

ADAIR VILLAGE CITY COUNCIL-Final
City Hall - 6030 Wm. R Carr Av.
****Tuesday, April 5, 2022 - 6:00pm****

1. ROLL CALL – Flag Salute

2. CONSENT CALENDAR: - *The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be discussed before the Consent Calendar is considered. If any item involves a potential conflict of interest, Council members should so note before adoption of the Consent Calendar.*

- a. Minutes – City Council Meeting – March 1, 2022 (Attachment A)
- b. Bills List through – March 31, 2022 (Attachment B) – \$231,333.38

3. PUBLIC COMMENT (Please limit comments to 3 minutes)

4. STAFF REPORTS:

- a) Sheriff's Report (Attachment C) Pat Hare
- b) CSO Report (Attachment D) Jerry Jackson
- c) City Administrator (Attachment E) Pat Hare
- d) Public Works Report (Attachment F) Pat Hare
- e) Financial Report (Attachment G) Pat Hare

5. OLD BUSINESS:

- a) Parks & Perpetuity (Attachment H) Pat Hare
Action: Decision

6. NEW BUSINESS:

- a) N/A Pat Hare
Action: n/a

7. ORDINANCES, RESOLUTIONS, AND PROCLAMATIONS:

- a) Resolution 2022 – Parks & Perpetuity Release (Attachment I) Pat Hare
- b) Action: Decision

8. EXECUTIVE SESSION

- a) N/A
Action: n/a

9. COUNCIL and MAYOR COMMENTS:

10. ADJOURNMENT:

Next meetings -

City Council –Tuesday, May 3, 2022 6:00 PM
Planning Commission – April 19, 2022 6:00pm

The Community Center is accessible to person with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting by calling City Offices at 541-745-5507 or e-mail "kathy.edmaiston@adairvillage.org", or Oregon Relay Services by dialing 7-1-1. The City of Adair Village is an Equal Opportunity Employer.

The order in which items on the Agenda are addressed by the City Council may vary from the order shown on the Agenda.

**ADAIR VILLAGE
CITY COUNCIL MINUTES
6030 William R. Carr Avenue
****Tuesday, March 1, 2022 – 6:00 PM******

Agenda Item	Action
<p>1. Roll Call: City Council Members present: Councilor Ray and Mayor Currier were present. City Attorney Sean Kidd was present. CA (City Administrator) Hare was present. Councilor Officer was present via telephone. Councilor Fuller was absent. Minutes were taken by CA Hare.</p>	<p>Mayor Currier called the meeting to order at 6:00 PM. and led the flag salute.</p>
<p>2. Consent Calendar (Agenda Item 2). Minutes of the February 1, 2022 City Council Meeting. Bills List through February 24, 2022, (\$234,690.55 total).</p>	<p>Councilor Officer moved to approve the Consent Calendar. Councilor Ray seconded. Unanimous Approval (3-0).</p>
<p>3. Public Comment (Agenda Item 3). None.</p>	
<p>4. Attachment C – Sheriff’s Report (Agenda Item 4a).</p>	<p>Council received the report.</p>
<p>5. Attachment D- CSO Report (Agenda Item 4b).</p>	<p>Council received the report.</p>
<p>6. Attachment E – City Administrator Report (Agenda Item 4c). CA Hare presented the report. Administration</p> <ul style="list-style-type: none"> • UGB Expansion – Dowl and Civil West are in the final stages of completing the application. The hope is to have the notices going out in April/May. • Parks & Perpetuity – We will be working with GSA over the next few months to finish the process for lifting the restrictions. We will need to pass a resolution at the next meeting and put ten percent down. • Tangent – Staff has been responding to a lot of call outs over the last few months but things continue to go well. We will be 	<p>Council received the report.</p>

