

ADAIR VILLAGE CITY COUNCIL-Final
City Hall - 6030 Wm. R Carr Av.
****Tuesday, December 6, 2022 - 6:00pm****

1. ROLL CALL – Flag Salute

2. CONSENT CALENDAR: - *The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be discussed before the Consent Calendar is considered. If any item involves a potential conflict of interest, Council members should so note before adoption of the Consent Calendar.*

- a. Minutes – City Council Meeting – November 1, 2022 (Attachment A)
- b. Bills List through – November 30, 2022 (Attachment B) – \$264,670.30

3. PUBLIC COMMENT (Please limit comments to 3 minutes)

4. STAFF REPORTS:

a) N/A

Pat Hare

5. OLD BUSINESS:

a) UGB Expansion (Attachment H)
Action: Deliberation/Decision

Pat Hare

6. NEW BUSINESS:

a) N/A
Action: n/a

7. ORDINANCES, RESOLUTIONS, AND PROCLAMATIONS:

a) N/A
Action: n/a

8. EXECUTIVE SESSION ORS 192.660

a) N/A
Action: n/a

9. COUNCIL and MAYOR COMMENTS:

10. ADJOURNMENT:

Next meetings -

City Council –Tuesday, January 2, 2022 6:00 PM
Planning Commission Tuesday, January 17, 2022 6:00pm

The Community Center is accessible to person with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting by calling City Offices at 541-745-5507 or e-mail "kathy.edmaiston@adairvillage.org", or Oregon Relay Services by dialing 7-1-1. The City of Adair Village is an Equal Opportunity Employer.

The order in which items on the Agenda are addressed by the City Council may vary from the order shown on the Agenda.

**ADAIR VILLAGE
CITY COUNCIL MINUTES
6030 William R. Carr Avenue
****Tuesday, November 1, 2022 – 6:00 PM******

Agenda Item	Action
<p>1. Roll Call: City Council Members present: Councilors Officer, Ray, and Mayor Currier were present councilor Fuller was absent. City Attorney Sean Kidd was present. CA (City Administrator) Hare was present. Minutes were taken by CA Hare.</p>	<p>Mayor Currier called the meeting to order at 6:00 PM. and led the flag salute.</p>
<p>2. Consent Calendar (Agenda Item 2). Minutes of the October 4, 2022 City Council Meeting. Bills List through October 31, 2022, (\$483,271.13 total).</p>	<p>Councilor Ray moved to approve the Consent Calendar. Councilor Officer seconded. Unanimous Approval (3-0).</p>
<p>3. Public Comment (Agenda Item 3). None.</p>	
<p>4. Attachment C – Sheriff’s Report (Agenda Item 4a). CA Hare presented the report.</p>	<p>Council received the report.</p>
<p>5. Attachment D – Public Works Report (Agenda Item 4b). CA Hare presented the report.</p>	<p>Council received the report.</p>
<p>6. Attachment E – City Administrator Report (Agenda Item 4c). CA Hare presented the report. Administration</p> <ul style="list-style-type: none"> • Audit – Debbie is finishing the Audit and I will bring the findings to council when they’re completed. • UGB Expansion – Update • Tangent – Update • ODFW/Santiam – I talked with Santiam and they are looking at options for changing the baseball field around to accommodate for a road. <p>Property/Businesses</p> <ul style="list-style-type: none"> • AVIS – The testing was completed and the consultant is 	<p>Council received the report.</p>

<p>waiting on the Data. Once that is done we will begin proposing cleanup solutions to DEQ for their approval. I'm working with the National Forest Service on obtaining an easement for access off of Camp Adair Rd.</p> <ul style="list-style-type: none"> • Good Grounds Coffee – I've been working with Susan over the last few weeks and things look really good at the shop there grand opening is Saturday. • Store/Restaurant – Things are going well at the store Paul is still wanting to pursue a gas station if and when the City is ready. <p>Major Projects/Engineering</p> <ul style="list-style-type: none"> • Water Plant – Update • Calloway Creek – Update • Wastewater Plant – They have completed most of the project but are waiting for a generator, man door to the shop, and consumers power for a transformer. The city is also working on getting rid of the extra vehicles and cleaning the rest of the facility. • Main Transmission Line – Civil west is working on the application and the City is updating its hazard mitigation plan with Benton County to be eligible for the larger grant funding 	
<p>7. Attachment E – Community Services Officer (Agenda Item 4d). CA Hare presented the report.</p>	<p>Council received the report.</p>
<p>8. Attachment G – Financial Report (Agenda Item 4e). CA Hare presented the report. Income shown for Fiscal Year 2022-2031 is \$301,397.24 and Expenses are \$340,007.49. The balance in the Local Government Investment Pool is approximately \$3,045,945.21, last year the balance was \$3,554,040.44.</p>	<p>Council received the report.</p>
<p>10. Attachment H- UGB Expansion (Agenda Item 5a).</p>	
<p>11. Attachment I – TDML (Agenda Item 5b)</p>	

12. Attachment J – Justice System Improvement Program (Agenda Item 6a)	
13. Council and Mayor Comments (Agenda Item 9): <ul style="list-style-type: none"> • Mayor Currier – None. • Councilor Officer - None. • Councilor Ray – None. • Councilor Fuller – None. 	
14. Adjournment: Next meeting- Council meeting on Tuesday, December 6, 2022 at 6:00 PM.	Mayor Currier adjourned the meeting at 7:42PM.

Mayor's Approval

Date

November 2022 Bills	Date	Amount
	11/1/2022	\$2,584.68
	11/8/2022	\$107,701.70
	11/22/2022	\$154,383.92

Total		\$264,670.30
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Mailed 11/3

City of Adair Village

Unpaid Invoice Report - .4
Posting period: 11/22

Page: 1
Nov 01, 2022 12:10PM

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
690 Bank of America									
10232022	1	Credit Card	Invoice	10/23/2022	11/23/2022	1,090.52		1,090.52	100-000-28000
Total 10232022:						1,090.52	.00	1,090.52	
Total 690 Bank of America:						1,090.52	.00	✓ 1,090.52	25432
1410 Century Link									
11012022	1	Phone	Invoice	11/01/2022	12/01/2022	53.95		53.95	500-420-52110
Total 11012022:						53.95	.00	53.95	
Total 1410 Century Link:						53.95	.00	✓ 53.95	25433
2300 Delapoer Kidd Attorneys at Law									
1932	1	General City matters	Invoice	11/01/2022	12/01/2022	1,050.00		1,050.00	100-900-52017
Total 1932:						1,050.00	.00	1,050.00	
Total 2300 Delapoer Kidd Attorneys at Law:						1,050.00	.00	✓ 1,050.00	25434
2390 DMV									
11012022	1	Replacement of Title for 1995 Ford	Invoice	11/01/2022	12/01/2022	101.00		101.00	100-900-52014
Total 11012022:						101.00	.00	101.00	
Total 2390 DMV:						101.00	.00	✓ 101.00	25435
2670 Ferguson Enterprises Inc									
1151650	1	Blind Flg - Lagoon	Invoice	10/24/2022	11/24/2022	272.03		272.03	510-430-52011
Total 1151650:						272.03	.00	272.03	
Total 2670 Ferguson Enterprises Inc:						272.03	.00	✓ 272.03	25436
4670 NW Natural									
10262022	1	1407224-3	Invoice	10/26/2022	11/26/2022	17.18		17.18	100-900-52109
Total 10262022:						17.18	.00	17.18	
Total 4670 NW Natural:						17.18	.00	✓ 17.18	25437
Total :						2,584.68	.00	2,584.68	
Grand Totals:						2,584.68	.00	2,584.68	

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-000-28000	1,090.52	.00	1,090.52
100-900-52014	101.00	.00	101.00
100-900-52017	1,050.00	.00	1,050.00

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-900-52109	17.18	.00	17.18
500-420-52110	53.95	.00	53.95
510-430-52011	272.03	.00	272.03
Grand Totals:	2,584.68	.00	2,584.68

Summary by General Ledger Posting Period

GL Posting Period	Debit	Credit	Net
10/22	1,379.73	.00	1,379.73
11/22	1,204.95	.00	1,204.95
Grand Totals:	2,584.68	.00	2,584.68

