other	1,000.00	.00	1,000.00	.00
510-000-46055	Refunds	.00	.00	.00	.00
510-000-46057	Miscellaneous	.00	141.98-	141.98	.00
510-000-49011	OR DEQ Loan for WWFP	.00	.00	.00	.00
510-000-49012	2020 Wastewater Loan	2,500,000.00	368,383.00	2,131,617.00	14.7%
510-000-49600	Transfer from Reserve Fund	.00	.00	.00	.00
Total Wastewater Fund:		3,156,000.00	619,782.77	2,536,217.23	19.6%
Public Works - Wastewater					
510-430-50010	City Administrator	9,900.00	7,610.19	2,289.81	76.9%
510-430-50016	Utility/Court Clerk	10,416.00	6,930.59	3,485.41	66.5%
510-430-50018	Finance Clerk	7,638.00	7,258.60	379.40	95.0%
510-430-50050	Public Works Supervisor	19,330.00	14,513.19	4,816.81	75.1%
510-430-50052	Utility Worker III	.00	9,000.00	9,000.00-	.00
510-430-50054	Utility Worker II	14,035.00	10,741.53	3,293.47	76.5%
510-430-50058	Utility Worker I	12,000.00	.00	12,000.00	.00
510-430-51010	Employee Health Ins Benefits	18,204.00	11,150.56	7,053.44	61.3%
510-430-51020	Retirement Benefits	16,653.00	12,674.34	3,978.66	76.1%
510-430-51030	Employment Taxes	10,133.00	5,639.09	4,493.91	55.7%
510-430-52001	Chemicals	19,800.00	4,782.07	15,017.93	24.2%
510-430-52002	Materials & Supplies	3,500.00	171.59	3,328.41	4.9%
510-430-52003	Janitorial Supplies	.00	.00	.00	.00
510-430-52009	Uniforms	.00	.00	.00	.00
510-430-52010	Publications-Legal Notices	250.00	.00	250.00	.00
510-430-52011	System Maintenance & Repair	30,000.00	35,669.36	5,669.36-	118.9%
510-430-52013	Travel and Training	1,000.00	.00	1,000.00	.00
510-430-52014	Vehicle Fuel & Maintenance	3,300.00	298.94	3,001.06	9.1%
510-430-52016	Audit	6,000.00	8,550.00	2,550.00-	142.5%
510-430-52017	City Attorney	.00	.00	.00	.00
510-430-52019	Contract Service	2,200.00	.00	2,200.00	.00
510-430-52020	Engineering Consultant	20,000.00	28,834.95	8,834.95-	144.2%
510-430-52022	Equipment Maintenance	2,000.00	3,270.84	1,270.84-	163.5%
510-430-52023	Equipment Rental/Lease	.00	.00	.00	.00
510-430-52030	Miscellaneous	1,000.00	.00	1,000.00	.00
510-430-52101	Banking Charges	500.00	584.17	84.17-	116.8%
510-430-52102	Dues	100.00	.00	100.00	.00
510-430-52103	Insurance	10,000.00	10,256.85	256.85-	102.6%
510-430-52104	Lab Analysis	4,000.00	316.27	3,683.73	7.9%
510-430-52105	Refunds-Utility Deposit	.00	621.37	621.37-	.00
510-430-52106	Mileage	500.00	.00	500.00	.00
510-430-52107	Permits	2,200.00	.00	2,200.00	.00
510-430-52108	Postage	550.00	.00	550.00	.00
510-430-52109	Utilities	8,500.00	5,419.55	3,080.45	63.8%
510-430-52110	Telephones	2,500.00	1,535.67	964.33	61.4%
510-430-52114	Software Hosting Fees	2,400.00	1,401.75	998.25	58.4%
510-430-53002	Equipment Purchase	11,250.00	.00	11,250.00	.00
510-430-53005	Wastewater System Improvements	2,500,000.00	505,362.70	1,994,637.30	20.2%

Account Number	Account Title	2022-23 Current year Budget	2022-23 Current year Actual	2022-23 Budget Remaining	2022-23 Budget Used %
510-430-54003	97 Wastewater P & I	.00	.00	.00	.00
510-430-54004	OR DEQ Loan Repayment	30,000.00	22,714.00	7,286.00	75.7%
510-430-55600	Transfer to Reserve Fund	1,000.00	.00	1,000.00	.00
Total Public Works - Wastewater:		2,780,859.00	715,308.17	2,065,550.83	25.7%
Contingency					
510-998-58000	Contingency	150,000.00	.00	150,000.00	.00
Total Contingency:		150,000.00	.00	150,000.00	.00
Ending Fund Balance					
510-999-59000	Reserve for Future Expenditure	225,141.00	.00	225,141.00	.00
Total Ending Fund Balance:		225,141.00	.00	225,141.00	.00
Wastewater Fund Revenue Total:		3,156,000.00	619,782.77	2,536,217.23	19.6%
Wastewater Fund Expenditure Total:		3,156,000.00	715,308.17	2,440,691.83	22.7%
Net Total Wastewater Fund:		.00	95,525.40-	95,525.40	.00

Account Number	Account Title	2022-23 Current year Budget	2022-23 Current year Actual	2022-23 Budget Remaining	2022-23 Budget Used %
Storm Drain Fund					
Storm Drain Fund					
520-000-40000	Beginning Fund Balance	45,000.00	.00	45,000.00	.00
520-000-42040	Storm Drain Fees	43,000.00	25,580.37	17,419.63	59.5%
520-000-46057	Miscellaneous	200.00	.00	200.00	.00
Total Storm Drain Fund:		88,200.00	25,580.37	62,619.63	29.0%
Public Works - Storm Drain					
520-440-50010	City Administrator	3,300.00	2,535.76	764.24	76.8%
520-440-50016	Utility/Court Clerk	1,157.00	770.05	386.95	66.6%
520-440-50018	Finance Clerk	694.00	659.85	34.15	95.1%
520-440-50050	Public Works Supervisor	3,866.00	2,903.59	962.41	75.1%
520-440-50052	Utility Worker III	.00	.00	.00	.00
520-440-50054	Utility Worker II	4,678.00	3,580.54	1,097.46	76.5%
520-440-50058	Utility Worker I	.00	.00	.00	.00
520-440-51010	Employee Health Ins Benefits	4,411.00	2,264.11	2,146.89	51.3%
520-440-51020	Retirement Benefits	3,720.00	3,023.82	696.18	81.3%
520-440-51030	Employment Taxes	1,893.00	1,187.23	705.77	62.7%
520-440-52002	Materials & Supplies	70.00	.00	70.00	.00
520-440-52010	Publications-Legal Notices	.00	.00	.00	.00
520-440-52011	System Maintenance & Repair	1,400.00	29.14	1,370.86	2.1%
520-440-52013	Travel and Training	.00	.00	.00	.00
520-440-52014	Vehicle Fuel & Maintenance	200.00	.00	200.00	.00
520-440-52016	Audit	1,500.00	.00	1,500.00	.00
520-440-52017	City Attorney	.00	.00	.00	.00
520-440-52019	Contract Service	2,000.00	.00	2,000.00	.00
520-440-52020	Engineering Consultant	.00	2,110.50	2,110.50	.00
520-440-52022	Equipment Maintenance	.00	.00	.00	.00
520-440-52023	Equipment Rental/Lease	200.00	.00	200.00	.00
520-440-52101	Banking Charges	.00	59.10	59.10	.00
520-440-52102	Dues	.00	.00	.00	.00
520-440-52103	Insurance	325.00	608.03	283.03	187.1%
520-440-52105	Refunds-Utility Deposit	.00	.00	.00	.00
520-440-52106	Mileage	.00	.00	.00	.00
520-440-52107	Permits	.00	.00	.00	.00
520-440-52108	Postage	.00	.00	.00	.00
520-440-52109	Utilities	.00	.00	.00	.00
520-440-52110	Telephones	.00	.00	.00	.00
520-440-52114	Software Hosting Fees	745.00	467.25	277.75	62.7%
520-440-53002	Equipment Purchase	.00	.00	.00	.00
520-440-55600	Transfer to Reserve Fund	200.00	.00	200.00	.00
Total Public Works - Storm Drain:		30,359.00	20,198.97	10,160.03	66.5%
Contingency					
520-998-58000	Contingency	25,000.00	.00	25,000.00	.00
Total Contingency:		25,000.00	.00	25,000.00	.00
Ending Fund Balance					
520-999-59000	Reserve for Future Expenditure	32,841.00	.00	32,841.00	.00
Total Ending Fund Balance:		32,841.00	.00	32,841.00	.00
Storm Drain Fund Revenue Total:		88,200.00	25,580.37	62,619.63	29.0%

Account Number	Account Title	2022-23 Current year Budget	2022-23 Current year Actual	2022-23 Budget Remaining	2022-23 Budget Used %
	Storm Drain Fund Expenditure Total:	88,200.00	20,198.97	68,001.03	22.9%
	Net Total Storm Drain Fund:	.00	5,381.40	5,381.40-	.00

Account Number	Account Title	2022-23 Current year Budget	2022-23 Current year Actual	2022-23 Budget Remaining	2022-23 Budget Used %
System Development Fund					
System Development Fund					
530-000-40000	Beginning Fund Balance	1,310,952.00	.00	1,310,952.00	.00
530-000-42140	SDC Fees	.00	.00	.00	.00
530-000-42141	Park	5,480.00	.00	5,480.00	.00
530-000-42142	Street Imp.	30,265.00	.00	30,265.00	.00
530-000-42143	Water Imp.	15,675.00	.00	15,675.00	.00
530-000-42144	WW Imp.	1,855.00	.00	1,855.00	.00
530-000-42145	Storm Drain Fees	1,585.00	.00	1,585.00	.00
530-000-42243	Water Reimbursement	85.00	.00	85.00	.00
530-000-42244	WW Reimbursement	220.00	.00	220.00	.00
530-000-46030	Fees - Other	4,373.00	.00	4,373.00	.00
530-000-49100	Transfer in from General Fund	45,307.00	.00	45,307.00	.00
Total System Development Fund:		1,415,797.00	.00	1,415,797.00	.00
Department: 100					
530-100-55100	Transfer to General Fund	.00	.00	.00	.00
Total Department: 100:		.00	.00	.00	.00
Parks					
530-300-53003	Capital Outlay	.00	.00	.00	.00
Total Parks:		.00	.00	.00	.00
Streets					
530-410-53003	Capital Outlay	.00	.00	.00	.00
Total Streets:		.00	.00	.00	.00
Water					
530-420-52020	Engineering Consultant	.00	.00	.00	.00
530-420-53003	Capital Outlay	.00	.00	.00	.00
Total Water:		.00	.00	.00	.00
Wastewater					
530-430-53003	Capital Outlay	.00	.00	.00	.00
Total Wastewater:		.00	.00	.00	.00
Storm Drain					
530-440-53003	Capital Outlay	.00	.00	.00	.00
Total Storm Drain:		.00	.00	.00	.00
Contingency					
530-998-58000	Contingency	.00	.00	.00	.00
Total Contingency:		.00	.00	.00	.00
Ending Fund Balance					
530-999-59000	Reserve for Future Expenditure	1,415,797.00	.00	1,415,797.00	.00

Account Number	Account Title	2022-23 Current year Budget	2022-23 Current year Actual	2022-23 Budget Remaining	2022-23 Budget Used %
	Total Ending Fund Balance:	1,415,797.00	.00	1,415,797.00	.00
	System Development Fund Revenue Total:	1,415,797.00	.00	1,415,797.00	.00
	System Development Fund Expenditure Total:	1,415,797.00	.00	1,415,797.00	.00
	Net Total System Development Fund:	.00	.00	.00	.00

