

ADAIR VILLAGE CITY COUNCIL-Final
City Hall - 6030 Wm. R Carr Av.
****Tuesday, April 4, 2023 - 6:00pm****

1. ROLL CALL – Flag Salute

2. CONSENT CALENDAR: - *The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be discussed before the Consent Calendar is considered. If any item involves a potential conflict of interest, Council members should so note before adoption of the Consent Calendar.*

- a. Minutes – City Council Meeting – March 7, 2023 (Attachment A)
- b. Bills List through – March 31, 2023 (Attachment B) – \$95,841.13

3. PUBLIC COMMENT (Please limit comments to 3 minutes)

4. STAFF REPORTS:

- a) Sheriff's Report (Attachment C) Pat Hare
- b) Public Works (Attachment D) Pat Hare
- c) City Administrator (Attachment E) Pat Hare
- d) CSO Report (Attachment F) Pat Hare
- e) Financial Report (Attachment G) Pat Hare

5. OLD BUSINESS:

- a) Wastewater Line (Attachment H) Pat Hare
Action: Decision

6. NEW BUSINESS:

- a) Community Church (Easter Activities Support) Pat Hare
Action: Decision
- b) Internet at the Community Building Pat Hare
Action: Decision

7. ORDINANCES, RESOLUTIONS, AND PROCLAMATIONS:

- a) N/A Pat Hare
Action: Decision

8. EXECUTIVE SESSION:

- a) N/A
Action: n/a

9. COUNCIL and MAYOR COMMENTS:

10. ADJOURNMENT:

Next meetings -

City Council –Tuesday, May 2, 2023, 6:00 PM
Planning Commission – April 18, 2023, 6:00pm

The Community Center is accessible to person with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting by calling City Offices at 541-745-5507 or e-mail kathy.edmaiston@adairvillage.org, or Oregon Relay Services by dialing 7-1-1. The City of Adair Village is an Equal Opportunity Employer.

The order in which items on the Agenda are addressed by the City Council may vary from the order shown on the Agenda.

**ADAIR VILLAGE
CITY COUNCIL MINUTES
6030 William R. Carr Avenue
****Tuesday, March 7, 2023 – 6:00 PM******

Agenda Item	Action
<p>1. Roll Call: City Council Members present: Councilors Officer, Ray, Fuller and Mayor Currier were present. CA (City Administrator) Hare was present. Minutes were taken by CA Hare. Benton County Staff Members present:</p>	<p>Mayor Currier called the meeting to order at 6:00 PM. and led the flag salute.</p>
<p>2. Consent Calendar</p> <p>Minutes of the Feb 7, 2023, City Council Meeting Bills List through March 23, 2023 (\$95,841.13)</p>	<p>Councilor Dawson moved to approve the Consent Calendar. Councilor Ray seconded. Unanimous Approval (4-0).</p>
<p>3. Public Comment - None.</p>	
<p>4. Staff Reports</p> <p>4a. Attachment C – Sheriff’s Report - CA Hare presented the report.</p>	<p>Council received the report.</p>
<p>4b. Attachment D – Public Works Report - CA Hare presented the report.</p>	<p>Council received the report.</p>
<p>4c. Attachment E – City Administrator Report - CA Hare presented the report.</p> <p>Administration</p> <ul style="list-style-type: none"> • Finance Clerk/Utility Clerk – Karla is doing a good job learning the utility billing side of things and keeping up with the financials as well. The only issue we have is trying to find creative ways to keep separation of duties or checks and balances. • Kathy Edmaiston – Kathy will not be coming back to work for the city her last official day was February 28th. She is doing better but her eyesight and physical ability prevent her from being able to work. Karla and I will plan on something to thank Kathy for her many years of service to the community. • Tangent – Update • Santiam Christian – Update • UGB – The County passed the UGB and everything has been sent to DLCD. We have a 21-day waiting period before hearing back. <p>Property/Businesses</p> <ul style="list-style-type: none"> • AVIS – The City is still working with GP and Office Max to submit a cleanup plan to DEQ. There will need to be some discussion around who will be the originator of the contaminated soil. • Good Grounds Coffee – Susan says things are going ok, but she is trying to get approval from ODOT to put some signs out on the highway and try some more outreach. • Store/Restaurant – Things are going well for the store. I will be looking at marketing the restaurant in a few months. 	<p>Council received the report.</p>

<p>Major Projects/Engineering</p> <ul style="list-style-type: none"> • Water Plant – The chlorine generator is up and running. So far it is working great providing a much cheaper and safer alternative to the chlorine gas we were using. • Calloway Creek – I’m meeting with Dennis next week to discuss the next phases of the project. • Wastewater Plant – The generator is finally in, now we are just waiting for the transformer from Consumers Power. They said that it will be here by the beginning of June. <p>Main Transmission Line – Civil West is making progress and the City is getting our Hazard Mitigation Plan done to be eligible for the larger grant.</p>	
<p>4d. Attachment F – Community Services Officer CA Hare presented the report.</p>	<p>Council received the report.</p>
<p>4e. Attachment G – Financial Report CA Hare presented the report. Income shown for Fiscal Year 2022-2023 is \$2,044,107.82 and Expenses are \$2,090,401.66. The balance in the Local Government Investment Pool is approximately \$3,561,437.09, last year the balance was \$3,601,615.15.</p>	<p>Council received the report.</p>
<p>6. Attachment I Countywide Coordinated Response to Housing Insecurity</p>	<p>Benton County staff presented the report. Councilor Dawson moved to support the 2140 Measure. Mayor Currier seconded.</p>
<p>7. Attachment J Ordinance 2023 - 2 Trails Plan</p>	<p>Counselor Ray moved to read the Ordinance a second time. Counselor Officer seconded. Councilor Officer moved to approve Ordinance 2023 -2. Councilor Ray seconded. Unanimous Approval (4-0).</p>
<p>8. Adjournment: Next meeting- Council meeting on Tuesday, May 2, 2023, at 6:00 PM.</p>	<p>Mayor Currier adjourned the meeting at _____ PM.</p>

Mayor’s Approval

Date

March 2023 Bills	Date	Amount
	3/1/2023	\$5,973.49
	3/7/2023	\$64,767.99
	3/16/2023	\$8,931.83
	3/23/2023	\$16,167.82

Total \$95,841.13

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
1410 Century Link									
02112023	1	541-745-5858 873B	Invoice	02/11/2023	03/11/2023	99.10		99.10	510-430-52110
Total 02112023:						99.10	.00	✓ 99.10	
02162023	1	541-928-8372	Invoice	02/16/2023	03/16/2023	99.39		99.39	500-420-52110
Total 02162023:						99.39	.00	✓ 99.39	
Total 1410 Century Link:						198.49	.00	✓ 198.49	25579
1550 City of Corvallis									
4509295	1	fuel	Invoice	02/15/2023	03/15/2023	435.73		435.73	500-420-52014
Total 4509295:						435.73	.00	435.73	
Total 1550 City of Corvallis:						435.73	.00	✓ 435.73	25580
1800 Consumers Power Inc.									
02202023	1	1152400	Invoice	02/20/2023	03/20/2023	1,126.00		1,126.00	200-410-52109
02202023	2	1152401	Invoice	02/20/2023	03/20/2023	30.50		30.50	100-300-52109
02202023	3	1152406	Invoice	02/20/2023	03/20/2023	240.42		240.42	100-900-52109
02202023	4	1152409	Invoice	02/20/2023	03/20/2023	30.50		30.50	100-900-52109
02202023	5	1152410	Invoice	02/20/2023	03/20/2023	76.27		76.27	510-430-52109
02202023	6	1152411	Invoice	02/20/2023	03/20/2023	68.69		68.69	500-420-52109
02202023	7	1152412	Invoice	02/20/2023	03/20/2023	685.67		685.67	510-430-52109
02202023	8	1152413	Invoice	02/20/2023	03/20/2023	141.12		141.12	510-430-52109
02202023	9	1152414	Invoice	02/20/2023	03/20/2023	30.14		30.14	500-420-52109
02202023	10	1152415	Invoice	02/20/2023	03/20/2023	30.05		30.05	100-900-52109
02202023	11	1152419	Invoice	02/20/2023	03/20/2023	30.05		30.05	500-420-53502
Total 02202023:						2,489.41	.00	✓ 2,489.41	25581
Total 1800 Consumers Power Inc.:						2,489.41	.00	2,489.41	
2300 Delapoer Kidd Attorneys at Law									
1955	1	General City matters	Invoice	03/01/2023	04/01/2023	175.00		175.00	100-900-52017
Total 1955:						175.00	.00	175.00	
Total 2300 Delapoer Kidd Attorneys at Law:						175.00	.00	✓ 175.00	25582
2670 Ferguson Enterprises Inc									
1174239	1	Materials	Invoice	02/01/2023	02/24/2023	137.00		137.00	500-420-52011
1174239	2	Remainder of Inv# 1174239	Invoice	02/01/2023	02/24/2023	.77		.77	500-420-52011
1174239		Chk No: 25546 (1)	Calculated	02/07/2023				137.00-	500-000-20000
Total 1174239:						137.77	.00	✓ 137.77	25583
1180362	1	Water parts	Invoice	02/16/2023	03/16/2023	583.09		583.09	500-420-52011
Total 1180362:						583.09	.00	✓ 583.09	
Total 2670 Ferguson Enterprises Inc:						720.86	.00	✓ 583.86	25583

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
7480 TMG Services									
0049605-IN	1	Services	Invoice	03/01/2023	04/01/2023	2,096.00		2,096.00	500-420-53500
Total 0049605-IN:						2,096.00	.00	✓ 2,096.00	25584
Total 7480 TMG Services:						2,096.00	.00	2,096.00	
Total :						6,115.49	.00	5,978.49	
Grand Totals:						6,115.49	.00	5,978.49	

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3/1/23

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-300-52109	30.50	.00	30.50
100-900-52017	175.00	.00	175.00
100-900-52109	300.97	.00	300.97
200-410-52109	1,126.00	.00	1,126.00
500-000-20000	.00	137.00-	137.00-
500-420-52011	720.86	.00	720.86
500-420-52014	435.73	.00	435.73
500-420-52109	98.83	.00	98.83
500-420-52110	99.39	.00	99.39
500-420-53500	2,096.00	.00	2,096.00
500-420-53502	30.05	.00	30.05
510-430-52109	903.06	.00	903.06
510-430-52110	99.10	.00	99.10
Grand Totals:	6,115.49	137.00-	5,978.49

Summary by General Ledger Posting Period

GL Posting Period	Debit	Credit	Net
02/23	3,844.49	137.00-	3,707.49
03/23	2,271.00	.00	2,271.00
Grand Totals:	6,115.49	137.00-	5,978.49