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11/1/22

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
150 A & B Septic 57434	1	Tangent	Invoice	10/07/2022	11/07/2022	1,150.00		1,150.00	100-900-52115
Total 57434:						1,150.00	.00	✓ 1,150.00	
57509	1	Tangent	Invoice	10/13/2022	11/13/2022	335.00		335.00	100-900-52115
Total 57509:						335.00	.00	✓ 335.00	
57532	1	Tangent	Invoice	10/17/2022	11/17/2022	270.00		270.00	100-900-52115
Total 57532:						270.00	.00	✓ 270.00	
57533	1	Tangent	Invoice	10/17/2022	11/17/2022	600.00		600.00	100-900-52115
Total 57533:						600.00	.00	✓ 600.00	
57534	1	Tangent	Invoice	10/17/2022	11/17/2022	380.00		380.00	100-900-52115
Total 57534:						380.00	.00	✓ 380.00	
57535	1	Tangent	Invoice	10/17/2022	11/17/2022	790.00		790.00	100-900-52115
Total 57535:						790.00	.00	✓ 790.00	
57540	1	Tangent	Invoice	10/17/2022	11/17/2022	1,900.00		1,900.00	100-900-52115
Total 57540:						1,900.00	.00	✓ 1,900.00	
57578	1	Tangent	Invoice	10/20/2022	11/20/2022	432.00		432.00	100-900-52115
Total 57578:						432.00	.00	Short .50 432.00	
57617	1	Tangent	Invoice	10/24/2022	11/24/2022	610.00		610.00	100-900-52115
Total 57617:						610.00	.00	✓ 610.00	
57618	1	Tangent	Invoice	10/24/2022	11/24/2022	695.00		695.00	100-900-52115
Total 57618:						695.00	.00	✓ 695.00	
57664	1	Tangent	Invoice	10/27/2022	11/26/2022	160.00		160.00	100-900-52115
Total 57664:						160.00	.00	✓ 160.00	
57665	1	Tangent	Invoice	10/27/2022	11/26/2022	150.00		150.00	100-900-52115
Total 57665:						150.00	.00	✓ 150.00	
57687	1	Tangent	Invoice	10/27/2022	11/26/2022	160.00		160.00	100-900-52115
Total 57687:						160.00	.00	✓ 160.00	
Total 150 A & B Septic:						7,632.00	.00	✓ 7,632.00	25438

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
870 Benton County Oregon									
4709	1	Roads	Invoice	10/31/2022	11/30/2022	419.17		419.17	200-410-52027
Total 4709:						419.17	.00	419.17	
Total 870 Benton County Oregon:						419.17	.00	419.17	25439
1340 Caselle Inc.									
120905	1	Monthly Software Hosting Fees	Invoice	11/01/2022	12/02/2022	600.75		600.75	500-420-52114
120905	2	Monthly Software Hosting Fee	Invoice	11/01/2022	12/02/2022	400.50		400.50	100-900-52114
120905	3	Monthly Software Hosting Fee	Invoice	11/01/2022	12/02/2022	200.25		200.25	510-430-52114
120905	4	Monthly Software Hosting Fee	Invoice	11/01/2022	12/02/2022	66.75		66.75	200-410-52114
120905	5	Monthly Software Hosting Fee	Invoice	11/01/2022	12/02/2022	66.75		66.75	520-440-52114
Total 120905:						1,335.00	.00	1,335.00	
Total 1340 Caselle Inc.:						1,335.00	.00	1,335.00	25440
1610 Civil West Engineering Services Inc									
1001.001A.010	1	Misc Services Water	Invoice	11/01/2022	12/01/2022	747.50		747.50	500-420-52020
1001.001A.010	2	Misc Services WW	Invoice	11/01/2022	12/01/2022	6,161.00		6,161.00	510-430-52020
1001.001A.010	3	Misc Services Stormwater	Invoice	11/01/2022	12/01/2022	745.00		745.00	520-440-52020
Total 1001.001A.010:						7,653.50	.00	7,653.50	
1001.028.026	1	WWTP Improvements	Invoice	11/01/2022	12/01/2022	5,367.09		5,367.09	510-430-52020
Total 1001.028.026:						5,367.09	.00	5,367.09	
1001.031.016	1	HH and Calloway Creek Watermain	Invoice	11/01/2022	12/01/2022	235.50		235.50	500-420-53502
Total 1001.031.016:						235.50	.00	235.50	
Total 1610 Civil West Engineering Services Inc:						13,256.09	.00	13,256.09	25441
2520 Edge Analytical, Inc									
22-36327	1	Monthly Coliform	Invoice	11/04/2022	12/04/2022	38.11		38.11	500-420-52104
Total 22-36327:						38.11	.00	38.11	
Total 2520 Edge Analytical, Inc:						38.11	.00	38.11	25442
4800 One Call Concepts Inc									
2100310	1	OR Utility Notification Center	Invoice	10/31/2022	11/30/2022	11.25		11.25	500-420-52109
2100310	2	OR Utility Notification Center	Invoice	10/31/2022	11/30/2022	11.25		11.25	510-430-52109
Total 2100310:						22.50	.00	22.50	
Total 4800 One Call Concepts Inc:						22.50	.00	22.50	25443
5780 Republic Services #452									
0452-00487249	1	Utilities	Invoice	10/31/2022	11/30/2022	38.80		38.80	100-900-52109
Total 0452-004872498:						38.80	.00	38.80	
0452-00488552	1	Utilities	Invoice	10/31/2022	11/30/2022	39.44		39.44	510-430-52109

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
Total 0452-004885526:						39.44	.00	✓ 39.44	
Total 5780 Republic Services #452:						78.24	.00	78.24	25444
6020 Schaefer's Recreation Equipment Co									
134126-1	1	Chlorine for Tangent	Invoice	10/17/2022	11/17/2022	985.14		985.14	100-900-52115
Total 134126-1:						985.14	.00	985.14	
Total 6020 Schaefer's Recreation Equipment Co:						985.14	.00	✓ 985.14	25445
6230 Simply Payroll									
17745	1	Payroll	Invoice	11/07/2022	12/07/2022	135.00		135.00	100-900-52019
Total 17745:						135.00	.00	135.00	
Total 6230 Simply Payroll:						135.00	.00	✓ 135.00	25446
7484 Wildish Paving Co.									
FOURTEEN	1	WWTP Improvements	Invoice	10/31/2022	11/30/2022	83,800.45		83,800.45	510-430-53005
Total FOURTEEN:						83,800.45	.00	83,800.45	
Total 7484 Wildish Paving Co.:						83,800.45	.00	✓ 83,800.45	25447
Total :						107,701.70	.00	107,701.70	
Grand Totals:						107,701.70	.00	107,701.70	

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-900-52019	135.00	.00	135.00
100-900-52109	38.80	.00	38.80
100-900-52114	400.50	.00	400.50
100-900-52115	8,617.14	.00	8,617.14
200-410-52027	419.17	.00	419.17
200-410-52114	66.75	.00	66.75
500-420-52020	747.50	.00	747.50
500-420-52104	38.11	.00	38.11
500-420-52109	11.25	.00	11.25
500-420-52114	600.75	.00	600.75
500-420-53502	235.50	.00	235.50
510-430-52020	11,528.09	.00	11,528.09
510-430-52109	50.69	.00	50.69
510-430-52114	200.25	.00	200.25
510-430-53005	83,800.45	.00	83,800.45
520-440-52020	745.00	.00	745.00
520-440-52114	66.75	.00	66.75
Grand Totals:	107,701.70	.00	107,701.70

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11/8/22

Summary by General Ledger Posting Period

GL Posting Period	Debit	Credit	Net
10/22	92,937.50	.00	92,937.50
11/22	14,764.20	.00	14,764.20
Grand Totals:	107,701.70	.00	107,701.70

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11/8/22

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
390 AI's Sweeping Service									
10700	1	Street Sweeping	Invoice	11/21/2022	12/07/2022	750.00		750.00	200-410-52024
Total 10700:						750.00	.00	750.00	
Total 390 AI's Sweeping Service:						750.00	.00	750.00	
1100 Business Oregon									
S16020	1	Safe Drinking Water Fund Repaym	Invoice	11/15/2022	12/15/2022	139,012.75		139,012.75	500-420-54005
Total S16020:						139,012.75	.00	139,012.75	
Total 1100 Business Oregon:						139,012.75	.00	139,012.75	
1410 Century Link									
11112022	1	Phone	Invoice	11/11/2022	12/01/2022	97.89		97.89	510-430-52110
Total 11112022:						97.89	.00	97.89	
Total 1410 Century Link:						97.89	.00	97.89	
1520 CIS TRUST									
DECEMBER 20	1	Employee Health Ins	Invoice	11/15/2022	12/15/2022	1,067.11		1,067.11	100-100-51010
DECEMBER 20	2	Employee Health Ins	Invoice	11/15/2022	12/15/2022	66.69		66.69	100-200-51010
DECEMBER 20	3	Employee Health Ins	Invoice	11/15/2022	12/15/2022	400.17		400.17	100-300-51010
DECEMBER 20	4	Employee Health Ins	Invoice	11/15/2022	12/15/2022	333.47		333.47	200-410-51010
DECEMBER 20	5	Employee Health Ins	Invoice	11/15/2022	12/15/2022	3,201.33		3,201.33	500-420-51010
DECEMBER 20	6	Employee Health Ins	Invoice	11/15/2022	12/15/2022	1,333.89		1,333.89	510-430-51010
DECEMBER 20	7	Employee Health Insurance	Invoice	11/15/2022	12/15/2022	266.78		266.78	520-440-51010
Total DECEMBER 2022 FINAL INVOICE:						6,669.44	.00	6,669.44	
Total 1520 CIS TRUST:						6,669.44	.00	6,669.44	
1800 Consumers Power Inc.									
11082022	1	1152418	Invoice	11/08/2022	12/08/2022	124.49		124.49	510-430-52109
Total 11082022:						124.49	.00	124.49	
Total 1800 Consumers Power Inc.:						124.49	.00	124.49	
2520 Edge Analytical, Inc									
22-36328	1	Waste Water	Invoice	11/08/2022	12/08/2022	226.27		226.27	510-430-52104
Total 22-36328:						226.27	.00	226.27	
Total 2520 Edge Analytical, Inc:						226.27	.00	226.27	
7501 Furrow Pump									
0069463-IN	1	pump	Invoice	11/17/2022	12/17/2022	3,783.00		3,783.00	500-420-52025
Total 0069463-IN:						3,783.00	.00	3,783.00	
Total 7501 Furrow Pump:						3,783.00	.00	3,783.00	