<ul style="list-style-type: none"> • ODFW/Santiam – Update Property/Businesses • AVIS – Kennedy Jenks completed the rest of the sampling and is preparing the findings for DEQ. • Barracks – ALH is continuing to go after grant funding for the other barracks building. I will be budgeting for completing that building in 2023. • Store/Restaurant –The restaurant has been closed but Paul is working on a new proposal with a gas station. <p>Major Projects/Engineering</p> <ul style="list-style-type: none"> • Calloway Creek – The work in phase three is complete and we’re just waiting for DSL to respond to the wetland delineation and the UGB process. • Hospital Hill Waterline – They have started to pot hole, locating the line and hope to have the project complete by the end of June. • Wastewater Plant – Construction of the headworks is moving forward, they had a big concrete pour last week and they have begun to prep the site for the new building 	
<p>7. Attachment F – Public Works Report (Agenda Item 4d).</p>	<p>Council received the report.</p>
<p>8. Attachment G - Financial Report (Agenda Item 4e). CA Hare presented the report. Income shown for Fiscal Year 2021-2022 is \$55,160,818.10 and expenses are \$1,551,146.76. The balance in the Local Government Investment Pool is approximately \$3,379,110.24, last year the balance was \$2,727,337.53.</p>	<p>Council received the report.</p>
<p>9. Founder’s Day – (Agenda Item 5a).</p>	<p>Council discussed the matter.</p>
<p>10. Appoint Budget Committee Members (Agenda Item 6a). McKenna Ziegler, Jeff Snyder, Michael Packard and Kristen Herzbrun were appointed to the Budget Committee.</p>	<p>Councilor Officer moved to appoint McKenna Ziegler, Jeff Snyder, Michael Packard and Kristen Herzbrun to the Budget Committee. Councilor Ray seconded. Unanimous Approval (3-0).</p>

<p>11. Council and Mayor Comments (Agenda Item 9):</p> <ul style="list-style-type: none"> • Mayor Currier – None. • Councilor Ray – None. • Councilor Officer - None. 	
<p>12. Adjournment: Next meeting- Council meeting on Tuesday, April 5, 2022, at 6:00 PM.</p>	<p>Mayor Currier adjourned the meeting at 6:40 p.m.</p>

Mayor's Approval

Date

Mar 2022 Bills	Date	Amount
	3/1/2022	\$7,929.68
	3/8/2022	\$178,965.88
	3/17/2022	\$12,638.20
	3/29/2022	\$31,799.82

Total		\$231,333.58
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Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
1410 Century Link									
02112022	1	Phone	Invoice	02/22/2022	03/03/2022	88.15		88.15	510-430-52110
Total 02112022:						88.15	.00	88.15	
02162022	1	Phone	Invoice	02/16/2022	03/01/2022	88.78		88.78	500-420-52110
Total 02162022:						88.78	.00	88.78	
Total 1410 Century Link:						176.93	.00	176.93	25115
1550 City of Corvallis									
4504027	1	Fuel	Invoice	02/15/2022	03/15/2022	250.82		250.82	500-420-52014
Total 4504027:						250.82	.00	250.82	
Total 1550 City of Corvallis:						250.82	.00	250.82	25116
1800 Consumers Power Inc.									
02212022	1	1152400	Invoice	02/21/2022	03/01/2022	1,144.00		1,144.00	200-410-52109
02212022	2	1152401	Invoice	02/21/2022	03/01/2022	30.50		30.50	100-300-52109
02212022	3	1152106	Invoice	02/21/2022	03/01/2022	231.92		231.92	100-900-52109
02212022	4	1152409	Invoice	02/21/2022	03/01/2022	30.50		30.50	100-900-52109
02212022	5	1152410	Invoice	02/21/2022	03/01/2022	75.54		75.54	510-430-52109
02212022	6	1152411	Invoice	02/21/2022	03/01/2022	59.12		59.12	500-420-52109
02212022	7	1152412	Invoice	02/21/2022	03/01/2022	1,422.13		1,422.13	510-430-52109
02212022	8	1152413	Invoice	02/21/2022	03/01/2022	140.29		140.29	510-430-52109
02212022	9	1152414	Invoice	02/21/2022	03/01/2022	30.14		30.14	500-420-52109
02212022	10	1152415	Invoice	02/21/2022	03/01/2022	30.05		30.05	100-900-52109
Total 02212022:						3,194.19	.00	3,194.19	
Total 1800 Consumers Power Inc.:						3,194.19	.00	3,194.19	25117
2520 Edge Analytical, Inc									
22-05443	1	Waste Water	Invoice	02/22/2022	03/22/2022	222.30		222.30	510-430-52104
Total 22-05443:						222.30	.00	222.30	
Total 2520 Edge Analytical, Inc:						222.30	.00	222.30	25118
5240 Pace Heating & Air									
S-57065	1	Repair AC in Market	Invoice	02/25/2022	02/25/2022	374.00		374.00	100-900-52012
Total S-57065:						374.00	.00	374.00	
Total 5240 Pace Heating & Air:						374.00	.00	374.00	25119
6010 Santiam Tree Service									
2245	1	Tree Work	Invoice	02/27/2022	02/27/2022	800.00		800.00	100-300-52019
2245	2	Tree work	Invoice	02/27/2022	02/27/2022	2,400.00		2,400.00	510-430-52011
Total 2245:						3,200.00	.00	3,200.00	
Total 6010 Santiam Tree Service:						3,200.00	.00	3,200.00	25120

