

ADAIR VILLAGE CITY COUNCIL-Final
City Hall - 6030 Wm. R Carr Av.
******Tuesday, June 7, 2022 - 6:00pm******

1. ROLL CALL – Flag Salute

2. CONSENT CALENDAR: - *The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be discussed before the Consent Calendar is considered. If any item involves a potential conflict of interest, Council members should so note before adoption of the Consent Calendar.*

- a. Minutes – City Council Meeting – May 3, 2022 (Attachment A)
- b. Bills List through – May 31, 2022 (Attachment B)

3. PUBLIC COMMENT (Please limit comments to 3 minutes)

4. STAFF REPORTS:

- a) Sheriff's Report (Attachment C) Pat Hare
- b) CSO Report (Attachment D) Pat Hare
- c) City Administrator (Attachment E) Pat Hare
- d) Public Works Report (Attachment F) Pat Hare
- e) Financial Report (Attachment G) Pat Hare

5. OLD BUSINESS:

- a) Paul Johal/Gas Station (Attachment H) Pat Hare
Action: Discussion
- b) Founders Day Activities (Staff Report Attachment I) Pat Hare
Action: Decision

6. NEW BUSINESS:

- a) Franchise Agreements (Attachment J) Pat Hare
Action: Decision

7. ORDINANCES, RESOLUTIONS, AND PROCLAMATIONS:

- a) Resolution 2022-3 Budget Appropriations (Attachment K) Pat Hare
Action: Decision
- b) Resolution 2022-4 State Revenue Sharing (Attachment L) Pat Hare
Action: Public Hearing & Decision
- c) Resolution 2022-5 Supplemental Budget (Attachment M) Pat Hare
Action: Public Hearing Decision
- d) Resolution 2022-6 Interfund Loan (Attachment N) Pat Hare
Action: Public Hearing Decision

8. EXECUTIVE SESSION

- a) N/A
Action: n/a

9. COUNCIL and MAYOR COMMENTS:

10. ADJOURNMENT:

Next meetings -

City Council –Tuesday, July 12, 2022 6:00 PM
Planning Commission – June 21, 2022 6:00pm

The Community Center is accessible to person with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting by calling City Offices at 541-745-5507 or e-mail "kathy.edmaiston@adairvillage.org", or Oregon Relay Services by dialing 7-1-1. The City of Adair Village is an Equal Opportunity Employer.

The order in which items on the Agenda are addressed by the City Council may vary from the order shown on the Agenda.

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**ADAIR VILLAGE
CITY COUNCIL MINUTES
6030 William R. Carr Avenue
****Tuesday, May 3, 2022 – 6:00 PM******

Agenda Item	Action
<p>1. Roll Call: City Council Members present: Councilors Ray, Fuller and Mayor Currier were present Councilor Officer was absent. City Attorney Sean Kidd was present. CA (City Administrator) Hare was present. Minutes were taken by CA Hare.</p>	<p>Mayor Currier called the meeting to order at 6:00 PM.</p>
<p>2. Consent Calendar (Agenda Item 2). Minutes of the April 5, 2022 City Council Meeting. Bills List through April 30, 2022, (\$190,530.44 total).</p>	<p>Councilor Fuller moved to approve the Consent Calendar. Councilor Ray seconded. Unanimous Approval (3-0).</p>
<p>3. Public Comment (Agenda Item 3). None.</p>	
<p>4. Attachment C – Sheriff’s Report (Agenda Item 4a).</p>	<p>Council received the report.</p>
<p>5. Attachment D- CSO Report (Agenda Item 4b).</p>	<p>Council received the report.</p>
<p>6. Attachment E – City Administrator Report (Agenda Item 4c). CA Hare presented the report. Administration</p> <ul style="list-style-type: none"> • UGB Expansion – Update • Tangent – Update • ODFW/Santiam – Update <p>Property/Businesses</p> <ul style="list-style-type: none"> • AVIS – The City is still in discussions with Boise and GP about the contaminants that need to be disposed of. • Barracks – ALH has asked if the city can match the \$5,000.00 grant from the Siletz tribe to get started on the electrical work • Store/Restaurant – The store continues to do well and has 	<p>Council received the report.</p> <p>Councilor Ray moved to approve the \$5,000 to ALH Councilor Fuller Seconded. Unanimous Approval (3-0).</p>

<p>seen much better traffic since the new development.</p> <ul style="list-style-type: none"> • Cookie Binge – Linda expressed a need for more room so we're looking into possibilities of remodeling the existing facility. <p>Major Projects/Engineering</p> <ul style="list-style-type: none"> • Water Plant – Finally the two pumps have been delivered and next week the company will be back down to install them. Once that is done we will have the SCADA installed and be able to fire it up. • Calloway Creek – Dennis is still waiting for the wetland delineation. • Hospital Hill Waterline – The clearing for the line is all complete and they have welded all the pipe together. They will begin digging the trench this week. • Wastewater Plant – Work is progressing at the plant and the new PW building has been delivered to the site. • Main Transmission Line – The wetland delineation is currently in process and we hope to begin actual design over the next few months. 	
<p>7. Attachment F – Public Works Report (Agenda Item 4d).</p>	<p>Council received the report.</p>
<p>8. Attachment G - Financial Report (Agenda Item 4e). CA Hare presented the report. Income shown for Fiscal Year 2021-2022 is \$5,995,021.85 and expenses are \$2,304,756.00. The balance in the Local Government Investment Pool is approximately \$3,443,942.08, last year the balance was \$2,751,797.39.</p>	<p>Council received the report.</p>
<p>9. Attachment H- Paul Johal/Gas Station-- (Agenda Item 5a).</p>	<p>Council discussed the matter.</p>
<p>10. Attachment I – Audit Contract (Agenda Item 6a).</p>	<p>Councilor Fuller moved to. Councilor Ray seconded. Unanimous Approval (3-0).</p>
<p>11. Council and Mayor Comments (Agenda Item 9):</p> <ul style="list-style-type: none"> • Mayor Currier – None. • Councilor Ray – None. • Councilor Officer - None. 	

<ul style="list-style-type: none"> • Councilor Fuller – None. 	
<p>12. Adjournment: Next meeting- Council meeting on Tuesday, June 7, 2022, at 6:00 PM.</p>	<p>Mayor Currier adjourned the meeting at 8:05PM.</p>

Mayor's Approval

Date

**ADAIR VILLAGE
BUDGET COMMITTEE MINUTES-Draft
6030 William R. Carr Avenue
****Tuesday, May 3, 2022 – 6:00 PM******

Agenda Item	Action
<p>1. Roll Call: Members present: Committee members Snyder and Herzbrun were present. Committee Member Ziegler was present via telephone Committee member Packard wasn't present. Councilors Fuller, Ray, and Mayor Currier were present Councilor Officer wasn't present. CA (City Administrator) Pat Hare, the 2022 Budget Officer, was lead staff for the meeting.</p>	<p>Chair Herzbrun called the meeting to order at 6:00PM and led the flag salute.</p>
<p>2. Public Comment (Agenda Item 2). None.</p>	
<p>3. Attachment A - Minutes of the April 12, 2022 Budget Committee Meeting (Agenda Item 3a).</p>	<p>Councilor Fuller moved to approve the Minutes as presented. Councilor Ray seconded. Unanimous Approval (6-0)</p>
<p>4. Use of State Revenue Sharing (Agenda Item 3b).</p> <p>A public hearing was opened to discuss the State Revenue Sharing monies.</p> <p>Public Comment – None.</p> <p>Members of the committee talked about</p>	<p>Chair Herzbrun opened the Public Hearing at 6:05PM.</p> <p>Chair Herzbrun closed the Public Hearing at 6:08PM.</p> <p>Committee member Snyder moved to accept State Revenue Sharing Funds. Councilor Ray seconded. Unanimous Approval (6-0).</p>
<p>5. Attachment B – Review of 2022-23 Updated Budget.</p>	<p>Councilor Ray recommend and approved the Budget to City Council. Councilor Fuller seconded. Approval (6-0)</p>
<p>6. Adjournment:</p>	<p>Chair Herzbrun adjourned the meeting at 6:26PM.</p>

Chair's Signature

Date

May 2022 Bills	Date	Amount
	5/3/2022	\$3,579.76
	5/12/2022	\$10,909.44
	5/12/2022	\$2,621.24
	5/19/2022	\$131,254.80
	5/26/2022	\$264,500.67

Total \$412,865.91

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
150 A & B Septic									
55285	1	Tangent	Invoice	05/03/2022	06/03/2022	301.50		301.50	100-900-52115
		-Total 55285:				301.50	.00	301.50	
55331	1	Tangent	Invoice	05/03/2022	06/03/2022	190.00		190.00	100-900-52115
		Total 55331:				190.00	.00	190.00	
55428	1	Tangent	Invoice	05/03/2022	06/03/2022	260.00		260.00	100-900-52115
		Total 55428:				260.00	.00	260.00	
55446	1	Tangent	Invoice	05/03/2022	06/03/2022	105.00		105.00	100-900-52115
		Total 55446:				105.00	.00	105.00	
55449	1	Tangent	Invoice	05/03/2022	06/03/2022	550.00		550.00	100-900-52115
		Total 55449:				550.00	.00	550.00	
55493	1	Tangent	Invoice	05/03/2022	06/03/2022	310.00		310.00	100-900-52115
		Total 55493:				310.00	.00	310.00	
55508	1	Tangent	Invoice	05/03/2022	06/03/2022	555.00		555.00	100-900-52115
		Total 55508:				555.00	.00	555.00	
55530	1	Tangent	Invoice	05/03/2022	06/03/2022	155.00		155.00	100-900-52115
		Total 55530:				155.00	.00	155.00	
55531	1	Tangent	Invoice	05/03/2022	06/03/2022	105.00		105.00	100-900-52115
		Total 55531:				105.00	.00	105.00	
		Total 150 A & B Septic:				2,531.50	.00	2,531.50	25189
2300 Delapoer Kidd Attorneys at Law									
1908	1	General City matters	Invoice	05/02/2022	06/02/2022	805.00		805.00	100-900-52017
		Total 1908:				805.00	.00	805.00	
		Total 2300 Delapoer Kidd Attorneys at Law:				805.00	.00	805.00	25190
2520 Edge Analytical, Inc									
22-14510	1	Monthly Coliform	Invoice	05/02/2022	05/30/2022	37.00		37.00	500-420-52104
		Total 22-14510:				37.00	.00	37.00	
		Total 2520 Edge Analytical, Inc:				37.00	.00	37.00	25191
4670 NW Natural									
04282022	1	1407224-3	Invoice	05/03/2022	05/19/2022	31.86		31.86	100-900-52109

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
Total 04282022:						31.86	.00	31.86	
Total 4670 NW Natural:						31.86	.00	31.86	25192
4800 One Call Concepts Inc									
2040320	1	OR Utility Notification Center	Invoice	05/03/2022	05/30/2022	37.20		37.20	500-420-52109
2040320	2	OR Utility Notification Center	Invoice	05/03/2022	05/30/2022	37.20		37.20	510-430-52109
Total 2040320:						74.40	.00	74.40	
Total 4800 One Call Concepts Inc:						74.40	.00	74.40	25193
4980 Oregon DEQ									
WQ23WSC-024	1	WW Operator Certificate Annual Su	Invoice	05/03/2022	07/01/2022	100.00		100.00	510-430-52107
Total WQ23WSC-0242:						100.00	.00	100.00	
Total 4980 Oregon DEQ:						100.00	.00	100.00	25194
Total :						3,579.76	.00	3,579.76	
Grand Totals:						3,579.76	.00	3,579.76	

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5/3/22

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-900-52017	805.00	.00	805.00
100-900-52109	31.86	.00	31.86
100-900-52115	2,531.50	.00	2,531.50
500-420-52104	37.00	.00	37.00
500-420-52109	37.20	.00	37.20
510-430-52107	100.00	.00	100.00
510-430-52109	37.20	.00	37.20
Grand Totals:	3,579.76	.00	3,579.76

Summary by General Ledger Posting Period

GL Posting Period	Debit	Credit	Net
05/22	3,579.76	.00	3,579.76
Grand Totals:	3,579.76	.00	3,579.76

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
1340 Caselle Inc.									
117065	1	Monthly Software Hosting Fees	Invoice	05/01/2022	06/01/2022	583.20		583.20	500-420-52114
117065	2	Monthly Software Hosting Fee	Invoice	05/01/2022	06/01/2022	388.80		388.80	100-900-52114
117065	3	Monthly Software Hosting Fee	Invoice	05/01/2022	06/01/2022	194.40		194.40	510-430-52114
117065	4	Monthly Software Hosting Fee	Invoice	05/01/2022	06/01/2022	64.80		64.80	200-410-52114
117065	5	Monthly Software Hosting Fee	Invoice	05/01/2022	06/01/2022	64.80		64.80	520-440-52114
Total 117065:						1,296.00	.00	1,296.00	
Total 1340 Caselle Inc.:						1,296.00	.00	1,296.00	25195
1410 Century Link									
04252022	1	Phone	Invoice	05/05/2022	05/14/2022	53.95		53.95	500-420-52110
Total 04252022:						53.95	.00	53.95	
Total 1410 Century Link:						53.95	.00	53.95	25196
1610 Civil West Engineering Services Inc									
1001.001.004	1	Misc Services Water	Invoice	05/02/2022	06/02/2022	443.75		443.75	500-420-52020
1001.001.004	2	Misc Services - Other	Invoice	05/02/2022	06/02/2022	100.50		100.50	100-900-52020
1001.001.004	3	Misc Services Development Revie	Invoice	05/02/2022	06/02/2022	1,147.50		1,147.50	100-900-52020
Total 1001.001.004:						1,691.75	.00	1,691.75	
1001.028.023	1	WWTP Headworks & Trickling Filter	Invoice	05/02/2022	06/02/2022	3,036.53		3,036.53	510-430-52020
Total 1001.028.023:						3,036.53	.00	3,036.53	
1001.029.011	1	WWTP Improvements	Invoice	05/02/2022	06/02/2022	31.75		31.75	510-430-52020
Total 1001.029.011:						31.75	.00	31.75	
1001.031.010	1	Hospital Hill and Calloway Waterma	Invoice	05/02/2022	06/02/2022	3,558.00		3,558.00	500-420-53502
Total 1001.031.010:						3,558.00	.00	3,558.00	
1001.032.009	1	HMGP Waterline Replacement	Invoice	05/02/2022	06/02/2022	422.00		422.00	500-420-53503
Total 1001.032.009:						422.00	.00	422.00	
Total 1610 Civil West Engineering Services Inc:						8,740.03	.00	8,740.03	25197
2270 De Lage Landen Financial Services Inc.									
76299075	1	financial services	Invoice	05/10/2022	06/01/2022	131.00		131.00	100-900-52019
Total 76299075:						131.00	.00	131.00	
Total 2270 De Lage Landen Financial Services Inc.:						131.00	.00	131.00	25198
2520 Edge Analytical, Inc									
22-14519	1	Waste Water	Invoice	05/05/2022	06/05/2022	90.00		90.00	510-430-52104
Total 22-14519:						90.00	.00	90.00	
22-14520	1	Tangent WW	Invoice	05/05/2022	06/05/2022	90.00		90.00	100-900-52115