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
4970 Oregon Dept of Revenue									
L0418897184	1	Hazardous Substance Possession F	Invoice	11/15/2022	12/15/2022	417.00		417.00	100-100-52010
Total L0418897184:						417.00	.00	417.00	
Total 4970 Oregon Dept of Revenue:						417.00	.00	417.00	
4980 Oregon DEQ									
WQ23IND-0399	1	Water Quality Annual Permit	Invoice	11/07/2022	12/07/2022	810.00		810.00	510-430-52107
Total WQ23IND-0399:						810.00	.00	810.00	
Total 4980 Oregon DEQ:						810.00	.00	810.00	
5240 Pace Heating & Air									
S-59593	1	Maintenance and Service	Invoice	10/31/2022	11/30/2022	210.00		210.00	100-900-52012
Total S-59593:						210.00	.00	210.00	
Total 5240 Pace Heating & Air:						210.00	.00	210.00	
5300 Pacific Power/PacificCorp									
11072022	1	Utilities	Invoice	11/07/2022	12/07/2022	1,641.87		1,641.87	500-420-52109
Total 11072022:						1,641.87	.00	1,641.87	
Total 5300 Pacific Power/PacificCorp:						1,641.87	.00	1,641.87	
7274 US Bank Equipment Finance									
486633050	1	Equipment Finance	Invoice	11/06/2022	11/30/2022	131.00		131.00	100-900-52023
Total 486633050:						131.00	.00	131.00	
Total 7274 US Bank Equipment Finance:						131.00	.00	131.00	
7030 USA Blue Book									
167667	1	Materials	Invoice	11/04/2022	12/04/2022	250.91		250.91	500-420-52001
Total 167667:						250.91	.00	250.91	
Total 7030 USA Blue Book:						250.91	.00	250.91	
7130 Verizon									
9919856817	1	Phone	Invoice	11/17/2022	11/28/2022	64.08		64.08	100-900-52110
9919856817	2	Phone	Invoice	11/17/2022	11/28/2022	97.61		97.61	510-430-52110
9919856817	3	Phone	Invoice	11/17/2022	11/28/2022	97.61		97.61	500-420-52110
Total 9919856817:						259.30	.00	259.30	
Total 7130 Verizon:						259.30	.00	259.30	
Total :						154,383.92	.00	154,383.92	
Grand Totals:						154,383.92	.00	154,383.92	

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-100-51010	1,067.11	.00	1,067.11
100-100-52010	417.00	.00	417.00
100-200-51010	66.69	.00	66.69
100-300-51010	400.17	.00	400.17
100-900-52012	210.00	.00	210.00
100-900-52023	131.00	.00	131.00
100-900-52110	64.08	.00	64.08
200-410-51010	333.47	.00	333.47
200-410-52024	750.00	.00	750.00
500-420-51010	3,201.33	.00	3,201.33
500-420-52001	250.91	.00	250.91
500-420-52025	3,783.00	.00	3,783.00
500-420-52109	1,641.87	.00	1,641.87
500-420-52110	97.61	.00	97.61
500-420-54005	139,012.75	.00	139,012.75
510-430-51010	1,333.89	.00	1,333.89
510-430-52104	226.27	.00	226.27
510-430-52107	810.00	.00	810.00
510-430-52109	124.49	.00	124.49
510-430-52110	195.50	.00	195.50
520-440-51010	266.78	.00	266.78
Grand Totals:	154,383.92	.00	154,383.92

Summary by General Ledger Posting Period

GL Posting Period	Debit	Credit	Net
10/22	210.00	.00	210.00
11/22	154,173.92	.00	154,173.92
Grand Totals:	154,383.92	.00	154,383.92

ADAIR VILLAGE PATROL
 October 25, 2022 - November 24, 2022

Benton County Sheriff's Office - Adair Patrol Activity Log

Date/Time	Call #	Total Time	Deputy	Con- tacts	Warn	Traffic Cite	Arrests Cite	Cust	Notes
102522 05:04:47	2022190557	1:29:45	Hardison						PATROLLED CITY STREETS/HIGHWAY 99W/ODFW/SCHOOL/BUSINESSES/CALLOWAY CREEK NEIGHBORHOOD. NO ACTIVITY.
102622 00:49:50	2022191155	1:59:20	Hardison	2	1				PATROLLED CITY STREETS/HIGHWAY 99W/SCHOOL/PARK/BUSINESSES/CALLOWAY CREEK NEIGHBORHOOD. TWO CITIZEN CONTACTS FOR UNSECURE PREMISES (OPEN GARAGES). ONE TRAFFIC STOP/ONE WARNING ISSUED.
102722 00:39:20	2022191835	2:02:47	Hardison	1	1				PATROLLED CITY STREETS/HIGHWAY 99W/SCHOOL/ODFW/BUSINESSES/CALLOWAY CREEK NEIGHBORHOOD. ONE TRAFFIC STOP/ONE WARNING ISSUED.
102722 23:41:57	2022192503	1:46:52	Gevatosky		1				Responded to an alarm call. Traffic Stop (warning for defective lights)
102922 11:46:27	2022193479	0:46:27	Lovik						NO ACTIVITY
103022 09:35:29	2022194045	0:47:11	Blaser		1				1 stop/warning for speed
103022 17:39:40	2022194252	2:03:42	Lochner						NO ACTIVITY
110122 04:33:43	2022195146	1:55:20	Heese						NO ACTIVITY
110122 23:19:20	2022195693	3:02:54	Hardison	1					ONE CITIZEN CONTACT/REPORT TAKEN (WELFARE CHECK/PUBLIC ASSIST).
110222 23:18:39	2022196305	0:59:27	Hardison						PATROLLED CITY STREETS/HIGHWAY 99W/SCHOOL/BUSINESSES/ODFW.
110322 04:33:00	2022196379	2:00:13	Hardison						PATROLLED CITY STREETS/HIGHWAY 99W/ODFW/CALLOWAY CREEK NEIGHBORHOOD. HANDLED 911 HANGUP CALL NEAR ADAIR VILLAGE AS WELL.
110522 00:46:42	2022197615	1:47:30	Hardison						PATROLLED CITY STREETS/HIGHWAY 99W/SCHOOL/BUSINESSES/ODFW/CALLOWAY CREEK NEIGHBORHOOD.
110522 14:49:31	2022197904	0:59:39	Tominey	1	1				Patrolled city streets, City Park, Santiam Christian School, Aerodrome, ODFW Building, Frontage RD, and HWY 99. No traffic stops. 1 citizen contact (parking warning).
110622 10:04:34	2022198376	0:59:52	Blaser						NO ACTIVITY
110622 12:59:02	2022198464	4:44:31	Bottoff						Patrolled Adair Village, Adair Park. No violators stopped or cited. Worked on computer while stationary patrol checking for speeders. Raining heavy, started to snow.
110822 00:16:08	2022199282	0:54:24	Heese						NO ACTIVITY
110822 08:29:13	2022199385	0:59:09	Ball	1					Patrolled parks, school, housing area for 1 hour. 1 citizen contact, 0 stops. 0 citations issued.
110822 21:53:04	2022199898	0:50:10	Hessling						NO ACTIVITY
110922 01:15:22	2022199972	1:07:48	Hardison						PATROLLED CITY STREETS/HIGHWAY 99W/ODFW/SCHOOL/BUSINESSES/CALLOWAY CREEK NEIGHBORHOOD.
111322 00:13:48	2022202596	1:29:20	Gordon	1					1 contact in park after hours
111322 05:32:01	2022202676	1:09:40	Young						NO ACTIVITY
111322 23:37:44	2022203062	1:05:03	Seirup						PATROLLED LOCAL AREAS, NO CONTACTS, NO STOPS.
111522 08:50:02	2022203833	0:43	Blaser						NO ACTIVITY
111522 21:13:06	2022204318	0:30:22	Hessling						2 out-with-vehicles
111622 23:51:45	2022205040	1:55:21	Gevatosky						NO ACTIVITY
111722 17:26:30	2022205513	0:27:31	Hessling						NO ACTIVITY
111822 06:16:07	2022205753	0:29:53	Moser						NO ACTIVITY
111922 05:29:19	2022206410	1:09:55	Young						NO ACTIVITY
111922 21:31:26	2022206832	1:30:00	Gevatosky						Investigated Domestic Disturbance
112022 06:22:15	2022207039	0:24:17	Moser						NO ACTIVITY



PUBLIC WORKS
OPERATIONS AND MAINTENANCE REPORT

PERIOD: 10/20/2022 to 11/20/2022

WATER USE / DISTRIBUTION REPORT

WATER USE REPORT

Water Produced: 4,532,654

Average Usage per Day 151k

WATER DISTRIBUTION REPORT

Maintenance Activity: Staff responded to one leak on William R Carr. Staff assisted with and turned of water for a leak on customers side of meter.