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
150 A & B Septic									
58670	1	Work for Tangent	Invoice	03/02/2023	04/02/2023	225.00		225.00	100-900-52115
Total 58670:						225.00	.00	✓ 225.00	
58671	1	Work for Tangent	Invoice	03/02/2023	04/02/2023	335.00		335.00	100-900-52115
Total 58671:						335.00	.00	✓ 335.00	
58731	1	Work for Tangent	Invoice	03/02/2023	04/02/2023	1,415.00		1,415.00	100-900-52115
Total 58731:						1,415.00	.00	✓ 1,415.00	
58739	1	Work for Tangent	Invoice	03/02/2023	04/02/2023	325.00		325.00	100-900-52115
Total 58739:						325.00	.00	✓ 325.00	
58778	1	Work for Tangent	Invoice	03/02/2023	04/02/2023	1,487.00		1,487.00	100-900-52115
Total 58778:						1,487.00	.00	✓ 1,487.00	
58813	1	Work for Tangent	Invoice	03/02/2023	04/02/2023	1,355.00		1,355.00	100-900-52115
Total 58813:						1,355.00	.00	✓ 1,355.00	
58818	1	Work for Tangent	Invoice	03/02/2023	04/02/2023	200.00		200.00	100-900-52115
Total 58818:						200.00	.00	✓ 200.00	
58857	1	Work for Tangent	Invoice	03/02/2023	04/02/2023	1,700.00		1,700.00	100-900-52115
Total 58857:						1,700.00	.00	✓ 1,700.00	
58894	1	Work for Tangent	Invoice	03/02/2023	04/02/2023	175.00		175.00	100-900-52115
Total 58894:						175.00	.00	✓ 175.00	
58895	1	Work for Tangent	Invoice	03/02/2023	04/02/2023	535.00		535.00	100-900-52115
Total 58895:						535.00	.00	✓ 535.00	
58896	1	Work for Tangent	Invoice	03/02/2023	04/02/2023	235.00		235.00	100-900-52115
Total 58896:						235.00	.00	✓ 235.00	
58898	1	Work for Tangent	Invoice	03/02/2023	04/02/2023	1,355.00		1,355.00	100-900-52115
Total 58898:						1,355.00	.00	✓ 1,355.00	
Total 150 A & B Septic:						9,342.00	.00	✓ 9,342.00	25585
690 Bank of America									
02232023	1	Various credit card expenses	Invoice	03/07/2023	03/22/2023	2,796.00		2,796.00	100-000-28000
Total 02232023:						2,796.00	.00	✓ 2,796.00	25586

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
Total 690 Bank of America:						2,796.00	.00	2,796.00	
1340 Caselle Inc.									
123539	1	Monthly Software Hosting Fees	Invoice	03/01/2023	04/01/2023	600.75		600.75	500-420-52114
123539	2	Monthly Software Hosting Fee	Invoice	03/01/2023	04/01/2023	400.50		400.50	100-900-52114
123539	3	Monthly Software Hosting Fee	Invoice	03/01/2023	04/01/2023	200.25		200.25	510-430-52114
123539	4	Monthly Software Hosting Fee	Invoice	03/01/2023	04/01/2023	66.75		66.75	200-410-52114
123539	5	Monthly Software Hosting Fee	Invoice	03/01/2023	04/01/2023	66.75		66.75	520-440-52114
Total 123539:						1,335.00	.00	1,335.00	
Total 1340 Caselle Inc.:						1,335.00	.00	1,335.00	25587
1410 Century Link									
03072023	1	503-T31-4410 130B	Invoice	03/07/2023	04/07/2023	53.95		53.95	500-420-52110
Total 03072023:						53.95	.00	53.95	
Total 1410 Century Link:						53.95	.00	53.95	25588
1610 Civil West Engineering Services Inc									
1001.001B.002	1	Misc Services Water	Invoice	03/01/2023	04/01/2023	15,200.20		15,200.20	500-420-53500
1001.001B.002	2	Misc Services WW	Invoice	03/01/2023	04/01/2023	3,619.00		3,619.00	510-430-52020
1001.001B.002	3	Misc Services Dev. Review	Invoice	03/01/2023	04/01/2023	425.00		425.00	100-900-52020
Total 1001.001B.002:						19,244.20	.00	19,244.20	
1001.028.030	1	WWTP Improvements	Invoice	03/01/2023	04/01/2023	2,268.00		2,268.00	510-430-53005
Total 1001.028.030:						2,268.00	.00	2,268.00	
1001.031.020	1	HH and Calloway Watermain Repla	Invoice	03/01/2023	04/01/2023	1,839.87		1,839.87	500-420-53502
Total 1001.031.020:						1,839.87	.00	1,839.87	
1001.032.019	1	HMGP Waterline Replacement	Invoice	03/01/2023	04/01/2023	2,030.50		2,030.50	500-420-53503
Total 1001.032.019:						2,030.50	.00	2,030.50	
Total 1610 Civil West Engineering Services Inc:						25,382.57	.00	25,382.57	25589
2520 Edge Analytical, Inc									
22-232481	1	Monthly Coliform	Invoice	09/30/2022	10/30/2022	38.11		38.11	500-420-52104
22-232481	2	Reverse duplicate payment Inv. 22-	Invoice	09/30/2022	10/30/2022	38.11-		38.11-	500-420-52104
22-232481		Chk No: 25398 (1)	Calculated	10/04/2022				38.11-	500-000-20000
Total 22-232481:						.00	.00	38.11-	
23-05549	1	Chemicals	Invoice	03/05/2023	04/05/2023	40.00		40.00	500-420-52014
Total 23-05549:						40.00	.00	40.00	
Total 2520 Edge Analytical, Inc:						40.00	.00	40.00	25590
2670 Ferguson Enterprises Inc									
1181248	1	materials	Invoice	03/03/2023	04/03/2023	179.71		179.71	500-420-52011

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
Total 1181248:						179.71	.00	179.71	
Total 2670 Ferguson Enterprises Inc:						179.71	.00	✓ 179.71	25591
7478 Northcore USA LLC									
254	1	Ford Vac Truck	Invoice	03/03/2023	04/03/2023	800.00		800.00	500-420-52011
Total 254:						800.00	.00	✓ 800.00	
258	1	Emergency mainline water system r	Invoice	03/03/2023	04/03/2023	24,300.00		24,300.00	500-420-52011
Total 258:						24,300.00	.00	✓ 24,300.00	
Total 7478 Northcore USA LLC:						25,100.00	.00	✓ 25,100.00	25592
4670 NW Natural									
03012023	1	1407224-3	Invoice	03/07/2023	04/01/2023	55.13		55.13	100-900-52109
Total 03012023:						55.13	.00	55.13	
Total 4670 NW Natural:						55.13	.00	✓ 55.13	25593
5940 SAIF Corporation									
1001131739	1	Admin	Invoice	03/01/2023	04/01/2023	67.53		67.53	100-100-52103
1001131739	2	PS	Invoice	03/01/2023	04/01/2023	4.22		4.22	100-200-52103
1001131739	3	Parks	Invoice	03/01/2023	04/01/2023	37.98		37.98	100-300-52103
1001131739	4	Streets	Invoice	03/01/2023	04/01/2023	16.88		16.88	200-410-52103
1001131739	5	Water	Invoice	03/01/2023	04/01/2023	211.02		211.02	510-430-52103
1001131739	6	WW	Invoice	03/01/2023	04/01/2023	67.53		67.53	520-440-52103
1001131739	7	SD	Invoice	03/01/2023	04/01/2023	16.88		16.88	520-440-52103
Total 1001131739:						422.04	.00	422.04	
Total 5940 SAIF Corporation:						422.04	.00	✓ 422.04	25594
6400 State of Oregon									
03062023	1	Notary Application	Invoice	03/06/2023	04/01/2023	40.00		40.00	100-900-52030
Total 03062023:						40.00	.00	40.00	
Total 6400 State of Oregon:						40.00	.00	✓ 40.00	25595
999 Utility Refund									
121905	1	Water	Invoice	03/07/2023	04/07/2023	35.82		35.82	500-420-52105
121905	2	Wastewater	Invoice	03/07/2023	04/07/2023	23.88		23.88	510-430-52105
Total 121905:						59.70	.00	✓ 59.70	
Total 999 Utility Refund:						59.70	.00	✓ 59.70	25596
Total :						64,806.10	.00	64,767.99	
Grand Totals:						64,806.10	.00	64,767.99	

Watson mgmt

3/7/23

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-000-28000	2,796.00	.00	2,796.00
100-100-52103	67.53	.00	67.53
100-200-52103	4.22	.00	4.22
100-300-52103	37.98	.00	37.98
100-900-52020	425.00	.00	425.00
100-900-52030	40.00	.00	40.00
100-900-52109	55.13	.00	55.13
100-900-52114	400.50	.00	400.50
100-900-52115	9,342.00	.00	9,342.00
200-410-52103	16.88	.00	16.88
200-410-52114	66.75	.00	66.75
500-000-20000	.00	38.11-	38.11-
500-420-52011	25,279.71	.00	25,279.71
500-420-52014	40.00	.00	40.00
500-420-52104	38.11	38.11-	.00
500-420-52105	35.82	.00	35.82
500-420-52110	53.95	.00	53.95
500-420-52114	600.75	.00	600.75
500-420-53500	15,200.20	.00	15,200.20
500-420-53502	1,839.87	.00	1,839.87
500-420-53503	2,030.50	.00	2,030.50
510-430-52020	3,619.00	.00	3,619.00
510-430-52103	211.02	.00	211.02
510-430-52105	23.88	.00	23.88
510-430-52114	200.25	.00	200.25
510-430-53005	2,268.00	.00	2,268.00
520-440-52103	84.41	.00	84.41
520-440-52114	66.75	.00	66.75
Grand Totals:	64,844.21	76.22-	64,767.99

Summary by General Ledger Posting Period

GL Posting Period	Debit	Credit	Net
09/22	38.11	38.11-	.00
10/22	.00	38.11-	38.11-
03/23	64,806.10	.00	64,806.10
Grand Totals:	64,844.21	76.22-	64,767.99