Account Number	Account Title	2022-23 Current year Budget	2022-23 Current year Actual	2022-23 Budget Remaining	2022-23 Budget Used %
Reserve Fund					
Reserve Fund					
600-000-40000	Beginning Fund Balance	117,300.00	.00	117,300.00	.00
600-000-49100	Transfer from General Fund	5,000.00	.00	5,000.00	.00
600-000-49200	Transfer from Street Fund	200.00	.00	200.00	.00
600-000-49500	Transfer from Water Fund	3,200.00	.00	3,200.00	.00
600-000-49510	Transfer from Wastewater	1,000.00	.00	1,000.00	.00
600-000-49520	Transfer from Storm Drain Fund	200.00	.00	200.00	.00
Total Reserve Fund:		126,900.00	.00	126,900.00	.00
Non-departmental					
600-900-55100	Transfer to General Fund	.00	.00	.00	.00
600-900-55200	Transfer to Street Fund	.00	.00	.00	.00
600-900-55500	Transfer to Water Fund	.00	.00	.00	.00
600-900-55510	Transfer to Wastewater Fund	.00	.00	.00	.00
600-900-55520	Transfer to Storm Drain Fund	.00	.00	.00	.00
Total Non-departmental:		.00	.00	.00	.00
Contingency					
600-998-58000	Contingency	.00	.00	.00	.00
Total Contingency:		.00	.00	.00	.00
Ending Fund Balance					
600-999-59000	Reserve for Future Expenditure	126,900.00	.00	126,900.00	.00
Total Ending Fund Balance:		126,900.00	.00	126,900.00	.00
Reserve Fund Revenue Total:		126,900.00	.00	126,900.00	.00
Reserve Fund Expenditure Total:		126,900.00	.00	126,900.00	.00
Net Total Reserve Fund:		.00	.00	.00	.00
Net Grand Totals:		650,000.00-	106,650.05-	543,349.95-	16.4%

Report Criteria:

- Print Fund Titles
- Page and Total by Fund
- Print Source Titles
- Total by Source
- Print Department Titles
- Total by Department
- All Segments Tested for Total Breaks



STAFF REPORT

Date:	April 21, 2023
Nature of Applicant:	Annexation of approximately 55 acres
Applicant / Owner:	City of Adair Village
Property Location:	Benton County Tax Assessor's Map: <ul style="list-style-type: none">• 10-4-29 Lot 0900• 10-4-31 Lot 3400• 0.12 Acres of 10-4-30 Lot 1400
Applicable Criteria:	Sections 2.700, 2.800, 3.510, 3.520 of the Adair Municipal Code
Comp. Plan Designation:	Residential
County Zoning:	Urban Residential: UR-50
Proposed Zoning:	Map 10-4-29 Lot 0900 – R-2 (Medium Density Residential) Map 10-4-31 Lot 3400 – R-3 (High Density Residential) Map 10-4-30 Lot 1400 – (Partial 0.12 Acres)
Staff Contact:	Patrick Depa, Associate Planner
File #:	PC23-03

BACKGROUND

The City of Adair Village is initiating the annexation of three properties described above and shown on the included map. The annexations are a direct result of the recent Urban Growth Boundary (UGB) expansion approved by the City and Benton County on December 6, 2022. The subject properties are owned by two separate property owners and encompasses 55 acres (see attached Exhibit A - Map and Exhibit B - Legal Description). All properties are vacant but have some environmental and natural feature constraints.

The City's Comprehensive Plan identifies the subject property for development as residential; if annexation is approved, the City is proposing the northern property be zoned Medium Density Residential (R-2) and the southern properties to be zoned High Density Residential (R-3). The City anticipates for future development of these sites by the owner/developers by connecting to the existing street patterns already established and stubbed to these parcels.

The City has worked with the two developers in the past and have full confidence of their commitment to create well designed neighborhoods with the utmost care of the environment. Their intent is to use the planned development approach allowed by the

City's development code to maximize building sites while conserving the sensitive lands surrounding their properties. The overall development intent and conceptual land use plans support the residential land use policy and planning goals in the City's comprehensive plan.

The City has developed facility master plans for water, sewer and storm that identify future needed infrastructure improvements required by future development and population growth. Most of these improvements are currently in place to support the proposed annexation and can adequately serve any potential development in the areas proposed for annexation. In 2009 the City adopted a public infrastructure design standards manual that all roads will be constructed to accommodate all elevated volumes of commercial traffic and deliveries. Furthermore, to finance further improvements the City established system development fees to offset the expense of the needed capacity improvements that will accommodate this growth.

COMMENTS RECEIVED

Comments from the City Engineer/Public Works Concerning City Public Facilities:

Existing infrastructure has been designed to stubbed up to the current City boundaries and designed and sized to continue the development patterns.

Water

The City has made recent improvements to the production and storage capacity of the potable water system. As a result, there is sufficient capacity for anticipated development of the proposed properties.

Wastewater

The City is currently completing improvements to the Wastewater Treatment Plant, which will increase capacity to treat municipal wastewater sufficient to serve the proposed properties. Phase 1 construction is anticipated to be completed in November 2023.

Stormwater

The City's stormwater development code currently requires any proposed development to include stormwater facilities to facilitate a net zero impact to stormwater flows and quality. As such, the proposed property will be required, upon development, to design and install such facilities. The downstream facilities owned by the City are sufficient to allow the development of the proposed properties.

Transportation

The proposed properties are accessed by existing public streets. New development will be required to install and dedicate streets in a manner meeting City Development Code and the City's Transportation System Plan.

Roadway" as shown in the City's standard detail T-051 (Typical Roadway Layouts), an additional 28' of right-of-way will be required.

Comments from the public safety/fire department:

1. Hydrant distribution for both proposed parcels being annexed will have adequate water availability and will be placed according to the states fire code and the City's Public Works Design Standards.
2. Building height is currently limited to 35 ft. If any future building height is allowed to exceed 35 ft. it could limit our ability to provide protection. These items could be addressed with other fire suppression tools like sprinklers even though they may not exceed the square footage requirement. These types of things can be talked about in a plan review.

Public Comments:

No comments have been received from the public prior to the release of this staff report.

FINDINGS OF FACT

1. In late 2021, Portland State University posted its population projections for all cities in Oregon, and it revealed that the City of Adair Village's population grew significantly in the past 3 years due to continued residential development.
2. The residential development removed previously vacant residential land from the City's required 20-year supply of buildable residential land which triggered the UGB expansion.
3. Because of the deficit of residential land to meet the housing supply for the next 20-years, the City must either expand its urban growth boundary (UGB), increase the amount of allowed housing development on lands already within the UGB, or combine these two alternatives.
4. In 2022, the City approached Benton County to process a UGB expansion as a joint legislative application for the two properties listed above.
5. On December 6, 2022, the City of Adair Village and Benton County both approved the 55-acre UGB expansion. On March 14, 2023, the official appeal period ended clearing the way for the property owners to pursue annexation.

ANNEXATION DECISION CRITERIA

All requests for annexation to the City may be permitted upon authorization by the City Council in accordance with following findings:

- (a) The annexation will not have an undue adverse environmental impact.

Goal 5 - Natural Resources, Scenic & Historic Areas, Open Spaces. Goal 5 requires local governments to inventory and protect natural resources.

The Cornelius or northern property does not contain any FEMA-mapped floodplain or identified historic or scenic resources. The 13-acre parcel has a 7.85-acre conservation easement filed with the Legacy Land Conservancy and will not be developed. That portion of the property and its associated natural resources will be preserved through the conservation easement and will not be impacted by future development on the annexed portion (See Exhibit C).

The remaining 5.15 acres has been mapped for wetland delineation. The owner of the Cornelius property had a certified wetland biologist evaluate the wetlands on the site per the criteria of OAR 141-086-0350 and determined it may have 2.5 acres of potentially jurisdictional wetlands classified as palustrine emergent wetlands (See attached Wetland Exhibit Map). If it is determined that future site development will conflict with any wetlands, the project applicant will be required to apply for the necessary state and federal permits and mitigate any wetland impacts.

The Weigel or southern 42-acre property has two local creeks flowing through it. The lower Calloway Creek does contain FEMA-mapped floodplain areas. In 2022, FEMA hired a local consultant firm to map the creek. The mapping should be completed in 2023 and establish clear flood plain elevations that will define the boundaries of all future development that occurs adjacent to the creek.

Preliminary development plans call for development up to but to the north of the FEMA-mapped floodplain area. If it is determined that future site development will encroach on FEMA-mapped floodplain, the applicant will be required to apply for the necessary permits and mitigate any impacts that could create a net rise in the 100-year base flood elevation (See Exhibit D).

The small 0.12-acre piece adjacent to the Weigel property is owned by Oregon Fish and Wildlife and is the result of when Ryal Road was installed, and this property was separated from the parent parcel. The property was always cleared and farmed since its creation and no determination of sensitive lands, or a wetland were ever present. The developer hired a certified wetland specialist to perform a delineation on the southern 42 plus acre property and found only two small areas of wetlands exist (See Exhibit D). The study also delineated a 75' riparian buffer to all future development.

Findings: The advance studies and wetland delineations on all three properties show that future development will not have a deleterious

effect on the natural environment or sensitive areas inside these parcels. No significant wetlands are known to exist on the property but, those that do exist will be handled through the proper mitigation process designed by the Department of State Lands (DSL).

- (b) The annexation will not have an undue adverse impact on public facilities.

The annexation will have no undue adverse impact on public facilities. City facilities (streets, sewer, and water) are sufficient to meet the needs of this property and further engineering will be addressed at the time of development.

Findings:

Water The City has made recent improvements to the production and storage capacity of the potable water system. As a result, there is sufficient capacity for anticipated development of the proposed properties.

Wastewater

The City is currently completing improvements to the Wastewater Treatment Plant, which will increase capacity to treat municipal wastewater sufficient to serve the proposed properties. Phase 1 construction is anticipated to be completed in November 2023.

Stormwater

The City's stormwater development code currently requires any proposed development to include stormwater facilities to facilitate a net zero impact to stormwater flows and quality. As such, the proposed property will be required, upon development, to design and install such facilities. The downstream facilities owned by the City are sufficient to allow the development of the proposed properties.

- (c) The annexation will not have an undue adverse impact on transportation.

Goal 12 - Transportation. The city seeks to preserve, protect, and promote the city's livability, sustainability, and vitality by:

- *Providing choices of alternative travel modes,*
- *Maximizing the efficiency of existing facilities,*
- *Intertwining quality of life, land use, and transportation decision-making, and*
- *Providing equitably funded, safe, efficient, cost-effective mobility and accessibility to all county residents, businesses, and emergency services within and across county boundaries.*

An expansion of the City's current boundary is not anticipated to create impacts to the mobility and accessibility of residents within the community. The City adopted their updated Transportation System Plan (TSP) in 2019 that anticipated growth in these areas. The City did an extensive site selection process during the UGB expansion process to identify these properties as the best positioned, functional, and ready for new development.

Oregon Department of Transportation (ODOT) Region 2 Traffic Engineering, Roadway Engineering, and Planning & Development submitted a letter on August 31, 2022, regarding ODOT's perspective on the UGB expansion.