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
999 Utility Refund									
152702	1	Water	Invoice	02/17/2022	03/17/2022	151.04		151.04	500-420-52105
152702	2	Wastewater	Invoice	02/17/2022	03/17/2022	100.69		100.69	510-430-52105
Total 152702:						251.73	.00	251.73	
Total 999 Utility Refund:						251.73	.00	251.73	
7130 Verizon									
9898888388	1	Phone	Invoice	02/17/2022	02/26/2022	97.75		97.75	500-420-52110
9898888388	2	Phone	Invoice	02/17/2022	02/26/2022	97.75		97.75	510-430-52110
9898888388	3	Phone	Invoice	02/17/2022	02/26/2022	64.21		64.21	100-900-52110
Total 9898888388:						259.71	.00	259.71	
Total 7130 Verizon:						259.71	.00	259.71	
Total :						7,929.68	.00	7,929.68	
Grand Totals:						7,929.68	.00	7,929.68	

25114

25121

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-300-52019	800.00	.00	800.00
100-300-52109	30.50	.00	30.50
100-900-52012	374.00	.00	374.00
100-900-52109	292.47	.00	292.47
100-900-52110	64.21	.00	64.21
200-410-52109	1,144.00	.00	1,144.00
500-420-52014	250.82	.00	250.82
500-420-52105	151.04	.00	151.04
500-420-52109	89.26	.00	89.26
500-420-52110	186.53	.00	186.53
510-430-52011	2,400.00	.00	2,400.00
510-430-52104	222.30	.00	222.30
510-430-52105	100.69	.00	100.69
510-430-52109	1,637.96	.00	1,637.96
510-430-52110	185.90	.00	185.90
Grand Totals:	7,929.68	.00	7,929.68

[Signature] 3/1/22

Summary by General Ledger Posting Period

GL Posting Period	Debit	Credit	Net
02/22	7,929.68	.00	7,929.68
Grand Totals:	7,929.68	.00	7,929.68

[Signature]