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
03082023	1	1152418	Invoice	03/08/2023	04/08/2023	142.14		142.14	510-430-52109
Total 03082023:						142.14	.00	142.14	
Total 1800 Consumers Power Inc.:						142.14	.00	✓ 142.14	25598
1184264	1	Materials	Invoice	03/13/2023	04/13/2023	1,711.76		1,711.76	500-420-52011
Total 1184264:						1,711.76	.00	1,711.76	
Total 2670 Ferguson Enterprises Inc:						1,711.76	.00	✓ 1,711.76	25599
0017632-IN	1	Materials	Invoice	03/01/2023	04/01/2023	340.62		340.62	500-420-52002
Total 0017632-IN:						340.62	.00	340.62	
Total 7501 Furrow Pump:						340.62	.00	✓ 340.62	25600
03132023	1	02099381-0017	Invoice	03/13/2023	04/13/2023	2,137.72		2,137.72	500-420-52109
Total 03132023:						2,137.72	.00	2,137.72	
Total 5300 Pacific Power/PacificCorp:						2,137.72	.00	✓ 2,137.72	25602
SW290082963	1	BERG PS	Invoice	03/10/2023	04/10/2023	3,888.65		3,888.65	510-430-52011
Total SW290082963:						3,888.65	.00	3,888.65	
Total 7502 Peterson Cat:						3,888.65	.00	3,888.65	25603
0452-00495420	1	3-0452.0023479	Invoice	03/07/2023	04/07/2023	42.11		42.11	100-900-52109
Total 0452-004954204:						42.11	.00	✓ 42.11	
0452-00496672	1	3-0452-0340655	Invoice	03/07/2023	04/07/2023	42.99		42.99	510-430-52109
Total 0452-004966722:						42.99	.00	✓ 42.99	
Total 5780 Republic Services #452:						85.10	.00	✓ 85.10	25605
496118001	1	Canon Copier Finance	Invoice	03/14/2023	03/31/2023	131.00		131.00	100-900-52023
Total 496118001:						131.00	.00	131.00	
Total 7274 US Bank Equipment Finance:						131.00	.00	✓ 131.00	25607
106012	1	Water	Invoice	03/14/2023	04/14/2023	33.22		33.22	500-420-52105
106012	2	Wastewater	Invoice	03/14/2023	04/14/2023	22.14		22.14	510-430-52105

Plante

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
Total 106012:						55.36	.00	✓ 55.36	25609
106107	1	Water	Invoice	03/14/2023	04/14/2023	34.40		34.40	500-420-52105
106107	2	Wastewater	Invoice	03/14/2023	04/14/2023	22.93		22.93	510-430-52105
Total 106107:						57.33	.00	✓ 57.33	25608
110910	1	Water	Invoice	03/07/2023	04/07/2023	25.51		25.51	500-420-52105
110910	2	Wastewater	Invoice	03/07/2023	04/07/2023	17.01		17.01	510-430-52105
Total 110910:						42.52	.00	✓ 42.52	25606
127602	1	Water	Invoice	03/08/2023	04/08/2023	78.00		78.00	500-420-52105
127602	2	Wastewater	Invoice	03/08/2023	04/08/2023	52.00		52.00	510-430-52105
Total 127602:						130.00	.00	✓ 130.00	25597
129202	1	Water	Invoice	03/07/2023	04/07/2023	78.00		78.00	500-420-52105
129202	2	Wastewater	Invoice	03/07/2023	04/07/2023	52.00		52.00	510-430-52105
Total 129202:						130.00	.00	✓ 130.00	25601
156303	1	Water	Invoice	03/07/2023	04/07/2023	47.78		47.78	500-420-52105
156303	2	Wastewater	Invoice	03/07/2023	04/07/2023	31.85		31.85	510-430-52105
Total 156303:						79.63	.00	✓ 79.63	25604
Total 999 Utility Refund:						494.84	.00	494.84	
Total :						8,931.83	.00	8,931.83	
Grand Totals:						8,931.83	.00	8,931.83	

Handwritten signature and date: 3/16/23

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-900-52023	131.00	.00	131.00
100-900-52109	42.11	.00	42.11
500-420-52002	340.62	.00	340.62
500-420-52011	1,711.76	.00	1,711.76
500-420-52105	296.91	.00	296.91
500-420-52109	2,137.72	.00	2,137.72
510-430-52011	3,888.65	.00	3,888.65
510-430-52105	197.93	.00	197.93
510-430-52109	185.13	.00	185.13
Grand Totals:	8,931.83	.00	8,931.83

Summary by General Ledger Posting Period

<u>GL Posting Period</u>	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
03/23	8,931.83	.00	8,931.83
Grand Totals:	<u>8,931.83</u>	<u>.00</u>	<u>8,931.83</u>

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
1410 Century Link									
03112023	1	Phone	Invoice	03/11/2023	04/11/2023	99.10		99.10	510-430-52110
Total 03112023:						99.10	.00	99.10	
Total 1410 Century Link:						99.10	.00	99.10	25611
1520 CIS TRUST									
APRIL 2023 FIN	1	Employee Health Ins	Invoice	03/15/2023	04/10/2023	1,290.82		1,290.82	100-100-51010
APRIL 2023 FIN	2	Employee Health Ins	Invoice	03/15/2023	04/10/2023	80.68		80.68	100-200-51010
APRIL 2023 FIN	3	Employee Health Ins	Invoice	03/15/2023	04/10/2023	484.06		484.06	100-300-51010
APRIL 2023 FIN	4	Employee Health Ins	Invoice	03/15/2023	04/10/2023	403.38		403.38	200-410-51010
APRIL 2023 FIN	5	Employee Health Ins	Invoice	03/15/2023	04/10/2023	3,872.45		3,872.45	500-420-51010
APRIL 2023 FIN	6	Employee Health Ins	Invoice	03/15/2023	04/10/2023	1,613.52		1,613.52	510-430-51010
APRIL 2023 FIN	7	Employee Health Insurance	Invoice	03/15/2023	04/10/2023	322.69		322.69	520-440-51010
Total APRIL 2023 FINAL INVOICE:						8,067.60	.00	8,067.60	
Total 1520 CIS TRUST:						8,067.60	.00	8,067.60	25612
1550 City of Corvallis									
4509634	1	Fuel	Invoice	03/15/2023	04/15/2023	335.79		335.79	500-420-52014
Total 4509634:						335.79	.00	335.79	
Total 1550 City of Corvallis:						335.79	.00	335.79	25613
2670 Ferguson Enterprises Inc									
1186348	1	Parts	Invoice	03/23/2023	04/23/2023	643.92		643.92	500-420-52011
Total 1186348:						643.92	.00	643.92	
1187623	1	Parts	Invoice	03/23/2023	04/23/2023	45.00		45.00	500-420-52011
Total 1187623:						45.00	.00	45.00	
1187626	1	Parts	Invoice	03/23/2023	04/23/2023	83.36		83.36	500-420-52011
Total 1187626:						83.36	.00	83.36	
1187632	1	Parts	Invoice	03/23/2023	04/23/2023	686.10		686.10	500-420-52011
Total 1187632:						686.10	.00	686.10	
Total 2670 Ferguson Enterprises Inc:						1,458.38	.00	1,458.38	25614
7487 Jeremy Gaskey									
03242023	1	Final Pay Gaskey	Invoice	03/24/2023	03/24/2023	1,214.26		1,214.26	100-300-50054
03242023	2	Final pay Gaskey	Invoice	03/24/2023	03/24/2023	303.56		303.56	200-410-50054
03242023	3	Final pay Gaskey	Invoice	03/24/2023	03/24/2023	3,339.20		3,339.20	500-420-50054
03242023	4	Final pay gaskey	Invoice	03/24/2023	03/24/2023	910.69		910.69	510-430-50054
03242023	5	Final pay Gaskey	Invoice	03/24/2023	03/24/2023	303.56		303.56	520-440-50054
03242023	6	Final pay Gaskey FICA SS	Invoice	03/24/2023	03/24/2023	376.42		376.42	100-000-21015
03242023	7	Final Pay Gaskey FICA MED	Invoice	03/24/2023	03/24/2023	88.04		88.04	100-000-21015
03242023	8	Final Pay Gaskey FIT	Invoice	03/24/2023	03/24/2023	507.89		507.89	100-000-21010
03242023	9	Final Pay Gaskey OR SIT	Invoice	03/24/2023	03/24/2023	361.97		361.97	100-000-21021

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
03242023	10	Final Pay Gaskey OR FLI	Invoice	03/24/2023	03/24/2023	36.43-		36.43-	100-000-21022
03242023	11	Final Pay Gaskey OR WC	Invoice	03/24/2023	03/24/2023	2.70-		2.70-	100-000-21025
03242023	12	Final Pay Gaskey OR STT	Invoice	03/24/2023	03/24/2023	6.07-		6.07-	100-000-21026
03242023	13	Final Pay Gaskey CIS DED	Invoice	03/24/2023	03/24/2023	9.89-		9.89-	100-300-50054
03242023	14	Final Pay Gaskey CIS DED	Invoice	03/24/2023	03/24/2023	2.47-		2.47-	200-410-50054
03242023	15	Final Pay Gaskey CIS DED	Invoice	03/24/2023	03/24/2023	27.21-		27.21-	500-420-50054
03242023	16	Final Pay Gaskey CIS DED	Invoice	03/24/2023	03/24/2023	7.42-		7.42-	510-430-50054
03242023	17	Final Pay Gaskey CIS DED	Invoice	03/24/2023	03/24/2023	2.47-		2.47-	520-440-50054
Total 03242023:						4,642.29	.00	4,642.29	
Total 7487 Jeremy Gaskey:						4,642.29	.00	4,642.29	25615
6230 Simply Payroll									
17958	1	Payroll Services	Invoice	03/12/2023	04/12/2023	135.00		135.00	100-900-52019
Total 17958:						135.00	.00	135.00	
Total 6230 Simply Payroll:						135.00	.00	135.00	25616
6320 Spaeth Lumber & Home Center									
2302-089354	1	Water softener crystals	Invoice	03/21/2023	04/21/2023	825.65		825.65	500-420-52002
Total 2302-089354:						825.65	.00	825.65	
Total 6320 Spaeth Lumber & Home Center:						825.65	.00	825.65	25617
7030 USA Blue Book									
249796	1	Chemicals	Invoice	03/01/2023	04/01/2023	100.66		100.66	500-420-52001
Total 249796:						100.66	.00	100.66	
Total 7030 USA Blue Book:						100.66	.00	100.66	25619
999 Utility Refund									
109508B		Water	Invoice	03/22/2023	04/22/2023	65.28		65.28	500-420-52105
109508B		Wastewater	Invoice	03/22/2023	04/22/2023	43.52		43.52	510-430-52105
Total 109508B:						108.80	.00	108.80	25618
117902		Water	Invoice	03/16/2023	04/16/2023	78.00		78.00	500-420-52105
117902		Wastewater	Invoice	03/16/2023	04/16/2023	52.00		52.00	510-430-52105
Total 117902:						130.00	.00	130.00	
Total 999 Utility Refund:						238.80	.00	238.80	25610
7130 Verizon									
9929394008	1	Phone	Invoice	03/20/2023	03/29/2023	65.56		65.56	100-900-52110
9929394008	2	Phone	Invoice	03/20/2023	03/29/2023	99.49		99.49	510-430-52110
9929394008	3	Phone	Invoice	03/20/2023	03/29/2023	99.50		99.50	500-420-52110
Total 9929394008:						264.55	.00	264.55	
Total 7130 Verizon:						264.55	.00	264.55	25620