ODOT concurred with our analysis and their office's past analysis on a previous UGB expansion proposal, that development should occur on the east side of the highway 99W versus an alternative location west of the highway. Here were their comments on that subject:

- Highway intersections in the vicinity of Adair Village (e.g., Ryals Avenue and Tampico Road) are not expected to be improved with traffic signals or roundabouts in the near-term. An urban growth boundary expansion on the west side of the highway would create new motor vehicle, bicycle, and pedestrian trips across the highway between existing City destinations (e.g., city hall, businesses, parks, and school) and newly urbanized west side residential areas. The increased number of trips across the highway (especially for walking and biking) may present a safety concern without intersection improvements. Maintaining urbanization on the east side is expected to minimize such highway crossings.***
- Region 2 Traffic Engineering would discourage any new urban access along the west side of the otherwise rural highway where the posted speed is 55 mph.***

Benton County Public Works had no specific comments on the northern expansion area but, reiterated that NW Ryals Avenue is a Benton County Road, and they have jurisdiction. Their design standard was the basis of how the current area along Ryals Avenue and adjacent to Calloway Creek was developed. The sum of their comments identified the gap in urbanization (curb/gutter) between the end of current subdivision and 99W. This area will be designed to pick off where the improvements stopped all the way to highway 99W. They also stressed the importance in including in their plans that the City look to identify wetlands, riparian areas and drainage (downstream impacts) from the proposed annexation areas.

Future development on the Cornelius property will take access from an extension of Hibiscus Drive, a local street. Future development on the Weigel property will take access from local streets within the Calloway Creek subdivision that connect to Ryals Avenue, an Adair Village minor collector. Because both properties are readily accessible to existing transportation facilities, they can be efficiently developed and offer immediate connectivity to the existing City and County Road network for all modes of transportation.

The City just recently adopted a comprehensive trails plan in March 2023. Future development plans will incorporate community gathering places integrated throughout the City with designated pedestrian and bike connections to the County's Adair Park and surrounding State property. The intent and hope of this property is that it will be a functioning asset to the City and fulfill a residential need for both the City and surrounding economic areas.

Findings: The proposed properties are accessed by existing public streets. New development will be required to install and dedicate streets in a manner meeting City Development Code and the City's Transportation System Plan. All new development will have a separate Transportation Impact Analysis (TIA) done prior to the issuance of a permit.

COMPREHENSIVE PLAN/MAP AMENDMENT **DECISION CRITERIA**

Decision Criteria. All requests for an amendment to the text or to the Zoning/ Comprehensive Plan Map of this Code may be permitted upon authorization by the City Council in accordance with the following findings:

- (a) The proposed amendment is consistent with the intent of the Comprehensive Plan.

The map amendment is appropriate to various sections of the comprehensive plan's goals and objectives (see below).

GOALS AND OBJECTIVES

Specific goals and objectives related to the primary planning elements are:

SECTION 9.290 ENVIRONMENTAL GOALS & POLICIES

GOALS & OBJECTIVES

1. To recognize the opportunities and constraints posed by the natural environment.
2. To protect the unique resources of the Adair Village area.
3. To ensure that future development will complement the City's natural resource base.

POLICIES & RECOMMENDATIONS

General

1. Any expansion of the Adair Village Urban Growth Boundary shall identify and classify existing natural features including wetland and riparian areas that may require preservation, protection or restoration.

Geology & Soils

1. Development proposals in areas considered to pose geologic hazards, such as land slippage, poor drainage, ponding and high-water table, shall submit engineering investigations of the site for project review to ensure that no environmental problems will result from development.
2. As additional land is needed to accommodate the City's growth needs the Urban Growth Boundary may be expanded. Preservation of the most productive agricultural soils shall be a factor in determining the Urban Growth Boundary expansion area.

Water Resources

1. The City of Adair Village shall comply with state and federal water quality protection requirements and regulations within the City's limited resources to address these issues.

SECTION 9.490 HOUSING GOALS & POLICIES

GOALS & OBJECTIVES

1. To provide a housing policy plan that seeks to increase opportunities for all citizens to enjoy affordable, safe, energy efficient housing.
2. The City recognizes the need for an adequate supply of housing that includes a variety of types and designs that are responsive to community needs.

POLICIES & RECOMMENDATIONS

General

1. The City shall support through implementation of the Adair Village Land Use Development Code housing types and programs that address the needs of all its citizens.
2. The City shall provide a variety of housing opportunities for its citizens through implementation of the Adair Village Land Use Development Code.
3. The City shall seek means to reduce housing costs to address the needs of all its citizens.

Housing Types

1. The City shall support and encourage a range of lot sizes, housing types and densities within the locational criteria of the Adair Village Land Use Development Code.
2. The Urban Growth Area shall provide for single-family housing and manufactured homes on individual lots and multi-family alternatives will be considered under the City's "Planned Development" procedures of the Adair Village Land Use Development Code.
3. The City shall encourage innovative design and planning concepts to reduce the cost of housing and services through the "Planned Development" procedures of the Adair Village Land Use Development Code that may permit an increase in density if the project demonstrates improved livability.

SECTION 9.890 GROWTH MANAGEMENT GOALS & POLICIES

GOALS & OBJECTIVES

1. To provide for an orderly and efficient transition from rural to urban land use.
2. To provide conservation and development policies for the orderly and efficient development of the community.
3. To ensure that the overall plan, policies and recommendations help conserve energy.

POLICIES & RECOMMENDATIONS

Urban Growth Management

1. The City and County shall utilize the Urban Growth Management Agreement for administration of land development within the Urban Growth Area and the Planning Area.
2. The City shall ensure an orderly and efficient transition from rural to urban land use within the Urban Growth Area.
4. The City shall ensure the Comprehensive Plan and implementing ordinances fully comply with all State growth management policies and rules.
5. The City shall maintain adequate land within its urban growth boundary to address a 20-year demand for housing and economic development.
8. Provide for a network of arterial, collector and local streets that avoid reliance on the state highway for local trips. -The City shall plan for a local street network that is a complete and connected network of local and collector streets at a scale appropriate to the City of Adair Village that will provide the framework for long-term growth and enable residents to access important community destinations in a safe and direct manner and without relying on Hwy 99W for intra-city trips. The City shall consider the design of intersections at 99W to enhance the safety of motorists, especially turning movements, through signals, channelization or other design features.

10. Protect natural resources and avoid development in known hazard areas. As Adair Village grows, these natural features should be preserved to provide opportunities for passive recreation and scenic views and to protect water quality and wildlife habitat.

Annexations

1. The City shall annex land only within the Urban Growth Boundary on the basis of findings that support the need for additional developable land in order to maintain an orderly compact growth pattern within the City's service capability.
2. Evidence of development feasibility shall be a condition for annexation to the City. A development plan shall be approved prior to a land division or development of annexed property.

- (b) There is a need for the proposed amendment to comply with changing conditions or new laws.

The proposed amendment is directly related to the statewide housing shortage and the uptick in population projections.

- (c) The amendment will not have an undue adverse impact on adjacent areas or the land use plan of the city.

The annexation and map amendments will bring these properties in as a residential designation which will have a positive impact on this area by bringing the possibility of development.

The northern parcel will connect to the existing street gride and will maintain the same zoning classification and density requirements. The property to the north, south and east will be well buffered by natural features including a 7-acre conservation easement. The conservation will act as a conduit to the 111-acre Benton County Park to the south.

The southern property is flanked by railroad tracks and 500-acre legacy farms to the east and Hwy 99W to the west. The connection to Calloway Creek subdivision to the north will be seamless as multiple streets were stubs awaiting future development. The boundary to the south is Calloway Creek that will remain as a natural buffer to any development and properties to the south. All future development will be north of the creek and will maintain a significant buffer due to FEMA-mapped floodplain and various small pockets of wetlands.

- (d) The amendment will not have an undue adverse environmental impact.

The proposed amendment and future uses will adhere to all environmental policies or goals and development will be done in a matter to assure no adverse impacts will occur.

The northern parcel already has a wetland report that shows where wetlands currently exist on the site. All measures will be made to preserve these boundaries and maintain the required buffer.

The southern parcel has recently had a wetland delineation and survey completed. The developer is in the process of completing the report and submitting it to the Department of State Lands (DSL).

- (e) The amendment will not have an undue adverse impact on public facilities.

The proposed amendment will have no undue adverse impact on public facilities. City facilities (streets, sewer, and water) are sufficient to meet the needs of this property and further engineering will be addressed at the time of development. See comments above from the City's consultant engineer.

- (f) The amendment will not have an undue adverse impact on transportation.

The permitted and conditional uses allowed in the proposed zone will not have an undue adverse impact on transportation in the City if all future development follows the recommendations of the City's design standards and adopted Transportation Systems Plan (TSP).

Any development on the two annexed properties will be required to produce a Traffic Impact Analysis (TIA) based on the density of the project, their ingress/egress points, and what level of road classification they will be using.

- (g) The amendment will not have an undue adverse impact on the economy of the area.

The proposed amendment will not have an undue adverse effect on the economy as the additional developments will help stabilize the current housing deficit and keep prices lower.

The Comprehensive Plan's overall goal for the City is to encourage economic development for Adair Village that is compatible with maintaining the area's livability. The additional housing will bring additional population that will be in concert with the critical mass needed to support the City's future plans to bring commercial development to their downtown core.

- (h) The amendment is consistent with the intent of the applicable Statewide Planning Goals.

All the Statewide Goals were looked at and reviewed to the proposal and are deemed to concur with the direction the City is going to create opportunities for additional housing and to adhere to the state's requirement to establish a 20-year supply of available residential land. Bringing these properties into the City supports Goal 14 – Urbanization. These properties are in areas of the City that have adequate infrastructure and transportation facilities that support urbanization.

The preliminary population projection from Portland State University, the state's official population researchers, reports that Adair Village's population will double in the next 20 years. The population projection conveys that with the new growth the City will need an increasingly amount housing and residential land for its residents. This proposal supports these conclusions and actually brings a solution to the concern.

- Goal 2** ***To provide a land use policy plan that sets forth the suitable kinds, amounts and intensities of use to which land in various parts of the City should be put. The procedure for a Comprehensive Plan map amendment requires the demonstration of consistency with City's goals and policies and the Statewide Planning Goals so that the Planning Commission and Board of Commissioners may make their decisions based on findings of fact.***

In the process of developing buildable land inventory, the City inventoried existing residential land uses, projected suitable land needs, and compared these needs with potentially suitable land within and outside the Adair Village urban growth area. The resolution of land need and supply was found within the buildable land inventory which supported expansion for the purposes of adding high density residential.

- Goal 10** ***The proposed amendment will facilitate annexation of the sites into the City for future residential development. The BLI, identifies a need for additional lands to accommodate projected housing demand over the next 20 years. Consistent with the intent of Goal 10, the proposed comprehensive plan amendment is critical to ensure that the City of Adair Village establishes a 20-year supply of available residential land for housing to serve projected population growth. Goal 10 has been properly addressed.***

- Goal 14** ***Urbanization: To provide for an orderly and efficient transition from rural to urban land use.***

The evaluation under ORS 197A.320 requires that land considered for inclusion in a UGB be prioritized using a four-tiered hierarchy based on land designations and capability. Generally, land zoned EFU is a low priority for UGB inclusion. However, the analysis concluded that the Cornelius property and the Weigel property, although zoned EFU, can be considered for UGB inclusion because higher priority lands are not available within the study area. In addition, the agricultural capability of the subject sites (expressed by soil classification) is low relative to other lands in the study area. Lands with lower agricultural capability are a higher priority for urbanization.

The sites are directly adjacent to existing development; road and utility stubs are in place on Hibiscus Drive and the Calloway Creek subdivision to serve future development in these locations.

CONCLUSION

Following the public hearing, the Planning Commission may make their decision on whether the application meets the City's applicable criteria and can recommend approval to the City Council. Staff believes the findings presented in the decision criteria support the annexation and comprehensive plan/map amendment of the three proposed properties. The proposed annexation will have no adverse impact to the City and is in concert with the goals and policies needed to anticipate growth in a proactive fashion.