Collected quarterly; Fourth quarter samples to be taken at the end of November

WASTEWATER TREATMENT REPORT

Flows into the WWTP are increasing. Staff daily cleans headworks and does maintenance to the tricking filter. Staff also adjusts the filter pump flows depending on the amount of rainfall.

Total Monthly Influent: 2.7 million Gallons

STORM WATER COLLECTION SYSTEM REPORT

Maintenance Activity: Storm drains remain clear with the increase of rain. Staff daily clears and monitors all storm drains.

STREETS MAINTENANCE REPORT

Maintenance Activity: Streets are in good shape.

CITY HALL / PARKS AND WETLANDS

Maintenance Activity: Mowing is done for the year. Staff continues to remove leaves and fallen leaves from city property.

WATER TREATMENT PLANT

Maintenance Activity: The water plant is running three days a week for 8 hours on those days. Staff works on cleaning and organizing the plant on rainy days. Staff also replaced a chemical pump that increases PH on the finish water.

WASTEWATER TREATMENT PLANT

Maintenance Activity: The wastewater treatment plant is doing well. Staff began discharging to the river November third. Staff daily does labs and checks required by our permit.

Completed by Matt Lydon, Public Works Supervisor



CITY ADMINISTRATOR'S REPORT December 6, 2022 Council Meeting

Administration

- **Finance Clerk** – Karla McGrath has accepted a full-time position with Corvallis. Barbara Melton came back to help until I can fill the position.
- **Tangent** – The contract with Tangent is going well. Public Works staff has been doing a good job keeping up with both jurisdictions.
- **Santiam** – Santiam Christian is getting surveys done for the road by the baseball field.

Property/Businesses

- **AVIS** – I'm working with Knife River and Republic to secure an easement from the National Forest Service. Once that is done we will look at a long-term lease with them.
- **Good Grounds Coffee** – The coffee shop is doing good, they paid their first months rent and said that they were pleased with how things are going.
- **Store/Restaurant** – There was some interest in the restaurant, I plan to start marketing the spot in the spring.

Major Projects/Engineering

- **Water Plant** – The city has gotten confirmation that the parts are in for the SCADA to run the chlorine generator. I hope that they will begin this month but if not it will be the first of January.
- **Calloway Creek** – The wetland delineation is complete, I will be meeting with Dennis to look at next steps for phase four next week.
- **Wastewater Plant** – The headworks is complete and the shop is built but still waiting for a generator, electrical vault and a man door for the shop.
- **Main Transmission Line** – Civil West is working on the design phase of the project.



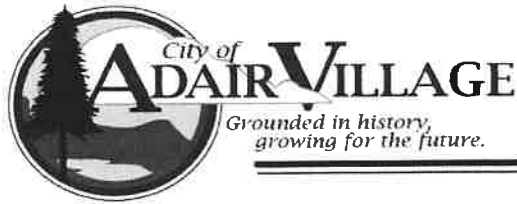
NOVEMBER
Willamette Valley Processors, Inc.

Jerry Jackson

Case #	Date	Time	Action	Address	Memo	Notes
A22-299	10/28/22	1210 pm	Patrol City			
A22-300	10/28/22	1221 pm	Illegal Parking	Sarah		694FUW 0580
A22-301	10/28/22	1231 pm	Illegal Parking	Sarah		437 EHW
A22-302	10/31/22	225 pm	Patrol City			
A22-303	10/31/22	226 pm	Illegal Parking	7200 Bl Sarah	7194	694FWW Exp Plate
A22-304	10/31/22	235 pm	Chicken App	130 NE Columbia	Chicken Permit Inspection	
A22-305	11/1/22	1120 am	Patrol City			
A22-306	11/1/22	1122 am	Illegal Parking	7194 Sarah	Verbal Warning	
A22-307	11/2/22	151 pm	Patrol City			
A22-308	11/2/22	151 pm	Trailer Parked on Frontage Rd			question if in City
A22-309	11/2/22	155 pm	Tall Blackberries	8146 Barberry		Side and back
A22-310	11/7/22	1252 pm	Patrol City			
A22-311	11/7/22	102 pm	Abandoned Bike	160 Bl Azalea		Taken to City Hall
A22-312	11/11/22	1140 am	Patrol City			
A22-313	11/15/22	207 pm	Patrol City			
A22-314	11/15/22	213 pm	Abandoned Vehicle			0582 Warning
A22-315	11/16/22	450 pm	CERT Training			
A22-316	11/17/22	310 pm	Patrol City/Office			
A22-317	11/21/22	344 pm	Patrol City			
A22-318	11/22/22	221 pm	Patrol City/Office			

Prohibited Parking 4
Tall Grass/Weeds 1
Abandoned Vehicle/Bike 2

- Emergency Management – University of Utah online training for CERT
- Daily Patrol
- Working with CERT Team/Emergency Management
- Training – Karla is teaching CPR/First Aid/AED
- Monthly CERT Training when needed



STAFF REPORT
Attachment G – Financial Report
 December 6, 2022 Council Meeting

Totals - income shown for fiscal year 2022-2023 is \$1,693,594.40 and expenses are \$1,426,761.28 which shows a net income of \$266,833.12 for all funds.

Totals by Fund – Income and Expenses for each Fund are shown below.

Fund	Income	Expenses	% of Budget	Difference
General	260,710.73	740,797.35	35.50%	-480,086.62
Streets	34,626.82	19,030.50	6.90%	15,596.32
Water	918,518.40	236,342.27	11.30%	682,176.13
Wastewater	469,716.51	420,242.07	13.30%	49,474.44
Storm Drain	10,021.94	10,349.09	11.70%	-327.15
SDC Fund	0.00	0.00	0.00%	0.00
Reserve	0.00	0.00	0.00%	0.00
TOTAL	\$1,693,594.40	\$1,426,761.28		266,833.12

We have approximately **\$3,476,924.09** in the Local Government Investment Pool (LGIP). In September we had **\$3,045,945.21**. Last year in December, we had **\$3,626,078.29**. We also currently have approximately **\$136,313.77** in Citizens Bank.

Report Criteria:

- Print Fund Titles
- Page and Total by Fund
- Print Source Titles
- Total by Source
- Print Department Titles
- Total by Department
- All Segments Tested for Total Breaks