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
Total :						16,167.82	.00	16,167.82	
Grand Totals:						16,167.82	.00	16,167.82	

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-000-21010	.00	507.89-	507.89-
100-000-21015	.00	464.46-	464.46-
100-000-21021	.00	361.97-	361.97-
100-000-21022	.00	36.43-	36.43-
100-000-21025	.00	2.70-	2.70-
100-000-21026	.00	6.07-	6.07-
100-100-51010	1,290.82	.00	1,290.82
100-200-51010	80.68	.00	80.68
100-300-50054	1,214.26	9.89-	1,204.37
100-300-51010	484.06	.00	484.06
100-900-52019	135.00	.00	135.00
100-900-52110	65.56	.00	65.56
200-410-50054	303.56	2.47-	301.09
200-410-51010	403.38	.00	403.38
500-420-50054	3,339.20	27.21-	3,311.99
500-420-51010	3,872.45	.00	3,872.45
500-420-52001	100.66	.00	100.66
500-420-52002	825.65	.00	825.65
500-420-52011	1,458.38	.00	1,458.38
500-420-52014	335.79	.00	335.79
500-420-52105	143.28	.00	143.28
500-420-52110	99.50	.00	99.50
510-430-50054	910.69	7.42-	903.27
510-430-51010	1,613.52	.00	1,613.52
510-430-52105	95.52	.00	95.52
510-430-52110	198.59	.00	198.59
520-440-50054	303.56	2.47-	301.09
520-440-51010	322.69	.00	322.69
Grand Totals:	17,596.80	1,428.98-	16,167.82

Handwritten signature and date: 3/23/23

Summary by General Ledger Posting Period

GL Posting Period	Debit	Credit	Net
03/23	17,596.80	1,428.98-	16,167.82
Grand Totals:	17,596.80	1,428.98-	16,167.82

ADAIR VILLAGE PATROL
February 25, 2023 - March 24, 2023

Benton County Sheriff's Office - Adair Patrol Activity Log

Date/Time	Call #	Total Time	Deputy	Con- tacts	Traffic		Arrests		Notes
					Warn	Cite	Cite	Cust	
Patrol									
022523 00:33:40	2023035813	2:06:25	Hardison						PATROLLED CITY STREETS/HIGHWAY 99W/SCHOOL/PARK/BUSINESSES/ODFW/CALLOWAY CREEK. NO ACTIVITY.
022623 18:14:04	2023036979	0:45:29	Davison						Patrolled local streets and park, no contacts.
030123 07:55:02	2023038474	1:20:19	Glass						SC GIRLS BB ESCORT TO STATE PLAYOFFS
030123 23:21:41					1				PATROLLED CITY STREETS/HIGHWAY 99W/SCHOOL/BUSINESSES/ODFW/CALLOWAY CREEK. ONE TRAFFIC STOP/ONE WARNING GIVEN FOR TRAFFIC VIOLATION.
030223 14:23:28	2023039046	2:07:30	Hardison						no activity
030323 04:06:31	2023039374	0:53:02	Blaser						no activity
030323 23:26:35	2023039758	1:46:37	Drongesen						no activity
030423 23:49:39	2023040385	0:29:44	Gordon						patrolled highway, neighborhoods, school, and park; 0-stops/contacts
030623 00:09:38	2023041716	0:59:59	Young						no activity
030723 22:29:03	2023043121	2:01:34	Heese						no activity
030823 00:30:29	2023043156	0:28:40	Fricke						no activity
030823 00:47:38	2023043165	1:00:17	Hardison						PATROLLED CITY STREETS.HIGHWAY 99W/;SCHOOL/ODFW/BUSINESSES.
030823 09:55:39	2023043310	1:10:51	Blaser						no activity
030823 11:19:59	2023043374	0:45:45	Glass						30 min Adair Patrol, SRD at SC.
031023 09:56:30	2023044650	0:31:40	Ball						PATROLLED PARK, SCHOOL, HWY 99 FOR SPEED. NO CONTACTS, STOPS, OR CITES.
031223 01:43:57	2023045883	0:30:00	Gevatosky						Responded to a medical call to assist fire
031223 10:32:16	2023046008	0:33:28	Moser		1				One t stop warning
031323 13:52:22	2023046744	0:23:39	Ash						No activity
031423 23:23:47									PATROLLED CITY STREETS/HIGHWAY 99W/SCHOOL/PARK/BUSINESSES/CALLOWAY CREEK. ONE TRAFFIC STOP/ONE WARNING GIVEN.
031623 03:53:24	2023047851	2:31:35	Hardison		1				WARNING GIVEN.
031623 23:55:38	2023048679	2:04:45	Hardison						PATROLLED CITY STREETS/HIGHWAY 99W/SCHOOL/BUSINESSES/ODFW/CALLOWAY CREEK. NO ACTIVITY.
031723 04:42:25	2023049388	2:30:55	Hardison		2				PATROLLED CITY STREETS/HIGHWAY 99W/SCHOOL/ODFW/CITY PARKS/BUSINESSES/CALLOWAY CREEK. ONE TRAFFIC STOP/TWO WARNINGS GIVEN FOR TRAFFIC VIOLATIONS.
031723 10:39:41	2023049454	0:58:22	Drongesen						Patrolled highway, neighborhoods, and park
031723 14:46:28	2023049617	0:51:39	Glass						Santiam School
032123 18:29:01	2023052606	3:04:46	Glass						Reports, Santiam School
032223 00:43:17	2023052772	2:00:49	Sinclair						Patrolled Adair city streets, parks, and surrounding area for two hours. 0 stops/contacts.
032223 00:54:49	2023052931	1:06:57	Heese						no activity
032223 08:55:36	2023052936	3:38:29	Rath						PATROLLED CITY STREETS/CITY PARK/HIGHWAY 99W/CALLOWAY CREEK.
032223 15:21:16	2023053035	2:11:12	Rath						Patrolled the park, school and residential areas. No crimes/violations witness.
032223 23:06:37	2023053296	0:45:00	Bottorff	1					1 citizen contact, no stops or cites. Cleared to head to crash on Camp Adair Road.
032223 23:19:37	2023053576	0:59:49	Gordon						no activity
	2023053585	0:44:01	Hessling						0 stops; 0 contacts



PUBLIC WORKS
OPERATIONS AND MAINTENANCE REPORT

PERIOD: 2/20/2022 to 3/20/2023

WATER USE / DISTRIBUTION REPORT

WATER USE REPORT

Water Produced: 4,261,451

Average Usage per Day 137k

WATER DISTRIBUTION REPORT

Maintenance Activity: Staff fixed and replaced two-meter boxes on Barberry.

Collected quarterly; First quarter samples will be completed in February.

WASTEWATER TREATMENT REPORT

Flows into the WWTP have increased some with rainfall. Staff worked with engineers on I&I issues throughout the wastewater collection system.

Total Monthly Influent: 4.4 million Gallons

STORM WATER COLLECTION SYSTEM REPORT

Maintenance Activity: Storm drains remain clear with the increase of rain. Staff daily clears and monitors all storm drains.

STREETS MAINTENANCE REPORT

Maintenance Activity: Staff worked with North Core to install rocks along William R. Carr Ave to prevent parking on the town square and along the baseball field. Staff will be looking at putting some gravel down on shoulders along William R Carr this month.

CITY HALL / PARKS AND WETLANDS

Maintenance Activity: Staff mowed for the first time this year and have had all equipment serviced and ready to go. Staff continues to clean up storm debris and blow off concrete at city facilities.

WATER TREATMENT PLANT

Maintenance Activity: The water plant is running three days a week for 8 hours on those days. Staff worked with contractors to startup the new chlorine generation unit. We are very pleased with the new process and is functioning well.

WASTEWATER TREATMENT PLANT

Maintenance Activity: The wastewater treatment plant is doing well. Staff continues to discharge to the river and lagoon levels are in good shape. Staff is excited to begin moving into the new shop this month.

Completed by Matt Lydon, Public Works Supervisor



CITY ADMINISTRATOR'S REPORT April 4, 2023, Council Meeting

Administration

- **Finance Clerk/Utility Clerk** – Staff are going to wait until July 1st to decide if we will fill this position. Karla and I can take on the extra work, it's a matter of separation of duties and if we can fill a two-day-a-week position.
- **Budget** – Debbie and I have been working on the rough draft and as a reminder that will be Tuesday April 11th at 6:00pm.
- **Utility Worker II** – The City's in the recruiting process but has only received a few applications at this point.
- **Tangent** – Update
- **Santiam Christian** – Update
- **Annexation/Zoning** – Pat Depa has sent out the public notices and the planning commission will have their public hearing on April 18th. Then the council will have their public hearing on May 2nd.

Property/Businesses

- **AVIS** – Update
- **Good Grounds Coffee** – Susan said that they had their best month in March, so she is optimistic.
- **Store/Restaurant** – I will work with Candice next month to start advertising the space.

Major Projects/Engineering

- **Water Plant** – The Chlorination system is still working great, and we will budget for the VFD installation next.
- **Calloway Creek** – I met with Dennis Derby and they're looking at possibly beginning something this year on the far east side of the property.
- **Wastewater Plant** – The generator is finally installed and we're just waiting on the transformer.



March 2023
 Willamette Valley Processors, Inc.
 3/1/2023 to 3/31/2023
 Jerry Jackson

Case #	Date	Time	Action	Address	Notes
A23-027	3/3/23	9:49 AM	Patrol City		
A23-028	3/4/23	11:11 AM	Patrol City		
A23-029	3/4/23	11:12 AM	Unlicensed vehicle	Andrea	986KTR park over limit too
A23-030	3/7/23	1:54 PM	Patrol City		
A23-031	3/7/23	11:02 AM	Inoperable vehicle	Weigel	217GFT parked over limit
A23-032	3/8/23	2:39 PM	Patrol City		
A23-033	3/8/23	2:40 PM	Inoperable vehicle	Weigel	0588 warning posted
A23-034	3/13/23	1:55 PM	Patrol City		
A23-035	3/15/23	5:30 PM	CERT Training		5:30 - 8:00 pm
A23-036	3/17/23	4:01 PM	Patrol City		
A23-037	3/17/23	4:05 PM	Trailer parked on str.	6333 Wm R Carr	
A23-038	3/21/23	1:10 PM	Patrol City		
A23-039	3/22/23	1:31 PM	Patrol City		
A23-040	3/27/23	7:19 PM	Patrol City		
A23-041					
A23-042					
A23-043					
A23-044					
A23-045					
A23-046					
A23-047					
A23-048					
A23-049					

- Emergency Management – University of Utah online training for CERT
- Daily Patrol
- Working with CERT Team/Emergency Management
- Training – Karla is a CPR/First Aid/AED Trainer
- Monthly CERT Training

STAFF REPORT
Attachment G – Financial Report
 April 4, 2023 Council Meeting

Income shown for fiscal year 2022-2023 is \$2,044,107.82 and expenses are \$2,090,401.66 which equals a net income of -\$46,293.84 for all funds.