Summary by General Ledger Posting Period

GL Posting Period	Debit	Credit	Net
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Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
150 A & B Septic									
54733	1	Work for Tangent	Invoice	03/01/2022	03/05/2022	404.00		404.00	100-900-5201
Total 54733:						404.00		404.00	
54800	1	Work for Tangent	Invoice	03/01/2022	03/12/2022	145.00	.00	145.00	100-900-52019
Total 54800:						145.00		145.00	
54801	1	Work for Tangent	Invoice	03/01/2022	03/12/2022	1,080.00	.00	1,080.00	100-900-52019
Total 54801:						1,080.00		1,080.00	
54830	1	Work for Tangent	Invoice	03/01/2022	03/16/2022	1,080.00	.00	1,080.00	100-900-52019
Total 54830:						115.00		115.00	
54849	1	Work for Tangent	Invoice	03/01/2022	03/18/2022	115.00	.00	115.00	100-900-52019
Total 54849:						95.00		95.00	
54859	1	Work for Tangent	Invoice	03/01/2022	03/18/2022	95.00	.00	95.00	100-900-52019
Total 54859:						920.00		920.00	
54870	1	Work for Tangent	Invoice	03/01/2022	03/20/2022	920.00	.00	920.00	100-900-52019
Total 54870:						145.00		145.00	
54872	1	Work for Tangent	Invoice	03/01/2022	03/20/2022	145.00	.00	145.00	100-900-52019
Total 54872:						145.00		145.00	
54917	1	Work for Tangent	Invoice	03/01/2022	03/25/2022	145.00	.00	145.00	100-900-52019
Total 54917:						95.00		95.00	
54925	1	Work for Tangent	Invoice	03/01/2022	03/26/2022	95.00	.00	95.00	100-900-52019
Total 54925:						1,080.00		1,080.00	
54956	1	Work for Tangent	Invoice	03/01/2022	03/30/2022	1,080.00	.00	1,080.00	100-900-52019
Total 54956:						1,888.84		1,888.84	
Total 150 A & B Septic:						1,888.84	.00	1,888.84	
690 Bank of America						6,112.84	.00	6,112.84	25182
02232022	1	Shipping for water pump	Invoice	03/08/2022	03/10/2022	160.61		160.61	500-420-52108
02232022	2	Shipping for water pump	Invoice	03/08/2022	03/10/2022	158.85		158.85	500-420-52108
02232022	3	Shipping for water pump	Invoice	03/08/2022	03/10/2022	12.00		12.00	500-420-52108
02232022	4	Staples	Invoice	03/08/2022	03/10/2022	25.08		25.08	100-900-52002
02232022	5	Staples	Invoice	03/08/2022	03/10/2022	192.14		192.14	100-900-52002
02232022	6	8x8	Invoice	03/08/2022	03/10/2022	226.45		226.45	100-900-52110
02232022	7	Andy's Auto Detail for Prius	Invoice	03/08/2022	03/10/2022	544.50		544.50	500-420-52014
02232022	8	Harbor Freight Tools	Invoice	03/08/2022	03/10/2022	169.99		169.99	500-420-52014

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
02232022	9	Sunriver Resort	Invoice	03/08/2022	03/10/2022	130.38		130.38	500-420-52013
02232022	10	Sunriver Resort	Invoice	03/08/2022	03/10/2022	65.18		65.18	510-430-52013
02232022	11	Sunriver Resort	Invoice	03/08/2022	03/10/2022	21.72		21.72	520-440-52013
02232022	12	Lacomb Grovery Gloves	Invoice	03/08/2022	03/10/2022	5.97		5.97	500-420-52002
02232022	13	Corvallis Power Equipment	Invoice	03/08/2022	03/10/2022	15.00		15.00	100-300-52002
02232022	14	Coastal - gloves	Invoice	03/08/2022	03/10/2022	39.99		39.99	500-420-52002
02232022	15	Albany Napa	Invoice	03/08/2022	03/10/2022	480.98		480.98	500-420-52014
02232022	16	Home Depot - concrete - blade	Invoice	03/08/2022	03/10/2022	30.08		30.08	200-410-52002
02232022	17	Jiffy Lube	Invoice	03/08/2022	03/10/2022	71.28		71.28	500-420-52014
02232022	18	Home Depot	Invoice	03/08/2022	03/10/2022	74.92		74.92	200-410-52002
02232022	19	MCAFFEE	Invoice	03/08/2022	03/10/2022	129.99		129.99	500-420-52019
Total 02232022:						2,555.11	.00	2,555.11	
Total 690 Bank of America:						2,555.11	.00	2,555.11	25123
870 Benton County Oregon									
4624	1	Slow Children at Play Sign	Invoice	02/28/2022	03/28/2022	40.00		40.00	200-410-52027
Total 4624:						40.00	.00	40.00	
Total 870 Benton County Oregon:						40.00	.00	40.00	25124
1410 Century Link									
03082022	1	Phone	Invoice	03/08/2022	03/25/2022	53.95		53.95	500-420-52110
Total 03082022:						53.95	.00	53.95	
Total 1410 Century Link:						53.95	.00	53.95	25125
1610 Civil West Engineering Services Inc									
1001.001.002	1	Engineering Services	Invoice	03/01/2022	04/01/2022	165.00		165.00	500-420-53502
1001.001.002	2	Engineering Services	Invoice	03/01/2022	04/01/2022	4,726.00		4,726.00	510-430-53005
1001.001.002	3	Engineering Services	Invoice	03/01/2022	04/01/2022	167.50		167.50	510-430-53005
1001.001.002	4	Engineering Services	Invoice	03/01/2022	04/01/2022	412.50		412.50	500-420-53502
Total 1001.001.002:						5,471.00	.00	5,471.00	
1001.028.021	1	WWTP Headworks & Trickling Filter	Invoice	03/01/2022	04/01/2022	3,590.00		3,590.00	510-430-53005
Total 1001.028.021:						3,590.00	.00	3,590.00	
1001.030.014	1	Arnold Ave ODOT SCA Grant	Invoice	03/01/2022	04/01/2022	157.00		157.00	200-410-53001
Total 1001.030.014:						157.00	.00	157.00	
1001.031.008	1	Hospital Hill and Calloway Waterma	Invoice	03/01/2022	04/01/2022	6,161.84		6,161.84	500-420-53502
Total 1001.031.008:						6,161.84	.00	6,161.84	
1001.032.007	1	HMGP Waterline Replacements	Invoice	03/01/2022	04/01/2022	1,373.50		1,373.50	500-420-53503
Total 1001.032.007:						1,373.50	.00	1,373.50	
Total 1610 Civil West Engineering Services Inc:						16,753.34	.00	16,753.34	25126