Account Number	Account Title	2022-23 Current year Budget	2022-23 Current year Actual	2022-23 Budget Remaining	2022-23 Budget Used %
General Fund					
General Fund					
100-000-40000	Beginning Fund Balance	600,000.00	.00	600,000.00	.00
100-000-40001	Property Taxes - Current	218,000.00	3,204.75	214,795.25	1.5%
100-000-40002	Property Taxes - Prior Year	500.00	.00	500.00	.00
100-000-41010	Revenue Sharing	14,000.00	3,490.07	10,509.93	24.9%
100-000-41020	Cigarette Taxes	1,000.00	360.72	639.28	36.1%
100-000-41030	Liquor Taxes	25,000.00	9,836.54	15,163.46	39.3%
100-000-41100	Tangent Contract	194,100.00	74,246.41	119,853.59	38.3%
100-000-41200	Transient Lodging Tax	5,000.00	5,000.00	.00	100.0%
100-000-42001	Planning Fees	10,000.00	.00	10,000.00	.00
100-000-42050	Fees - Other	.00	35.00	35.00-	.00
100-000-42060	SDC Administrative Fees	10,000.00	.00	10,000.00	.00
100-000-43001	Utility Franchise Fees	63,000.00	24,479.86	38,520.14	38.9%
100-000-46020	Residential Rent Revenue	30,000.00	7,728.27	22,271.73	25.8%
100-000-46021	Property Lease or Rent	78,000.00	.00	78,000.00	.00
100-000-46023	Building Lease	32,000.00	5,712.38	26,287.62	17.9%
100-000-46024	Property Tax-Property Lease	4,900.00	.00	4,900.00	.00
100-000-46027	Utilities-Property Lease	14,000.00	.00	14,000.00	.00
100-000-46028	Room Rental	120.00	.00	120.00	.00
100-000-46031	Court Fees and Fines	.00	.00	.00	.00
100-000-46032	Ordinance Violation Fines	.00	.00	.00	.00
100-000-46055	Refunds	25,200.00	12,420.00	12,780.00	49.3%
100-000-46057	Miscellaneous	1,000.00	.00	1,000.00	.00
100-000-47300	Parks Grant	.00	.00	.00	.00
100-000-47900	COVID-19 Reimbursements	98,000.00	97,064.22	935.78	99.0%
100-000-48000	Interest	15,000.00	17,132.51	2,132.51-	114.2%
100-000-49500	Transfer from Water Fund	.00	.00	.00	.00
100-000-49530	Transfer from SDC Fund	.00	.00	.00	.00
100-000-49600	Transfer from Reserve Fund	.00	.00	.00	.00
Total General Fund:		1,438,820.00	260,710.73	1,178,109.27	18.1%
City Administration					
100-100-50010	City Administrator	79,200.00	24,610.08	54,589.92	31.1%
100-100-50016	Utility/Court Clerk	9,258.00	3,098.60	6,159.40	33.5%
100-100-50018	Finance Clerk	4,166.00	1,436.11	2,729.89	34.5%
100-100-51010	Employee Health Ins Benefits	17,395.00	5,543.44	11,851.56	31.9%
100-100-51020	Retirement Benefits	23,364.00	6,976.54	16,387.46	29.9%
100-100-51030	Employment Taxes	11,889.00	2,659.61	9,229.39	22.4%
100-100-52002	Materials & Supplies	250.00	.00	250.00	.00
100-100-52010	Miscellaneous	500.00	.00	500.00	.00
100-100-52013	Travel and Training	2,000.00	.00	2,000.00	.00
100-100-52014	Vehicle Fuel & Maintenance	.00	.00	.00	.00
100-100-52016	Audit	.00	.00	.00	.00
100-100-52017	City Attorney	15,000.00	.00	15,000.00	.00

Account Number	Account Title	2022-23	2022-23	2022-23	2022-23
		Current year Budget	Current year Actual	Budget Remaining	Budget Used %
100-100-52018	Planning Consultant	30,000.00	.00	30,000.00	.00
100-100-52019	Contract Service	27,000.00	8,000.00	19,000.00	29.6%
100-100-52020	Development Engineering	30,000.00	.00	30,000.00	.00
100-100-52030	Miscellaneous	.00	.00	.00	.00
100-100-52031	Urban Renewal Development	85,000.00	.00	85,000.00	.00
100-100-52101	Banking Charges	.00	.00	.00	.00
100-100-52102	Dues	.00	.00	.00	.00
100-100-52103	Insurance	.00	126.75	126.75-	.00
100-100-52106	Mileage	250.00	.00	250.00	.00
100-100-52107	Permits	.00	.00	.00	.00
100-100-52108	Postage	.00	.00	.00	.00
100-100-53002	Equipment Purchase	.00	.00	.00	.00
Total City Administration:		335,272.00	52,451.13	282,820.87	15.6%
Public Safety					
100-200-50010	City Administrator	.00	2,237.28	2,237.28-	.00
100-200-51010	Employee Health Ins Benefits	1,198.00	351.76	846.24	29.4%
100-200-51020	Retirement Benefits	1,793.00	493.06	1,299.94	27.5%
100-200-51030	Employment Taxes	912.00	241.77	670.23	26.5%
100-200-52019	Contract Service	37,000.00	8,357.00	28,643.00	22.6%
100-200-52103	Insurance	.00	7.92	7.92-	.00
Total Public Safety:		40,903.00	11,688.79	29,214.21	28.6%
Parks and Recreation					
100-300-50025	Summer Program Coordinator	.00	.00	.00	.00
100-300-50054	Utility Worker II	18,714.00	6,244.62	12,469.38	33.4%
100-300-50058	Utility Worker I	.00	.00	.00	.00
100-300-51010	Employee Health Ins Benefits	9,514.00	2,280.68	7,233.32	24.0%
100-300-51020	Retirement Benefits	5,083.00	3,504.21	1,578.79	68.9%
100-300-51030	Employment Taxes	2,586.00	604.47	1,981.53	23.4%
100-300-52002	Materials & Supplies	500.00	277.20	222.80	55.4%
100-300-52011	System Maintenance & Repair	.00	.00	.00	.00
100-300-52012	Maintenance - Bldg & Parks	1,000.00	.00	1,000.00	.00
100-300-52013	Travel and Training	500.00	.00	500.00	.00
100-300-52014	Vehicles Fuel & Maintenance	1,250.00	1,050.99	199.01	84.1%
100-300-52019	Contract Service	800.00	.00	800.00	.00
100-300-52022	Equipment Maintenance	1,000.00	2,455.88	1,455.88-	245.6%
100-300-52023	Equipment Rental/Lease	100.00	.00	100.00	.00
100-300-52025	Small Equipment Purchase	500.00	2,099.00	1,599.00-	419.8%
100-300-52026	Non-capital Improvements	.00	.00	.00	.00
100-300-52030	Miscellaneous	500.00	.00	500.00	.00
100-300-52103	Insurance	1,425.00	1,463.36	38.36-	102.7%
100-300-52106	Mileage	100.00	.00	100.00	.00
100-300-52108	Postage	75.00	.00	75.00	.00
100-300-52109	Utilities	750.00	122.00	628.00	16.3%
100-300-52111	Parks-Events	2,000.00	3,676.79	1,676.79-	183.8%
100-300-52112	Parks - Youth Activities	6,000.00	.00	6,000.00	.00
100-300-53001	Improvements - Bldg & Parks	1,500.00	.00	1,500.00	.00
100-300-53002	Equipment Purchase	5,000.00	.00	5,000.00	.00
100-300-55600	Transfer to Reserve Fund	5,000.00	.00	5,000.00	.00
Total Parks and Recreation:		63,897.00	23,779.20	40,117.80	37.2%

Account Number	Account Title	2022-23	2022-23	2022-23	2022-23
		Current year Budget	Current year Actual	Budget Remaining	Budget Used %
Non-departmental					
100-900-51030	Employment Taxes	.00	.00	.00	.00
100-900-52002	Materials & Supplies	3,500.00	4,789.72	1,289.72-	136.8%
100-900-52010	Legal Notices	1,500.00	2,074.80	574.80-	138.3%
100-900-52012	Maintenance - Bldg & Parks	9,000.00	2,192.10	6,807.90	24.4%
100-900-52013	Travel and Training	.00	.00	.00	.00
100-900-52014	Vehicle Fuel & Maintenance	200.00	.00	200.00	.00
100-900-52015	Security Alarm	.00	.00	.00	.00
100-900-52016	Audit	9,000.00	5,400.00	3,600.00	60.0%
100-900-52017	City Attorney	.00	3,543.75	3,543.75-	.00
100-900-52019	Contract Service	40,000.00	8,230.50	31,769.50	20.6%
100-900-52020	Engineering Consultant	.00	2,636.25	2,636.25-	.00
100-900-52021	Transit	25,000.00	.00	25,000.00	.00
100-900-52022	Equipment Maintenance	4,500.00	571.92	3,928.08	12.7%
100-900-52023	Equipment Rental/Lease	1,000.00	537.10	462.90	53.7%
100-900-52024	Security Alarm	1,500.00	.00	1,500.00	.00
100-900-52025	Small Equipment Purchase	1,200.00	.00	1,200.00	.00
100-900-52026	Non-capital Improvements	.00	.00	.00	.00
100-900-52030	Miscellaneous	2,500.00	.31	2,499.69	.00
100-900-52031	CERT Expenditures	5,000.00	706.38	4,293.62	14.1%
100-900-52101	Banking Charges	750.00	25.34	724.66	3.4%
100-900-52102	Dues	7,000.00	5,548.36	1,451.64	79.3%
100-900-52103	Insurance	8,500.00	8,141.03	358.97	95.8%
100-900-52108	Postage	3,000.00	1,246.50	1,753.50	41.6%
100-900-52109	Utilities	22,200.00	1,070.00	21,130.00	4.8%
100-900-52110	Telephones	4,600.00	1,105.79	3,494.21	24.0%
100-900-52111	Mayor & Council Expenses	1,000.00	.00	1,000.00	.00
100-900-52113	Election Fees	1,000.00	.00	1,000.00	.00
100-900-52114	Software Hosting Fees	6,500.00	1,602.00	4,898.00	24.6%
100-900-52115	Tangent Expenditures	75,000.00	34,412.76	40,587.24	45.9%
100-900-52197	Utilities - Rentals	.00	.00	.00	.00
100-900-52199	Property Taxes	8,357.00	8,380.62	13.62-	100.2%
100-900-52220	Residential Rental-related Exp	.00	.00	.00	.00
100-900-52800	COVID-19 Expenses	98,000.00	.00	98,000.00	.00
100-900-52900	Insurance Reimbursed Expense	.00	.00	.00	.00
100-900-53001	Improvements - Bldg & Parks	.00	.00	.00	.00
100-900-53002	Equipment Purchase	60,000.00	.00	60,000.00	.00
100-900-53003	Barracks Improvements	.00	.00	.00	.00
100-900-53004	Land Purchase	650,000.00	560,663.00	89,337.00	86.3%
100-900-54006	Barracks Loan Payment	22,254.00	.00	22,254.00	.00
100-900-55500	Transfer to Water Fund	9,577.00	.00	9,577.00	.00
100-900-55510	Transfer to Wastewater Fund	.00	.00	.00	.00
100-900-55530	Transfer to SDC Fund	45,307.00	.00	45,307.00	.00
100-900-55800	Transfer to Reserve Fund	.00	.00	.00	.00
Total Non-departmental:		1,126,955.00	652,878.23	474,076.77	57.9%
Contingency					
100-998-58000	Contingency	250,000.00	.00	250,000.00	.00
Total Contingency:		250,000.00	.00	250,000.00	.00
Ending Fund Balance					
100-999-59000	Reserve for Future Expenditure	271,793.00	.00	271,793.00	.00