RECOMMENDED MOTION

"I move to adopt the findings outlined in the "Decision Criteria" as presented in the staff report (or modified by the City Council) and approve the action of annexation/comprehensive plan/map amendment to bring the property described in Exhibit A - Map and Exhibit B - Legal Descriptions into the City as R-2 (Medium Density Residential) for the northern parcel and R-3 (High Density Residential) for the southern properties."

CITY OF ADAIR VILLAGE ADDENDUM

Purpose

This document serves as the City of Adair Village's Addendum to the Benton County Multi-Jurisdictional Natural Hazards Mitigation Plan (MNHMP, NHMP). This addendum seeks to supplement information contained in Volume I: Basic Plan of this multi-jurisdictional NHMP which serves as the foundation for the City of Adair Village's addendum and Volume III: Appendices which provides additional information particularly regarding participation and mitigation strategy.

Plan Process, Participation, and Adoption

In the summer of 2022, the Department of Land Conservation and Development (DLCD) partnered with the Oregon Department of Emergency Management (OEM), Benton County, a special district and all the cities in the county, including Adair Village, to update their NHMP. The NHMP expired on August 11, 2022. This project is funded through the Federal Emergency Management Agency's (FEMA) Hazard Mitigation Grant Program - Post Fire for FM-5327-OR (FM-5327-05-NHMP Updates-Benton and Linn Counties, the City of La Grande, and Linn-Benton Community College).

By developing this addendum to the Benton County NHMP, having it approved pending adoption by FEMA, and, locally adopting it, Adair Village will regain eligibility for FEMA Hazard Mitigation Assistance (HMA) funding that includes three programs: Building Resilient Infrastructure & Communities (BRIC), formerly the Pre-Disaster Mitigation grant program, the Hazard Mitigation Grant Program (HMGP), and the Flood Mitigation Assistance (FMA) program.

The Benton County NHMP and Adair Village addendum are the result of a collaborative effort between citizens, public agencies, non-profit organizations, the private sector, and regional organizations. A project steering committee (NHMP Steering Committee or Steering Committee) guided the process of developing the plan. For more information on the composition of the Steering Committee see the *Acknowledgements*, *Plan Summary*, and *Plan Process* (Appendix B).

The Adair Village City Administrator is the designated convener of the local NHMP update committee and will take the lead in implementing, maintaining, and updating the addendum to the Benton NHMP in collaboration with the designated convener of the Benton County MNHMP, the County Emergency Manager.

The Adair Village City Council acts as the local plan update committee. The City Administrator acts as the liaison from the city council to the NHMP update Steering Committee. He is supported in this role by the Public Works Supervisor, Matt Lydon, and the Adair Rural Fire Protection District Fire Chief, Chuck Harris.

The city's addendum reflects decisions made during Steering Committee meetings, at Adair Village City Council meetings and during subsequent work and communication with the DLCDD project manager.

The Adair Village local update meeting group was comprised of the following representatives:

- Bill Currier, Mayor
- Bret Ray, Councilor
- Aaron Fuller, Councilor
- Dawson Officer, Councilor

Public participation was achieved with the establishment of the local plan update committee, which was comprised of city officials and special districts representing different organizations and sectors including members of the Adair Village Fire and Rescue. The local plan update committee was closely involved throughout the development of the plan and served as the local oversight body for the plan's development. In addition, community members outside of the local update meeting group were provided an opportunity for comment via the plan review process (see Appendix B for more information) and a survey regarding community perceptions of natural hazards was administered (see Appendix F details of the survey).

The Benton County MNHMP was approved by FEMA on [Month Day], 2023. The Adair Village addendum was adopted via resolution on [Month Day], 2023. The Benton County NHMP and Adair Village addendum are effective through [Month Day], 2028.

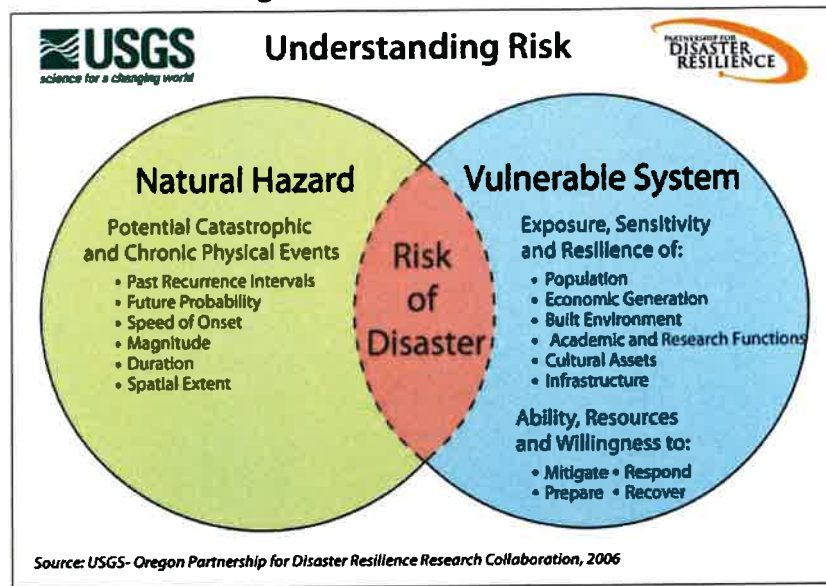
Risk Assessment

Assessing natural hazard risk has three phases:

- **Phase 1:** Identify hazards that can impact the jurisdiction. This includes an evaluation of potential hazard impacts – type, location, extent, etc.
- **Phase 2:** Identify important community assets and system vulnerabilities. Example vulnerabilities include people, businesses, homes, roads, historic places and drinking water sources.
- **Phase 3:** Evaluate the extent to which the identified hazards overlap with, or have an impact on, the important assets identified by the community.

The local level rationale for the identified mitigation strategies and action items is presented herein, and within Section 2, *Risk Assessment*, and Appendix C, *Community Profile*. The risk assessment process is graphically depicted in Figure AVA-1 below. Ultimately, the goal of hazard mitigation is to reduce the area of risk, where hazards overlap vulnerable systems.

Figure AVA-I Understanding Risk



Phase I: Hazard Identification

The National Oceanic and Atmospheric Administration’s (NOAA) Storm event database identifies a number of natural hazard events during the period of interest. These are detailed in the Basic Plan within the Risk Assessment section.

The Steering Committee was asked to identify any other natural hazards that it would like to address in this MNHMP update. Extreme Heat, Pandemic and Dam Failure were identified as new hazards to address.

The group then began the Risk Assessment phase of the project during the second Steering Committee meeting on July 21, 2022 by identifying natural hazard events that have occurred in the county during the period of interest beginning in January 2016 and extending to the end of 2022. The characteristics of natural hazards that occur in Adair Village and the local plan update committee’s assessment of them is provided in the section titled Hazard Characteristics found on page X in this addendum. A more thorough treatment of the character and extent of these natural hazards can be found in Volume I: Basic Plan.

The Steering Committee members identified hazards within the county that were notable within the period of interest. These included the 2019 floods, the 2021 ice storm and winter storm as important natural hazard events during this period. A fire in 2021 near or in Alsea along Route 34 was identified as having brought awareness to issues concerning evacuation routes. Natural hazard events that have specifically affected the City of Adair Village during this time period include February 2021 ice storm that resulted in a large number of trees to fall and power outages for the city.

Phase 2: Community Assets and Vulnerabilities

This section provides information on city specific assets. For additional information on the characteristics of Adair Village, in terms of geography, environment, population, demographics, employment and economics, as well as housing and transportation see Volume III, Appendix C, *Community Profile*. Many of these community characteristics can affect how natural hazards impact communities and how communities choose to plan for natural hazard mitigation. Considering the city specific assets during the planning process can assist in identifying appropriate measures for natural hazard mitigation.

Community Characteristics

Adair Village is located in the mid-Willamette Valley, in northern Benton County and north of Corvallis and is the second least populous city in Benton County. The city is located on the site of former Camp Adair and covers about 0.23 square miles. The climate of Adair Village is moderate; the average monthly temperatures range from 51 – 81 degrees Fahrenheit in July and August, and 33-46 degrees Fahrenheit in December and January, and the city receives approximately 43 inches of rain each year. Monthly precipitation is about 6-7 inches during the wetter months of November – January, and about .04 inches during the drier months of June - August. The city's topography is generally flat with some steeper sloped areas along the western edge of the city.

Economy

Adair Village benefits from its location near Corvallis which is a regional center for higher education (Oregon State University), industrial technology, engineering, research, commerce, and health care. Adair Village has some local businesses, however, most employment is outside of the city.

Critical and Important Facilities

Critical and important facilities include the following:

Facility Type	Name	Address (Adair Village unless otherwise noted)
Fire Station	Adair Village RFPD	6021 Marcus Harris Ave NE
Administrative/Social Services	City Hall/ Community Center	6030 NE William R Carr Ave
Utility-Water System	Water Treatment Facility	5011 HWY 20 NE, Albany 97321
Utility-Wastewater System	Wastewater System	Adair County Park
Block Building	Military Building	7170 NE Arnold Ave
Church	Village Christian Church	7234 NE Arnold Ave
School	Santiam Christian School	7220 NE Arnold Ave

See hazards sections below and Section 2, *Risk Assessment*, for potential hazard vulnerabilities to these facilities.

Phase 3: Hazard Analysis

Methodologies Used

The Benton County MNHMP update Steering Committee utilized two methods for assessing vulnerability to natural hazards. At a county level the Steering Committee was guided through the OEM Hazard Analysis Methodology. This first approach is a hazard analysis methodology that was first developed by FEMA around 1983 and refined by the Oregon Department of Emergency Management since that time. Details of the results of this methodology is available in the Risk Assessment section of the Basic Plan in Volume I.

In summary, this methodology produces scores that range from 24 (lowest possible) to 240 (highest possible) using scores for four factors that impact risk. These factors are History, Probability, Vulnerability and Maximum Threat. Vulnerability and Probability are two key components of this methodology. Vulnerability examines a typical occurrence of the hazard and Maximum Threat examines a maximum credible event. Probability endeavors to reflect how physical changes in the jurisdiction and scientific research modify the historical record for each hazard. Vulnerability and Maximum Threat factors account for approximately 60% of the total score, and Probability is weighted to account for approximately 40% of the total score. In this analysis severity rankings were agreed on as a group using a consensus-based approach and were applied at the scale of the county. The results of this county level assessment are available in the Basic Plan within the Risk Assessment section.

The second methodology was a modification of this approach applied at the local level to provide differentiation among the regions of the county and for the several cities and the participating district within Benton County. Using an online survey tool jurisdictions ranked the natural hazards addressed in the Plan for each of the four factors. Following that exercise, the City of Adair Village representatives discussed their vulnerability to natural hazards in a small group meeting with the DLCD project manager, using the county's HVA as a reference. To allow generalized categories, rankings of 1-4 will be categorized as low, 5-8 will be categorized as moderate, and 9-12 will be categorized as high. The rankings are the result of one representative from the City of Adair Village providing their responses to the survey.

Figures AV-1 through AV-4 show the ranked responses for the City of Adair Village for each of the four factors that comprise the OEM methodology.