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
Total 22-14520:						90.00	.00	✓ 90.00	
Total 2520 Edge Analytical, Inc:						180.00	.00	✓ 180.00	25199
4430 Mid-Valley Newspapers									
05012022	1	Classified Package	Invoice	05/03/2022	06/03/2022	348.00		348.00	100-900-52010
Total 05012022:						348.00	.00	✓ 348.00	
Total 4430 Mid-Valley Newspapers:						348.00	.00	348.00	25200
5780 Republic Services #452									
0452-00474903	1	3-0452-0023479	Invoice	05/10/2022	05/20/2022	38.80		38.80	100-900-52109
Total 0452-004749033:						38.80	.00	✓ 38.80	
0452-00476233	1	3-0452-0340655	Invoice	05/10/2022	05/20/2022	121.66		121.66	510-430-52109
Total 0452-004762334:						121.66	.00	121.66	
Total 5780 Republic Services #452:						160.46	.00	✓ 160.46	25201
Total :						10,909.44	.00	10,909.44	
Grand Totals:						10,909.44	.00	10,909.44	

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-900-52010	348.00	.00	348.00
100-900-52019	131.00	.00	131.00
100-900-52020	1,248.00	.00	1,248.00
100-900-52109	38.80	.00	38.80
100-900-52114	388.80	.00	388.80
100-900-52115	90.00	.00	90.00
200-410-52114	64.80	.00	64.80
500-420-52020	443.75	.00	443.75
500-420-52110	53.95	.00	53.95
500-420-52114	583.20	.00	583.20
500-420-53502	3,558.00	.00	3,558.00
500-420-53503	422.00	.00	422.00
510-430-52020	3,068.28	.00	3,068.28
510-430-52104	90.00	.00	90.00
510-430-52109	121.66	.00	121.66
510-430-52114	194.40	.00	194.40
520-440-52114	64.80	.00	64.80
Grand Totals:	10,909.44	.00	10,909.44

Summary by General Ledger Posting Period

GL Posting Period	Debit	Credit	Net
05/22	10,909.44	.00	10,909.44
Grand Totals:	10,909.44	.00	10,909.44

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5/12/22

Mended Spd/22

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
690 Bank of America									
05122022	C	1 OR Health Auth Refund	Invoice	04/23/2022	05/19/2022	50.00-		50.00-	500-420-52013
05122022		2 OR Health Auth	Invoice	04/23/2022	05/19/2022	50.00-		50.00-	510-430-52013
05122022		3 Staples	Invoice	04/23/2022	05/19/2022	53.64		53.64	100-900-52002
05122022		4 Home Depot	Invoice	04/23/2022	05/19/2022	128.69		128.69	100-900-52002
05122022		5 8 x 8	Invoice	04/23/2022	05/19/2022	226.11		226.11	100-900-52110
05122022		6 Staples	Invoice	04/23/2022	05/19/2022	93.57		93.57	100-900-52002
05122022		7 TB* Dealightful Family Founder's D	Invoice	04/23/2022	05/19/2022	160.00		160.00	100-300-52111
05122022		8 Staples	Invoice	04/23/2022	05/19/2022	40.49		40.49	100-900-52002
05122022		9 OR Health Auth Refund	Invoice	04/23/2022	05/19/2022	70.00-		70.00-	500-420-52107
05122022		10 Les Schwab Tires	Invoice	04/23/2022	05/19/2022	20.00		20.00	500-420-52014
05122022		11 Home Depot	Invoice	04/23/2022	05/19/2022	75.12		75.12	500-420-52002
05122022		12 Coastal Farms	Invoice	04/23/2022	05/19/2022	202.98		202.98	100-300-52002
05122022		13 Wilco	Invoice	04/23/2022	05/19/2022	9.95		9.95	500-420-52002
Total 05122022:						840.55	.00	840.55	<i>25206</i>
Total 690 Bank of America:						840.55	.00	840.55	
5300 Pacific Power/PacificCorp									
05102022	C	1 02099381-001 7	Invoice	05/10/2022	06/10/2022	1,780.69		1,780.69	500-420-52109
Total 05102022:						1,780.69	.00	1,780.69	
Total 5300 Pacific Power/PacificCorp:						1,780.69	.00	1,780.69	<i>25207</i>
Total :						2,621.24	.00	2,621.24	
Grand Totals:						2,621.24	.00	2,621.24	

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-300-52002	202.98	.00	202.98
100-300-52111	160.00	.00	160.00
100-900-52002	316.39	.00	316.39
100-900-52110	226.11	.00	226.11
500-420-52002	85.07	.00	85.07
500-420-52013	.00	50.00-	50.00-
500-420-52014	20.00	.00	20.00
500-420-52107	.00	70.00-	70.00-
500-420-52109	1,780.69	.00	1,780.69
510-430-52013	.00	50.00-	50.00-
Grand Totals:	2,791.24	170.00-	2,621.24

Summary by General Ledger Posting Period

GL Posting Period	Debit	Credit	Net
04/22	1,010.55	170.00-	840.55
05/22	1,780.69	.00	1,780.69
Grand Totals:	2,791.24	170.00-	2,621.24

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5/12/22

Mud
5/20/22

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
1520 CIS TRUST									
JUNE 2022 FIN	1	Employee Health Ins	Invoice	05/15/2022	06/01/2022	1,068.05		1,068.05	100-100-51010
JUNE 2022 FIN	2	Employee Health Ins	Invoice	05/15/2022	06/01/2022	66.75		66.75	100-200-51010
JUNE 2022 FIN	3	Employee Health Ins	Invoice	05/15/2022	06/01/2022	400.52		400.52	100-300-51010
JUNE 2022 FIN	4	Employee Health Ins	Invoice	05/15/2022	06/01/2022	333.77		333.77	200-410-51010
JUNE 2022 FIN	5	Employee Health Ins	Invoice	05/15/2022	06/01/2022	3,204.16		3,204.16	500-420-51010
JUNE 2022 FIN	6	Employee Health Ins	Invoice	05/15/2022	06/01/2022	1,335.07		1,335.07	510-430-51010
JUNE 2022 FIN	7	Employee Health Insurance	Invoice	05/15/2022	06/01/2022	267.01		267.01	520-440-51010
Total JUNE 2022 FINAL INVOICE:						6,675.33	.00	6,675.33	
Total 1520 CIS TRUST:						6,675.33	.00	6,675.33	25208
1800 Consumers Power Inc.									
05092022	1	1152418	Invoice	05/09/2022	06/01/2022	145.17		145.17	510-430-52109
Total 05092022:						145.17	.00	145.17	
Total 1800 Consumers Power Inc.:						145.17	.00	145.17	25209
5040 Oregon Health Authority									
05062022 PWS	1	Annual Water System Fee	Invoice	05/18/2022	07/16/2022	900.00		900.00	500-420-52107
Total 05062022 PWS ID OR4100003:						900.00	.00	900.00	
Total 5040 Oregon Health Authority:						900.00	.00	900.00	25210
5210 OreVac West Inc.									
6986	1	Public Works	Invoice	05/02/2022	06/01/2022	6,575.00		6,575.00	510-430-52011
Total 6986:						6,575.00	.00	6,575.00	
Total 5210 OreVac West Inc.:						6,575.00	.00	6,575.00	25211
6230 Simply Payroll									
17447	1	Payroll	Invoice	05/09/2022	06/09/2022	135.00		135.00	100-900-52019
Total 17447:						135.00	.00	135.00	
Total 6230 Simply Payroll:						135.00	.00	135.00	25212
6290 Smith-Wagar Brucker Consulting, LLC									
D1177	1	Financial Consulting	Invoice	05/16/2022	06/15/2022	2,275.00		2,275.00	100-900-52019
Total D1177:						2,275.00	.00	2,275.00	
Total 6290 Smith-Wagar Brucker Consulting, LLC:						2,275.00	.00	2,275.00	25213
7274 US Bank Equipment Finance									
472044718	1	Equipment Finance	Invoice	05/13/2022	05/31/2022	131.00		131.00	100-900-52023
Total 472044718:						131.00	.00	131.00	
Total 7274 US Bank Equipment Finance:						131.00	.00	131.00	25214

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
7130 Verizon									
9905805847	1	Phone	Invoice	05/13/2022	05/29/2022	64.19		64.19	100-900-52110
9905805847	2	Phone	Invoice	05/13/2022	05/29/2022	97.73		97.73	510-430-52110
9905805847	3	Phone	Invoice	05/13/2022	05/29/2022	97.73		97.73	500-420-52110
Total 9905805847:						259.65	.00	259.65	25215
Total 7130 Verizon:						259.65	.00	259.65	
7484 Wildish Paving Co.									
EIGHT	1	Adair WWTP Improvements	Invoice	05/17/2022	06/17/2022	114,158.65		114,158.65	510-430-53005
Total EIGHT:						114,158.65	.00	114,158.65	25216
Total 7484 Wildish Paving Co.:						114,158.65	.00	114,158.65	
Total :						131,254.80	.00	131,254.80	
Grand Totals:						131,254.80	.00	131,254.80	

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-100-51010	1,068.05	.00	1,068.05
100-200-51010	66.75	.00	66.75
100-300-51010	400.52	.00	400.52
100-900-52019	2,410.00	.00	2,410.00
100-900-52023	131.00	.00	131.00
100-900-52110	64.19	.00	64.19
200-410-51010	333.77	.00	333.77
500-420-51010	3,204.16	.00	3,204.16
500-420-52107	900.00	.00	900.00
500-420-52110	97.73	.00	97.73
510-430-51010	1,335.07	.00	1,335.07
510-430-52011	6,575.00	.00	6,575.00
510-430-52109	145.17	.00	145.17
510-430-52110	97.73	.00	97.73
510-430-53005	114,158.65	.00	114,158.65
520-440-51010	267.01	.00	267.01
Grand Totals:	131,254.80	.00	131,254.80

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5/19/22

Summary by General Ledger Posting Period

GL Posting Period	Debit	Credit	Net
05/22	131,254.80	.00	131,254.80
Grand Totals:	131,254.80	.00	131,254.80

Summary by General Ledger Posting Period

GL Posting Period	Debit	Credit	Net
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Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
1410 Century Link									
05112022	1	Phone	Invoice	05/24/2022	06/11/2022	96.33		96.33	510-430-52110
Total 05112022:						96.33	.00	96.33	
05262022									
05262022	1	Phone	Invoice	05/26/2022	06/04/2022	97.03		97.03	500-420-52110
Total 05262022:						97.03	.00	97.03	
Total 1410 Century Link:						193.36	.00	193.36	
1550 City of Corvallis									
4504632	1	Fuel	Invoice	05/15/2022	06/15/2022	484.11		484.11	500-420-52014
Total 4504632:						484.11	.00	484.11	
Total 1550 City of Corvallis:						484.11	.00	484.11	
1800 Consumers Power Inc.									
05192022	1	1152400	Invoice	05/24/2022	06/15/2022	1,129.00		1,129.00	200-410-52109
05192022	2	1152401	Invoice	05/24/2022	06/15/2022	30.50		30.50	100-300-52109
05192022	3	1152406	Invoice	05/24/2022	06/15/2022	166.65		166.65	100-900-52109
05192022	4	1152409	Invoice	05/24/2022	06/15/2022	30.50		30.50	100-900-52109
05192022	5	1152410	Invoice	05/24/2022	06/15/2022	80.04		80.04	510-430-52109
05192022	6	1154211	Invoice	05/24/2022	06/15/2022	54.71		54.71	500-420-52109
05192022	7	1152412	Invoice	05/24/2022	06/15/2022	558.39		558.39	510-430-52109
05192022	8	1152413	Invoice	05/24/2022	06/15/2022	179.92		179.92	510-430-52109
05192022	9	1152414	Invoice	05/24/2022	06/15/2022	30.05		30.05	500-420-52109
05192022	10	1152415	Invoice	05/24/2022	06/15/2022	30.05		30.05	100-900-52109
Total 05192022:						2,289.81	.00	2,289.81	
Total 1800 Consumers Power Inc.:						2,289.81	.00	2,289.81	
7489 M L Houck Construction Co									
1001-031	1	Hospital Hill and Calloway Waterma	Invoice	05/26/2022	06/26/2022	258,435.39		258,435.39	500-420-53502
Total 1001-031:						258,435.39	.00	258,435.39	
Total 7489 M L Houck Construction Co:						258,435.39	.00	258,435.39	
4980 Oregon DEQ									
WQ23SOM-000	1	Water Quality Permit Annual Invoic	Invoice	05/13/2022	07/01/2022	3,098.00		3,098.00	500-420-52107
Total WQ23SOM-0006:						3,098.00	.00	3,098.00	
Total 4980 Oregon DEQ:						3,098.00	.00	3,098.00	
Total :						264,500.67	.00	264,500.67	
Grand Totals:						264,500.67	.00	264,500.67	

GL Account Number	Debit	Credit	Net
100-300-52109	30.50	.00	30.50
100-900-52109	227.20	.00	227.20
200-410-52109	1,129.00	.00	1,129.00
500-420-52014	484.11	.00	484.11
500-420-52107	3,098.00	.00	3,098.00
500-420-52109	84.76	.00	84.76
500-420-52110	97.03	.00	97.03
500-420-53502	258,435.39	.00	258,435.39
510-430-52109	818.35	.00	818.35
510-430-52110	96.33	.00	96.33
Grand Totals:	264,500.67	.00	264,500.67

Summary by General Ledger Posting Period

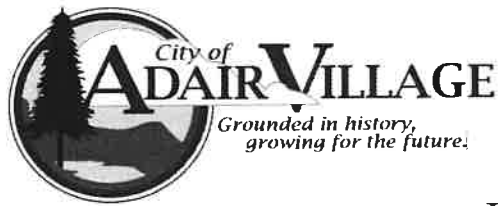
GL Posting Period	Debit	Credit	Net
05/22	264,500.67	.00	264,500.67
Grand Totals:	264,500.67	.00	264,500.67

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5/26/22

ADAIR VILLAGE PATROL
April 25, 2022 - May 24, 2022

Benton County Sheriff's Office - Adair Patrol Activity Log

Date/Time	Call #	Total Time	Deputy	shift	Con- tacts	Traffic		Arrests		Notes
						Warn	Cite	Cite	Cust	
Patrol										
042522 08:42:29	2022070440	1:02:17	Young	day	3					patrol city streets, parks, county roads and highway 99w. No traffic violations observed, everyone driving very responsible after seeing patrol car in the area. Watched students and teacher launching model rockets. handed stickers to young family in calloway creek area.
042822 08:50:35	2022072387	6:13:28	Lochner	day						no activity
042922 22:24:02	2022073473	1:43:43	Blaser	swing						no activity
043022 01:36:55	2022073550	1:27:19	Drongesen	grave						Patrolled neighborhoods, park, and highway
050122 00:28:16	2022074116	1:14:35	Drongesen	grave						Patrolled neighborhoods, parks, an highway
050122 06:52:00	2022074226	6:10:37	Bottomff	day						Approving reports, work e-mails, typing eval. Patrolled Adair County Park. No stops or cites.
050122 18:15:36	2022074512	0:59:58	Fricke	swing						no activity
050422 15:28:13	2022076300	0:09:43	Moser	swing						no activity
050522 00:23:14	2022076575	1:52:34	Weikel	grave						no activity
050622 01:10:13	2022077192	1:21:27	Hardison	grave						PATROLLED CITY STREETS/SCHOOL/BUSINESSES. NO ACTIVITY.
050722 01:06:30	2022077842	1:28:43	Gevatosky	grave						no activity
050722 10:53:16	2022078021	1:39:38	Lochner	day		2		2		Patrolled the city of Adair, I made 2 traffic stops, 2 warrant arrests, and issued 2 citations.
050822 04:27:04	2022078486	1:25:11	Drongesen	grave						Patrolled neighborhoods, park, and highway
050822 09:50:10	2022078554	0:38:24	Blaser	day						no activity
050922 05:08:51	2022078993	0:44:22	Gordon	grave						no activity
050922 10:28:04	2022079111	1:14:01	Lochner	day						no activity
050922 12:04:28	2022079164	1:31:27	Young	day						typing reports, waiting of CV follow up
051222 01:16:18	2022080761	1:30:28	Hardison	grave						Patrolled city streets/schoolbusinesses/Calloway Creek/Highway 99W. No activity.
051222 08:59:01	2022080869	0:34:25	Glass	day						ATL suspect vehicle at 8064 NE Barbary, UTL. Report from SE Emily where vehicle was damaged over night.
051422 15:46:03	2022082442	0:42:10	Lochner	day						no activity
051522 10:19:20	2022082956	0:57:52	Blaser	day	2					handed out stickers at Adair county park
051522 13:07:39	2022083039	1:00:14	Lochner	day						patrolled the city of Adair.
051622 02:11:42	2022083406	0:42:47	Gevatosky	grave						no activity
051722 02:33:21	2022084035	2:15:04	Weikel	grave						no activity
051822 13:19:12	2022084984	0:18:41	Vaughn	day						no activity
051922 05:56:20	2022085383	0:58:48	Moser	grave						no activity
052022 01:23:46	2022085967	0:55:32	Gevatosky	grave						no activity
052222 01:52:11	2022087276	0:59:51	Gevatosky	grave						no activity
052222 03:22:31	2022087903	0:56:07	Moser	grave						no activity
052322 07:33:11	2022087883	1:40:29	Blaser	day						no activity
052322 22:03:10	2022088358	1:59:49	Lovik	swing						no citizen contacts
052422 01:30:11	2022088424	4:15:48	Hardison	grave	1					ONE CITIZEN CONTACT/ALSO PATROLLED CITY STREETS/HIGHWAY 99W/SCHOOL/BUSINESSES/ODFW/CALLOWAY CREEK DEVELOPMENT.
052422 21:08:40	2022089033	2:28:02	Heese	swing	1	3				3 TRAFFIC CONTACT/PARK AND SCHOOL PATROL



PUBLIC WORKS
OPERATIONS AND MAINTENANCE REPORT

PERIOD: 4/20/2021 to 5/20/2022

WATER USE / DISTRIBUTION REPORT

WATER USE REPORT

Water Produced: 4,345,922

Average Usage per Day 145k

WATER DISTRIBUTION REPORT

Maintenance Activity: Staff worked with contractors on the new water line installation. Staff found one leak on Johns place it was fixed the next day.