Income and expenses for each fund are shown below:

Fund	Income	Expenses	% of Budget	Difference
General	260,710.73	860,648.58	41.20%	-599,937.85
Streets	34,626.82	31,015.16	11.30%	3,611.66
Water	1,124,387.56	522,426.91	25.00%	601,960.65
Wastewater	601,213.62	657,814.25	20.80%	-56,600.63
Storm Drain	23,169.09	18,496.76	21.00%	4,672.33
SDC Fund	0.00	0.00	0.00%	0.00
Reserve	0.00	0.00	0.00%	0.00
TOTAL	\$2,044,107.82	\$2,090,401.66		-46,293.84

We have approximately **\$3,561,437.09** in the Local Government Investment Pool (LGIP). In March we had **\$3,520,058.24**. Last year in March, we had **\$3,601,615.15**. We also currently have approximately **\$133,181.60** in Citizens Bank.

Report Criteria:

- Print Fund Titles
- Page and Total by Fund
- Print Source Titles
- Total by Source
- Print Department Titles
- Total by Department
- All Segments Tested for Total Breaks

Account Number	Account Title	2022-23 Current year Budget	2022-23 Current year Actual	2022-23 Budget Remaining	2022-23 Budget Used %
General Fund					
General Fund					
100-000-40000	Beginning Fund Balance	600,000.00	.00	600,000.00	.00
100-000-40001	Property Taxes - Current	218,000.00	3,204.75	214,795.25	1.5%
100-000-40002	Property Taxes - Prior Year	500.00	.00	500.00	.00
100-000-41010	Revenue Sharing	14,000.00	3,490.07	10,509.93	24.9%
100-000-41020	Cigarette Taxes	1,000.00	360.72	639.28	36.1%
100-000-41030	Liquor Taxes	25,000.00	9,836.54	15,163.46	39.3%
100-000-41100	Tangent Contract	194,100.00	74,246.41	119,853.59	38.3%
100-000-41200	Transient Lodging Tax	5,000.00	5,000.00	.00	100.0%
100-000-42001	Planning Fees	10,000.00	.00	10,000.00	.00
100-000-42050	Fees - Other	.00	35.00	35.00-	.00
100-000-42060	SDC Administrative Fees	10,000.00	.00	10,000.00	.00
100-000-43001	Utility Franchise Fees	63,000.00	24,479.86	38,520.14	38.9%
100-000-46020	Residential Rent Revenue	30,000.00	7,728.27	22,271.73	25.8%
100-000-46021	Property Lease or Rent	78,000.00	.00	78,000.00	.00
100-000-46023	Building Lease	32,000.00	5,712.38	26,287.62	17.9%
100-000-46024	Property Tax-Property Lease	4,900.00	.00	4,900.00	.00
100-000-46027	Utilities-Property Lease	14,000.00	.00	14,000.00	.00
100-000-46028	Room Rental	120.00	.00	120.00	.00
100-000-46031	Court Fees and Fines	.00	.00	.00	.00
100-000-46032	Ordinance Violation Fines	.00	.00	.00	.00
100-000-46055	Refunds	25,200.00	12,420.00	12,780.00	49.3%
100-000-46057	Miscellaneous	1,000.00	.00	1,000.00	.00
100-000-47300	Parks Grant	.00	.00	.00	.00
100-000-47900	COVID-19 Reimbursements	98,000.00	97,064.22	935.78	99.0%
100-000-48000	Interest	15,000.00	17,132.51	2,132.51-	114.2%
100-000-49500	Transfer from Water Fund	.00	.00	.00	.00
100-000-49530	Transfer from SDC Fund	.00	.00	.00	.00
100-000-49600	Transfer from Reserve Fund	.00	.00	.00	.00
Total General Fund:		1,438,820.00	260,710.73	1,178,109.27	18.1%
City Administration					
100-100-50010	City Administrator	79,200.00	49,356.44	29,843.56	62.3%
100-100-50016	Utility/Court Clerk	9,258.00	6,160.50	3,097.50	66.5%
100-100-50018	Finance Clerk	4,166.00	3,281.83	884.17	78.8%
100-100-51010	Employee Health Ins Benefits	17,395.00	7,680.63	9,714.37	44.2%
100-100-51020	Retirement Benefits	23,364.00	12,477.98	10,886.02	53.4%
100-100-51030	Employment Taxes	11,889.00	5,232.25	6,656.75	44.0%
100-100-52002	Materials & Supplies	250.00	.00	250.00	.00
100-100-52010	Miscellaneous	500.00	417.00	83.00	83.4%
100-100-52013	Travel and Training	2,000.00	.00	2,000.00	.00
100-100-52014	Vehicle Fuel & Maintenance	.00	.00	.00	.00
100-100-52016	Audit	.00	.00	.00	.00
100-100-52017	City Attorney	15,000.00	.00	15,000.00	.00

Account Number	Account Title	2022-23	2022-23	2022-23	2022-23
		Current year Budget	Current year Actual	Budget Remaining	Budget Used %
100-100-52018	Planning Consultant	30,000.00	.00	30,000.00	.00
100-100-52019	Contract Service	27,000.00	16,000.00	11,000.00	59.3%
100-100-52020	Development Engineering	30,000.00	.00	30,000.00	.00
100-100-52030	Miscellaneous	.00	.00	.00	.00
100-100-52031	Urban Renewal Development	85,000.00	.00	85,000.00	.00
100-100-52101	Banking Charges	.00	.00	.00	.00
100-100-52102	Dues	.00	.00	.00	.00
100-100-52103	Insurance	.00	382.54	382.54-	.00
100-100-52106	Mileage	250.00	.00	250.00	.00
100-100-52107	Permits	.00	.00	.00	.00
100-100-52108	Postage	.00	.00	.00	.00
100-100-53002	Equipment Purchase	.00	.00	.00	.00
Total City Administration:		335,272.00	100,989.17	234,282.83	30.1%
Public Safety					
100-200-50010	City Administrator	.00	4,486.95	4,486.95-	.00
100-200-51010	Employee Health Ins Benefits	1,198.00	485.33	712.67	40.5%
100-200-51020	Retirement Benefits	1,793.00	871.27	921.73	48.6%
100-200-51030	Employment Taxes	912.00	519.36	392.64	56.9%
100-200-52019	Contract Service	37,000.00	16,714.00	20,286.00	45.2%
100-200-52103	Insurance	.00	23.90	23.90-	.00
Total Public Safety:		40,903.00	23,100.81	17,802.19	56.5%
Parks and Recreation					
100-300-50025	Summer Program Coordinator	.00	.00	.00	.00
100-300-50054	Utility Worker II	18,714.00	12,382.35	6,331.65	66.2%
100-300-50058	Utility Worker I	.00	.00	.00	.00
100-300-51010	Employee Health Ins Benefits	9,514.00	3,082.13	6,431.87	32.4%
100-300-51020	Retirement Benefits	5,083.00	6,512.31	1,429.31-	128.1%
100-300-51030	Employment Taxes	2,586.00	1,779.73	806.27	68.8%
100-300-52002	Materials & Supplies	500.00	357.18	142.82	71.4%
100-300-52011	System Maintenance & Repair	.00	.00	.00	.00
100-300-52012	Maintenance - Bldg & Parks	1,000.00	32.00	968.00	3.2%
100-300-52013	Travel and Training	500.00	.00	500.00	.00
100-300-52014	Vehicle Fuel & Maintenance	1,250.00	1,050.99	199.01	84.1%
100-300-52019	Contract Service	800.00	.00	800.00	.00
100-300-52022	Equipment Maintenance	1,000.00	2,455.88	1,455.88-	245.6%
100-300-52023	Equipment Rental/Lease	100.00	.00	100.00	.00
100-300-52025	Small Equipment Purchase	500.00	2,099.00	1,599.00-	419.8%
100-300-52026	Non-capital Improvements	.00	.00	.00	.00
100-300-52030	Miscellaneous	500.00	.00	500.00	.00
100-300-52103	Insurance	1,425.00	1,559.28	134.28-	109.4%
100-300-52106	Mileage	100.00	.00	100.00	.00
100-300-52108	Postage	75.00	.00	75.00	.00
100-300-52109	Utilities	750.00	183.00	567.00	24.4%
100-300-52111	Parks-Events	2,000.00	3,676.79	1,676.79-	183.8%
100-300-52112	Parks - Youth Activities	6,000.00	.00	6,000.00	.00
100-300-53001	Improvements - Bldg & Parks	1,500.00	.00	1,500.00	.00
100-300-53002	Equipment Purchase	5,000.00	.00	5,000.00	.00
100-300-55600	Transfer to Reserve Fund	5,000.00	.00	5,000.00	.00
Total Parks and Recreation:		63,897.00	35,170.64	28,726.36	55.0%