Figure 0-1. Ranking of Hazard History in Adair Village

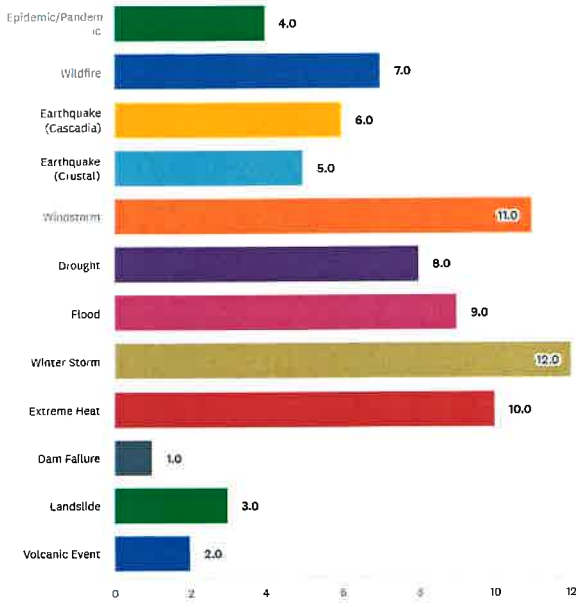


Figure 0-2. Ranking of Hazard Probability in Adair Village

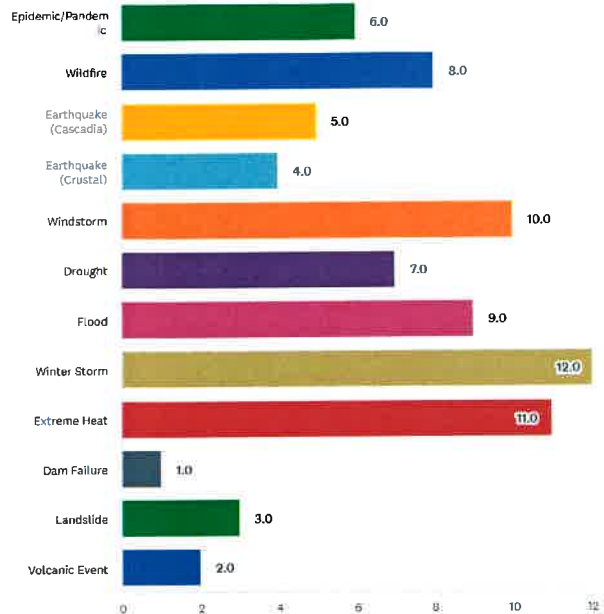


Figure 0-3. Ranking of Hazard Vulnerability in Adair Village

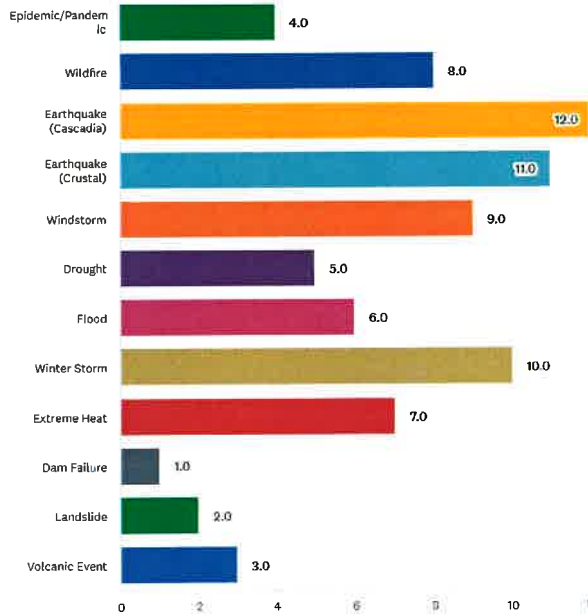
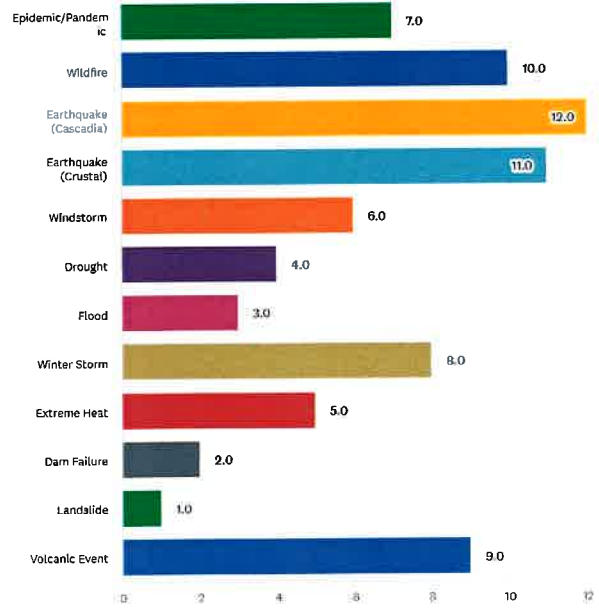


Figure 0-4. Ranking of Hazard Maximum Threat in Adair Village



The historic frequency and probability of future occurrences are highest for some chronic hazards (Windstorm, Winter Storm, and Extreme Heat). Flood and drought are also chronic hazards that have occurred frequently in the past and probably will occur frequently in the future. Two catastrophic hazards (Cascadia Subduction Zone earthquake and crustal earthquakes) rank highest in terms of vulnerability and the maximum threat of these hazard threats to the city. Wildfire, a catastrophic hazard, is ranked at a moderate level for historic occurrence, probable future occurrence, and vulnerability. However, Wildfire is ranked at

the high end of the spectrum for the maximum impact of this hazard. Dam Failure and Landslide are ranked low for all factors. Epidemic/Pandemic and Volcanic Event are both ranked moderately or low for History, Probability and Vulnerability, but much higher for their Maximum Threat.

These methods provide City of Adair Village representatives and residents with a sense of hazard priorities, or relative risk. These methods do not predict the occurrence of a particular hazard, but they do rank the risk of one hazard compared with another. By doing this analysis, planning can first be focused where the risk is greatest.

Hazard Characteristics

The summaries below evaluate the local ranking of probability and vulnerability where High indicates a ranking between 9 and 12, Moderate indicates a ranking between 5 and 8, and Low indicates a ranking between 1 and 4.

Epidemic/Pandemic

The local plan update representative estimated that the city's probability for epidemic/pandemic is **moderate** ranking 6 out of 12 and resident's vulnerability to epidemic/pandemic is **low to moderate** being ranked 4 out of 12.

Volume I, Section 2, *Risk Assessment*, describes the characteristics of the hazard of epidemic/pandemic, as well as the location and extent of a potential event.

In summary, the COVID-19 pandemic that impacted the entire country has led to the inclusion of this hazard for the first time in the 2023 update to the Benton County MNHMP.

Extreme Heat

The local plan update representatives estimated that the city's probability for extreme heat is **high** ranking 11 out of 12 and resident's vulnerability to extreme heat is **moderate** being ranked 7 out of 12.

Several days in June, July and August 2021 saw temperatures reach and break old records. On June 26, 2021 in the southern Willamette Valley and the Southern Coast Range a high-pressure heat dome over the region led to stretch of extreme heat, shattering records from June 26 through June 29. All time max temperatures were broken by 8 to 10 degrees. Widespread fatalities occurred due to the heat (123 in total), as many were without air-conditioning, as well as an increase in the number of drownings. Widespread closures and postponements of businesses and events also occurred.

Volume I, Section 2, *Risk Assessment*, describes the characteristics of the hazard of extreme heat, as well as the location and extent of a potential event. The impact of a changing climate is addressed with respect to the potential extent of future occurrences in the Risk Assessment Section 2 of the Basic Plan.

Dam Failure

The steering committee determined that the city's probability for dam failure is **low** (ranked 1 out of 12) and that the resident's vulnerability to dam failure is also low (ranked 1 out of 12).

No dam failure has occurred during the period 2016-2022.

Volume I, Section 2, *Risk Assessment*, describes the characteristics of the hazard of dam failure, as well as the location and extent of a potential event.

Drought

The local plan update representative estimated that the city's probability for drought ranks 7th out of 12, a **moderate** ranking, and that the resident's vulnerability to drought ranks 5th out of 12, also a **moderate** ranking.

Volume I, Section 2, *Risk Assessment*, describes the characteristics of drought hazards, as well as the location and extent of a potential event. Due to a cool, wet climate, past and present weather conditions have generally spared Benton County communities from the effects of drought; however, Benton County was included in Presidential Drought Declarations in 1992 and 2015.

[Statement about drought conditions in Adair Village from 2016-2022]

Adair Village's primary water supply comes from the Willamette River and Hyak Park. The city has two water storage reservoirs. In general, water supply is available and sufficient, however, the town lacks redundancy and could add resilience by improving the existing water system. Additional, drought-related community impacts are described within the county's Drought Hazard Annex.

Please review the Risk Assessment (Volume I, Section 2) for additional information on this hazard.

Earthquake

The local plan update representative estimated that the city's probability for a Cascadia Subduction Zone (CSZ) Earthquake event ranks **moderate** (5th out of a possible ranking of 12 hazards) and that the resident's vulnerability to a Cascadia Earthquake event is **high** ranking 12th out of 12 hazards. The local plan update representative estimated that the city's probability for a Crustal Earthquake event is **moderate** ranking 4th out of 12 and that the resident's vulnerability to a Crustal Earthquake event is **high** ranking 11th out of 12. Distinct rankings for CSZ and crustal events were retained in this MNHMP update due to the potential for different impacts from each. A CSZ event may result in an influx of evacuees from coastal locations.

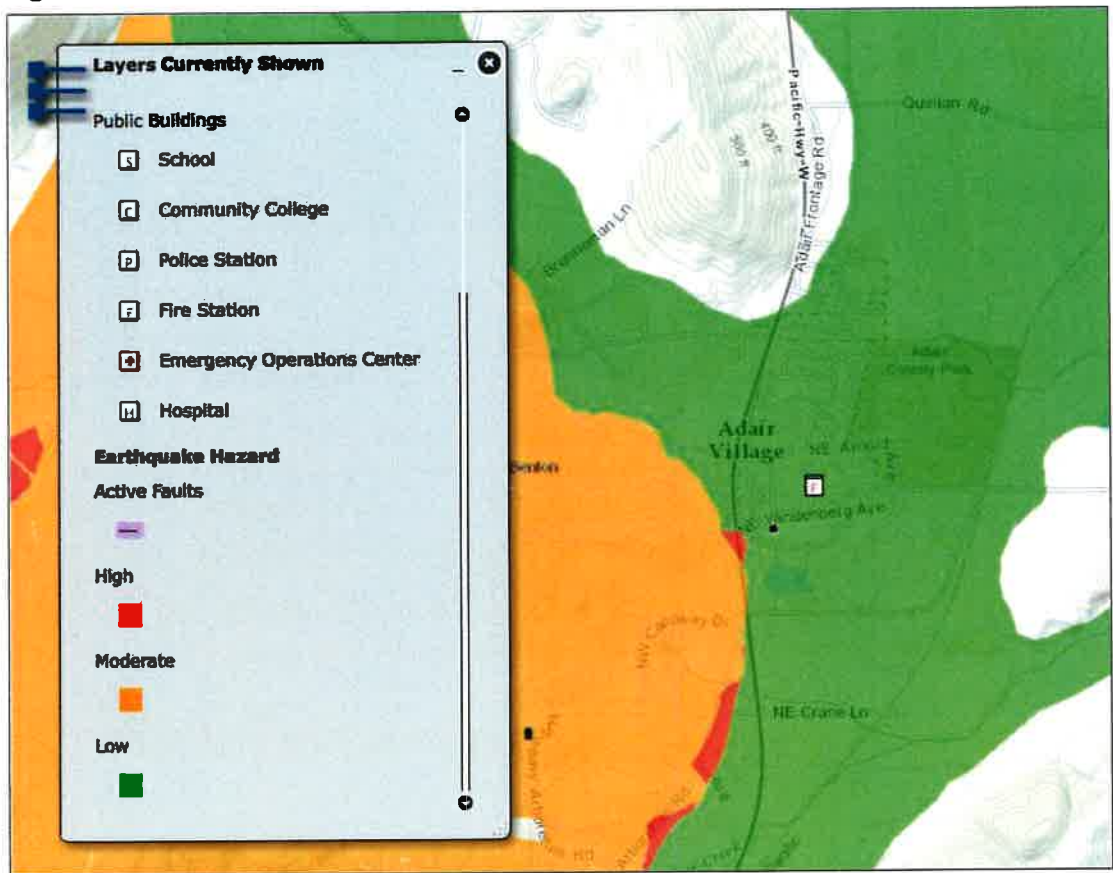
Volume I, Section 2, *Risk Assessment*, describes the characteristics of earthquake hazards, history, as well as the location and extent of a potential event. Generally, an event that affects the county is likely to affect Adair Village as well. The causes and characteristics of

an earthquake event are appropriately described within the county’s plan, as well as the location and extent of potential hazards. Previous occurrences are well-documented within the county’s plan, and the community impacts described by the county would generally be the same for Adair Village as well.