Collected quarterly; 2nd qt samples have been taken.

WASTEWATER TREATMENT REPORT

Flows into the WWTP keep fluctuating back and forth with spring rains. Due to late April rains and a faulty pump we had to start discharging to the river again. We sought and were granted a variance from DEQ.

Total Monthly Influent: 4.7 million Gallons

STORM WATER COLLECTION SYSTEM REPORT

Maintenance Activity: Storm drains remain clear.

STREETS MAINTENANCE REPORT

Maintenance Activity: Streets are in good shape. With warmer weather staff will begin spraying for weeds.

CITY HALL / PARKS AND WETLANDS

Maintenance Activity: Staff continue to keep up with vegetation maintenance even with the bad weather.

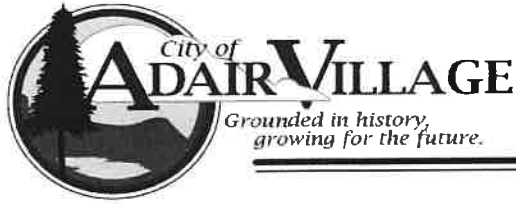
WATER TREATMENT PLANT

Maintenance Activity: The water plant ran for 3 days a week in the first part of May, The last week we will run 5 days a week.

WASTEWATER TREATMENT PLANT

Maintenance Activity: The wastewater treatment plant is running well. With no issues to report. Staff continues to assist contractors with the phase one construction.

Completed by Matt Lydon, Public Works Supervisor



CITY ADMINISTRATOR'S REPORT June 7, 2022 Council Meeting

Administration

- **UGB Expansion** – Update
- **Tangent** – Update
- **ODFW/Santiam** – Update

Property/Businesses

- **AVIS** – The city is working with GP and Boise to get the site cleared and provide dirt for capping contaminated areas.
- **Barracks** – ALH received their grant from the Siletz Tribal Foundation, so I will be working with them to get rough electrical going in the barracks.
- **Store/Restaurant** – The store continues to do well but Bella's is officially closed. Paul said one of the main reasons was that they couldn't get employees.
- **Cookie Binge** – Linda expressed a need for more room so we're looking into possibilities of remodeling the existing facility.

Major Projects/Engineering

- **Water Plant** – The city is working with TAG a SCADA installation company right now to get the Chlorination system up and going.
- **Calloway Creek** – Dennis is still waiting for the wetland delineation.
- **Hospital Hill Waterline** – We will be tying the new system in on June 6th.
- **Wastewater Plant** – They laid the concrete foundation for the building on Thursday and then they will start constructing the structure next week.
- **Main Transmission Line** – The wetland delineation is currently in process and we hope to begin actual design over the next few months.



Willamette Valley Processors, LLC

CODE COMPLIANCE

May 2022

Willamette Valley Processors, Inc.

5/1/2022 to 5/31/2022

Jerry Jackson

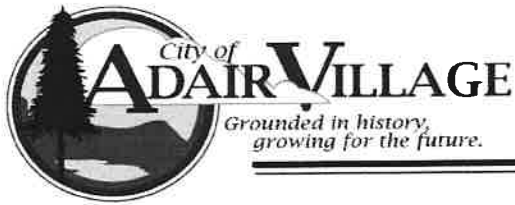
A22-096	5/2/2022 12:25:00	Patrol City	Address	Memo	Notes
A22-097	5/2/2022 12:33:00	Trailer parked on lawn	236 NE Azalea Dr		
A22-098	5/2/2022 12:34:00	Trailer parked on lawn	280 NE Cherry Ln		
A22-099	5/2/2022 12:36:00	Solid Waste/Firewood	5224 NE Laurel Dr	2nd Warning mailed	
A22-100	5/3/2022 10:50:00	Patrol City/Office			
A22-101	5/11/2022 15:16:00	Patrol/City Hall			
A22-102	5/11/2022 15:37:00	Tall Grass	3115 NE Willamette	1st Warning mailed	Vacant
A22-103	5/11/2022 15:38:00	Tall Grass/Solid Waste	5224 NE Laurel Dr	3rd Warning mailed	\$10.00 fine
A22-104	5/11/2022 15:34:00	Tall Grass	4318 Holly Ln	1st Warning mailed	Vacant
A22-105	5/12/2022 12:28:00	Patrol City/Office			
A22-106	5/12/2022 12:28:00	Tall Grass	8838 Cori Ct	1st Warning mailed	Historically must be warned everytime
A22-107	5/12/2022 12:28:00	Basketball Hoop on sidewalk	8821 Cori Ct	1st Warning mailed	Historically must be warned everytime
A22-108	5/12/2022 12:32:00	Tall Grass	125 NE Columbia	1st Warning mailed	
A22-109	5/12/2022 12:34:00	Tall Grass	131 NE Columbia	1st Warning mailed	
A22-110	5/12/2022 12:34:00	Tall Grass	212 NE Azalea	1st Warning mailed	
A22-111	5/12/2022 12:34:00	Tall Grass	214 NE Azalea	1st Warning mailed	
A22-112	5/12/2022 12:34:00	Tall Grass	218 NE Azalea	1st Warning mailed	
A22-113	5/12/2022 12:35:00	Utility Trailer on lawn	236 NE Azalea	1st Warning mailed	
A22-114	5/12/2022 12:36:00	Tall Grass	253 Ne Azalea	1st Warning mailed	
A22-115	5/12/2022 12:37:00	Trees/Shrubs over sidewalk/road	165 NE Azalea	1st Warning mailed	
A22-116	5/12/2022 12:37:00	Tall Grass	168 NE Azalea	1st Warning mailed	
A22-117	5/12/2022 12:38:00	Tall Grass	174 NE Azalea	1st Warning mailed	
A22-118	5/12/2022 12:38:00	Tall Grass	176 NE Azalea	1st Warning mailed	
A22-119	5/13/2022 23:20:00	Patrol City/Office			
A22-120	5/13/2022 12:05:00	Tall Grass		1st Warning mailed	
A22-121	5/17/2022 11:50:00	Patrol City/Office			
A22-122	5/17/2022 12:05:00	Parked the wrong way	4200 Block Laurel	Warning 0567	
A22-123	5/18/2022 17:30:00	CERT Training			
A22-124	5/20/2022 10:35:00	Patrol/City Hall			
A22-125	5/23/2022 18:10:00	Patrol City			
A22-126	5/23/2022 18:11 pm	Illegal Parking	William R Carr	Warning 0568	
A22-127	5/23/2022 6:13:00	Illegal Parking	William R Carr	Warning 0569	
A22-128	5/23/2022 18:14:00	Illegal Parking	William R Carr	Warning 0570	
A22-129	5/23/2022 18:18:00	Four Illegal Signs	William R Carr/Arnold	Took to City Hall	
A22-130	5/23/2022 18:20:00	Tall Grass	ServePro		
A22-131	5/23/2022 18:26:00	Tall Grass	218 NE Azalea		
A22-132	5/23/2022 18:27:00	Trailer parked on lawn	236 NE Azalea		
A22-133	5/23/2022 18:29:00	Tall Grass	258 NE Azalea		
A22-134	5/23/22 18:29 pm	Tall Grass	260 NE Azalea		
A22-135	5/23/2022 18:31:00	Tall Grass	170 NE Azalea		
A22-136	5/23/2022 18:32:00	Illegal Sign	William R Carr/Columbia		
A22-137	5/23/2022 18:38:00	Parked on lawn	5224 NE Laurel	Warning 0571	Scott got mouthy

A22-138	5/24/2022 12:10:00	Patrol/City Hall			
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Prohibited Parking 9
 Illegal Sign 5
 Hoop in street 0
 Tall Grass 18
 Solid Waste 2
 Hoop in street 1
 Tree/Shrubs 1

Started warnings off this grass season with new start - 1st Warning

- Emergency Management – University of Utah online training for CERT
- Daily Patrol
- Working with CERT Team/Emergency Management
- Training – Karla is teaching CPR/First Aid/AED
- Monthly CERT Training
- Working on update to Nuisance Ordinance



STAFF REPORT
Attachment G – Financial Report
 June 7, 2022 Council Meeting

Totals - Income shown for Fiscal Year 2021-2022 is \$6,217,216.54 and Expenses are \$2,539,722.11 which shows a Net Income of \$3,677,494.43 for all funds.

Totals by Fund – Income and Expenses for each Fund are shown below.

Fund	Income	Expenses	% of Budget	Difference
General	1,215,131.84	579,971.66	57.80%	635,160.18
Streets	387,498.49	201,714.24	74.50%	185,784.25
Water	1,190,904.75	942,956.69	43.70%	247,948.06
Wastewater	1,201,575.88	794,869.72	27.00%	406,706.16
Storm Drain	55,546.58	20,209.80	38.70%	35,336.78
SDC Fund	2,049,259.00	0.00	0.00%	2,049,259.00
Reserve	117,300.00	0.00	0.00%	117,300.00
TOTAL	\$6,217,216.54	\$2,539,722.11		3,677,494.43

We have approximately **\$3,359,763.99** in the Local Government Investment Pool (LGIP). In January we had **\$3,443,942.08**. Last year at this time we had **\$2,968,652.74**. We also currently have approximately **\$233,584.51** in Citizens Bank.

Report Criteria:

- Print Fund Titles
- Page and Total by Fund
- Print Source Titles
- Total by Source
- Print Department Titles
- Total by Department
- All Segments Tested for Total Breaks

Account Number	Account Title	2021-22 Current year Budget	2021-22 Current year Actual	2021-22 Budget Remaining	2021-22 Budget Used %
General Fund					
General Fund					
100-000-40000	Beginning Fund Balance	400,000.00	550,512.00	150,512.00-	137.6%
100-000-40001	Property Taxes - Current	185,000.00	220,350.55	35,350.55-	119.1%
100-000-40002	Property Taxes - Prior Year	500.00	.00	500.00	.00
100-000-41010	Revenue Sharing	10,500.00	12,042.12	1,542.12-	114.7%
100-000-41020	Cigarette Taxes	1,000.00	964.65	35.35	96.5%
100-000-41030	Liquor Taxes	22,400.00	22,577.24	177.24-	100.8%
100-000-41100	Tangent Contract	119,100.00	171,572.28	52,472.28-	144.1%
100-000-41200	Transient Lodging Tax	500.00	5,000.00	4,500.00-	1000.0
100-000-42001	Planning Fees	10,000.00	1,285.00-	11,285.00	-12.9%
100-000-42050	Fees - Other	.00	360.00	360.00-	.00
100-000-42060	SDC Administrative Fees	15,000.00	.00	15,000.00	.00
100-000-43001	Utility Franchise Fees	60,000.00	58,750.05	1,249.95	97.9%
100-000-46020	Residential Rent Revenue	22,800.00	34,736.90	11,936.90-	152.4%
100-000-46021	Property Lease or Rent	78,000.00	87,085.54	9,085.54-	111.6%
100-000-46023	Building Lease	32,000.00	9,891.87	22,108.13	30.9%
100-000-46024	Property Tax-Property Lease	4,900.00	.00	4,900.00	.00
100-000-46027	Utilities-Property Lease	14,000.00	.00	14,000.00	.00
100-000-46028	Room Rental	120.00	.00	120.00	.00
100-000-46031	Court Fees and Fines	.00	.00	.00	.00
100-000-46032	Ordinance Violation Fines	1,500.00	.00	1,500.00	.00
100-000-46055	Refunds	200.00	1,061.00	861.00-	530.5%
100-000-46057	Miscellaneous	4,000.00	69.81	3,930.19	1.7%
100-000-47300	Parks Grant	.00	.00	.00	.00
100-000-47900	COVID-19 Reimbursements	.00	27,064.22	27,064.22-	.00
100-000-48000	Interest	12,000.00	14,378.61	2,378.61-	119.8%
100-000-49500	Transfer from Water Fund	.00	.00	.00	.00
100-000-49530	Transfer from SDC Fund	.00	.00	.00	.00
100-000-49600	Transfer from Reserve Fund	10,000.00	.00	10,000.00	.00
Total General Fund:		1,003,520.00	1,215,131.84	211,611.84-	121.1%
City Administration					
100-100-50010	City Administrator	64,020.00	57,235.20	6,784.80	89.4%
100-100-50016	Utility/Court Clerk	8,417.00	7,023.87	1,393.13	83.4%
100-100-50018	Finance Clerk	3,607.00	3,048.62	558.38	84.5%
100-100-51010	Employee Health Ins Benefits	17,395.00	13,773.06	3,621.94	79.2%
100-100-51020	Retirement Benefits	20,654.00	17,451.67	3,202.33	84.5%
100-100-51030	Employment Taxes	10,509.00	6,017.16	4,491.84	57.3%
100-100-52002	Materials & Supplies	200.00	.00	200.00	.00
100-100-52010	Miscellaneous	250.00	417.00	167.00-	166.8%
100-100-52013	Travel and Training	2,500.00	.00	2,500.00	.00
100-100-52014	Vehicle Fuel & Maintenance	.00	.00	.00	.00
100-100-52016	Audit	.00	.00	.00	.00
100-100-52017	City Attorney	15,000.00	5,162.50	9,837.50	34.4%