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
2270 De Lage Landen Financial Services Inc.									
75637800	1	financial services	Invoice	03/08/2022	04/01/2022	131.00		131.00	100-900-52019
Total 75637800:						131.00	.00	131.00	
Total 2270 De Lage Landen Financial Services Inc.:						131.00	.00	131.00	25127
2300 Delapoer Kidd Attorneys at Law									
1901	1	General City matters	Invoice	03/01/2022	04/01/2022	437.50		437.50	100-900-52017
Total 1901:						437.50	.00	437.50	
Total 2300 Delapoer Kidd Attorneys at Law:						437.50	.00	437.50	25128
2520 Edge Analytical, Inc									
22-05446	1	Tangent WW	Invoice	02/16/2022	03/16/2022	222.30		222.30	100-900-52019
Total 22-05446:						222.30	.00	222.30	
22-06737	1	Monthly Coliform	Invoice	03/01/2022	03/30/2022	37.00		37.00	500-420-52104
Total 22-06737:						37.00	.00	37.00	
Total 2520 Edge Analytical, Inc:						259.30	.00	259.30	25129
7363 JC Electric Plumbing									
9739	1	Two 75hp Yaskawa variable freque	Invoice	03/01/2022	04/01/2022	586.00		586.00	510-430-52011
Total 9739:						586.00	.00	586.00	
Total 7363 JC Electric Plumbing:						586.00	.00	586.00	52130
4320 Merina & Company LLP									
13405	1	Non-Departmental	Invoice	02/24/2022	03/24/2022	3,420.00		3,420.00	100-900-52016
13405	2	Water	Invoice	02/24/2022	03/24/2022	5,415.00		5,415.00	500-420-52016
13405	3	Wastewater	Invoice	02/24/2022	03/24/2022	5,415.00		5,415.00	510-430-52016
Total 13405:						14,250.00	.00	14,250.00	
Total 4320 Merina & Company LLP:						14,250.00	.00	14,250.00	25131
7478 Northcore USA LLC									
12-2021	1	Materials	Invoice	03/08/2022	03/10/2022	551.00		551.00	500-420-52002
Total 12-2021:						551.00	.00	551.00	
CONS SUPPL	1	Materials	Invoice	03/08/2022	03/10/2022	575.00		575.00	500-420-52002
Total CONS SUPPL:						575.00	.00	575.00	
Total 7478 Northcore USA LLC:						1,126.00	.00	1,126.00	25132
4670 NW Natural									
03012022	1	1407224-3	Invoice	03/01/2022	03/22/2022	40.56		40.56	100-900-52109
Total 03012022:						40.56	.00	40.56	