[Statement about earthquake occurrence in Adair Village from 2016-2022]

Earthquake-induced damages are difficult to predict, and depend on the size, type, and location of the earthquake, as well as site-specific building and soil characteristics. Presently, it is not possible to accurately forecast the location or size of earthquakes, but it is possible to predict the behavior of soil at any particular site. In many major earthquakes, damages have primarily been caused by the behavior of the soil. Figure AVA-2 displays active faults and soft soils in Adair Village.

Figure AVA-2 Active Faults and Soft Soils



Source: [Oregon HazVu: Statewide Geohazards Viewer \(DOGAMI\)](#)

As noted in the community profile approximately 60% of residential buildings were built prior to 1990, which increases the city’s vulnerability to the earthquake hazard. Information on specific public buildings’ (schools and public safety) estimated seismic resistance, determined by DOGAMI in 2007, is shown in Table AVA-5; each “X” represents one building within that ranking category. The one facility evaluated by DOGAMI using RVS does not have Very High (100% chance) or High (greater than 10%) collapse potential. The Santiam

Christian private school may potentially be vulnerable to earthquake, however, an assessment was not performed by DOGAMI in 2007.

In addition to building damages, utility (electric power, water, wastewater, natural gas) and transportation systems (bridges, pipelines) are also likely to experience significant damage. The city's reservoirs are potentially vulnerable to earthquake.

Utility systems will be significantly damaged, including damaged buildings and damage to utility infrastructure, including water treatment plants and equipment at high voltage substations (especially 230 kV or higher which are more vulnerable than lower voltage substations). Buried pipe systems will suffer extensive damage with approximately one break per mile in soft soil areas. There would be much lower rate of pipe breaks in other areas. Restoration of utility services will require substantial mutual aid from utilities outside of the affected area.¹

Please review the Risk Assessment (Volume I, Section 2) for additional information on this hazard.

Flood

The local plan update representatives estimated that the city's probability for riverine flood ranks **high** at 9th of 12 natural hazards and that the resident's vulnerability to flood ranks **moderate** at 6th out of 12 hazards.

Volume I, Section 2, *Risk Assessment*, describes the causes and characteristics of flooding hazards within the region, as well as previous flooding occurrences. General flood-related community impacts are adequately described within the Flood Hazard Annex of Benton County's Natural Hazards Mitigation Plan. Adair Village does not participate in the National Flood Insurance Program and as such does not have any mapped Special Flood Hazard Areas nor are there significant riverine sources of flooding in the city. Nonetheless, during heavy rainfall events portions of the City of Adair Village may be subject to nuisance flooding from local stormwater drainage.

[Statement about flood occurrence in Adair Village from 2016-2022]

National Flood Insurance Program (NFIP)

As noted above, the City of Adair Village does not participate in the National Flood Insurance Program (NFIP).

Please review the Risk Assessment (Volume I, Section 2) for additional information on this hazard.

Landslide

The local plan update representative estimated that the city's probability for landslide ranks 3rd out of 12 hazards, a **low** probability and that the resident's vulnerability to landslide also ranks **low** (3rd of 12 hazards ranked).

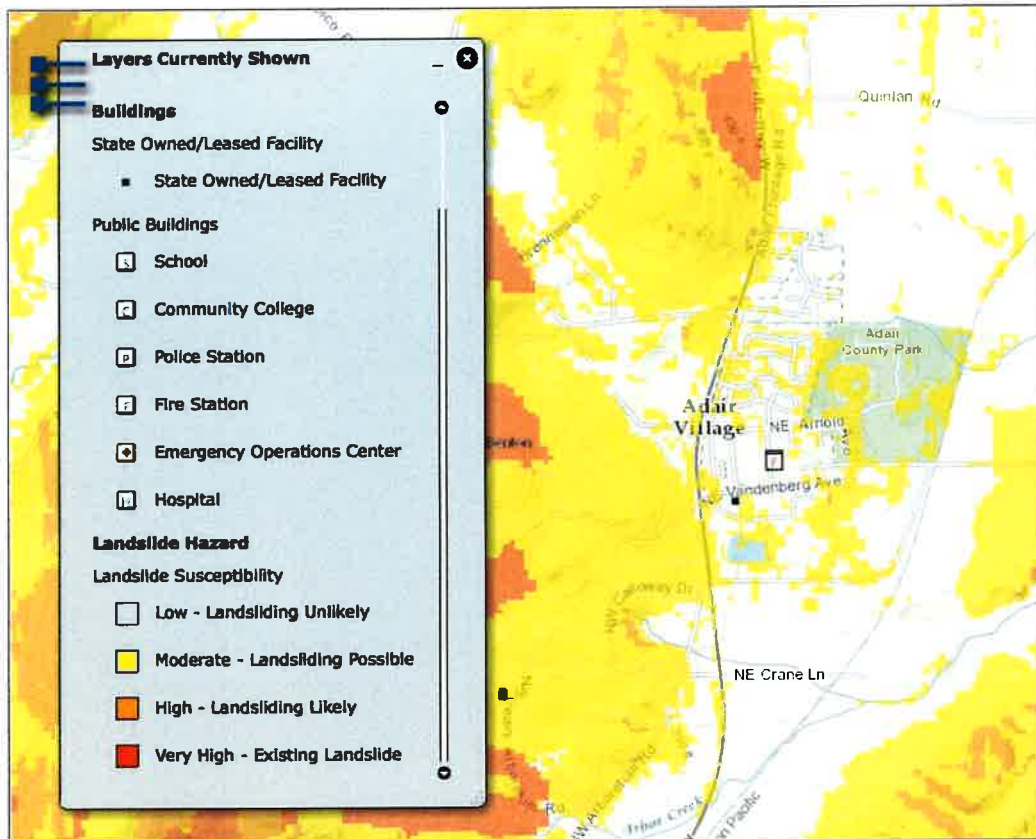
¹ Regional All Hazard Mitigation Master Plan for Benton, Lane, and Linn Counties: Phase II (2001)

Volume I, Section 2, *Risk Assessment*, describes the causes and characteristics of landslides, and appropriately identifies previous landslide occurrences within the region.

[Statement about landslide occurrence in Adair Village from 2016-2022]

Landslide susceptibility exposure for the City of Adair Village is shown in Figure AVA-3. Approximately 0.3% of Adair Village has High, and approximately 25% has Moderate, landslide susceptibility exposure with the remaining ~ 75% having a low susceptibility to landslides².

Figure AVA-3 Landslide Susceptibility Exposure



Source: [Oregon HazVu: Statewide Geohazards Viewer \(DOGAMI\)](#)

Potential landslide-related impacts are adequately described within the county’s plan, and include infrastructural damages, economic impacts (due to isolation and/or arterial road closures), property damages, and obstruction to evacuation routes. Rain-induced landslides and debris flows can potentially occur during any winter in Benton County, and thoroughfares beyond city limits are susceptible to obstruction as well.

Please review the Risk Assessment (Volume I, Section 2) for additional information on this hazard.

² DOGAMI Open-File Report, O-16-02, Landslide Susceptibility Overview Map of Oregon (2016)

Volcano

The local plan update representative estimated that the city's probability for volcanic event is **low**, ranked 2 out of 12 hazards and that the resident's vulnerability to volcanic event also ranks **low** (3 out of 12).

Volume I, Section 2, *Risk Assessment*, describes the City of Adair Village's risk to volcanic events. Generally, an event that affects the county is likely to affect Adair Village as well. The causes and characteristics of a volcanic event are appropriately described within the county's plan, as well as the location and extent of potential hazards. Previous occurrences are documented within the county's plan, and the community impacts described by the county would generally be the same for Adair Village as well. Adair Village is very unlikely to experience anything more than volcanic ash during a volcanic event. When Mt. Saint Helens erupted in 1980, the city was not impacted.

There have been no volcanic event occurrences experienced in Adair Village from 2016-2022.

Please review the Risk Assessment (Volume I, Section 2) for additional information on this hazard.

Wildfire

The local plan update representative estimated that the city's probability for wildfire ranks 8 out of 12, a **moderate** to high ranking and that the resident's vulnerability to wildfire also ranks **moderately high**, 8 out of 12.

Volume I, Section 2, *Risk Assessment*, describes the causes and characteristics of wildfires, as well as the county and city's history of wildfire events. There have been no known wildfire events in Adair Village. The location and extent of a wildfire vary depending on fuel, topography, and weather conditions. Weather and urbanization conditions are primarily at cause for the hazard level. The higher ranking of this hazard may be explained by recent concerns about wildfire potential following the devastating 2020 wildfires in nearby Lane, Linn and Marion County.

The potential community impacts and vulnerabilities described in the county's plan are generally accurate for the city as well. Benton County developed an update to the Community Wildfire Protection Plan (CWPP) in 2022, which mapped wildland urban interface areas and developed actions to mitigate wildfire risk. The city is a participant in the CWPP and will update the city's wildfire risk assessment as appropriate during future updates.

There have been no wildfire occurrences in Adair Village from 2016-2022.

Please review the Risk Assessment (Volume I, Section 2) for additional information on this hazard.

Windstorm

The local plan update representative estimated that the city's probability for windstorm ranks **high** at 10 out of 12 and that the resident's vulnerability to windstorm also ranks **high** at 9 out of 12.

Volume I, Section 2, *Risk Assessment*, describes the causes and characteristics of windstorms, as well as the location and extent of windstorm hazards. The region's (and city's) history of events is adequately described within the county's plan as well. Because windstorms typically occur during winter months, they are sometimes accompanied by ice, freezing rain, flooding, and very rarely, snow.

Benton County's plan describes the impacts caused by windstorms, including power outages, downed trees, heavy precipitation, building damages, and storm-related debris. Additionally, transportation and economic disruptions result as well.

[Statement about windstorm occurrences in Adair Village from 2016-2022]

Please review the Risk Assessment (Volume I, Section 2) for additional information on this hazard.

Winter Storm (Snow/ Ice)

The local plan update representative estimated that the city's probability for winter storm ranks **high** and as the most probable of all the hazards addressed in this plan at 12th out of 12 and that the resident's vulnerability to winter storm ranks 10th out of 12, also a **high** ranking.