Account Number	Account Title	2021-22	2021-22	2021-22	2021-22
		Current year Budget	Current year Actual	Budget Remaining	Budget Used %
100-100-52018	Planning Consultant	30,000.00	22,349.00	7,651.00	74.5%
100-100-52019	Contract Service	27,000.00	20,000.00	7,000.00	74.1%
100-100-52020	Development Engineering	30,000.00	.00	30,000.00	.00
100-100-52030	Miscellaneous	.00	.00	.00	.00
100-100-52101	Banking Charges	.00	.00	.00	.00
100-100-52102	Dues	.00	.00	.00	.00
100-100-52103	Insurance	.00	275.37	275.37-	.00
100-100-52106	Mileage	250.00	.00	250.00	.00
100-100-52107	Permits	.00	.00	.00	.00
100-100-52108	Postage	.00	.00	.00	.00
100-100-53002	Equipment Purchase	.00	.00	.00	.00
Total City Administration:		229,802.00	152,753.45	77,048.55	66.5%
Public Safety					
100-200-50010	City Administrator	5,820.00	5,203.20	616.80	89.4%
100-200-51010	Employee Health Ins Benefits	1,198.00	906.29	291.71	75.7%
100-200-51020	Retirement Benefits	1,581.00	1,352.99	228.01	85.6%
100-200-51030	Employment Taxes	804.00	546.99	257.01	68.0%
100-200-52019	Contract Service	36,000.00	26,087.55	9,912.45	72.5%
100-200-52103	Insurance	.00	37.92	37.92-	.00
Total Public Safety:		45,403.00	34,134.94	11,268.06	75.2%
Parks and Recreation					
100-300-50025	Summer Program Coordinator	14,403.00	.00	14,403.00	.00
100-300-50054	Utility Worker II	14,001.00	11,530.57	2,470.43	82.4%
100-300-50058	Utility Worker I	.00	.00	.00	.00
100-300-51010	Employee Health Ins Benefits	7,135.00	5,160.06	1,974.94	72.3%
100-300-51020	Retirement Benefits	3,803.00	6,076.59	2,273.59-	159.8%
100-300-51030	Employment Taxes	1,935.00	1,094.04	840.96	56.5%
100-300-52002	Materials & Supplies	500.00	90.14	409.86	18.0%
100-300-52011	System Maintenance & Repair	.00	.00	.00	.00
100-300-52012	Maintenance - Bldg & Parks	1,000.00	228.99	771.01	22.9%
100-300-52013	Travel and Training	500.00	.00	500.00	.00
100-300-52014	Vehicle Fuel & Maintenance	1,250.00	.00	1,250.00	.00
100-300-52019	Contract Service	800.00	800.00	.00	100.0%
100-300-52022	Equipment Maintenance	200.00	1,708.82	1,508.82-	854.4%
100-300-52023	Equipment Rental/Lease	100.00	.00	100.00	.00
100-300-52025	Small Equipment Purchase	200.00	.00	200.00	.00
100-300-52026	Non-capital Improvements	1,500.00	.00	1,500.00	.00
100-300-52030	Miscellaneous	500.00	.00	500.00	.00
100-300-52103	Insurance	1,400.00	1,383.89	16.11	98.8%
100-300-52106	Mileage	100.00	.00	100.00	.00
100-300-52108	Postage	75.00	.00	75.00	.00
100-300-52109	Utilities	750.00	289.79	460.21	38.6%
100-300-52111	Parks-Events	2,000.00	703.67	1,296.33	35.2%
100-300-52112	Parks - Youth Activities	6,000.00	1,810.50	4,189.50	30.2%
100-300-53001	Improvements - Bldg & Parks	.00	.00	.00	.00
100-300-53002	Equipment Purchase	.00	.00	.00	.00
100-300-55600	Transfer to Reserve Fund	5,000.00	5,000.00	.00	100.0%
Total Parks and Recreation:		63,152.00	35,877.06	27,274.94	56.8%
Non-departmental					
100-900-51030	Employment Taxes	.00	.00	.00	.00

Account Number	Account Title	2021-22	2021-22	2021-22	2021-22
		Current year Budget	Current year Actual	Budget Remaining	Budget Used %
100-900-52002	Materials & Supplies	3,500.00	3,403.78	96.22	97.3%
100-900-52010	Legal Notices	1,500.00	.00	1,500.00	.00
100-900-52012	Maintenance - Bldg & Parks	9,000.00	6,661.11	2,338.89	74.0%
100-900-52013	Travel and Training	.00	.00	.00	.00
100-900-52014	Vehicle Fuel & Maintenance	200.00	.00	200.00	.00
100-900-52015	Security Alarm	.00	.00	.00	.00
100-900-52016	Audit	5,700.00	4,810.00	890.00	84.4%
100-900-52017	City Attorney	.00	.00	.00	.00
100-900-52019	Contract Service	30,000.00	25,377.79	4,622.21	84.6%
100-900-52020	Engineering Consultant	.00	9,958.50	9,958.50-	.00
100-900-52021	Transit	20,000.00	.00	20,000.00	.00
100-900-52022	Equipment Maintenance	4,500.00	897.73	3,602.27	19.9%
100-900-52023	Equipment Rental/Lease	500.00	1,437.40	937.40-	287.5%
100-900-52024	Security Alarm	800.00	847.39	47.39-	105.9%
100-900-52025	Small Equipment Purchase	1,200.00	248.99	951.01	20.7%
100-900-52026	Non-capital Improvements	.00	.00	.00	.00
100-900-52030	Miscellaneous	2,500.00	452.53	2,047.47	18.1%
100-900-52031	CERT Expenditures	.00	160.47	160.47-	.00
100-900-52101	Banking Charges	750.00	116.00	634.00	15.5%
100-900-52102	Dues	5,250.00	6,146.28	896.28-	117.1%
100-900-52103	Insurance	6,150.00	7,502.23	1,352.23-	122.0%
100-900-52108	Postage	2,500.00	3,215.70	715.70-	128.6%
100-900-52109	Utilities	22,200.00	3,163.44	19,036.56	14.2%
100-900-52110	Telephones	4,600.00	2,693.13	1,906.87	58.5%
100-900-52111	Mayor & Council Expenses	1,000.00	561.55	438.45	56.2%
100-900-52113	Election Fees	1,000.00	.00	1,000.00	.00
100-900-52114	Software Hosting Fees	4,824.00	5,126.64	302.64-	106.3%
100-900-52115	Tangent Expenditures	12,000.00	56,165.18	44,165.18-	468.0%
100-900-52197	Utilities - Rentals	.00	.00	.00	.00
100-900-52199	Property Taxes	9,000.00	8,122.71	877.29	90.3%
100-900-52220	Residential Rental-related Exp	.00	.00	.00	.00
100-900-52800	COVID-19 Expenses	.00	.00	.00	.00
100-900-52900	Insurance Reimbursed Expense	.00	.00	.00	.00
100-900-53001	Improvements - Bldg & Parks	.00	.00	.00	.00
100-900-53002	Equipment Purchase	.00	.00	.00	.00
100-900-53003	Barracks Improvements	10,000.00	.00	10,000.00	.00
100-900-53004	Land Purchase	.00	140,000.00	140,000.00-	.00
100-900-54006	Barracks Loan Payment	22,254.00	22,253.66	.34	100.0%
100-900-55500	Transfer to Water Fund	9,577.00	9,577.00	.00	100.0%
100-900-55510	Transfer to Wastewater Fund	.00	.00	.00	.00
100-900-55530	Transfer to SDC Fund	38,307.00	38,307.00	.00	100.0%
100-900-55800	Transfer to Reserve Fund	.00	.00	.00	.00
Total Non-departmental:		228,812.00	357,206.21	128,394.21-	156.1%
Contingency					
100-998-58000	Contingency	150,000.00	.00	150,000.00	.00
Total Contingency:		150,000.00	.00	150,000.00	.00
Ending Fund Balance					
100-999-59000	Reserve for Future Expenditure	286,351.00	.00	286,351.00	.00
Total Ending Fund Balance:		286,351.00	.00	286,351.00	.00
General Fund Revenue Total:		1,003,520.00	1,215,131.84	211,611.84-	121.1%

Account Number	Account Title	2021-22 Current year Budget	2021-22 Current year Actual	2021-22 Budget Remaining	2021-22 Budget Used %
	General Fund Expenditure Total:	1,003,520.00	579,971.66	423,548.34	57.8%
	Net Total General Fund:	.00	635,160.18	635,160.18-	.00

Account Number	Account Title	2021-22 Current year Budget	2021-22 Current year Actual	2021-22 Budget Remaining	2021-22 Budget Used %
Street Fund					
Street Fund					
200-000-40000	Beginning Fund Balance	110,000.00	130,879.00	20,879.00-	119.0%
200-000-41040	Highway Apportionment	62,000.00	87,919.49	25,919.49-	141.8%
200-000-41070	Small Cities Allotment	98,700.00	98,700.00	.00	100.0%
200-000-46057	Miscellaneous	200.00	.00	200.00	.00
200-000-47900	COVID-19 Federal Funds	.00	70,000.00	70,000.00-	.00
200-000-48000	Interest	.00	.00	.00	.00
Total Street Fund:		270,900.00	387,498.49	116,598.49-	143.0%
Public Works - Streets					
200-410-50010	City Administrator	.00	.00	.00	.00
200-410-50018	Finance Clerk	1,202.00	1,016.20	185.80	84.5%
200-410-50050	Public Works Supervisor	6,565.00	5,500.55	1,064.45	83.8%
200-410-50052	Utility Worker III	4,955.00	1,256.88	3,698.12	25.4%
200-410-50054	Utility Worker II	2,334.00	2,882.69	548.69-	123.5%
200-410-50058	Utility Worker I	.00	.00	.00	.00
200-410-51010	Employee Health Ins Benefits	5,380.00	3,932.77	1,447.23	73.1%
200-410-51020	Retirement Benefits	4,089.00	3,323.19	765.81	81.3%
200-410-51030	Employment Taxes	2,081.00	1,093.36	987.64	52.5%
200-410-52002	Materials & Supplies	.00	810.02	810.02-	.00
200-410-52011	System Maintenance & Repair	10,000.00	2,300.00	7,700.00	23.0%
200-410-52016	Audit	950.00	.00	950.00	.00
200-410-52017	City Attorney	.00	.00	.00	.00
200-410-52019	Contract Service	1,500.00	21,687.81	20,187.81-	1445.9
200-410-52020	Engineering Consultant	2,000.00	3,447.92	1,447.92-	172.4%
200-410-52022	Equipment Maintenance	.00	.00	.00	.00
200-410-52023	Equipment Rental/Lease	250.00	.00	250.00	.00
200-410-52024	Street Sweeping	6,000.00	1,950.00	4,050.00	32.5%
200-410-52027	Street Signs	.00	40.00	40.00-	.00
200-410-52030	Miscellaneous	100.00	.00	100.00	.00
200-410-52102	Dues	.00	.00	.00	.00
200-410-52103	Insurance	4,000.00	4,612.07	612.07-	115.3%
200-410-52109	Utilities	11,000.00	11,116.00	116.00-	101.1%
200-410-52114	Software Hosting Fees	804.00	648.00	156.00	80.6%
200-410-53001	Street Improvements	98,700.00	135,896.78	37,196.78-	137.7%
200-410-53002	Equipment Purchase	.00	.00	.00	.00
200-410-55600	Transfer to Reserve Fund	200.00	200.00	.00	100.0%
Total Public Works - Streets:		162,110.00	201,714.24	39,604.24-	124.4%
Contingency					
200-998-58000	Contingency	50,000.00	.00	50,000.00	.00
Total Contingency:		50,000.00	.00	50,000.00	.00
Ending Fund Balance					
200-999-59000	Reserve for Future Expenditure	58,790.00	.00	58,790.00	.00
Total Ending Fund Balance:		58,790.00	.00	58,790.00	.00
Street Fund Revenue Total:		270,900.00	387,498.49	116,598.49-	143.0%
Street Fund Expenditure Total:		270,900.00	201,714.24	69,185.76	74.5%

Account Number	Account Title	2021-22 Current year Budget	2021-22 Current year Actual	2021-22 Budget Remaining	2021-22 Budget Used %
Net Total Street Fund:		.00	185,784.25	185,784.25-	.00

Account Number	Account Title	2021-22	2021-22	2021-22	2021-22
		Current year Budget	Current year Actual	Budget Remaining	Budget Used %
Water Fund					
Water Fund					
500-000-40000	Beginning Fund Balance	625,000.00	639,482.00	14,482.00-	102.3%
500-000-42010	New Accounts	.00	.00	.00	.00
500-000-42020	New Connections	2,000.00	.00	2,000.00	.00
500-000-42032	Water Metered Fees	420,000.00	466,218.73	46,218.73-	111.0%
500-000-42035	Reconnect Fees	500.00	.00	500.00	.00
500-000-42036	Water Outside Assessments	190,000.00	52,234.91	137,765.09	27.5%
500-000-42045	Utility Deposit	4,000.00	8,504.83	4,504.83-	212.6%
500-000-46030	Fees - Other	.00	10,594.00	10,594.00-	.00
500-000-46055	Refunds	1,000.00	.00	1,000.00	.00
500-000-46057	Miscellaneous	500.00	4,293.28	3,793.28-	858.7%
500-000-47100	FEMA Grant	259,500.00	.00	259,500.00	.00
500-000-47420	FEMA Water Grant	.00	.00	.00	.00
500-000-48000	Interest	.00	.00	.00	.00
500-000-49010	IFA Water Loan	646,000.00	.00	646,000.00	.00
500-000-49100	Transfer in from General Fund	9,577.00	9,577.00	.00	100.0%
500-000-49600	Transfer from Reserve	.00	.00	.00	.00
Total Water Fund:		2,158,077.00	1,190,904.75	967,172.25	55.2%
Public Works - Water					
500-420-50010	City Administrator	34,920.00	31,219.20	3,700.80	89.4%
500-420-50016	Utility/Court Clerk	23,146.00	19,315.61	3,830.39	83.5%
500-420-50018	Finance Clerk	12,024.00	10,162.05	1,861.95	84.5%
500-420-50050	Public Works Supervisor	39,390.00	33,003.39	6,386.61	83.8%
500-420-50052	Utility Worker III	27,255.00	6,912.93	20,342.07	25.4%
500-420-50054	Utility Worker II	21,000.00	30,766.81	9,766.81-	146.5%
500-420-50058	Utility Worker I	.00	.00	.00	.00
500-420-51010	Employee Health Ins Benefits	53,435.00	38,317.41	15,117.59	71.7%
500-420-51020	Retirement Benefits	42,841.00	35,018.69	7,822.31	81.7%
500-420-51030	Employment Taxes	21,799.00	12,581.17	9,217.83	57.7%
500-420-52001	Chemicals	30,000.00	11,279.89	18,720.11	37.6%
500-420-52002	Materials & Supplies	1,000.00	5,861.62	4,861.62-	586.2%
500-420-52010	Publications-Legal Notices	100.00	.00	100.00	.00
500-420-52011	System Maintenance & Repair	45,000.00	31,834.92	13,165.08	70.7%
500-420-52013	Travel and Training	3,000.00	1,441.42	1,558.58	48.0%
500-420-52014	Vehicle Fuel & Maintenance	5,500.00	7,844.59	2,344.59-	142.6%
500-420-52016	Audit	7,600.00	7,220.00	380.00	95.0%
500-420-52017	City Attorney	.00	.00	.00	.00
500-420-52019	Contract Service	35,000.00	895.51	34,104.49	2.6%
500-420-52020	Engineering Consultant	20,000.00	6,913.00	13,087.00	34.6%
500-420-52022	Equipment Maintenance	2,000.00	4,028.05	2,028.05-	201.4%
500-420-52023	Equipment Rental/Lease	3,000.00	.00	3,000.00	.00
500-420-52025	Small Equipment Purchase	4,000.00	.00	4,000.00	.00
500-420-52030	Miscellaneous	2,000.00	33.00	1,967.00	1.7%
500-420-52101	Banking Charges	200.00	2,443.75	2,243.75-	1221.9
500-420-52102	Dues	3,000.00	364.60	2,635.40	12.2%
500-420-52103	Insurance	8,500.00	10,204.24	1,704.24-	120.0%
500-420-52104	Lab Analysis	5,000.00	1,509.30	3,490.70	30.2%
500-420-52105	Refunds-Utility Deposit	500.00	986.33	486.33-	197.3%
500-420-52106	Mileage	.00	.00	.00	.00
500-420-52107	Permits	1,000.00	1,142.00	142.00-	114.2%
500-420-52108	Postage	600.00	522.07	77.93	87.0%
500-420-52109	Utilities	33,000.00	17,917.85	15,082.15	54.3%