Account Number	Account Title	2022-23 Current year Budget	2022-23 Current year Actual	2022-23 Budget Remaining	2022-23 Budget Used %
	Total Ending Fund Balance:	271,793.00	.00	271,793.00	.00
	General Fund Revenue Total:	1,438,820.00	260,710.73	1,178,109.27	18.1%
	General Fund Expenditure Total:	2,088,820.00	740,797.35	1,348,022.65	35.5%
	Net Total General Fund:	650,000.00-	480,086.62-	169,913.38-	73.9%

Account Number	Account Title	2022-23	2022-23	2022-23	2022-23
		Current year Budget	Current year Actual	Budget Remaining	Budget Used %
Street Fund					
Street Fund					
200-000-40000	Beginning Fund Balance	175,000.00	.00	175,000.00	.00
200-000-41040	Highway Apportionment	100,000.00	34,626.82	65,373.18	34.6%
200-000-41070	Small Cities Allotment	.00	.00	.00	.00
200-000-46057	Miscellaneous	200.00	.00	200.00	.00
200-000-47900	COVID-19 Federal Funds	.00	.00	.00	.00
200-000-48000	Interest	.00	.00	.00	.00
Total Street Fund:		275,200.00	34,626.82	240,573.18	12.6%
Public Works - Streets					
200-410-50010	City Administrator	.00	.00	.00	.00
200-410-50018	Finance Clerk	1,389.00	478.70	910.30	34.5%
200-410-50050	Public Works Supervisor	7,732.00	2,579.32	5,152.68	33.4%
200-410-50052	Utility Worker III	.00	.00	.00	.00
200-410-50054	Utility Worker II	4,678.00	1,561.18	3,116.82	33.4%
200-410-50058	Utility Worker I	.00	.00	.00	.00
200-410-51010	Employee Health Ins Benefits	4,191.00	1,673.88	2,517.12	39.9%
200-410-51020	Retirement Benefits	3,748.00	1,599.82	2,148.18	42.7%
200-410-51030	Employment Taxes	1,907.00	483.58	1,423.42	25.4%
200-410-52002	Materials & Supplies	1,200.00	179.00	1,021.00	14.9%
200-410-52011	System Maintenance & Repair	10,000.00	.00	10,000.00	.00
200-410-52016	Audit	1,500.00	.00	1,500.00	.00
200-410-52017	City Attorney	.00	.00	.00	.00
200-410-52019	Contract Service	1,500.00	.00	1,500.00	.00
200-410-52020	Engineering Consultant	6,000.00	.00	6,000.00	.00
200-410-52022	Equipment Maintenance	.00	.00	.00	.00
200-410-52023	Equipment Rental/Lease	250.00	.00	250.00	.00
200-410-52024	Street Sweeping	6,000.00	750.00	5,250.00	12.5%
200-410-52027	Street Signs	.00	.00	.00	.00
200-410-52030	Miscellaneous	100.00	.00	100.00	.00
200-410-52102	Dues	.00	.00	.00	.00
200-410-52103	Insurance	5,000.00	4,995.02	4.98	99.9%
200-410-52109	Utilities	12,000.00	4,463.00	7,537.00	37.2%
200-410-52114	Software Hosting Fees	900.00	267.00	633.00	29.7%
200-410-53001	Street Improvements	.00	.00	.00	.00
200-410-53002	Equipment Purchase	2,500.00	.00	2,500.00	.00
200-410-55600	Transfer to Reserve Fund	200.00	.00	200.00	.00
Total Public Works - Streets:		70,795.00	19,030.50	51,764.50	26.9%
Contingency					
200-998-58000	Contingency	100,000.00	.00	100,000.00	.00
Total Contingency:		100,000.00	.00	100,000.00	.00
Ending Fund Balance					
200-999-59000	Reserve for Future Expenditure	104,405.00	.00	104,405.00	.00
Total Ending Fund Balance:		104,405.00	.00	104,405.00	.00
Street Fund Revenue Total:		275,200.00	34,626.82	240,573.18	12.6%
Street Fund Expenditure Total:		275,200.00	19,030.50	256,169.50	6.9%

Account Number	Account Title	2022-23 Current year Budget	2022-23 Current year Actual	2022-23 Budget Remaining	2022-23 Budget Used %
	Net Total Street Fund:	.00	15,596.32	15,596.32-	.00

Account Number	Account Title	2022-23	2022-23	2022-23	2022-23
		Current year Budget	Current year Actual	Budget Remaining	Budget Used %
Water Fund					
Water Fund					
500-000-40000	Beginning Fund Balance	410,000.00	.00	410,000.00	.00
500-000-42010	New Accounts	.00	.00	.00	.00
500-000-42020	New Connections	2,000.00	.00	2,000.00	.00
500-000-42032	Water Metered Fees	650,000.00	200,131.44	449,868.56	30.8%
500-000-42035	Reconnect Fees	500.00	.00	500.00	.00
500-000-42036	Water Outside Assessments	90,000.00	20,555.69	69,444.31	22.8%
500-000-42041	IFA Water Loan	.00	.00	.00	.00
500-000-42045	Utility Deposit	4,000.00	780.00	3,220.00	19.5%
500-000-46030	Fees - Other	.00	3,195.00	3,195.00	.00
500-000-46055	Refunds	1,000.00	.00	1,000.00	.00
500-000-46057	Miscellaneous	500.00	558.27	58.27	111.7%
500-000-47100	FEMA Grant	259,500.00	.00	259,500.00	.00
500-000-47420	FEMA Water Grant	.00	.00	.00	.00
500-000-48000	Interest	.00	.00	.00	.00
500-000-49010	IFA Water Loan	655,690.00	693,298.00	37,608.00	105.7%
500-000-49100	Transfer in from General Fund	9,577.00	.00	9,577.00	.00
500-000-49600	Transfer from Reserve	.00	.00	.00	.00
Total Water Fund:		2,082,767.00	918,518.40	1,164,248.60	44.1%
Public Works - Water					
500-420-50010	City Administrator	39,600.00	13,423.68	26,176.32	33.9%
500-420-50016	Utility/Court Clerk	25,460.00	8,521.12	16,938.88	33.5%
500-420-50018	Finance Clerk	13,887.00	4,787.03	9,099.97	34.5%
500-420-50050	Public Works Supervisor	46,392.00	15,475.90	30,916.10	33.4%
500-420-50052	Utility Worker III	.00	.00	.00	.00
500-420-50054	Utility Worker II	51,463.00	17,172.62	34,290.38	33.4%
500-420-50058	Utility Worker I	.00	.00	.00	.00
500-420-51010	Employee Health Ins Benefits	55,814.00	17,055.32	38,758.68	30.8%
500-420-51020	Retirement Benefits	48,019.00	20,507.04	27,511.96	42.7%
500-420-51030	Employment Taxes	24,434.00	5,319.16	19,114.84	21.8%
500-420-52001	Chemicals	30,000.00	11,169.57	18,830.43	37.2%
500-420-52002	Materials & Supplies	6,600.00	945.13	5,654.87	14.3%
500-420-52010	Publications-Legal Notices	100.00	.00	100.00	.00
500-420-52011	System Maintenance & Repair	45,000.00	23,374.44	21,625.56	51.9%
500-420-52013	Travel and Training	3,000.00	.00	3,000.00	.00
500-420-52014	Vehicle Fuel & Maintenance	5,500.00	3,270.30	2,229.70	59.5%
500-420-52016	Audit	12,000.00	8,550.00	3,450.00	71.3%
500-420-52017	City Attorney	.00	.00	.00	.00
500-420-52019	Contract Service	35,000.00	531.20	34,468.80	1.5%
500-420-52020	Engineering Consultant	20,000.00	9,282.60	10,717.40	46.4%
500-420-52022	Equipment Maintenance	5,000.00	9,660.22	4,660.22	193.2%
500-420-52023	Equipment Rental/Lease	3,000.00	.00	3,000.00	.00
500-420-52025	Small Equipment Purchase	4,000.00	3,000.00	1,000.00	75.0%
500-420-52030	Miscellaneous	2,000.00	2,000.00	.00	100.0%
500-420-52101	Banking Charges	200.00	1,020.10	820.10	510.1%
500-420-52102	Dues	3,000.00	.00	3,000.00	.00
500-420-52103	Insurance	11,220.00	10,972.68	247.32	97.8%
500-420-52104	Lab Analysis	5,000.00	1,050.59	3,949.41	21.0%
500-420-52105	Refunds-Utility Deposit	500.00	680.93	180.93	136.2%
500-420-52106	Mileage	.00	.00	.00	.00
500-420-52107	Permits	1,000.00	.00	1,000.00	.00
500-420-52108	Postage	600.00	.00	600.00	.00