Volume I, Section 2, *Risk Assessment*, describes the causes and characteristics of winter storms, as well as the location and extent of winter storm hazards. The region's (and city's) history of events is described within the county's plan as well. Severe winter storms can consist of rain, freezing rain, ice, snow, cold temperatures, and wind. They originate from troughs of low pressure offshore that ride along the jet stream during fall, winter, and early spring months. Severe winter storms affecting the city typically originate in the Gulf of Alaska or in the central Pacific Ocean. These storms are most common from November through March.

Major winter storms can and have occurred in the Adair Village area, and while they typically do not cause significant damage, they are frequent and have the potential to impact economic activity.

The most recent winter storm to affect the city occurred in February 2021 and downed many trees in the city. This storm caused power outages for many residents and resulted in a federal disaster declaration.

Please review the Risk Assessment (Volume I, Section 2) for additional information on this hazard.

Mitigation Strategy

[This is the next section I will edit and provide for review. No changes have been made to the below.]

This section of the NHMP addendum addresses 44 CFR 201.6(c)(3)(iv), *Mitigation Strategy*.

During the 2015/ 2016 Benton County and Corvallis update process OPDR re-evaluated the Action Items with the county and local steering committees. Following the review, the actions were updated, noting what accomplishments had been made, and whether the actions were still relevant; any new action items were identified at this time (see Appendix B for more information). Each jurisdiction developed a list of priority actions (Appendix A-1), any actions that were not prioritized were placed in the Action Item Pool (Appendix A-2) and will be considered during the semi-annual meetings.

Priority Actions

The city is listing a set of high priority actions in an effort to focus attention on an achievable set of high leverage activities over the next five-years. The city's priority actions are listed below in the following table. Detailed implementation information for each action is listed in Appendix A-1.

Action Item Pool

The following table also presents a pool of mitigation actions. This expanded list of actions is available for local consideration as resources, capacity, technical expertise and/or political will become available.

Appendix A-1, *Priority Action Items*, and Appendix A-2, *Action Item Pool*, provide detailed information about each of the priority action items (and some of the other actions). The majority of these actions carry forward from prior versions of this plan (Benton County and/ or Corvallis NHMPs). A blank action item form is included for use by the NHMP committee as additional action items are considered for implementation.

Table AVA-1 Adair Village Priority Action Items

Action Item ID	Action Item	Coordinating Organization	Partner Organizations	Timeline
Priority Actions				
MH #1	Enhance hazard resistant construction methods (wind, winter storm, landslide, etc.) where possible to reduce damage to utilities and critical facilities. In part, this may be accomplished by encouraging electric utility providers to convert existing overhead lines to underground lines.	Public Works	<u>Internal:</u> Benton County Community Development, Emergency Management, GIS; <u>External:</u> Public Utility Commission, Consumers Power, Inc., Pacific Power	Ongoing
MH #2	Deliver education programs aimed at mitigating the risk posed by hazards.	Public Works	<u>Internal:</u> Benton County Community Development, Emergency Management; <u>External:</u> Community organizations; cities and special districts; established community preparedness groups	Ongoing
MH #3	Integrate the Mitigation Plan findings into planning and regulatory documents and programs including Comprehensive Plans.	Benton County Community Development	<u>Internal:</u> Benton County Emergency Management, Public Works, County Commissioners, <u>External:</u> FEMA, APA, DLCD, OEM	Ongoing
MH #4	Develop detailed inventories of at-risk public buildings and infrastructure and prioritize mitigation actions, especially for critical facilities.	Public Works	<u>Internal:</u> Community Development <u>External:</u>	Short-Term (1-2 Years)/ Ongoing
DR #2	Identify and develop a larger/ alternative water supply.	Public Works	<u>Internal:</u> Civil West <u>External:</u> OSU, Benton County, Adair Rural Fire and Rescue	Mid-Term (3-5 Years)
EQ #1	Expand and complete seismic vulnerability analyses of critical public facilities with significant seismic vulnerabilities, lifeline utility (water and wastewater) and transportation systems, including fire, police, medical, and other emergency communication/response facilities.	Public Works	<u>Internal:</u> Benton County GIS, Community Development; <u>External:</u> Special Districts in Benton County	Mid-Term (3-5 Years)
LS #1	Utilize the updated regional landslide risk maps (DOGAMI O-16-02) to identify hazard areas and collaborate with the Oregon Department of Geology and Mineral Industries to work on landslide risk reduction efforts; determine areas and buildings at risk to landslides and propose Comprehensive Plan and land use policies accordingly.	Benton County Community Development	<u>Internal:</u> Benton County GIS Department, Emergency Management, <u>External:</u> DOGAMI, DLCD	Short-Term (1-2 Years)
WF #1	Implement actions identified in the Community Wildfire Protection Plan.	Various (see CWPP)	Support identified in CWPP	Ongoing
WT #1	Ensure that all critical facilities have backup power and emergency operations plans to deal with power outages	Public Works	<u>Internal:</u> Public Safety <u>External:</u> Benton County Community Development, Private Owners	Long-Term (5+ Years)

Source: City of Adair Village NHMP Steering Committee, 2015.

Table AVA-2 Adair Village Action Item Pool

Action Item ID	Action Item	Coordinating Organization	Partner Organizations	Timeline
Action Item Pool				
Multi-Hazard				
	<i>The multi-hazard actions are located in the priority action item section.</i>			
Drought	<i>The only drought action is located in the priority action item section.</i>			
Earthquake				
EQ #2	Explore the possibility of developing a home seismic upgrade/retrofit (structural and non-structural) program. Consider an education/ marketing program.	Public Works	Internal: Community Development External: Benton County	Mid-Term (3-5 Years)
Flood				
<i>No actions identified for this hazard. See multi-hazard actions for associated actions.</i>				
Landslide				
<i>The only landslide action is located in the priority action item section.</i>				
Volcano				
<i>No actions identified for this hazard. See multi-hazard actions for associated actions.</i>				
Wildfire				
<i>The only wildfire action is located in the priority action item section.</i>				
Windstorm				
<i>No actions identified for this hazard. See multi-hazard actions for associated actions.</i>				
Winter Storm				
<i>The only winter storm action is located in the priority action item section.</i>				

Source: City of Adair Village NHMP Steering Committee, 2015.

Plan Implementation and Maintenance

The City Council will be responsible for adopting the City of Adair Village addendum to the Benton County NHMP. This addendum designates a coordinating body and a convener to oversee the development and implementation of action items. Because the city addendum is part of the county's multi-jurisdictional NHMP, the city will look for opportunities to partner with the county. The city's steering committee will convene after re-adoption of the City of Adair Village addendum on a semi-annual schedule; the county is also meeting on a semi-annual basis and will provide opportunities for the cities to report on NHMP implementation and maintenance during their meetings. The City Administrator will serve as the convener and will be responsible for assembling the steering committee (coordinating body). The steering committee will be responsible for identifying new risk assessment data, reviewing status of mitigation actions, identifying new actions, and seeking funding to implement the city's mitigation strategy (actions). The convener will also remain active in the county's implementation and maintenance process (see Volume I, Section 4 for more information).

The city will utilize the same prioritization process as the county (See Volume I, Section 4: Plan Implementation and Maintenance and Volume IV, Appendix D: Economic Analysis of Natural Hazard Mitigation Projects for more information).

Implementation through Existing Programs

Many of the Natural Hazards Mitigation Plan's recommendations are consistent with the goals and objectives of the city's existing plans and policies. Where possible, the City of Adair Village will implement the NHMP's recommended actions through existing plans and policies. Plans and policies already in existence have support from local residents, businesses, and policy makers. Many land-use, comprehensive, and strategic plans get updated regularly, allowing them to adapt to changing conditions and needs. Implementing the NHMP's action items through such plans and policies increases their likelihood of being supported and implemented.

Adair Village's acknowledged comprehensive plan is the Adair Village Comprehensive Plan. The city last completed a major update of the plan in 2006. The city implements the plan through the Adair Village Land Use Development Code, which was amended in August 2010.

Adair Village currently has the following plans that relate to natural hazard mitigation. For a complete list visit the city [website](#):

- Comprehensive Plan
- Land Use Development Code
- Benton County Transportation System Plan (*Adair Village Appendix proposed for update*)

Continued Public Participation

Keeping the public informed of the city's efforts to reduce the city's risk to future natural hazards events is important for successful plan implementation and maintenance. The city is

committed to involving the public in the plan review and updated process. See Volume I, Section 4, for more information.

Plan Maintenance

The Benton County Multi-Jurisdictional Natural Hazards Mitigation Plan and city addendum will be updated every five years in accordance with the update schedule outlined in the Disaster Mitigation Act of 2000. During the county plan update process, the city will also review and update its addendum. The convener will be responsible for convening the steering committee to address the questions outlined below.

- Are there new partners that should be brought to the table?
- Are there new local, regional, state, or federal policies influencing natural hazards that should be addressed?
- Has the community successfully implemented any mitigation activities since the plan was last updated?
- Have new issues or problems related to hazards been identified in the community?
- Are the actions still appropriate given current resources?
- Have there been any changes in development patterns that could influence the effects of hazards?
- Have there been any significant changes in the community's demographics that could influence the effects of hazards?
- Are there new studies or data available that would enhance the risk assessment?
- Has the community been affected by any disasters? Did the plan accurately address the impacts of this event?

These questions will help the steering committee determine what components of the mitigation plan need updating. The steering committee will be responsible for updating any deficiencies found in the plan.

EXHIBIT B

Legal Descriptions:

Weigel Property: Parcel 2 of Partition Plat No. 2021-019 in the Benton County, Oregon Partition Plat records.

Cornelius Property: Parcel 3 of Partition Plat No. 1999-049 in the Benton County, Oregon Partition Plat records.

State of Oregon to Weigel

0.12 acres

A portion of that property conveyed to the State of Oregon by Bargain and Sale Deed described by Document 2002-330615 recorded in the Benton County, Oregon Deed Records on December 10, 2002 (hereinafter referred to as "State of Oregon Tract") said portion being more particularly described as follows:

Beginning at a 5/8-inch rod on the south line of Section 30, Township 10 South, Range 4 West, Willamette Meridian, Benton County, Oregon that is North 87°51'18" West 1884.84 feet from the southeast corner of said Section 30 said rod being on the westerly city limits line of the City of Adair Village said city limits line being current line as of January 3, 2020; thence North 87°51'18" West, along said south line of Section 30, a distance of 228.81 feet to a point on the east right-of-way line of Highway 99E; thence North 04°14'22" West, along said east right-of-way line, 22.41 feet to a point on the south right-of-way line of Ryals Avenue; thence South 88°13'13" East, along said south right-of-way line, 227.26 feet to a point on said westerly city limits line; thence South 07°32'03" East 24.06 feet to the Point of Beginning.

The Basis of Bearings of the above-described property was established by County Survey Number 10928 filed in the office of the Benton County Surveyor.