Account Number	Account Title	2021-22 Current year Budget	2021-22 Current year Actual	2021-22 Budget Remaining	2021-22 Budget Used %
500-420-52110	Telephones	3,400.00	2,605.96	794.04	76.6%
500-420-52114	Software Hosting Fees	7,236.00	5,832.00	1,404.00	80.6%
500-420-53001	Equipment Purchase	.00	.00	.00	.00
500-420-53002	Equipment Purchase	.00	.00	.00	.00
500-420-53003	Capital Outlay	.00	.00	.00	.00
500-420-53500	Water System Improvements	100,000.00	134,716.41	34,716.41-	134.7%
500-420-53501	New Pump Station	.00	.00	.00	.00
500-420-53502	Hospital Hill Line Replace	646,000.00	96,511.58	549,488.42	14.9%
500-420-53503	Transmission Line Upgrade	346,000.00	231,338.59	114,661.41	66.9%
500-420-54001	1980 Water P & I	.00	.00	.00	.00
500-420-54002	97 Water P & I	.00	.00	.00	.00
500-420-54005	IFA Loan Payment	140,000.00	139,012.75	987.25	99.3%
500-420-55100	Transfer to General Fund	.00	.00	.00	.00
500-420-55600	Transfer to Reserve Fund	3,200.00	3,200.00	.00	100.0%
Total Public Works - Water:		1,731,646.00	942,956.69	788,689.31	54.5%
Contingency					
500-998-58000	Contingency	100,000.00	.00	100,000.00	.00
Total Contingency:		100,000.00	.00	100,000.00	.00
Ending Fund Balance					
500-999-59000	Reserve for Future Expenditure	326,431.00	.00	326,431.00	.00
Total Ending Fund Balance:		326,431.00	.00	326,431.00	.00
Water Fund Revenue Total:		2,158,077.00	1,190,904.75	967,172.25	55.2%
Water Fund Expenditure Total:		2,158,077.00	942,956.69	1,215,120.31	43.7%
Net Total Water Fund:		.00	247,948.06	247,948.06-	.00

Account Number	Account Title	2021-22	2021-22	2021-22	2021-22
		Current year Budget	Current year Actual	Budget Remaining	Budget Used %
Wastewater Fund					
Wastewater Fund					
510-000-40000	Beginning Fund Balance	90,000.00	177,250.00	87,250.00-	196.9%
510-000-41100	Tangent Contract	30,000.00	.00	30,000.00	.00
510-000-42039	Wastewater Fees	320,000.00	310,954.88	9,045.12	97.2%
510-000-42041	OR DEQ Loan for WWFP	.00	912.00	912.00-	.00
510-000-42045	Utility Deposit	.00	.00	.00	.00
510-000-46030	Fees - Other	1,000.00	.00	1,000.00	.00
510-000-46055	Refunds	.00	.00	.00	.00
510-000-46057	Miscellaneous	.00	.00	.00	.00
510-000-49011	OR DEQ Loan for WWFP	.00	.00	.00	.00
510-000-49012	2020 Wastewater Loan	2,500,000.00	712,459.00	1,787,541.00	28.5%
510-000-49600	Transfer from Reserve Fund	.00	.00	.00	.00
Total Wastewater Fund:		2,941,000.00	1,201,575.88	1,739,424.12	40.9%
Public Works - Wastewater					
510-430-50010	City Administrator	8,730.00	7,804.80	925.20	89.4%
510-430-50016	Utility/Court Clerk	9,469.00	7,901.84	1,567.16	83.4%
510-430-50018	Finance Clerk	6,613.00	5,589.13	1,023.87	84.5%
510-430-50050	Public Works Supervisor	16,412.00	13,751.31	2,660.69	83.8%
510-430-50052	Utility Worker III	14,867.00	10,770.70	4,096.30	72.4%
510-430-50054	Utility Worker II	7,000.00	9,590.24	2,590.24-	137.0%
510-430-50058	Utility Worker I	.00	.00	.00	.00
510-430-51010	Employee Health Ins Benefits	21,771.00	15,853.32	5,917.68	72.8%
510-430-51020	Retirement Benefits	17,136.00	13,994.55	3,141.45	81.7%
510-430-51030	Employment Taxes	8,719.00	4,923.14	3,795.86	56.5%
510-430-52001	Chemicals	10,000.00	11,484.93	1,484.93-	114.8%
510-430-52002	Materials & Supplies	500.00	2,379.73	1,879.73-	475.9%
510-430-52003	Janitorial Supplies	.00	.00	.00	.00
510-430-52009	Uniforms	.00	.00	.00	.00
510-430-52010	Publications-Legal Notices	250.00	.00	250.00	.00
510-430-52011	System Maintenance & Repair	45,000.00	15,630.64	29,369.36	34.7%
510-430-52013	Travel and Training	1,000.00	756.12	241.88	75.8%
510-430-52014	Vehicle Fuel & Maintenance	3,300.00	1,919.33	1,380.67	58.2%
510-430-52016	Audit	3,800.00	7,220.00	3,420.00-	190.0%
510-430-52017	City Attorney	.00	.00	.00	.00
510-430-52019	Contract Service	2,200.00	.00	2,200.00	.00
510-430-52020	Engineering Consultant	.00	3,011.00	3,011.00-	.00
510-430-52022	Equipment Maintenance	1,500.00	1,783.00	283.00-	118.9%
510-430-52023	Equipment Rental/Lease	.00	.00	.00	.00
510-430-52030	Miscellaneous	1,000.00	36.00	964.00	3.6%
510-430-52101	Banking Charges	500.00	1,459.43	959.43-	291.9%
510-430-52102	Dues	100.00	.00	100.00	.00
510-430-52103	Insurance	10,000.00	8,710.41	1,289.59	87.1%
510-430-52104	Lab Analysis	4,000.00	1,694.21	2,305.79	42.4%
510-430-52105	Refunds-Utility Deposit	.00	657.55	657.55-	.00
510-430-52106	Mileage	500.00	.00	500.00	.00
510-430-52107	Permits	2,200.00	.00	2,200.00	.00
510-430-52108	Postage	550.00	.00	550.00	.00
510-430-52109	Utilities	8,200.00	10,269.46	2,069.46-	125.2%
510-430-52110	Telephones	2,500.00	1,714.48	785.52	68.6%
510-430-52114	Software Hosting Fees	2,412.00	1,944.00	468.00	80.6%
510-430-53002	Equipment Purchase	.00	.00	.00	.00
510-430-53005	Wastewater System Improvements	2,500,000.00	610,904.40	1,889,095.60	24.4%

Account Number	Account Title	2021-22 Current year Budget	2021-22 Current year Actual	2021-22 Budget Remaining	2021-22 Budget Used %
510-430-54003	97 Wastewater P & I	.00	.00	.00	.00
510-430-54004	OR DEQ Loan Repayment	30,000.00	22,714.00	7,286.00	75.7%
510-430-55600	Transfer to Reserve Fund	400.00	400.00	.00	100.0%
Total Public Works - Wastewater:		2,740,629.00	794,869.72	1,945,759.28	29.0%
Contingency					
510-998-58000	Contingency	150,000.00	.00	150,000.00	.00
Total Contingency:		150,000.00	.00	150,000.00	.00
Ending Fund Balance					
510-999-59000	Reserve for Future Expenditure	50,371.00	.00	50,371.00	.00
Total Ending Fund Balance:		50,371.00	.00	50,371.00	.00
Wastewater Fund Revenue Total:		2,941,000.00	1,201,575.88	1,739,424.12	40.9%
Wastewater Fund Expenditure Total:		2,941,000.00	794,869.72	2,146,130.28	27.0%
Net Total Wastewater Fund:		.00	406,706.16	406,706.16-	.00

Account Number	Account Title	2021-22 Current year Budget	2021-22 Current year Actual	2021-22 Budget Remaining	2021-22 Budget Used %
Storm Drain Fund					
Storm Drain Fund					
520-000-40000	Beginning Fund Balance	17,000.00	24,105.00	7,105.00-	141.8%
520-000-42040	Storm Drain Fees	35,000.00	31,441.58	3,558.42	89.8%
520-000-46057	Miscellaneous	200.00	.00	200.00	.00
Total Storm Drain Fund:		52,200.00	55,546.58	3,346.58-	106.4%
Public Works - Storm Drain					
520-440-50010	City Administrator	2,910.00	2,601.60	308.40	89.4%
520-440-50016	Utility/Court Clerk	1,052.00	877.99	174.01	83.5%
520-440-50018	Finance Clerk	601.00	508.09	92.91	84.5%
520-440-50050	Public Works Supervisor	3,282.00	2,750.21	531.79	83.8%
520-440-50052	Utility Worker III	2,478.00	628.47	1,849.53	25.4%
520-440-50054	Utility Worker II	2,334.00	2,882.69	548.69-	123.5%
520-440-50058	Utility Worker I	.00	.00	.00	.00
520-440-51010	Employee Health Ins Benefits	4,411.00	3,172.35	1,238.65	71.9%
520-440-51020	Retirement Benefits	3,438.00	2,810.14	627.86	81.7%
520-440-51030	Employment Taxes	1,748.00	1,094.04	653.96	62.6%
520-440-52002	Materials & Supplies	70.00	.00	70.00	.00
520-440-52010	Publications-Legal Notices	.00	.00	.00	.00
520-440-52011	System Maintenance & Repair	1,400.00	.00	1,400.00	.00
520-440-52013	Travel and Training	.00	62.75	62.75-	.00
520-440-52014	Vehicle Fuel & Maintenance	200.00	.00	200.00	.00
520-440-52016	Audit	950.00	.00	950.00	.00
520-440-52017	City Attorney	.00	.00	.00	.00
520-440-52019	Contract Service	1,929.00	1,112.50	816.50	57.7%
520-440-52020	Engineering Consultant	.00	.00	.00	.00
520-440-52022	Equipment Maintenance	.00	.00	.00	.00
520-440-52023	Equipment Rental/Lease	200.00	.00	200.00	.00
520-440-52101	Banking Charges	.00	164.99	164.99-	.00
520-440-52102	Dues	.00	.00	.00	.00
520-440-52103	Insurance	.00	695.98	695.98-	.00
520-440-52105	Refunds-Utility Deposit	.00	.00	.00	.00
520-440-52106	Mileage	.00	.00	.00	.00
520-440-52107	Permits	.00	.00	.00	.00
520-440-52108	Postage	.00	.00	.00	.00
520-440-52109	Utilities	.00	.00	.00	.00
520-440-52110	Telephones	.00	.00	.00	.00
520-440-52114	Software Hosting Fees	804.00	648.00	156.00	80.6%
520-440-53002	Equipment Purchase	.00	.00	.00	.00
520-440-55600	Transfer to Reserve Fund	200.00	200.00	.00	100.0%
Total Public Works - Storm Drain:		28,007.00	20,209.80	7,797.20	72.2%
Contingency					
520-998-58000	Contingency	.00	.00	.00	.00
Total Contingency:		.00	.00	.00	.00
Ending Fund Balance					
520-999-59000	Reserve for Future Expenditure	24,193.00	.00	24,193.00	.00
Total Ending Fund Balance:		24,193.00	.00	24,193.00	.00
Storm Drain Fund Revenue Total:		52,200.00	55,546.58	3,346.58-	106.4%

Account Number	Account Title	2021-22 Current year Budget	2021-22 Current year Actual	2021-22 Budget Remaining	2021-22 Budget Used %
	Storm Drain Fund Expenditure Total:	52,200.00	20,209.80	31,990.20	38.7%
	Net Total Storm Drain Fund:	.00	35,336.78	35,336.78-	.00

Account Number	Account Title	2021-22 Current year Budget	2021-22 Current year Actual	2021-22 Budget Remaining	2021-22 Budget Used %
System Development Fund					
System Development Fund					
530-000-40000	Beginning Fund Balance	1,601,217.00	2,010,952.00	409,735.00-	125.6%
530-000-42140	SDC Fees	.00	.00	.00	.00
530-000-42141	Park	5,480.00	.00	5,480.00	.00
530-000-42142	Street Imp.	30,265.00	.00	30,265.00	.00
530-000-42143	Water Imp.	15,675.00	.00	15,675.00	.00
530-000-42144	WW Imp.	1,855.00	.00	1,855.00	.00
530-000-42145	Storm Drain Fees	1,585.00	.00	1,585.00	.00
530-000-42243	Water Reimbursement	85.00	.00	85.00	.00
530-000-42244	WW Reimbursement	220.00	.00	220.00	.00
530-000-46030	Fees - Other	4,373.00	.00	4,373.00	.00
530-000-49100	Transfer in from General Fund	38,307.00	38,307.00	.00	100.0%
Total System Development Fund:		1,699,062.00	2,049,259.00	350,197.00-	120.6%
Department: 100					
530-100-55100	Transfer to General Fund	.00	.00	.00	.00
Total Department: 100:		.00	.00	.00	.00
Parks					
530-300-53003	Capital Outlay	.00	.00	.00	.00
Total Parks:		.00	.00	.00	.00
Streets					
530-410-53003	Capital Outlay	.00	.00	.00	.00
Total Streets:		.00	.00	.00	.00
Water					
530-420-52020	Engineering Consultant	.00	.00	.00	.00
530-420-53003	Capital Outlay	.00	.00	.00	.00
Total Water:		.00	.00	.00	.00
Wastewater					
530-430-53003	Capital Outlay	.00	.00	.00	.00
Total Wastewater:		.00	.00	.00	.00
Storm Drain					
530-440-53003	Capital Outlay	.00	.00	.00	.00
Total Storm Drain:		.00	.00	.00	.00
Contingency					
530-998-58000	Contingency	.00	.00	.00	.00
Total Contingency:		.00	.00	.00	.00
Ending Fund Balance					
530-999-59000	Reserve for Future Expenditure	1,699,062.00	.00	1,699,062.00	.00

Account Number	Account Title	2021-22 Current year Budget	2021-22 Current year Actual	2021-22 Budget Remaining	2021-22 Budget Used %
	Total Ending Fund Balance:	1,699,062.00	.00	1,699,062.00	.00
	System Development Fund Revenue Total:	1,699,062.00	2,049,259.00	350,197.00-	120.6%
	System Development Fund Expenditure Total:	1,699,062.00	.00	1,699,062.00	.00
	Net Total System Development Fund:	.00	2,049,259.00	2,049,259.00-	.00

Account Number	Account Title	2021-22 Current year Budget	2021-22 Current year Actual	2021-22 Budget Remaining	2021-22 Budget Used %
Reserve Fund					
Reserve Fund					
600-000-40000	Beginning Fund Balance	108,300.00	108,300.00	.00	100.0%
600-000-49100	Transfer from General Fund	5,000.00	5,000.00	.00	100.0%
600-000-49200	Transfer from Street Fund	200.00	200.00	.00	100.0%
600-000-49500	Transfer from Water Fund	3,200.00	3,200.00	.00	100.0%
600-000-49510	Transfer from Wastewater	400.00	400.00	.00	100.0%
600-000-49520	Transfer from Storm Drain Fund	200.00	200.00	.00	100.0%
Total Reserve Fund:		117,300.00	117,300.00	.00	100.0%
Non-departmental					
600-900-55100	Transfer to General Fund	10,000.00	.00	10,000.00	.00
600-900-55200	Transfer to Street Fund	.00	.00	.00	.00
600-900-55500	Transfer to Water Fund	.00	.00	.00	.00
600-900-55510	Transfer to Wastewater Fund	.00	.00	.00	.00
600-900-55520	Transfer to Storm Drain Fund	.00	.00	.00	.00
Total Non-departmental:		10,000.00	.00	10,000.00	.00
Contingency					
600-998-58000	Contingency	.00	.00	.00	.00
Total Contingency:		.00	.00	.00	.00
Ending Fund Balance					
600-999-59000	Reserve for Future Expenditure	107,300.00	.00	107,300.00	.00
Total Ending Fund Balance:		107,300.00	.00	107,300.00	.00
Reserve Fund Revenue Total:		117,300.00	117,300.00	.00	100.0%
Reserve Fund Expenditure Total:		117,300.00	.00	117,300.00	.00
Net Total Reserve Fund:		.00	117,300.00	117,300.00-	.00
Net Grand Totals:		.00	3,677,494.43	3,677,494.43-	.00

Report Criteria:

- Print Fund Titles
- Page and Total by Fund
- Print Source Titles
- Total by Source
- Print Department Titles
- Total by Department
- All Segments Tested for Total Breaks

APPENDIX

GIS MAP

Provided by third-party.