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
Total 4670 NW Natural:						40.56	.00	✓ 40.56	25133
5780 Republic Services #452									
0452-00470867	1	3-0452-0023479	Invoice	03/08/2022	03/25/2022	38.80		38.80	100-900-52109
Total 0452-004708670:						38.80	.00	✓ 38.80	
0452-00472188	1	3-0452-0340655	Invoice	03/08/2022	03/25/2022	121.66		121.66	510-430-52109
Total 0452-004721889:						121.66	.00	✓ 121.66	
Total 5780 Republic Services #452:						160.46	.00	✓ 160.46	2934
5940 SAIF Corporation									
1000763346	1	Admin	Invoice	03/08/2022	03/25/2022	126.76		126.76	100-100-52103
1000763346	2	PS	Invoice	03/08/2022	03/25/2022	7.92		7.92	100-200-52103
1000763346	3	Parks	Invoice	03/08/2022	03/25/2022	47.53		47.53	100-300-52103
1000763346	4	Streets	Invoice	03/08/2022	03/25/2022	39.61		39.61	200-410-52103
1000763346	5	Water	Invoice	03/08/2022	03/25/2022	380.27		380.27	510-430-52103
1000763346	6	WW	Invoice	03/08/2022	03/25/2022	158.44		158.44	520-440-52103
1000763346	7	SD	Invoice	03/08/2022	03/25/2022	31.69		31.69	520-440-52103
Total 1000763346:						792.22	.00	792.22	
Total 5940 SAIF Corporation:						792.22	.00	✓ 792.22	25135
7484 Wildish Paving Co.									
SIX	1	WWTP Improvements	Invoice	02/28/2022	03/28/2022	135,667.60		135,667.60	510-430-53005
Total SIX:						135,667.60	.00	135,667.60	
Total 7484 Wildish Paving Co.:						135,667.60	.00	135,667.60	✓ 25136
Total :						178,965.88	.00	178,965.88	
Grand Totals:						178,965.88	.00	178,965.88	

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-100-52103	126.76	.00	126.76
100-200-52103	7.92	.00	7.92
100-300-52002	15.00	.00	15.00
100-300-52103	47.53	.00	47.53
100-900-52002	217.22	.00	217.22
100-900-52016	3,420.00	.00	3,420.00
100-900-52017	437.50	.00	437.50
100-900-52019	6,466.14	.00	6,466.14
100-900-52109	79.36	.00	79.36
100-900-52110	226.45	.00	226.45
200-410-52002	105.00	.00	105.00
200-410-52027	40.00	.00	40.00
200-410-52103	39.61	.00	39.61

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
200-410-53001	157.00	.00	157.00
500-420-52002	1,171.96	.00	1,171.96
500-420-52013	130.38	.00	130.38
500-420-52014	1,266.75	.00	1,266.75
500-420-52016	5,415.00	.00	5,415.00
500-420-52019	129.99	.00	129.99
500-420-52104	37.00	.00	37.00
500-420-52108	331.46	.00	331.46
500-420-52110	53.95	.00	53.95
500-420-53502	6,739.34	.00	6,739.34
500-420-53503	1,373.50	.00	1,373.50
510-430-52011	586.00	.00	586.00
510-430-52013	65.18	.00	65.18
510-430-52016	5,415.00	.00	5,415.00
510-430-52103	380.27	.00	380.27
510-430-52109	121.66	.00	121.66
510-430-53005	144,151.10	.00	144,151.10
520-440-52013	21.72	.00	21.72
520-440-52103	190.13	.00	190.13
Grand Totals:	178,965.88	.00	178,965.88

Summary by General Ledger Posting Period

GL Posting Period	Debit	Credit	Net
02/22	150,179.90	.00	150,179.90
03/22	28,785.98	.00	28,785.98
Grand Totals:	178,965.88	.00	178,965.88