Account Number	Account Title	2022-23 Current year Budget	2022-23 Current year Actual	2022-23 Budget Remaining	2022-23 Budget Used %
Non-departmental					
100-900-51030	Employment Taxes	.00	.00	.00	.00
100-900-52002	Materials & Supplies	3,500.00	6,310.04	2,810.04-	180.3%
100-900-52010	Legal Notices	1,500.00	2,624.64	1,124.64-	175.0%
100-900-52012	Maintenance - Bldg & Parks	9,000.00	4,379.02	4,620.98	48.7%
100-900-52013	Travel and Training	.00	.00	.00	.00
100-900-52014	Vehicle Fuel & Maintenance	200.00	687.40	487.40-	343.7%
100-900-52015	Security Alarm	.00	638.72	638.72-	.00
100-900-52016	Audit	9,000.00	5,400.00	3,600.00	60.0%
100-900-52017	City Attorney	.00	5,337.50	5,337.50-	.00
100-900-52019	Contract Service	40,000.00	8,500.50	31,499.50	21.3%
100-900-52020	Engineering Consultant	.00	3,131.25	3,131.25-	.00
100-900-52021	Transit	25,000.00	.00	25,000.00	.00
100-900-52022	Equipment Maintenance	4,500.00	571.92	3,928.08	12.7%
100-900-52023	Equipment Rental/Lease	1,000.00	12,155.71	11,155.71-	1215.6
100-900-52024	Security Alarm	1,500.00	.00	1,500.00	.00
100-900-52025	Small Equipment Purchase	1,200.00	3,198.00	1,998.00-	266.5%
100-900-52026	Non-capital Improvements	.00	.00	.00	.00
100-900-52030	Miscellaneous	2,500.00	307.91	2,192.09	12.3%
100-900-52031	CERT Expenditures	5,000.00	706.38	4,293.62	14.1%
100-900-52101	Banking Charges	750.00	25.34	724.66	3.4%
100-900-52102	Dues	7,000.00	5,423.36	1,576.64	77.5%
100-900-52103	Insurance	8,500.00	8,141.03	358.97	95.8%
100-900-52108	Postage	3,000.00	2,632.93	367.07	87.8%
100-900-52109	Utilities	22,200.00	1,856.20	20,343.80	8.4%
100-900-52110	Telephones	4,500.00	1,981.14	2,618.86	43.1%
100-900-52111	Mayor & Council Expenses	1,000.00	.00	1,000.00	.00
100-900-52113	Election Fees	1,000.00	.00	1,000.00	.00
100-900-52114	Software Hosting Fees	6,500.00	2,422.99	4,077.01	37.3%
100-900-52115	Tangent Expenditures	75,000.00	55,912.36	19,087.64	74.5%
100-900-52197	Utilities - Rentals	.00	.00	.00	.00
100-900-52199	Property Taxes	8,367.00	8,380.62	13.62-	100.2%
100-900-52220	Residential Rental-related Exp	.00	.00	.00	.00
100-900-52800	COVID-19 Expenses	98,000.00	.00	98,000.00	.00
100-900-52900	Insurance Reimbursed Expense	.00	.00	.00	.00
100-900-53001	Improvements - Bldg & Parks	.00	.00	.00	.00
100-900-53002	Equipment Purchase	60,000.00	.00	60,000.00	.00
100-900-53003	Barracks Improvements	.00	.00	.00	.00
100-900-53004	Land Purchase	650,000.00	560,663.00	89,337.00	86.3%
100-900-54006	Barracks Loan Payment	22,254.00	.00	22,254.00	.00
100-900-55500	Transfer to Water Fund	9,577.00	.00	9,577.00	.00
100-900-55510	Transfer to Wastewater Fund	.00	.00	.00	.00
100-900-55530	Transfer to SDC Fund	45,307.00	.00	45,307.00	.00
100-900-55600	Transfer to Reserve Fund	.00	.00	.00	.00
Total Non-departmental:		1,126,955.00	701,387.96	425,567.04	62.2%
Contingency					
100-998-58000	Contingency	250,000.00	.00	250,000.00	.00
Total Contingency:		250,000.00	.00	250,000.00	.00
Ending Fund Balance					
100-999-59000	Reserve for Future Expenditure	271,793.00	.00	271,793.00	.00

Account Number	Account Title	2022-23 Current year Budget	2022-23 Current year Actual	2022-23 Budget Remaining	2022-23 Budget Used %
	Total Ending Fund Balance:	271,793.00	.00	271,793.00	.00
	General Fund Revenue Total:	1,438,820.00	260,710.73	1,178,109.27	18.1%
	General Fund Expenditure Total:	2,088,820.00	860,648.58	1,228,171.42	41.2%
	Net Total General Fund:	650,000.00-	599,937.85-	50,062.15-	92.3%

Account Number	Account Title	2022-23 Current year Budget	2022-23 Current year Actual	2022-23 Budget Remaining	2022-23 Budget Used %
Street Fund					
Street Fund					
200-000-40000	Beginning Fund Balance	175,000.00	.00	175,000.00	.00
200-000-41040	Highway Apportionment	100,000.00	34,626.82	65,373.18	34.6%
200-000-41070	Small Cities Allotment	.00	.00	.00	.00
200-000-46057	Miscellaneous	200.00	.00	200.00	.00
200-000-47900	COVID-19 Federal Funds	.00	.00	.00	.00
200-000-48000	Interest	.00	.00	.00	.00
Total Street Fund:		275,200.00	34,626.82	240,573.18	12.6%
Public Works - Streets					
200-410-50010	City Administrator	.00	.00	.00	.00
200-410-50018	Finance Clerk	1,389.00	1,093.94	295.06	78.8%
200-410-50050	Public Works Supervisor	7,732.00	5,125.16	2,606.84	66.3%
200-410-50052	Utility Worker III	.00	.00	.00	.00
200-410-50054	Utility Worker II	4,678.00	3,095.62	1,582.38	66.2%
200-410-50058	Utility Worker I	.00	.00	.00	.00
200-410-51010	Employee Health Ins Benefits	4,191.00	2,341.75	1,849.25	55.9%
200-410-51020	Retirement Benefits	3,748.00	2,923.52	824.48	78.0%
200-410-51030	Employment Taxes	1,907.00	1,038.79	868.21	54.5%
200-410-52002	Materials & Supplies	1,200.00	179.00	1,021.00	14.9%
200-410-52011	System Maintenance & Repair	10,000.00	.00	10,000.00	.00
200-410-52016	Audit	1,500.00	.00	1,500.00	.00
200-410-52017	City Attorney	.00	.00	.00	.00
200-410-52019	Contract Service	1,500.00	.00	1,500.00	.00
200-410-52020	Engineering Consultant	6,000.00	.00	6,000.00	.00
200-410-52022	Equipment Maintenance	.00	.00	.00	.00
200-410-52023	Equipment Rental/Lease	250.00	.00	250.00	.00
200-410-52024	Street Sweeping	6,000.00	2,550.00	3,450.00	42.5%
200-410-52027	Street Signs	.00	419.17	419.17-	.00
200-410-52030	Miscellaneous	100.00	.00	100.00	.00
200-410-52102	Dues	.00	.00	.00	.00
200-410-52103	Insurance	5,000.00	5,074.96	74.96-	101.5%
200-410-52109	Utilities	12,000.00	6,706.00	5,294.00	55.9%
200-410-52114	Software Hosting Fees	900.00	467.25	432.75	51.9%
200-410-53001	Street Improvements	.00	.00	.00	.00
200-410-53002	Equipment Purchase	2,500.00	.00	2,500.00	.00
200-410-55800	Transfer to Reserve Fund	200.00	.00	200.00	.00
Total Public Works - Streets:		70,795.00	31,015.16	39,779.84	43.8%
Contingency					
200-998-58000	Contingency	100,000.00	.00	100,000.00	.00
Total Contingency:		100,000.00	.00	100,000.00	.00
Ending Fund Balance					
200-999-59000	Reserve for Future Expenditure	104,405.00	.00	104,405.00	.00
Total Ending Fund Balance:		104,405.00	.00	104,405.00	.00
Street Fund Revenue Total:		275,200.00	34,626.82	240,573.18	12.6%
Street Fund Expenditure Total:		275,200.00	31,015.16	244,184.84	11.3%

Account Number	Account Title	2022-23 Current year Budget	2022-23 Current year Actual	2022-23 Budget Remaining	2022-23 Budget Used %
	Net Total Street Fund:	.00	3,611.66	3,611.66-	.00

Account Number	Account Title	2022-23 Current year Budget	2022-23 Current year Actual	2022-23 Budget Remaining	2022-23 Budget Used %
Water Fund					
Water Fund					
500-000-40000	Beginning Fund Balance	410,000.00	.00	410,000.00	.00
500-000-42010	New Accounts	.00	.00	.00	.00
500-000-42020	New Connections	2,000.00	.00	2,000.00	.00
500-000-42032	Water Metered Fees	650,000.00	385,123.91	264,876.09	59.2%
500-000-42035	Reconnect Fees	500.00	.00	500.00	.00
500-000-42036	Water Outside Assessments	90,000.00	38,526.09	51,473.91	42.8%
500-000-42041	IFA Water Loan	.00	.00	.00	.00
500-000-42045	Utility Deposit	4,000.00	400.00	3,600.00	10.0%
500-000-46030	Fees - Other	.00	6,285.00	6,285.00-	.00
500-000-46055	Refunds	1,000.00	.00	1,000.00	.00
500-000-46057	Miscellaneous	500.00	754.56	254.56-	150.9%
500-000-47100	FEMA Grant	259,500.00	.00	259,500.00	.00
500-000-47420	FEMA Water Grant	.00	.00	.00	.00
500-000-48000	Interest	.00	.00	.00	.00
500-000-49010	IFA Water Loan	655,690.00	693,298.00	37,608.00-	105.7%
500-000-49100	Transfer in from General Fund	9,577.00	.00	9,577.00	.00
500-000-49600	Transfer from Reserve	.00	.00	.00	.00
Total Water Fund:		2,082,767.00	1,124,387.56	958,379.44	54.0%
Public Works - Water					
500-420-50010	City Administrator	39,600.00	26,921.70	12,678.30	68.0%
500-420-50016	Utility/Court Clerk	25,460.00	16,941.37	8,518.63	66.5%
500-420-50018	Finance Clerk	13,887.00	10,939.40	2,947.60	78.8%
500-420-50050	Public Works Supervisor	46,392.00	30,751.02	15,640.98	66.3%
500-420-50052	Utility Worker III	.00	.00	.00	.00
500-420-50054	Utility Worker II	51,463.00	34,051.34	17,411.66	66.2%
500-420-50058	Utility Worker I	.00	.00	.00	.00
500-420-51010	Employee Health Ins Benefits	55,814.00	23,466.87	32,347.13	42.0%
500-420-51020	Retirement Benefits	48,019.00	38,159.96	9,859.04	79.5%
500-420-51030	Employment Taxes	24,434.00	11,426.77	13,007.23	46.8%
500-420-52001	Chemicals	30,000.00	14,327.79	15,672.21	47.8%
500-420-52002	Materials & Supplies	6,600.00	945.13	5,654.87	14.3%
500-420-52010	Publications-Legal Notices	100.00	.00	100.00	.00
500-420-52011	System Maintenance & Repair	45,000.00	29,215.65	15,784.35	64.9%
500-420-52013	Travel and Training	3,000.00	.00	3,000.00	.00
500-420-52014	Vehicle Fuel & Maintenance	5,500.00	5,485.27	14.73	99.7%
500-420-52016	Audit	12,000.00	8,550.00	3,450.00	71.3%
500-420-52017	City Attorney	.00	.00	.00	.00
500-420-52019	Contract Service	35,000.00	939.48	34,060.52	2.7%
500-420-52020	Engineering Consultant	20,000.00	10,030.10	9,969.90	50.2%
500-420-52022	Equipment Maintenance	5,000.00	9,660.22	4,660.22-	193.2%
500-420-52023	Equipment Rental/Lease	3,000.00	.00	3,000.00	.00
500-420-52025	Small Equipment Purchase	4,000.00	6,783.00	2,783.00-	169.6%
500-420-52030	Miscellaneous	2,000.00	2,132.01	132.01-	106.6%
500-420-52101	Banking Charges	200.00	1,020.10	820.10-	510.1%
500-420-52102	Dues	3,000.00	.00	3,000.00	.00
500-420-52103	Insurance	11,220.00	11,740.04	520.04-	104.6%
500-420-52104	Lab Analysis	5,000.00	1,792.29	3,207.71	35.8%
500-420-52105	Refunds-Utility Deposit	500.00	788.80	288.80-	157.8%
500-420-52106	Mileage	.00	.00	.00	.00
500-420-52107	Permits	1,000.00	885.00	115.00	88.5%
500-420-52108	Postage	600.00	.00	600.00	.00