4/5/2022, 11:57:02 AM

Targets	— Railroads
Override 1	⋯ Targets
Roads	— Water - Above
Cities and Places	— Hydro_pols
County Boundary	— Hydro_lines
County Parks	— ArcGIS_Public.SDE.County

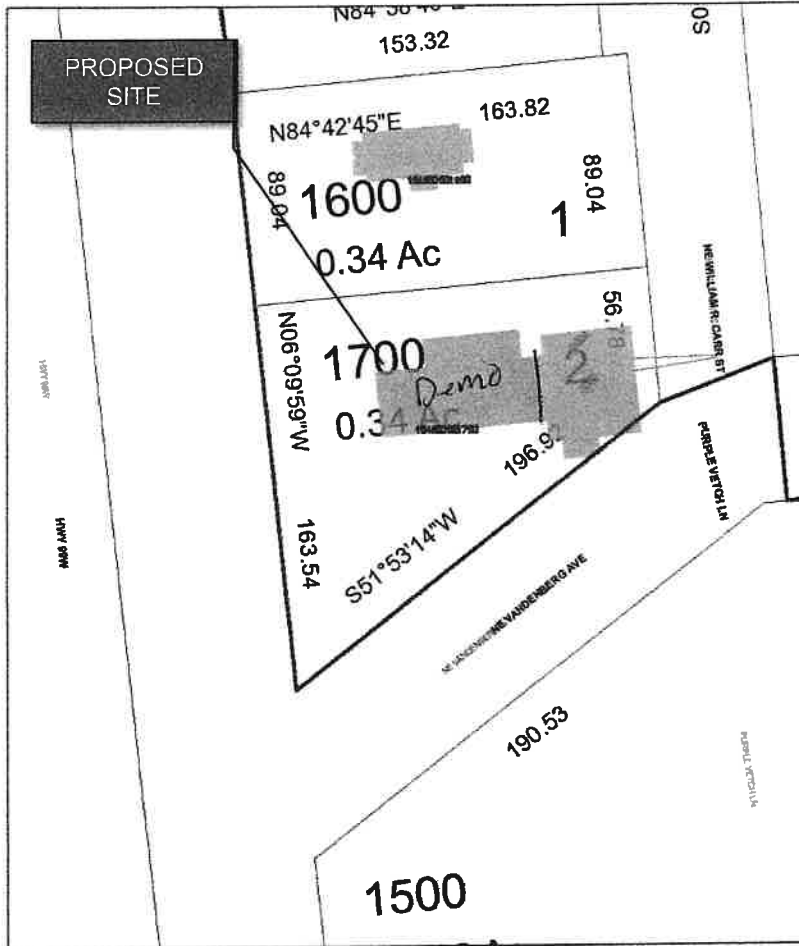
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0 0.01 0.02 0.04 km

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APPENDIX

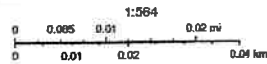
GIS MAP
Provided by third-party.

[map title]



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- | | | |
|-------------------|---|--------------------------|
| Override 1 | — | Railroads |
| Roads | ⋯ | Tinlots |
| Cities and Places | ⋯ | Water - Above |
| County Boundary | ⋯ | Hydro_polys |
| County Parks | ⋯ | Hydro_lines |
| | | ArcGIS_Public.SDE.County |



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WHERE EXPERIENCE DRIVES RESULTS™



THE 76® BRAND DELIVERS POWER BEYOND THE PUMP

Accelerate your business. Elevate your business.

Do you have the support you need to help make your site successful? We understand that there are many challenges to building a strong business in today's environment. For that reason, we're dedicated to delivering the support and innovative programs you need to help you improve profitability and efficiency.



“They're not just about helping you at the pump.
They help your whole business.”

Robbie Robinson, Owner
The Roseville Station, Inc.

From the pump to the convenience store, we can support everything.



DRIVE TRAFFIC

The 76® brand can help you boost c-store traffic and your bottom line with:

- > Mobile Pay
 - > Signature & Premier Image Programs
 - > Advertising and Promotions
 - > KickBack® Points Loyalty Program
 - > Digital Customer Engagement
-



IMPROVE SITE OPERATIONS

The 76® brand can help you run a smart, efficient business with:

- > Fuel Supply Reliability
 - > Dedicated Account and Sales Support
 - > Industry Leading Supply Mobile App
 - > Free Hands-on Training
 - > Retail Excellence Mystery Shop
-

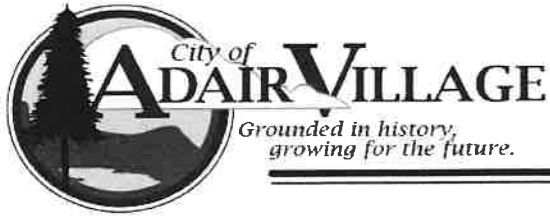


REDUCE COSTS

The 76® brand can help you save with:

- > Branded Personal, Fleet and Gift Card Program
- > Convenience Store Alliance Buying Program
- > Customer Fraud Protection

To learn more or to meet with one of our reps, contact us at **1.844.312.8577** or **Elevate76.com**.



STAFF REPORT
Founder's Day Demonstration Request

The City has been asked by a resident if her Renaissance group can do two demonstrations for the attendees at Founder's Day, August 13, 2022. One would be a sword demonstration in a roped off area. The second is a bow and arrow demonstration using boffer arrows (picture attached). The resident has indicated that the organization (Shrewsbury Renaissance Fair) carries event insurance which covers them.



GORGTHEBLACKSMITH

8,681 sales | ★★★★★

6 FOAM ARROWHEADS -- Modular Foam Arrow Heads -- GORGTECH for Dagorhir, Amtgard, Boffer, Belegarth, Foam Fighting -- Shafts Not Included!

CABLE TELEVISION FRANCHISE AGREEMENT

between

The City of Adair Village, Oregon

and

Comcast of Oregon II, Inc.

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FRANCHISE AGREEMENT

This Franchise Agreement (hereinafter, the "Agreement" or "Franchise Agreement") is made between the City of Adair Village, Oregon (hereinafter, "City") and Comcast of Oregon II, Inc. (hereinafter, "Grantee").

The City, having determined that the financial, legal, and technical ability of the Grantee is reasonably sufficient to provide the services, facilities, and equipment necessary to meet the future cable-related needs of the community, desires to enter into this Franchise Agreement with the Grantee for the construction, operation, and maintenance of a Cable System on the terms and conditions set forth herein.

SECTION 1 - Definition of Terms

For the purpose of this Franchise, the following terms, phrases, words, and abbreviations shall have the meanings ascribed to them below. When not inconsistent with the context, words used in the present tense include the future tense, words in the plural number include the singular number, and words in the singular number include the plural number:

- A. "Basic Cable" means any service tier that includes the retransmission of local television broadcast signals and any other programming provided by Grantee.
- B. "Cable Act" means Title VI of the Communications Act of 1934, as amended.
- C. "Cable Services" shall have the meaning specified in the definition of "Cable System" in the Cable Act.
- D. "Cable System" shall mean the Grantee's facility, consisting of a set of closed transmission paths and associated signal generation, reception, and control equipment that is designed to provide Cable Service which includes video programming, and which is provided to multiple Subscribers within the Service Area.
- E. "FCC" means Federal Communications Commission, or successor governmental entity thereto.
- F. "Franchising Authority" means the City of Adair Village or the lawful successor, transferee, or assignee thereof
- G. "Grantee" means Comcast Cable of Oregon II, Inc., or the lawful successor, transferee, or assignee thereof
- H. "Gross Revenues" means any revenue derived by the Grantee from the operation of the Cable System to provide Cable Services in the Franchise Area in accordance with Generally Accepted Accounting Principles (GAAP), consistent with federal and state law, provided however that such phrase shall not include: (i) revenue from sources excluded by law; (ii) revenue derived by Grantee from services provided to its

Affiliates; (iii) late payment fees; (iv) charges other than those described above that are aggregated or bundled with amounts billed to Cable Service Subscribers such as charges for broadband or telephone services; (v) fees or taxes which are imposed directly on any Subscriber by any governmental unit or agency, and which are collected by the Grantee on behalf of a governmental unit or agency including the FCC user fee; (vi) revenue which cannot be collected by the Grantee and are identified as bad debt, provided, that if revenue previously representing bad debt is collected, this revenue shall then at time of collection be included in Gross Revenues for the collection period; (vii) refundable deposits, investment income, programming launch support payments, or advertising sales commissions; and (viii) internet services to the extent that such service is not considered to be a Cable Service as defined by law. Gross Revenues shall also not include revenue from any other sources or services unless and until such source or service is finally, specifically, and expressly declared to be a Cable Service under federal law or regulation, by Congress or the Federal Communications Commission.

- I. "Person" means an individual, partnership, association, joint stock company, trust, corporation, or governmental entity.
- J. "Public Way" shall mean the surface of, and the space above and below, any public street, highway, freeway, bridge, land path, alley, court, boulevard, sidewalk, parkway, way, lane, public way, drive, circle, or other public right-of-way, including, but not limited to, public utility easements, dedicated utility strips, or rights-of-way dedicated for compatible uses now or hereafter held by the Franchising Authority in the Service Area which shall entitle the Grantee to the use thereof for the purpose of installing, operating, repairing, and maintaining the Cable System.
- K. "Service Area" means the legal boundaries of the Franchising Authority and shall include any additions thereto by annexation or other legal means, subject to the exceptions in Section 3.9.
- L. "Standard Installation" is defined as 125 feet from the nearest tap to the Subscriber's terminal.
- M. "Subscriber" means a Person who lawfully receives Cable Service of the Cable System with the Grantee's express permission.

SECTION 2 - Grant of Franchise

- 2.1 **Grant.** The Franchising Authority hereby grants to the Grantee a non-exclusive Franchise which authorizes the Grantee to construct and operate a Cable System in, along, among, upon, across, above, over, under, or in any manner connected with Public Ways within the Service Area, and for that purpose to erect, install, construct, repair, replace, reconstruct, maintain, or retain in, on, over, under, upon, across, or along any Public Way such facilities and equipment as may be necessary or appurtenant to the Cable System.

2.2 Other Ordinances. The Grantee agrees to comply with the terms of any lawfully adopted generally applicable local ordinance, to the extent that the provisions of the ordinance do not have the effect of limiting the benefits or expanding the obligations of the Grantee that are granted by this Franchise. Neither the Franchising Authority nor the Grantee may unilaterally alter the material rights and obligations set forth in this Franchise. In the event of a conflict between any ordinance and this Franchise, the Franchise shall control, provided however that the Grantee acknowledges that Franchising Authority may lawfully exercise its police power.

2.3 Competitive Equity

A. The Grantee acknowledges and agrees that the Franchising Authority reserves the right to grant one (1) or more additional franchises or other similar lawful authorization to provide Cable Services within the Service Area; provided, the Franchising Authority agrees that, within ninety (90) days of the Grantee's request, it shall amend this Franchise to include any material terms or conditions that it makes available to the new entrant, or provide relief from existing material terms or conditions, so as to insure that the regulatory and financial burdens on each entity are materially equivalent. "Material terms and conditions" include but are not limited to: franchise fees; insurance; system- build-out requirements; security instruments; customer service standards; required reports and related record keeping; and notice and opportunity to cure breaches. The parties agree that this provision shall not require a word for word identical franchise or authorization for a competitive entry so long as the regulatory and financial burdens on each entity are materially equivalent. Video programming services delivered over wireless broadband networks are specifically exempted from the requirements of this section.

B. Notwithstanding any provision to the contrary, at any time that a non-wireless facilities based entity, legally authorized by state and federal law, makes available for purchase by Subscribers or customers, Cable Services or multiple Channels of Video Programming within the Service Area without a franchise or other similar lawful authorization granted by the Franchising Authority, then Grantee may seek modification as per (A) above, or the term of Grantee's Franchise shall, upon ninety (90) days written notice from Grantee, be shortened so that the Franchise shall be deemed to expire on a date six (6) months from the first day of the month following the date of Grantee's notice.

2.4 Term. The Franchise granted hereunder shall be for an initial term of ten (10) years commencing on the effective date of the Franchise as set forth in Section 8.6, unless otherwise lawfully terminated in accordance with the terms of this Franchise.

- 2.5 Technological Development Review. Within sixty (60) days of the fifth anniversary of the effective date of this Franchise, the Franchising Authority may, but is not required to, conduct a limited review of the Franchise. The purpose of the review shall be to ensure, with the benefit of full opportunity for public comment, that the Grantee continues to effectively serve the public in light of new developments in cable technology together with related developments in cable law and regulation, and community needs and interests, with consideration of all financial, technological, and operational impacts that may affect the Grantee. Both the Franchising Authority and Grantee agree to make a full and good faith effort to participate in the review.

If, after completion of the review, the Franchising Authority and Grantee agree that the public interest will be served by modifying certain franchise obligations and extending the term of the Franchise, the Franchising Authority, with the expressed agreement of the Grantee, shall modify the obligations and extend the term of the Franchise accordingly.

SECTION 3 - Standards of Service

- 3.1 Conditions of Occupancy. The Cable System installed by the Grantee pursuant to the terms hereof shall be located so as to cause a minimum of interference with the proper use of Public Ways and with the rights and reasonable convenience of property owners who own property that adjoins any of such Public Ways.
- 3.2 Restoration of Public Ways. If during the course of the Grantee's construction, operation, or maintenance of the Cable System there occurs a disturbance of any Public Way by the Grantee, Grantee shall replace and restore such Public Way to a condition reasonably comparable to the condition of the Public Way existing immediately prior to such disturbance. In the event Grantee fails to restore the Public Way to a condition reasonably comparable to the condition existing immediately prior to such disturbance, the Franchising Authority may restore or cause to restore such Public Way at the expense of Grantee; provided, that the Franchising Authority provides Grantee with reasonable notice to restore, and Grantee fails to restore such Public Way within the time period given by the Franchising Authority.
- 3.3 Relocation at Request of the Franchising Authority. Upon its receipt of reasonable advance written notice, to be not less than thirty (30) business days, the Grantee, at its own expense, shall protect, support, temporarily disconnect, relocate in or remove from the Public Way, any property of the Grantee when lawfully required by the Franchising Authority by reason of traffic conditions, public safety, street abandonment, freeway and street construction, change or establishment of street grade, installation of sewers, drains, gas or water pipes, or any other type of structures or improvements by the Franchising Authority

which are not used to compete with the Grantee's services. The Grantee shall in all cases have the right of abandonment of its property.