Account Number	Account Title	2022-23	2022-23	2022-23	2022-23
		Current year Budget	Current year Actual	Budget Remaining	Budget Used %
500-420-52109	Utilities	33,000.00	8,597.89	24,402.11	26.1%
500-420-52110	Telephones	3,400.00	851.75	2,548.25	25.1%
500-420-52114	Software Hosting Fees	7,000.00	2,403.00	4,597.00	34.3%
500-420-53001	Equipment Purchase	.00	.00	.00	.00
500-420-53002	Equipment Purchase	48,750.00	.00	48,750.00	.00
500-420-53003	Capital Outlay	.00	.00	.00	.00
500-420-53500	Water System Improvements	100,000.00	.00	100,000.00	.00
500-420-53501	New Pump Station	.00	.00	.00	.00
500-420-53502	Hospital Hill Line Replace	655,690.00	11,475.15	644,214.85	1.8%
500-420-53503	Transmission Line Upgrade	431,900.00	25,244.85	406,655.15	5.8%
500-420-54001	1980 Water P & I	.00	.00	.00	.00
500-420-54002	97 Water P & I	.00	.00	.00	.00
500-420-54005	IFA Loan Payment	140,000.00	.00	140,000.00	.00
500-420-55100	Transfer to General Fund	.00	.00	.00	.00
500-420-55600	Transfer to Reserve Fund	3,200.00	.00	3,200.00	.00
Total Public Works - Water:		1,920,729.00	236,342.27	1,684,386.73	12.3%
Contingency					
500-998-58000	Contingency	100,000.00	.00	100,000.00	.00
Total Contingency:		100,000.00	.00	100,000.00	.00
Ending Fund Balance					
500-999-59000	Reserve for Future Expenditure	62,038.00	.00	62,038.00	.00
Total Ending Fund Balance:		62,038.00	.00	62,038.00	.00
Water Fund Revenue Total:		2,082,767.00	918,518.40	1,164,248.60	44.1%
Water Fund Expenditure Total:		2,082,767.00	236,342.27	1,846,424.73	11.3%
Net Total Water Fund:		.00	682,176.13	682,176.13-	.00

Account Number	Account Title	2022-23 Current year Budget	2022-23 Current year Actual	2022-23 Budget Remaining	2022-23 Budget Used %
Wastewater Fund					
Wastewater Fund					
510-000-40000	Beginning Fund Balance	200,000.00	.00	200,000.00	.00
510-000-41100	Tangent Contract	30,000.00	.00	30,000.00	.00
510-000-42039	Wastewater Fees	425,000.00	101,061.51	323,938.49	23.8%
510-000-42041	OR DEQ Loan for WWFP	.00	272.00	272.00-	.00
510-000-42045	Utility Deposit	.00	.00	.00	.00
510-000-46030	Fees - Other	1,000.00	.00	1,000.00	.00
510-000-46055	Refunds	.00	.00	.00	.00
510-000-46057	Miscellaneous	.00	.00	.00	.00
510-000-49011	OR DEQ Loan for WWFP	.00	.00	.00	.00
510-000-49012	2020 Wastewater Loan	2,500,000.00	368,383.00	2,131,617.00	14.7%
510-000-49600	Transfer from Reserve Fund	.00	.00	.00	.00
Total Wastewater Fund:		3,156,000.00	469,716.51	2,686,283.49	14.9%
Public Works - Wastewater					
510-430-50010	City Administrator	9,900.00	3,355.92	6,544.08	33.9%
510-430-50016	Utility/Court Clerk	10,416.00	3,485.93	6,930.07	33.5%
510-430-50018	Finance Clerk	7,638.00	2,632.86	5,005.14	34.5%
510-430-50050	Public Works Supervisor	19,330.00	6,448.26	12,881.74	33.4%
510-430-50052	Utility Worker III	.00	4,000.00	4,000.00-	.00
510-430-50054	Utility Worker II	14,035.00	4,683.48	9,351.52	33.4%
510-430-50058	Utility Worker I	12,000.00	.00	12,000.00	.00
510-430-51010	Employee Health Ins Benefits	18,204.00	6,865.56	11,338.44	37.7%
510-430-51020	Retirement Benefits	16,653.00	6,917.29	9,735.71	41.5%
510-430-51030	Employment Taxes	10,133.00	2,296.93	7,836.07	22.7%
510-430-52001	Chemicals	19,800.00	2,035.88	17,764.12	10.3%
510-430-52002	Materials & Supplies	3,500.00	24.97	3,475.03	0.7%
510-430-52003	Janitorial Supplies	.00	.00	.00	.00
510-430-52009	Uniforms	.00	.00	.00	.00
510-430-52010	Publications-Legal Notices	250.00	.00	250.00	.00
510-430-52011	System Maintenance & Repair	30,000.00	33,185.15	3,185.15-	110.6%
510-430-52013	Travel and Training	1,000.00	.00	1,000.00	.00
510-430-52014	Vehicle Fuel & Maintenance	3,300.00	.00	3,300.00	.00
510-430-52016	Audit	6,000.00	8,550.00	2,550.00-	142.5%
510-430-52017	City Attorney	.00	.00	.00	.00
510-430-52019	Contract Service	2,200.00	.00	2,200.00	.00
510-430-52020	Engineering Consultant	20,000.00	17,306.86	2,693.14	86.5%
510-430-52022	Equipment Maintenance	2,000.00	3,270.84	1,270.84-	163.5%
510-430-52023	Equipment Rental/Lease	.00	.00	.00	.00
510-430-52030	Miscellaneous	1,000.00	.00	1,000.00	.00
510-430-52101	Banking Charges	500.00	584.17	84.17-	116.8%
510-430-52102	Dues	100.00	.00	100.00	.00
510-430-52103	Insurance	10,000.00	9,937.12	62.88	99.4%
510-430-52104	Lab Analysis	4,000.00	90.00	3,910.00	2.3%
510-430-52105	Refunds-Utility Deposit	.00	453.94	453.94-	.00
510-430-52106	Mileage	500.00	.00	500.00	.00
510-430-52107	Permits	2,200.00	.00	2,200.00	.00
510-430-52108	Postage	550.00	.00	550.00	.00
510-430-52109	Utilities	8,500.00	2,203.52	6,296.48	25.9%
510-430-52110	Telephones	2,500.00	688.59	1,811.41	27.5%
510-430-52114	Software Hosting Fees	2,400.00	801.00	1,599.00	33.4%
510-430-53002	Equipment Purchase	11,250.00	.00	11,250.00	.00
510-430-53005	Wastewater System Improvements	2,500,000.00	289,066.80	2,210,933.20	11.6%

Account Number	Account Title	2022-23	2022-23	2022-23	2022-23
		Current year Budget	Current year Actual	Budget Remaining	Budget Used %
510-430-54003	97 Wastewater P & I	.00	.00	.00	.00
510-430-54004	OR DEQ Loan Repayment	30,000.00	11,357.00	18,643.00	37.9%
510-430-55800	Transfer to Reserve Fund	1,000.00	.00	1,000.00	.00
Total Public Works - Wastewater:		2,780,859.00	420,242.07	2,360,616.93	15.1%
Contingency					
510-998-58000	Contingency	150,000.00	.00	150,000.00	.00
Total Contingency:		150,000.00	.00	150,000.00	.00
Ending Fund Balance					
510-999-59000	Reserve for Future Expenditure	225,141.00	.00	225,141.00	.00
Total Ending Fund Balance:		225,141.00	.00	225,141.00	.00
Wastewater Fund Revenue Total:		3,156,000.00	469,716.51	2,686,283.49	14.9%
Wastewater Fund Expenditure Total:		3,156,000.00	420,242.07	2,735,757.93	13.3%
Net Total Wastewater Fund:		.00	49,474.44	49,474.44-	.00