Account Number	Account Title	2022-23 Current year Budget	2022-23 Current year Actual	2022-23 Budget Remaining	2022-23 Budget Used %
500-420-52109	Utilities	33,000.00	14,369.47	18,630.53	43.5%
500-420-52110	Telephones	3,400.00	1,663.03	1,736.97	48.9%
500-420-52114	Software Hosting Fees	7,000.00	4,205.25	2,794.75	60.1%
500-420-53001	Equipment Purchase	.00	.00	.00	.00
500-420-53002	Equipment Purchase	48,750.00	.00	48,750.00	.00
500-420-53003	Capital Outlay	.00	.00	.00	.00
500-420-53500	Water System Improvements	100,000.00	2,765.00	97,235.00	2.8%
500-420-53501	New Pump Station	.00	.00	.00	.00
500-420-53502	Hospital Hill Line Replace	655,690.00	12,509.25	643,180.75	1.9%
500-420-53503	Transmission Line Upgrade	431,900.00	50,948.85	380,951.15	11.8%
500-420-54001	1980 Water P & I	.00	.00	.00	.00
500-420-54002	97 Water P & I	.00	.00	.00	.00
500-420-54005	IFA Loan Payment	140,000.00	139,012.75	987.25	99.3%
500-420-55100	Transfer to General Fund	.00	.00	.00	.00
500-420-55600	Transfer to Reserve Fund	3,200.00	.00	3,200.00	.00
Total Public Works - Water:		1,920,729.00	522,426.91	1,398,302.09	27.2%
Contingency					
500-998-58000	Contingency	100,000.00	.00	100,000.00	.00
Total Contingency:		100,000.00	.00	100,000.00	.00
Ending Fund Balance					
500-999-59000	Reserve for Future Expenditure	62,038.00	.00	62,038.00	.00
Total Ending Fund Balance:		62,038.00	.00	62,038.00	.00
Water Fund Revenue Total:		2,082,767.00	1,124,387.56	958,379.44	54.0%
Water Fund Expenditure Total:		2,082,767.00	522,426.91	1,560,340.09	25.1%
Net Total Water Fund:		.00	601,960.65	601,960.65-	.00

Account Number	Account Title	2022-23 Current year Budget	2022-23 Current year Actual	2022-23 Budget Remaining	2022-23 Budget Used %
Wastewater Fund					
Wastewater Fund					
510-000-40000	Beginning Fund Balance	200,000.00	.00	200,000.00	.00
510-000-41100	Tangent Contract	30,000.00	.00	30,000.00	.00
510-000-42039	Wastewater Fees	425,000.00	232,444.93	192,555.07	54.7%
510-000-42041	OR DEQ Loan for WWFP	.00	527.67	527.67-	.00
510-000-42045	Utility Deposit	.00	.00	.00	.00
510-000-46030	Fees - Other	1,000.00	.00	1,000.00	.00
510-000-46055	Refunds	.00	.00	.00	.00
510-000-46057	Miscellaneous	.00	141.98-	141.98	.00
510-000-49011	OR DEQ Loan for WWFP	.00	.00	.00	.00
510-000-49012	2020 Wastewater Loan	2,500,000.00	368,383.00	2,131,617.00	14.7%
510-000-49600	Transfer from Reserve Fund	.00	.00	.00	.00
Total Wastewater Fund:		3,156,000.00	601,213.62	2,554,786.38	19.0%
Public Works - Wastewater					
510-430-50010	City Administrator	9,900.00	6,730.42	3,169.58	68.0%
510-430-50016	Utility/Court Clerk	10,416.00	6,930.59	3,485.41	66.5%
510-430-50018	Finance Clerk	7,638.00	6,016.69	1,621.31	78.8%
510-430-50050	Public Works Supervisor	19,330.00	12,812.86	6,517.14	66.3%
510-430-50052	Utility Worker III	.00	8,000.00	8,000.00-	.00
510-430-50054	Utility Worker II	14,035.00	9,286.77	4,748.23	66.2%
510-430-50058	Utility Worker I	12,000.00	.00	12,000.00	.00
510-430-51010	Employee Health Ins Benefits	18,204.00	9,537.04	8,666.96	52.4%
510-430-51020	Retirement Benefits	16,653.00	12,674.34	3,978.66	76.1%
510-430-51030	Employment Taxes	10,133.00	4,934.31	5,198.69	48.7%
510-430-52001	Chemicals	19,800.00	4,782.07	15,017.93	24.2%
510-430-52002	Materials & Supplies	3,500.00	171.59	3,328.41	4.9%
510-430-52003	Janitorial Supplies	.00	.00	.00	.00
510-430-52009	Uniforms	.00	.00	.00	.00
510-430-52010	Publications-Legal Notices	250.00	.00	250.00	.00
510-430-52011	System Maintenance & Repair	30,000.00	35,669.36	5,669.36-	118.9%
510-430-52013	Travel and Training	1,000.00	.00	1,000.00	.00
510-430-52014	Vehicle Fuel & Maintenance	3,300.00	228.96	3,071.04	6.9%
510-430-52016	Audit	6,000.00	8,550.00	2,550.00-	142.5%
510-430-52017	City Attorney	.00	.00	.00	.00
510-430-52019	Contract Service	2,200.00	.00	2,200.00	.00
510-430-52020	Engineering Consultant	20,000.00	28,834.95	8,834.95-	144.2%
510-430-52022	Equipment Maintenance	2,000.00	3,270.84	1,270.84-	163.5%
510-430-52023	Equipment Rental/Lease	.00	.00	.00	.00
510-430-52030	Miscellaneous	1,000.00	.00	1,000.00	.00
510-430-52101	Banking Charges	500.00	584.17	84.17-	116.8%
510-430-52102	Dues	100.00	.00	100.00	.00
510-430-52103	Insurance	10,000.00	10,256.85	256.85-	102.6%
510-430-52104	Lab Analysis	4,000.00	316.27	3,683.73	7.9%
510-430-52105	Refunds-Utility Deposit	.00	525.85	525.85-	.00
510-430-52106	Mileage	500.00	.00	500.00	.00
510-430-52107	Permits	2,200.00	.00	2,200.00	.00
510-430-52108	Postage	550.00	.00	550.00	.00
510-430-52109	Utilities	8,500.00	4,500.79	3,999.21	53.0%
510-430-52110	Telephones	2,500.00	1,337.08	1,162.92	53.5%
510-430-52114	Software Hosting Fees	2,400.00	1,401.75	998.25	58.4%
510-430-53002	Equipment Purchase	11,250.00	.00	11,250.00	.00
510-430-53005	Wastewater System Improvements	2,500,000.00	457,746.70	2,042,253.30	18.3%

Account Number	Account Title	2022-23 Current year Budget	2022-23 Current year Actual	2022-23 Budget Remaining	2022-23 Budget Used %
510-430-54003	97 Wastewater P & I	.00	.00	.00	.00
510-430-54004	OR DEQ Loan Repayment	30,000.00	22,714.00	7,286.00	75.7%
510-430-55600	Transfer to Reserve Fund	1,000.00	.00	1,000.00	.00
Total Public Works - Wastewater:		2,780,859.00	657,814.25	2,123,044.75	23.7%
Contingency					
510-998-58000	Contingency	150,000.00	.00	150,000.00	.00
Total Contingency:		150,000.00	.00	150,000.00	.00
Ending Fund Balance					
510-999-59000	Reserve for Future Expenditure	225,141.00	.00	225,141.00	.00
Total Ending Fund Balance:		225,141.00	.00	225,141.00	.00
Wastewater Fund Revenue Total:		3,156,000.00	601,213.62	2,554,786.38	19.0%
Wastewater Fund Expenditure Total:		3,156,000.00	657,814.25	2,498,185.75	20.8%
Net Total Wastewater Fund:		.00	56,600.63-	56,600.63	.00

Account Number	Account Title	2022-23 Current year Budget	2022-23 Current year Actual	2022-23 Budget Remaining	2022-23 Budget Used %
Storm Drain Fund					
Storm Drain Fund					
520-000-40000	Beginning Fund Balance	45,000.00	.00	45,000.00	.00
520-000-42040	Storm Drain Fees	43,000.00	23,169.09	19,830.91	53.9%
520-000-46057	Miscellaneous	200.00	.00	200.00	.00
Total Storm Drain Fund:		88,200.00	23,169.09	65,030.91	26.3%
Public Works - Storm Drain					
520-440-50010	City Administrator	3,300.00	2,242.50	1,057.50	68.0%
520-440-50016	Utility/Court Clerk	1,157.00	770.05	386.95	66.6%
520-440-50018	Finance Clerk	694.00	546.95	147.05	78.8%
520-440-50050	Public Works Supervisor	3,866.00	2,563.53	1,302.47	66.3%
520-440-50052	Utility Worker III	.00	.00	.00	.00
520-440-50054	Utility Worker II	4,678.00	3,095.62	1,582.38	66.2%
520-440-50058	Utility Worker I	.00	.00	.00	.00
520-440-51010	Employee Health Ins Benefits	4,411.00	1,941.42	2,469.58	44.0%
520-440-51020	Retirement Benefits	3,720.00	3,023.82	696.18	81.3%
520-440-51030	Employment Taxes	1,893.00	1,038.85	854.15	54.9%
520-440-52002	Materials & Supplies	70.00	.00	70.00	.00
520-440-52010	Publications-Legal Notices	.00	.00	.00	.00
520-440-52011	System Maintenance & Repair	1,400.00	29.14	1,370.86	2.1%
520-440-52013	Travel and Training	.00	.00	.00	.00
520-440-52014	Vehicle Fuel & Maintenance	200.00	.00	200.00	.00
520-440-52016	Audit	1,500.00	.00	1,500.00	.00
520-440-52017	City Attorney	.00	.00	.00	.00
520-440-52019	Contract Service	2,000.00	.00	2,000.00	.00
520-440-52020	Engineering Consultant	.00	2,110.50	2,110.50	.00
520-440-52022	Equipment Maintenance	.00	.00	.00	.00
520-440-52023	Equipment Rental/Lease	200.00	.00	200.00	.00
520-440-52101	Banking Charges	.00	59.10	59.10	.00
520-440-52102	Dues	.00	.00	.00	.00
520-440-52103	Insurance	325.00	608.03	283.03	187.1%
520-440-52105	Refunds-Utility Deposit	.00	.00	.00	.00
520-440-52106	Mileage	.00	.00	.00	.00
520-440-52107	Permits	.00	.00	.00	.00
520-440-52108	Postage	.00	.00	.00	.00
520-440-52109	Utilities	.00	.00	.00	.00
520-440-52110	Telephones	.00	.00	.00	.00
520-440-52114	Software Hosting Fees	745.00	467.25	277.75	62.7%
520-440-53002	Equipment Purchase	.00	.00	.00	.00
520-440-55600	Transfer to Reserve Fund	200.00	.00	200.00	.00
Total Public Works - Storm Drain:		30,359.00	18,496.76	11,862.24	60.9%
Contingency					
520-998-58000	Contingency	25,000.00	.00	25,000.00	.00
Total Contingency:		25,000.00	.00	25,000.00	.00
Ending Fund Balance					
520-999-59000	Reserve for Future Expenditure	32,841.00	.00	32,841.00	.00
Total Ending Fund Balance:		32,841.00	.00	32,841.00	.00
Storm Drain Fund Revenue Total:		88,200.00	23,169.09	65,030.91	26.3%