- 3.4 Relocation for a Third Party. The Grantee shall, on the request of any Person holding a lawful permit issued by the Franchising Authority, protect, support, raise, lower, temporarily disconnect, relocate in or remove from the Public Way as necessary any property of Grantee, provided: (A) the expense of such paid by the Person benefiting from the relocation, including, if required by the Grantee, making such payment in advance; and (B) the Grantee is given reasonable advance written notice to prepare for such changes. For purposes of this Section 3.4, "reasonable advance written notice" shall be no less than ten (10) business days in the event of a temporary relocation, and no less than 120 days for a permanent relocation.
- 3.5 Trimming of Trees and Shrubbery. The Grantee shall have the authority to trim trees or other natural growth within the Public Ways in order to access and maintain the Cable System.
- 3.6 Safety Requirements. Construction, operation, and maintenance of the Cable System shall be performed in an orderly and workmanlike manner. All such work shall be performed in substantial accordance with generally applicable federal, state, and local regulations and the National Electric Safety Code. The Cable System shall not endanger or unreasonably interfere with the safety of Persons or property in the Service Area.
- 3.7 Underground Construction. In those areas of the Service Area where all of the transmission or distribution facilities of the respective public utilities providing telephone communications and electric services are underground, the Grantee likewise shall construct, operate, and maintain its Cable System underground. The Franchising Authority shall not incur any cost or expense in the event Grantee is lawfully required by the Franchising Authority to place its distribution facilities underground as provided in this Section 3.7. Nothing contained in this Section 3.7 shall require the Grantee to construct, operate, and maintain underground any ground-mounted appurtenances.
- 3.8 Access to Open Trenches. The Franchising Authority agrees to include the Grantee in the platting process for any new subdivision. At a minimum, the Franchising Authority agrees to require as a condition of issuing a permit for open trenching to any utility or developer that (A) the utility or developer give the Grantee at least ten (10) days advance written notice of the availability of the open trench, and (B) that the utility or developer provide Grantee with reasonable access to the open trench. Notwithstanding the foregoing, Grantee shall not be required to utilize any open trench.
- 3.9 Required Extensions of the Cable System. Grantee agrees to provide Cable Service to all residents in the Service Area subject to the density

requirements specified in this Section 3.9. Whenever the Grantee receives a request for Cable Service from a Subscriber in a contiguous un-served area where there are at least 15 residences within 1320 cable-bearing strand feet (one-quarter cable mile) from the portion of Grantee's trunk or distribution cable which is to be extended, it shall extend its Cable System to such Subscriber at no cost to said Subscriber for the Cable System extension, other than the published Standard/non-Standard Installation fees charged to all Subscribers. Notwithstanding the foregoing, the Grantee shall have the right, but not the obligation, to extend the Cable System into any portion of the Service Area where another operator is providing Cable Service, into any annexed area which is not contiguous to the present Service Area of the Grantee, or into any area which is financially or technically infeasible due to extraordinary circumstances, such as a runway or freeway crossing.

- 3.10 Subscriber Charges for Extensions of the Cable System. No Subscriber shall be refused service arbitrarily. However, if an area does not meet the density requirements of Section 3.9 above, the Grantee shall only be required to extend the Cable System to Subscriber(s) in that area if the Subscriber(s) are willing to share the capital costs of extending the Cable System. Specifically, the Grantee shall contribute a capital amount equal to the construction cost per mile, multiplied by a fraction whose numerator equals the actual number of residences per 320 cable-bearing strand feet from Grantee's trunk or distribution cable, and whose denominator equals 15. Subscribers who request service hereunder shall bear the remaining cost to extend the Cable System on a pro rata basis. The Grantee may require that payment of the capital contribution in aid of construction borne by such potential Subscribers be paid in advance. Subscribers shall also be responsible for any Standard/non- Standard Installation charges to extend the Cable System from the tap to the residence.

3.11 Cable Service to Public Buildings.

The parties acknowledge that as of the Effective Date of this Franchise agreement, Grantee continues to provide Complimentary Services to certain schools, libraries, and public institutions within the Franchise Area. In the event Grantee elects, to the extent permitted by Applicable Laws, to invoice the Grantor for Complimentary Services, Grantee agrees that it will do so only after providing City with one hundred twenty (120) days' prior written notice. Grantee agrees not to unfairly or unreasonably discriminate against the Grantor with respect to other Oregon served local franchising authorities, with respect to the costs to be imposed for Complimentary Services.

The Grantor shall have the right to discontinue the receipt of all or a portion of the Complimentary Services provided by the Grantee in the event Grantee elects to impose a charge against the Grantor for the Complimentary Services as set forth in the preceding paragraph.

- 3.12 Emergency Use. In accordance with, and at the time required by, the provisions of FCC Regulations Part 11, Subpart D, Section 11.51, as such provisions may from time to time be amended, EAS activation will be accomplished in compliance with such regulations and consistent with FCC approved Oregon State EAS plan and local area EAS plan applicable to Benton County.
- 3.13 Reimbursement of Costs. If funds are available to any Person using the Public Way for the purpose of defraying the cost of any of the relocations under Sections 3.3 and 3.4 hereof, the Franchising Authority shall reimburse Grantee in the same manner in which other Persons affected by the requirement are reimbursed by the Franchising Authority. If funds are controlled by another government entity, the Franchising Authority shall make application for such funds on behalf of Grantee.
- 3.14 System Standards. The Cable System shall meet or exceed all applicable technical and performance standards of the FCC.

The Grantee shall also comply with all applicable testing requirements of the FCC. Upon request, Grantee shall advise the Franchising Authority of schedules and methods for testing the Cable System within the Service Area to determine compliance with the provisions of applicable FCC technical standards. Representatives of the Franchising Authority may witness the tests.

Written records of all system tests required to be performed by or for the Grantee shall be maintained at Grantee's business office and shall be available for inspection during Grantee's normal business hours by the Franchising Authority upon written request. Grantee, upon written request of Franchising Authority, shall provide a summary or complete copies of such tests results prepared in accordance with FCC rule.

Whenever it is necessary to shut off or interrupt service for the purpose of making repairs or maintaining the Cable System, Grantee shall do so at such times as will cause the least amount of inconvenience to Subscribers, and unless such interruption is unforeseen and immediately necessary, it shall give reasonable notice thereof to Subscribers. Notwithstanding anything to the contrary, Grantee's obligation to provide, replace, construct, maintain or operate the Cable System under this Franchise shall be excused for any period during which such service is prevented or interrupted by causes beyond the control of Grantee including acts of nature, fire, flood, unavoidable casualty, extra-ordinary delays in transportation, strikes or power interruption, or regulations. Cable Service shall thereafter be restored as soon as reasonably possible.

- 3.15 Customer Service Standards/Complaint Resolution. Grantee shall comply with the customer service standards set forth in Section 76.309 of the FCC's Rules and Regulations, as such may be amended from time to time.

Grantee may arrange for a drop box or its equivalent within the city limits of

the Franchising Authority where Subscribers may drop or deliver their bill payment for cable service.

- 3.16 Reservation of Franchising Authority Public Ways. Nothing in this Franchise shall prevent the Franchising Authority from constructing sewers, grading, paving, repairing or altering any street, alley, or public highway, repairing or removing water mains, or maintaining, repairing, constructing or establishing any other public work or improvement. All such work shall be done, insofar as practicable, so as not to obstruct, injure or prevent the use and operation of Grantee's Cable System. However, if any of Grantee's Cable System interferes with the construction or repair of any Public Way or public improvement, including construction, repair or removal of a sewer or water main, or any other government owned facilities in the Public Ways, Grantee's Cable System shall be removed or replaced in accordance with Section 3.3 hereof. Any and all such removal or replacement shall be at the expense of Grantee except for installation or repair of a communications system owned by the Franchising Authority or other public entity providing commercial services in competition with the Grantee or an affiliate of Grantee.

If in response to a request by the Franchising Authority the Grantee removes or replaces any portion of its Cable System at its expense in order to accommodate the installation or repair of communications systems used by the Franchising Authority or other public entity to provide commercial services in competition with Grantee or its affiliates, then the Franchising Authority or other governmental entity shall reimburse Grantee for the reasonable expense of the removal or replacement.

- 3.17 Franchising Authority Non-Liability Emergency. In the event it shall be necessary to cut or remove any cables, wires or equipment of Grantee in order to get to fire ladders or other apparatus to a building during a city conflagration or emergency, the Franchising Authority shall be liable for any damage done to such cables, wires or equipment; provided, however, that the Franchising Authority shall hold Grantee, its employees, officers and assigns harmless from any and all claims, injury (including death) or damage that results from the cutting or removing of Grantee's wires, cables or equipment. In any such event, the costs for any necessary repairs to Grantee's cable, wires or equipment shall be borne by Grantee; provided that such repairs are not necessitated by negligent acts of the Franchising Authority, in which case the cost of such repairs shall be borne by the Franchising Authority.

SECTION 4 - Regulation by the Franchising Authority

4.1 Franchise Fee.

A. The Grantee shall pay to the Franchising Authority a franchise fee equal to

five percent (5%) of annual Gross Revenues (as defined in Section 1.H. of this Franchise). In accordance with the Cable Act, the 12-month period applicable under the Franchise for the computation of the franchise fee shall be a calendar year. The franchise fee payment shall be due quarterly and payable within forty-five (45) days after the close of the preceding calendar quarter. Each payment shall be accompanied by a brief report prepared by a representative of the Grantee showing the basis for the computation.

- B. The period of limitation for recovery of any franchise fee payable hereunder shall be three (3) years from the date on which payment by the Grantee is due.

4.2 Rates and Charges. The Franchising Authority may regulate rates for the provision of Basic Cable and associated equipment as expressly permitted by federal or state law.

4.3 Renewal of Franchise.

- A. The Franchising Authority and the Grantee agree that any proceedings undertaken by the Franchising Authority that relate to the renewal of the Grantee's Franchise shall be governed by and comply with the provisions of Section 626 of the Cable Act.
- B. In addition to the procedures set forth in said Section 626(a), the Franchising Authority agrees to notify the Grantee of all of its assessments regarding the identity of future cable-related community needs and interests, as well as the past performance of the Grantee under the then current Franchise term. The Franchising Authority further agrees that such assessments shall be provided to the Grantee promptly so that the Grantee has adequate time to submit a proposal under Section 626(b) of the Cable Act and complete renewal of the Franchise prior to expiration of its term.
- C. Notwithstanding anything to the contrary set forth in this Section 4.3, the Grantee and the Franchising Authority agree that at any time during the term of the then current Franchise, while affording the public appropriate notice and opportunity to comment, the Franchising Authority and the Grantee may mutually agree to undertake and finalize informal negotiations regarding renewal of the then current Franchise and the Franchising Authority may grant a renewal thereof.
- D. The Grantee and the Franchising Authority consider the terms set forth in this Section 4.3 to be consistent with the express provisions of Section 626 of the Cable Act.

4.4 Transfer of Franchise. The Grantee's right, title, or interest in the Franchise shall not be sold, transferred, assigned, or otherwise encumbered without the prior

consent of the Franchising Authority; such consent shall not to be unreasonably withheld. No such consent shall be required, however, for a transfer in trust, by mortgage, by other hypothecation, or by assignment of any rights, title, or interest of the Grantee in the Franchise or Cable System in order to secure indebtedness, and for change in control to Grantee's parent company or an entity controlling, controlled by, or under common control with Grantee. Within thirty (30) days of receiving a request for transfer, the Franchising Authority shall notify the Grantee in writing of any additional information it reasonably requires to determine the legal, financial and technical qualifications of the transferee. If the Franchising Authority has not taken action on the Grantee's request for transfer within one hundred twenty (120) days after receiving such request, consent by the Franchising Authority shall be deemed given.

SECTION 5 - Books, Records, and Maps

- 5.1 Books and Records. The Grantee agrees that the Franchising Authority, upon thirty (30) days written notice to the Grantee, may review such of its books and records at the Grantee's business office, during normal business hours and on a non-disruptive basis, as is reasonably necessary to ensure compliance with the terms of this Franchise. Such notice shall specifically reference the section of the Franchise, which is under review, so that the Grantee may organize the necessary books and records for easy access by the Franchising Authority. Alternatively, if the books and records are not easily accessible at the local office of the Grantee, Grantee may, at its sole option, choose to pay the reasonable travel costs of the Franchising Authority's representative to view the books and records at the appropriate location. The Grantee shall not be required to maintain any books and records for Franchise compliance purposes longer than three (3) years. Notwithstanding anything to the contrary set forth herein, the Grantee shall not be required to disclose information which it reasonably deems to be proprietary or confidential in nature, nor disclose books and records of any affiliate of Grantee which is not providing Cable Service in the Service Area. In the event the Grantee asserts that certain information is proprietary or confidential in nature, the Grantee shall identify generally the information which it deems proprietary or confidential and the reasons for its confidentiality in writing.

The Franchising Authority agrees to treat any information disclosed by the Grantee as confidential under applicable federal and state law, and only to disclose it to employees, representatives, and agents thereof that have a need to know, or in order to enforce the provisions hereof. The Grantee shall not be required to provide Subscriber information in violation of Section 631 of the Cable Act.

- 5.2 Maps. Grantee shall maintain "as built" drawings for the Cable System at Grantee's business office and make them available to the Franchising Authority

for inspection during normal business hours upon written request. "As built" drawings shall be updated as changes occur in the Cable System serving the Service Area. Upon written request of the Franchising Authority, Grantee shall provide the Franchising Authority copies of strand and trench maps showing the location of Grantee's lines within the Public Ways in the Service Area within sixty (60) days of request for the same. The Franchising Authority recognizes that the information contained in such maps is confidential and proprietary and remains the property of the Grantee. To the extent provided under Oregon Public Records law, the Franchising Authority shall safeguard such information from the public record.

SECTION 6 - Insurance and Indemnification

- 6.1 **Insurance Requirements.** The Grantee shall maintain in full force and effect, at its own cost and expense, during the term of the Franchise, Commercial General Liability Insurance in the amount of \$1,000,000 combined single limit for bodily injury and property damage. The Franchising Authority shall be designated as an additional insured. Such insurance shall be non-cancellable except upon thirty (30) days prior written notice to the Franchising Authority. Upon written request, the Grantee shall provide a Certificate of insurance showing evidence of the coverage required by this Section 6.1.
- 6.2 **Indemnification.** The Grantee agrees to indemnify, save and hold harmless, and defend the Franchising Authority, its officers, boards and employees, from and against any liability for damages and for any liability or claims resulting from property damage or bodily injury (including accidental death), which arise out of Grantee's construction, operation, or maintenance of its Cable System, provided that the Franchising Authority shall give Grantee written notice of its obligation to indemnify the Franchising Authority within ten (10) days of receipt of a claim or action pursuant to this Section 6.2. Notwithstanding the foregoing, Grantee shall not indemnify the Franchising Authority for any damages, liability, or claims resulting from the willful misconduct or negligence of the Franchising Authority.
- 6.3 **Bonds and Other Surety.** No bond or other surety shall be required of Grantee at the inception of the Franchise. In the event Grantee is required by the Franchising Authority to obtain a bond or other surety in the future, the Franchising Authority agrees to give Grantee at least 60 days advance written notice thereof stating the specific reasons for such requirement. Such reasons must demonstrate a change in Grantee's legal, financial or technical qualifications that would materially prohibit or impair Grantee's ability to comply with the terms and conditions of this Franchise.