Account Number	Account Title	2022-23 Current year Budget	2022-23 Current year Actual	2022-23 Budget Remaining	2022-23 Budget Used %
Storm Drain Fund					
Storm Drain Fund					
520-000-40000	Beginning Fund Balance	45,000.00	.00	45,000.00	.00
520-000-42040	Storm Drain Fees	43,000.00	10,021.94	32,978.06	23.3%
520-000-46057	Miscellaneous	200.00	.00	200.00	.00
Total Storm Drain Fund:		88,200.00	10,021.94	78,178.06	11.4%
Public Works - Storm Drain					
520-440-50010	City Administrator	3,300.00	1,118.64	2,181.36	33.9%
520-440-50016	Utility/Court Clerk	1,157.00	367.32	769.68	33.5%
520-440-50018	Finance Clerk	694.00	239.35	454.65	34.5%
520-440-50050	Public Works Supervisor	3,866.00	1,289.64	2,576.36	33.4%
520-440-50052	Utility Worker III	.00	.00	.00	.00
520-440-50054	Utility Worker II	4,678.00	1,561.18	3,116.82	33.4%
520-440-50058	Utility Worker I	.00	.00	.00	.00
520-440-51010	Employee Health Ins Benefits	4,411.00	1,407.12	3,003.88	31.9%
520-440-51020	Retirement Benefits	3,720.00	1,626.57	2,093.43	43.7%
520-440-51030	Employment Taxes	1,893.00	483.58	1,409.42	25.5%
520-440-52002	Materials & Supplies	70.00	.00	70.00	.00
520-440-52010	Publications-Legal Notices	.00	.00	.00	.00
520-440-52011	System Maintenance & Repair	1,400.00	.00	1,400.00	.00
520-440-52013	Travel and Training	.00	.00	.00	.00
520-440-52014	Vehicle Fuel & Maintenance	200.00	.00	200.00	.00
520-440-52016	Audit	1,500.00	.00	1,500.00	.00
520-440-52017	City Attorney	.00	.00	.00	.00
520-440-52019	Contract Service	2,000.00	.00	2,000.00	.00
520-440-52020	Engineering Consultant	.00	1,365.50	1,365.50	.00
520-440-52022	Equipment Maintenance	.00	.00	.00	.00
520-440-52023	Equipment Rental/Lease	200.00	.00	200.00	.00
520-440-52101	Banking Charges	.00	59.10	59.10	.00
520-440-52102	Dues	.00	.00	.00	.00
520-440-52103	Insurance	325.00	544.09	219.09	167.4%
520-440-52105	Refunds-Utility Deposit	.00	.00	.00	.00
520-440-52106	Mileage	.00	.00	.00	.00
520-440-52107	Permits	.00	.00	.00	.00
520-440-52108	Postage	.00	.00	.00	.00
520-440-52109	Utilities	.00	.00	.00	.00
520-440-52110	Telephones	.00	.00	.00	.00
520-440-52114	Software Hosting Fees	745.00	267.00	478.00	35.8%
520-440-53002	Equipment Purchase	.00	.00	.00	.00
520-440-55600	Transfer to Reserve Fund	200.00	.00	200.00	.00
Total Public Works - Storm Drain:		30,359.00	10,349.09	20,009.91	34.1%
Contingency					
520-998-58000	Contingency	25,000.00	.00	25,000.00	.00
Total Contingency:		25,000.00	.00	25,000.00	.00
Ending Fund Balance					
520-999-59000	Reserve for Future Expenditure	32,841.00	.00	32,841.00	.00
Total Ending Fund Balance:		32,841.00	.00	32,841.00	.00
Storm Drain Fund Revenue Total:		88,200.00	10,021.94	78,178.06	11.4%

Account Number	Account Title	2022-23 Current year Budget	2022-23 Current year Actual	2022-23 Budget Remaining	2022-23 Budget Used %
	Storm Drain Fund Expenditure Total:	88,200.00	10,349.09	77,850.91	11.7%
	Net Total Storm Drain Fund:	.00	327.15-	327.15	.00

Account Number	Account Title	2022-23 Current year Budget	2022-23 Current year Actual	2022-23 Budget Remaining	2022-23 Budget Used %
System Development Fund					
System Development Fund					
530-000-40000	Beginning Fund Balance	1,310,952.00	.00	1,310,952.00	.00
530-000-42140	SDC Fees	.00	.00	.00	.00
530-000-42141	Park	5,480.00	.00	5,480.00	.00
530-000-42142	Street Imp.	30,265.00	.00	30,265.00	.00
530-000-42143	Water Imp.	15,675.00	.00	15,675.00	.00
530-000-42144	WW Imp.	1,855.00	.00	1,855.00	.00
530-000-42145	Storm Drain Fees	1,585.00	.00	1,585.00	.00
530-000-42243	Water Reimbursement	85.00	.00	85.00	.00
530-000-42244	WW Reimbursement	220.00	.00	220.00	.00
530-000-46030	Fees - Other	4,373.00	.00	4,373.00	.00
530-000-49100	Transfer in from General Fund	45,307.00	.00	45,307.00	.00
Total System Development Fund:		1,415,797.00	.00	1,415,797.00	.00
Department: 100					
530-100-55100	Transfer to General Fund	.00	.00	.00	.00
Total Department: 100:		.00	.00	.00	.00
Parks					
530-300-53003	Capital Outlay	.00	.00	.00	.00
Total Parks:		.00	.00	.00	.00
Streets					
530-410-53003	Capital Outlay	.00	.00	.00	.00
Total Streets:		.00	.00	.00	.00
Water					
530-420-52020	Engineering Consultant	.00	.00	.00	.00
530-420-53003	Capital Outlay	.00	.00	.00	.00
Total Water:		.00	.00	.00	.00
Wastewater					
530-430-53003	Capital Outlay	.00	.00	.00	.00
Total Wastewater:		.00	.00	.00	.00
Storm Drain					
530-440-53003	Capital Outlay	.00	.00	.00	.00
Total Storm Drain:		.00	.00	.00	.00
Contingency					
530-998-58000	Contingency	.00	.00	.00	.00
Total Contingency:		.00	.00	.00	.00
Ending Fund Balance					
530-999-59000	Reserve for Future Expenditure	1,415,797.00	.00	1,415,797.00	.00

Account Number	Account Title	2022-23 Current year Budget	2022-23 Current year Actual	2022-23 Budget Remaining	2022-23 Budget Used %
	Total Ending Fund Balance:	1,415,797.00	.00	1,415,797.00	.00
	System Development Fund Revenue Total:	1,415,797.00	.00	1,415,797.00	.00
	System Development Fund Expenditure Total:	1,415,797.00	.00	1,415,797.00	.00
	Net Total System Development Fund:	.00	.00	.00	.00

Account Number	Account Title	2022-23 Current year Budget	2022-23 Current year Actual	2022-23 Budget Remaining	2022-23 Budget Used %
Reserve Fund					
Reserve Fund					
600-000-40000	Beginning Fund Balance	117,300.00	.00	117,300.00	.00
600-000-49100	Transfer from General Fund	5,000.00	.00	5,000.00	.00
600-000-49200	Transfer from Street Fund	200.00	.00	200.00	.00
600-000-49500	Transfer from Water Fund	3,200.00	.00	3,200.00	.00
600-000-49510	Transfer from Wastewater	1,000.00	.00	1,000.00	.00
600-000-49520	Transfer from Storm Drain Fund	200.00	.00	200.00	.00
Total Reserve Fund:		126,900.00	.00	126,900.00	.00
Non-departmental					
600-900-55100	Transfer to General Fund	.00	.00	.00	.00
600-900-55200	Transfer to Street Fund	.00	.00	.00	.00
600-900-55500	Transfer to Water Fund	.00	.00	.00	.00
600-900-55510	Transfer to Wastewater Fund	.00	.00	.00	.00
600-900-55520	Transfer to Storm Drain Fund	.00	.00	.00	.00
Total Non-departmental:		.00	.00	.00	.00
Contingency					
600-998-58000	Contingency	.00	.00	.00	.00
Total Contingency:		.00	.00	.00	.00
Ending Fund Balance					
600-999-59000	Reserve for Future Expenditure	126,900.00	.00	126,900.00	.00
Total Ending Fund Balance:		126,900.00	.00	126,900.00	.00
Reserve Fund Revenue Total:		126,900.00	.00	126,900.00	.00
Reserve Fund Expenditure Total:		126,900.00	.00	126,900.00	.00
Net Total Reserve Fund:		.00	.00	.00	.00
Net Grand Totals:		650,000.00-	266,833.12	916,833.12-	-41.1%

Report Criteria:

- Print Fund Titles
- Page and Total by Fund
- Print Source Titles
- Total by Source
- Print Department Titles
- Total by Department
- All Segments Tested for Total Breaks