EXHIBIT C

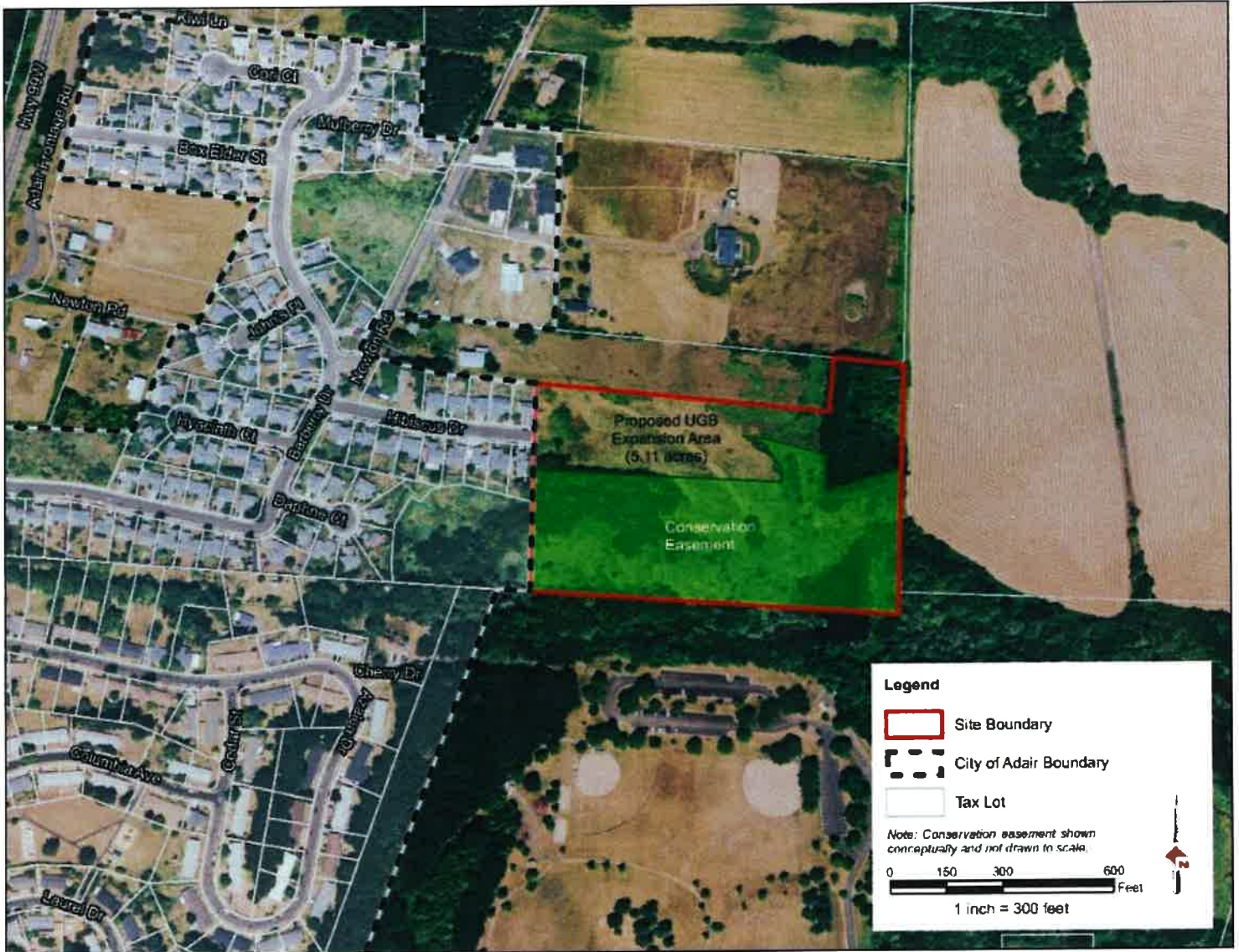
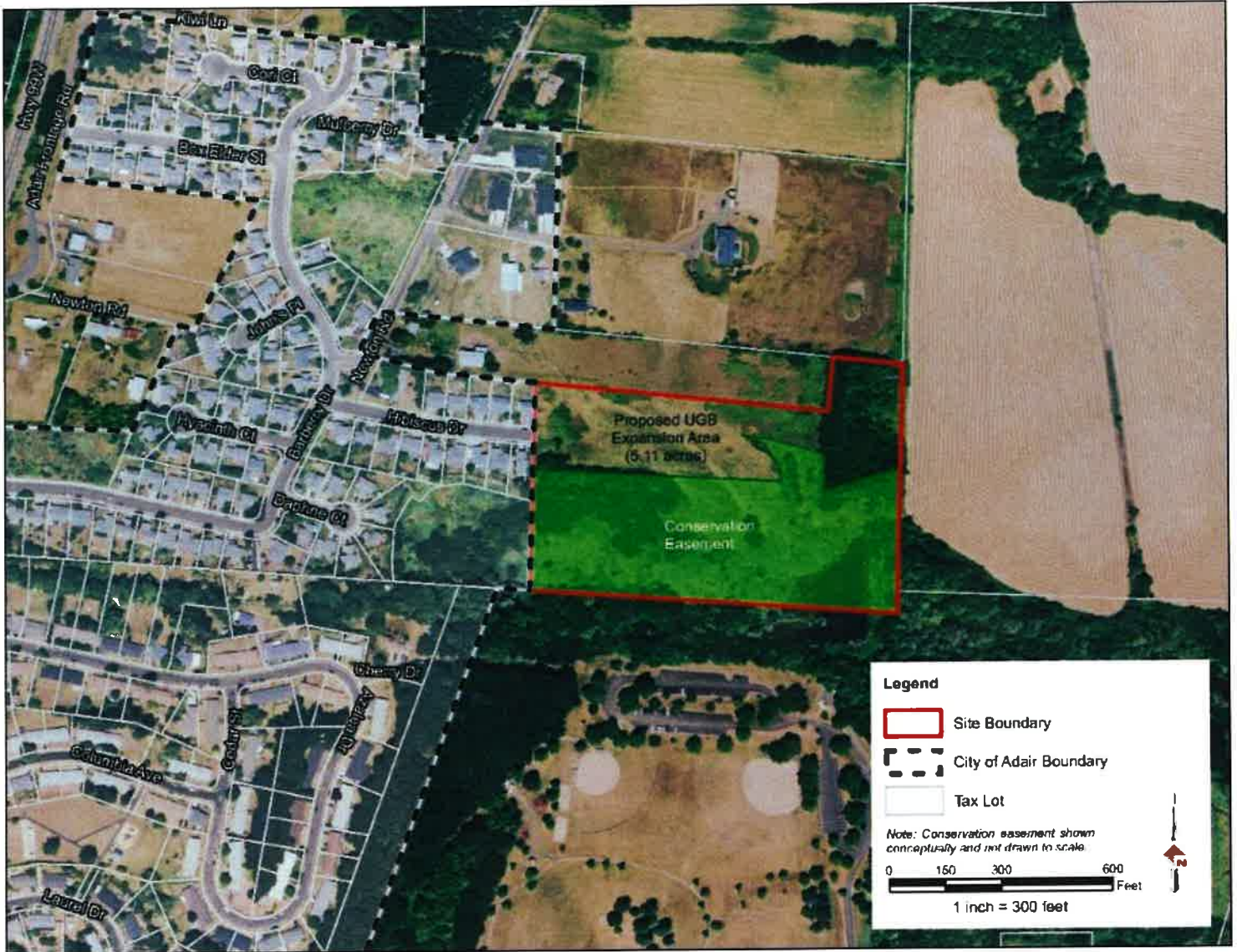
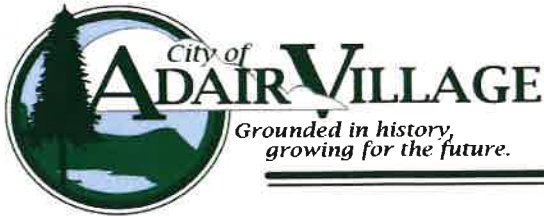


EXHIBIT D





**BEFORE THE CITY COUNCIL FOR THE
CITY OF ADAIR VILLAGE, OREGON**

An Ordinance Annexing To the
City of Adair Village Three Parcels)
Comprising Approximately 55 Acres)
Located East of Where Hibiscus Street Ends)
and South and West of the Existing Calloway)
Creek Sub. Establishing an Effective Date.)

ORDINANCE NO. 2023 - 03

WHEREAS, the City of Adair Village received letters of consent from the property owner's authorizing the annexation of their property in April of 2023; and

WHEREAS, annexation is the first step in developing lands within the urban growth boundary for timely and orderly urban growth; and

WHEREAS, annexation and subsequent development may provide economic and social benefits to the City of Adair Village through the creation of new housing opportunities and the expansion of the City's tax base; and

WHEREAS, the City has determined that the timing of the proposed annexation is appropriate considering the extent to which municipal services and infrastructure can be logically, economically, and efficiently provided; and

WHEREAS, all three properties are located adjacent to existing residential districts and will continue the development pattern already established; and

WHEREAS, the determination that the City is deficient in their 20 year supply of residentially zoned property, spurred the properties to be annexed with a zoning of R-2 (Medium Density Residential) for the northern property and R-3 (High Density Residential) for the southern properties; and

WHEREAS, the annexation and accompanying Comprehensive Plan Map Amendment will help accomplish the City's vision to develop a downtown village core for commercial and housing development; and

WHEREAS, the Planning Commission held a public hearing on April 18, 2023 and approved the findings of fact as presented in the Staff Report for compliance with applicable local and state approval criteria; and

WHEREAS, the Adair Village Planning Commission recommended that the City Council approve the requested annexation and forwarded the application to the Adair Village's City Council for consideration and action; and

WHEREAS, the Adair Village City Council held a public hearing on May 2, 2023 and approved the findings of fact as presented in the staff report and found that the application met the criteria for annexation into the City of Adair Village; and

WHEREAS, current Oregon Revised Statute requires that such applications that are deemed to meet the City's criteria for annexation shall be declared annexed; now, therefore,

THE CITY OF ADAIR VILLAGE ORDAINS AS FOLLOWS:

Section 1. The following described real property as identified in the attached Exhibit A (Map) and Exhibit B (Legal Description), located in Benton County, Oregon, and is hereby annexed to the City of Adair Village.

Section 2. Effective Date of Annexation. This annexation shall be effective upon the effective date of this ordinance; or the date of filing of the annexation records with the Secretary of State in accordance with ORS 222.177.

Section 3. The City Recorder is hereby directed to file copies of this annexation ordinance and all other required materials with: the Secretary of State in accordance with ORS 222.177, Benton County in accordance with ORS 222.010, any other agencies required by law, and all public utilities, electric cooperatives and telecommunications utilities affected by the Annexation Ordinance in accordance with ORS 222.005.

Section 4. Effective Date. Passed by the City Council and approved by the Mayor of the City of Adair Village this 2nd day of May 2023, the Adair Village Comprehensive Plan map amendment shall become effective on June 2, 2023.

City of Adair Village, Oregon May 2, 2023

CITY OF ADAIR VILLAGE

MAYOR

CITY RECORDER/CITY ADMINISTRATOR

Approved as to Form:

City Attorney

First Reading: May 2, 2023

Second Reading: May 2, 2023
By Title Only

THE CITY OF ADAIR VILLAGE ORDAINS AS FOLLOWS:

Section 1: The City of Adair Village Comprehensive Plan Map, adopted through Ordinance 15-02, shall be amended so that the parcel described and shown in Exhibit A (Map) & Exhibit B (Legal Description) attached, in the City of Adair Village, currently planned and zoned "Public" respectively, will be planned and zoned as "Commercial."

Section 2: The Planning Official shall make such changes to the City of Adair Village Comprehensive Plan Map as are required to implement this amending ordinance.

Section 3: Severability. Should any section or portion of this Ordinance be held unlawful or unenforceable by any court of competent jurisdiction, such decision shall apply only to the specific section, or portion thereof, directly specified in the decision. All other sections or portions of this Ordinance shall remain in full force and effect.

Section 4. Effective Date. Passed by the City Council and approved by the Mayor of the City of Adair Village this 2nd day of May 2023, the Adair Village Comprehensive Plan map amendment shall become effective on June 2, 2023.

City of Adair Village, Oregon, May 2, 2023

CITY OF ADAIR VILLAGE

MAYOR

CITY RECORDER/CITY ADMINISTRATOR

Approved as to Form:

City Attorney

First Reading: May 2, 2023

Second Reading: May 2, 2023
By Title Only