Account Number	Account Title	2022-23 Current year Budget	2022-23 Current year Actual	2022-23 Budget Remaining	2022-23 Budget Used %
	Storm Drain Fund Expenditure Total:	88,200.00	18,496.76	69,703.24	21.0%
	Net Total Storm Drain Fund:	.00	4,672.33	4,672.33-	.00

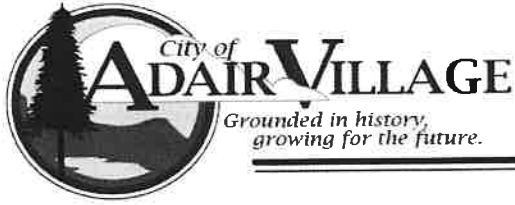
Account Number	Account Title	2022-23 Current year Budget	2022-23 Current year Actual	2022-23 Budget Remaining	2022-23 Budget Used %
System Development Fund					
System Development Fund					
530-000-40000	Beginning Fund Balance	1,310,952.00	.00	1,310,952.00	.00
530-000-42140	SDC Fees	.00	.00	.00	.00
530-000-42141	Park	5,480.00	.00	5,480.00	.00
530-000-42142	Street Imp.	30,265.00	.00	30,265.00	.00
530-000-42143	Water Imp.	15,675.00	.00	15,675.00	.00
530-000-42144	WW Imp.	1,855.00	.00	1,855.00	.00
530-000-42145	Storm Drain Fees	1,585.00	.00	1,585.00	.00
530-000-42243	Water Reimbursement	85.00	.00	85.00	.00
530-000-42244	WW Reimbursement	220.00	.00	220.00	.00
530-000-46030	Fees - Other	4,373.00	.00	4,373.00	.00
530-000-49100	Transfer in from General Fund	45,307.00	.00	45,307.00	.00
Total System Development Fund:		1,415,797.00	.00	1,415,797.00	.00
Department: 100					
530-100-55100	Transfer to General Fund	.00	.00	.00	.00
Total Department: 100:		.00	.00	.00	.00
Parks					
530-300-53003	Capital Outlay	.00	.00	.00	.00
Total Parks:		.00	.00	.00	.00
Streets					
530-410-53003	Capital Outlay	.00	.00	.00	.00
Total Streets:		.00	.00	.00	.00
Water					
530-420-52020	Engineering Consultant	.00	.00	.00	.00
530-420-53003	Capital Outlay	.00	.00	.00	.00
Total Water:		.00	.00	.00	.00
Wastewater					
530-430-53003	Capital Outlay	.00	.00	.00	.00
Total Wastewater:		.00	.00	.00	.00
Storm Drain					
530-440-53003	Capital Outlay	.00	.00	.00	.00
Total Storm Drain:		.00	.00	.00	.00
Contingency					
530-998-58000	Contingency	.00	.00	.00	.00
Total Contingency:		.00	.00	.00	.00
Ending Fund Balance					
530-999-59000	Reserve for Future Expenditure	1,415,797.00	.00	1,415,797.00	.00

Account Number	Account Title	2022-23 Current year Budget	2022-23 Current year Actual	2022-23 Budget Remaining	2022-23 Budget Used %
	Total Ending Fund Balance:	1,415,797.00	.00	1,415,797.00	.00
	System Development Fund Revenue Total:	1,415,797.00	.00	1,415,797.00	.00
	System Development Fund Expenditure Total:	1,415,797.00	.00	1,415,797.00	.00
	Net Total System Development Fund:	.00	.00	.00	.00

Account Number	Account Title	2022-23 Current year Budget	2022-23 Current year Actual	2022-23 Budget Remaining	2022-23 Budget Used %
Reserve Fund					
Reserve Fund					
600-000-40000	Beginning Fund Balance	117,300.00	.00	117,300.00	.00
600-000-49100	Transfer from General Fund	5,000.00	.00	5,000.00	.00
600-000-49200	Transfer from Street Fund	200.00	.00	200.00	.00
600-000-49500	Transfer from Water Fund	3,200.00	.00	3,200.00	.00
600-000-49510	Transfer from Wastewater	1,000.00	.00	1,000.00	.00
600-000-49520	Transfer from Storm Drain Fund	200.00	.00	200.00	.00
Total Reserve Fund:		126,900.00	.00	126,900.00	.00
Non-departmental					
600-900-55100	Transfer to General Fund	.00	.00	.00	.00
600-900-55200	Transfer to Street Fund	.00	.00	.00	.00
600-900-55500	Transfer to Water Fund	.00	.00	.00	.00
600-900-55510	Transfer to Wastewater Fund	.00	.00	.00	.00
600-900-55520	Transfer to Storm Drain Fund	.00	.00	.00	.00
Total Non-departmental:		.00	.00	.00	.00
Contingency					
600-998-58000	Contingency	.00	.00	.00	.00
Total Contingency:		.00	.00	.00	.00
Ending Fund Balance					
600-999-59000	Reserve for Future Expenditure	126,900.00	.00	126,900.00	.00
Total Ending Fund Balance:		126,900.00	.00	126,900.00	.00
Reserve Fund Revenue Total:		126,900.00	.00	126,900.00	.00
Reserve Fund Expenditure Total:		126,900.00	.00	126,900.00	.00
Net Total Reserve Fund:		.00	.00	.00	.00
Net Grand Totals:		650,000.00-	46,293.84-	603,706.16-	7.1%

Report Criteria:

- Print Fund Titles
- Page and Total by Fund
- Print Source Titles
- Total by Source
- Print Department Titles
- Total by Department
- All Segments Tested for Total Breaks



STAFF REPORT

Wastewater Line

The wastewater line from the plant to the lagoon is going to cost approximately \$530,000. I have attached the quote from wildish for this part of the project. The problem is that this is roughly \$60,000 over what we have left from the IFA loan. Matt Wadlington the city engineer and I have reached out to see if we can increase the loan to cover the additional cost. This project must happen so either way it is my recommendation to move forward. The city has the funds to cover the cost if IFA can't increase the loan.



Wildish Building Company

Date: 3-15-23

Project: Adair Village WWTP Improvements

Subject: COR 17 – Discharge Line Change Order Proposal

The following is our Bid Price Proposal to provide supply and installation of new 16” HDPE Discharge pipe for the Adair Village WWTP. This quotation references the following documents provided by Civil West:

1. Adair Plans – WWTP Discharge Pipe Replacement (Received on 12/5/2022)
2. Adair Specifications – WWTP Discharge Pipe Replacement (Received 12/5/2022)

Scope:

1. Provide horizontal directional drilling for the installation of the 16-inch HDPE treated wastewater pipeline to the effluent holding pond.
2. Furnish labor, materials, equipment, and installation and testing of HDPE discharge pipe required for the completion of the proposed improvements.
3. Furnish all labor, materials, equipment and performing all work necessary for the proper installation of HDPE pipe appurtenances indicated on the Plans and/or required for the completion of the proposed effluent discharge pipe improvements.
4. Furnish all labor, materials, equipment and performing all work necessary for repair of the effluent pond liner.

Notes:

1. Incidentals such as asphalt repair and site restoration beyond erosion control is not included in this quote.
2. Removal of existing pipe is not include in this quote.
3. Additional pipe beyond what is shown in referenced documents will be provided at specified unit rate.
4. Rock Clause: Rock/heavy Cobble/ Boulders/ Wood or any man-made obstruction that may cause failure of installation with standard jet cutter tooling will result in a renegotiation of the pricing or possible cause for failure to complete bore. Bid price will be increased accordingly to the total length of the bore. Bid based on ground conditions conducive to horizontal directional drilling. Extra costs/delays due to the encountering of unknown springs or aquifer/artesian are not included.

Sincerely,

Alex King
Wildish Building Company

Adair Village

WWTP Improvements

Change Order Request
14-Mar-23



COR 17

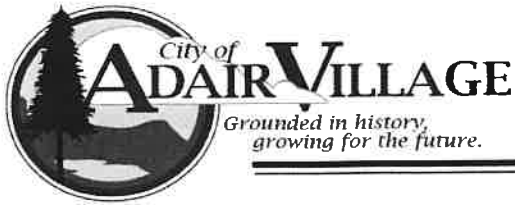
- Horizontal directional drilling for the installation of the 16-inch HDPE treated wastewater pipeline to the effluent holding pond
- Furnish all labor, materials, and equipment required for installation and testing of HDPE pressure pipe
- Furnish all labor, materials, and equipment required for installation of HDPE pipe appurtenances
- Repair effluent pond liner

	Quan	Unit	Cost	Labor	Eq/Mat	Subs
Supervision/ Labor:	1	LS	\$76,634.67	\$76,635		
Mat'l/ Equip:	1	LS	\$170,017.08		\$170,017.08	
Subcontractor:	1	LS	\$222,245.00			\$222,245.00
**Unit Pricing						
16" HDPE Discharge Line	1	LF	\$364.80			
Direct Cost						
				DC SubTotal	\$76,634.67 \$170,017.08	\$222,245.00
Markup Labor @ 15%					\$11,495.20	
Markup Materials and Equipment @ 15%					\$25,502.56	
Markup Subcontracts @ 5%					\$11,112.25	
				Markup SubTotal	\$48,110.01	
				DC SubTotal	\$468,896.75	
				SubTotal:	\$517,006.76	
Bonds: 1.00%					\$5,170.07	
Insurance: 1.40%					\$7,238.09	
				Total:	\$529,414.92	
Rounded Total						\$529,415



Alex King

Alex King - Project Manager
Wildish Building Company



STAFF REPORT

Internet at the Community Center

CSME (Model Railroad) has asked the city if we would be interested in sharing the cost of internet at the building. The total cost is \$50 a month so the city's share would be \$25 a month. City staff did just put a notice out in the newsletter letting people know that it is available. The city will be reaching out to the boys and girls club to start discussion back up for youth support here in Adair Village.