SECTION 7 - Enforcement and Termination of Franchise

- 7.1 **Notice of Violation.** In the event that the Franchising Authority believes that the

Grantee has not complied with the terms of the Franchise, the Franchising Authority shall informally discuss the matter with Grantee. If these discussions do not lead to resolution of the problem, the Franchising Authority shall notify the Grantee in writing of the exact nature of the alleged noncompliance.

- 7.2 The Grantee's Right to Cure or Respond. The Grantee shall have thirty (30) days from receipt of the notice described in Section 7.1: (A) to respond to the Franchising Authority, contesting the assertion of noncompliance, or (B) to cure such default, or (C) in the event that, by the nature of default such default cannot be cured within the thirty (30) day period, initiate reasonable steps to remedy such default and notify the Franchising Authority of the steps being taken and the projected date that they will be completed.
- 7.3 Public Hearing. In the event that the Grantee fails to respond to the notice described in Section 7.1 pursuant to the procedures set forth in Section 7.2, or in the event that the alleged default is not remedied within thirty (30) days, or the date projected pursuant to 7.2(C) above, if it intends to continue its investigation into the default, then the Franchising Authority shall schedule a public hearing. The Franchising Authority shall provide the Grantee at least ten (10) days prior written notice of such hearing, which specifies the time, place and purpose of such hearing, and provide Grantee the opportunity to be heard.
- 7.4 Enforcement. Subject to applicable federal and state law, in the event the Franchising Authority, after the hearing set forth in Section 7.3, determines that the Grantee is in default of any provision of the Franchise, the Franchising Authority may:
- A. Seek specific performance of any provision, which reasonably lends itself to such remedy, as an alternative to damages; or
 - B. Commence an action at law for monetary damages or seek other equitable relief; or
 - C. In the case of a substantial default of a material provision of the Franchise, seek to revoke the Franchise in accordance with Section 7.5.
- 7.5 Revocation. Should the Franchising Authority seek to revoke the Franchise after following the procedures set forth in Section 7.1-7.4 above, the Franchising Authority shall give written notice to the Grantee of its intent. The notice shall set forth the exact nature of the noncompliance. The Grantee shall have ninety (90) days from such notice to object in writing and to state its reasons for such objection. In the event the Franchising Authority has not received a satisfactory response from the Grantee, it may then seek termination of the Franchise at a public hearing. The Franchising Authority shall cause to be served upon the Grantee, at least thirty (30) days

prior to such public hearing, a written notice specifying the time and place of such hearing and stating its intent to revoke the Franchise.

At the designated hearing, Grantee shall be provided a fair opportunity for full participation, including the right to be represented by legal counsel, to introduce relevant evidence, to require the production of evidence, to compel the relevant officials, agents, employees or consultants of the Franchising Authority, the testimony of other persons as permitted by law. A complete record minutes and audio tape shall be made of the hearing by the Franchising Authority.

Following the hearing, the Franchising Authority shall determine the franchise shall be revoked. If the Franchising Authority determines that the franchise shall be revoked, Grantee may appeal such determination to an appropriate court, which shall have the power to review the decision of the Franchising Authority *de nova*. Grantee shall be entitled to such relief as the court finds appropriate. Such appeal to the appropriate court must be taken within sixty (60) days of the issuance of the determination of the Franchising Authority.

The Franchising Authority may, at its sole discretion, take any lawful action which it deems appropriate to enforce the Franchising Authority's rights under the Franchise in lieu of revocation of the Franchise.

- 7.6 Force Majeure. The Grantee shall not be held in default under, or in noncompliance with, the provisions of the Franchise, nor suffer any enforcement or penalty relating to noncompliance or default, where such noncompliance or alleged defaults occurred or were caused by circumstances reasonably beyond the ability of the Grantee to anticipate and control. This provision includes work delays caused by waiting for utility providers to service or monitor their utility poles to which the Grantee's Cable System within the Service Area is attached, as well as unavailability of materials and/or qualified labor to perform the work necessary.

Furthermore, the parties hereby agree that it is not the Franchising Authority's intention to subject the Grantee to penalties, fines, forfeitures or revocation of the Franchise for violations of the Franchise where the violation was a good faith error that resulted in no or minimal negative impact on the Subscribers within the Service Area, or where strict performance would result in practical difficulties and hardship to the Grantee which outweigh the benefit to be derived by the Franchising Authority and/or Subscribers.

SECTION 8 - Miscellaneous Provisions

- 8.1 Actions of Parties. In any action by the Franchising Authority or the Grantee that is mandated or permitted under the terms hereof, such party shall act in a reasonable, expeditious, and timely manner. Furthermore, in any instance where approval or consent is required under the terms hereof, such approval or consent shall not be unreasonably withheld.
- 8.2 Entire Agreement. This Franchise constitutes the entire agreement between the Grantee and the Franchising Authority. Amendments to this Franchise shall be mutually agreed to in writing by the parties.
- 8.3 Notice. Unless expressly otherwise agreed between the parties, all notices shall be in writing and shall be sufficiently given and served upon the other party by hand delivery, first class mail, registered or certified, return receipt requested, postage prepaid, or by reputable overnight courier service or by email, where there is reasonable certainty that such email notice was sent to either a valid email address of the Franchise Authority, or to the email address provided to Grantee by the Franchising Authority as that of the Franchise Authority contact, as the case may be, and may be relied upon as valid and authentic written communication.

The notices or responses to the Franchising Authority shall be addressed as follows:

City of Adair Village
City Administrator
6030 N.E. William R. Carr Ave.
Adair Village, OR 97330

Notices or responses to the Grantee shall be addressed as follows:

Comcast of Oregon II, Inc.
Attention: Government Affairs
11308 SW 68th Pkwy
Tigard, OR 97223

With a copy to:

Comcast
Attention: West Division Government Affairs
15815 25th Ave West
Lynnwood, WA 98087

The Franchising Authority and the Grantee may designate such other address or addresses from time to time by giving notice to the other in the manner provided for in this Section.

- 8.4 Descriptive Headings. The captions to sections contained herein are intended solely to facilitate the reading thereof. Such captions shall not affect the meaning or interpretation of the text herein.

8.5. Severability. If any section, sentence, paragraph, term or provision hereof is determined to be illegal, invalid, or unconstitutional, by any court of competent jurisdiction or by any state or federal regulatory authority having jurisdiction thereof, such determination shall have no effect on the validity of any other section, sentence, paragraph, term or provision hereof, all of which will remain in full force and effect for the term of the Franchise.

8.6 Effective Date. The effective date of this Franchise is July 1, 2022, pursuant to the provisions of applicable law. This Franchise shall expire on June 30, 2032, unless extended by the mutual agreement of the parties.

APPROVED:

Mayor

ATTEST:

City Recorder

Accepted this _____ day of _____, 2022 subject to applicable state and local law.

Comcast of Oregon II, Inc.

**BEFORE THE CITY COUNCIL OF THE
CITY OF ADAIR VILLAGE, OREGON**

In the Matter of Adopting the Budget,)
Making Appropriations, and Levying Taxes)
For Fiscal Year 2022-2023)

RESOLUTION NO. 2022 -- #03

ADOPTING THE BUDGET

IT IS HEREBY RESOLVED that the City Council of the City of Adair Village hereby adopts the budget for the fiscal year 2022-2023 in the sum of **\$9,843,684** now on file in the City Office.

MAKING APPROPRIATIONS

IT IS HEREBY RESOLVED by the City Council of the City of Adair Village, that the amounts for the fiscal year beginning July 1, 2022 and ending June 30, 2023 and for the purposes shown below are hereby appropriated as follows:

GENERAL FUND	
Administration	\$ 328,672
Parks	58,897
Public Safety	47,503
Non-Departmental	339,817
Capital Outlay	710,000
Debt Service	22,254
Transfers	59,884
Contingency	<u>250,000</u>
Total General Fund	\$ 1,817,027
 STORM DRAIN FUND	
Operations	\$30,159
Transfers	200
Contingency	<u>25,000</u>
Total Storm Drain Fund	\$ 55,359
 STREET FUND	
Street Maintenance & Operations	\$ 68,095
Capital Outlay	2,500
Transfers	200
Contingency	<u>100,000</u>
Total Street Fund	\$ 170,795
 WASTEWATER FUND	
Operations	\$ 238,609
Capital Outlay	2,511,250
Debt Service	30,000
Transfers	1,000
Contingency	<u>150,000</u>
Total Wastewater Fund	\$ 2,930,859

WATER FUND		
Operations		\$ 541,189
Capital Outlay		1,236,340
Debt Service		140,000
Transfers		3,200
Contingency		<u>100,000</u>
	Total Water Fund	\$ 1,920,729
TOTAL APPROPRIATIONS		\$ 6,894,769
Reserve for Future Expenditure		<u>2,948,915</u>
TOTAL BUDGET		<u>\$ 9,843,684</u>

IMPOSING THE TAX

IT IS HEREBY RESOLVED that the City Council of the City of Adair Village hereby imposes the taxes provided for in the adopted budget at the rate of \$2.5894 per \$1000 of assessed valuation for operations; and that these taxes are hereby imposed and categorized for tax year 2022-2023 upon the assessed value of all taxable property within the City of Adair Village.

	GENERAL GOVERNMENT	EXCLUDED FROM LIMITATION
General Fund	\$2.5894 per \$1,000.00	\$0

DATED: This 7th day of June, 2022

Mayor

City Administrator

**BEFORE THE CITY COUNCIL FOR THE
CITY OF ADAIR VILLAGE, OREGON**

In the Matter of Declaring the City's Election)
To Receive State Shared Revenues for 2022-23)

RESOLUTION NO. 2022 - #4

WHEREAS, the Budget Committee held a public hearing to allow public input on the use of State Shared Revenue on April 12th; and

WHEREAS, the City Council has reviewed possible uses for State Shared Revenues for fiscal year 2022-23; now therefore

IT IS HEREBY RESOLVED by the City Council of the City of Adair Village, that pursuant to ORS 221.770, the City hereby elects to receive state revenue for fiscal year 2022-2023.

DATED: This 7th day of June, 2022.

Mayor

City Administrator

I certify that a public hearing was held before the Budget Committee on April 12, 2022 and a public hearing before the City Council was held on June 7, 2022 giving the citizens an opportunity to comment on use of State Revenue Sharing.

City Administrator

	<u>Current Budget</u>	<u>This Change</u>	<u>New Budget</u>
General Fund:			
Non-departmental	148,674	55,000	203,674
Capital Outlay	<u>10,000</u>	<u>700,000</u>	<u>710,000</u>
Street Fund:			
Street Operations	63,210	20,000	83,210
Capital Outlay	98,700	70,000	168,700
Contingency	<u>50,000</u>	<u>(20,000)</u>	<u>30,000</u>
Water Fund:			
Capital Outlay	1,092,000	42,000	1,134,000
Contingency	<u>100,000</u>	<u>(42,000)</u>	<u>58,000</u>
Wastewater Fund:			
Wastewater Operations	<u>210,229</u>	<u>6,000</u>	<u>216,229</u>
SDC Fund:			
Transfers Out	-	700,000	700,000
Res. For Future Expenditure	<u>1,699,062</u>	<u>(700,000)</u>	<u>999,062</u>

\$55,000 additional Tangent expenses & \$700,000 for property purchase

Adding \$20,000 for engineering
Adding \$70,000 for SCA project
Used contingency for engineering

Hospital Hill change order

\$6,000 for chemicals

Interfund loan for property purchase

BEFORE THE CITY COUNCIL OF THE
CITY OF ADAIR VILLAGE, OREGON

IN THE MATTER OF INCREASING APPROPRIATIONS)
TO ACCOUNT FOR UNANTICIPATED EXPENDITURES)

RESOLUTION NO. _____

WHEREAS, the City of Adair Village has identified various unexpected expenditures during the fiscal year; and,

WHEREAS, the City has received additional revenue to cover these expenditures or will transfer appropriations from contingency; and,

WHEREAS, supplemental budget adjustments are allowed when items were unknown at the time the fiscal 2021-22 budget was adopted;

NOW, THEREFORE, BE IT RESOLVED by the City of Adair Village City Council that:

SECTION 1: The FY 2021-22 Budget is hereby amended as follows:

	<u>Current Budget</u>	<u>This Change</u>	<u>New Budget</u>
General Fund:			
Non-departmental	148,674	55,000	203,674
Capital Outlay	<u>10,000</u>	<u>700,000</u>	<u>710,000</u>
Street Fund:			
Street Operations	63,210	20,000	83,210
Capital Outlay	98,700	70,000	168,700
Contingency	<u>50,000</u>	<u>(20,000)</u>	<u>30,000</u>
Water Fund:			
Capital Outlay	1,092,000	42,000	1,134,000
Contingency	<u>100,000</u>	<u>(42,000)</u>	<u>58,000</u>
Wastewater Fund:			
Wastewater Operations	<u>210,229</u>	<u>6,000</u>	<u>216,229</u>
SDC Fund:			
Transfers Out	-	700,000	700,000
Res. For Future Expenditure	<u>1,699,062</u>	<u>(700,000)</u>	<u>999,062</u>

SECTION 2: This resolution is effective immediately upon passage.

DATED: The 7th day of June, 2022.

Mayor

City Administrator

**BEFORE THE CITY COUNCIL OF THE
CITY OF ADAIR VILLAGE, OREGON**

In the Matter of Interfund Loans to)
Provide Proceeds for Purchasing Property)
For Fiscal Year 2021-2022)

RESOLUTION NO. 2022 -- #03

WHEREAS, the City of Adair Village has identified an opportunity to purchase a desirable piece of real property; and,

WHEREAS, the City Council has approved pursuing the purchase of the property; and,

WHEREAS, the City Council has approved using funds from the SDC Fund to provide a source of financing for this purchase; and,

WHEREAS, the City Council intends for the City to repay the SDC Fund from available resources in the General Fund;

NOW, THEREFORE, BE IT RESOLVED by the City of Adair Village City Council that the General Fund will repay the SDC Fund as provided for in Exhibit A to this resolution. Nothing in this resolution shall prohibit the City from paying these funds back early.

DATED: This 7th day of June, 2022

Mayor

City Administrator

City of Adair Village
Amortization Schedule

Term 20 years
Amount 700,000
Interest 1.00%
Annual Pmts 44,980.64

	Interest	Principal	Balance
4/1/2023	7,000.00	-	700,000.00
4/1/2024	7,000.00	-	700,000.00
4/1/2025	7,000.00	-	700,000.00
4/1/2026	7,000.00	37,980.64	662,019.36
4/1/2027	6,620.19	38,360.45	623,658.91
4/1/2028	6,236.59	38,744.05	584,914.86
4/1/2029	5,849.15	39,131.49	545,783.37
4/1/2030	5,457.83	39,522.81	506,260.57
4/1/2031	5,062.61	39,918.03	466,342.53
4/1/2032	4,663.43	40,317.21	426,025.32
4/1/2033	4,260.25	40,720.39	385,304.93
4/1/2034	3,853.05	41,127.59	344,177.34
4/1/2035	3,441.77	41,538.87	302,638.47
4/1/2036	3,026.38	41,954.26	260,684.22
4/1/2037	2,606.84	42,373.80	218,310.42
4/1/2038	2,183.10	42,797.54	175,512.88
4/1/2039	1,755.13	43,225.51	132,287.37
4/1/2040	1,322.87	43,657.77	88,629.61
4/1/2041	886.30	44,094.34	44,535.26
4/1/2042	445.35	44,535.26	0.00