JA
3/8/22

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
1520 CIS TRUST									
APRIL 2022 FIN	1	Employee Health Ins	Invoice	03/15/2022	04/15/2022	961.19		961.19	100-100-51010
APRIL 2022 FIN	2	Employee Health Ins	Invoice	03/15/2022	04/15/2022	60.07		60.07	100-200-51010
APRIL 2022 FIN	3	Employee Health Ins	Invoice	03/15/2022	04/15/2022	360.44		360.44	100-300-51010
APRIL 2022 FIN	4	Employee Health Ins	Invoice	03/15/2022	04/15/2022	300.37		300.37	200-410-51010
APRIL 2022 FIN	5	Employee Health Ins	Invoice	03/15/2022	04/15/2022	2,883.56		2,883.56	500-420-51010
APRIL 2022 FIN	6	Employee Health Ins	Invoice	03/15/2022	04/15/2022	1,201.48		1,201.48	510-430-51010
APRIL 2022 FIN	7	Employee Health Insurance	Invoice	03/15/2022	04/15/2022	240.30		240.30	520-440-51010
Total APRIL 2022 FINAL INVOICE:						6,007.41	.00	6,007.41	
Total 1520 CIS TRUST:						6,007.41	.00	6,007.41	25137
1800 Consumers Power Inc.									
03082022	1	1152418	Invoice	03/08/2022	04/08/2022	137.50		137.50	510-430-52109
Total 03082022:						137.50	.00	137.50	
Total 1800 Consumers Power Inc.:						137.50	.00	137.50	25138
7488 Dave's Performance Hybrids									
3244	1	Maintenance on Prius	Invoice	03/12/2022	04/12/2022	2,232.00		2,232.00	500-420-52014
3244	2	Maintenance on Prius	Invoice	03/12/2022	04/12/2022	1,488.00		1,488.00	510-430-52014
Total 3244:						3,720.00	.00	3,720.00	
Total 7488 Dave's Performance Hybrids:						3,720.00	.00	3,720.00	25139
2520 Edge Analytical, Inc									
22-08321	1	Monthly Coliform	Invoice	03/10/2022	04/01/2022	37.00		37.00	500-420-52104
Total 22-08321:						37.00	.00	37.00	
Total 2520 Edge Analytical, Inc:						37.00	.00	37.00	25140
7486 Jano's Trophies									
03092022	1	Name Plate for Aaron Fuller	Invoice	03/09/2022	04/09/2022	15.00		15.00	100-900-52111
Total 03092022:						15.00	.00	15.00	
Total 7486 Jano's Trophies:						15.00	.00	15.00	25141
7487 Jeremy Gaskey									
022272022	1	Jeremy Gaskey Training Perdiem a	Invoice	03/08/2022	04/08/2022	246.20		246.20	500-420-52013
022272022	2	Jeremy Gaskey Training Perdiem a	Invoice	03/08/2022	04/08/2022	123.10		123.10	510-430-52013
022272022	3	Jeremy Gaskey Training Perdiem a	Invoice	03/08/2022	04/08/2022	41.03		41.03	520-440-52013
Total 022272022:						410.33	.00	410.33	
Total 7487 Jeremy Gaskey:						410.33	.00	410.33	25142
5300 Pacific Power/PacificCorp									
03112022	1	02099381-001 7	Invoice	03/11/2022	04/11/2022	1,785.21		1,785.21	500-420-52109
Total 03112022:						1,785.21	.00	1,785.21	25143

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
Total 5300 Pacific Power/PacificCorp:						1,785.21	.00	1,785.21	
6230 Simply Payroll									
17358	1	Payroll	Invoice	03/11/2022	04/11/2022	135.00		135.00	100-900-52019
Total 17358:						135.00	.00	135.00	
Total 6230 Simply Payroll:						135.00	.00	135.00	25144
7274 US Bank Equipment Finance									
466930088	1	Equipment Finance	Invoice	03/15/2022	03/31/2022	131.00		131.00	100-900-52023
Total 466930088:						131.00	.00	131.00	
Total 7274 US Bank Equipment Finance:						131.00	.00	131.00	25145
7130 Verizon									
9901152053	1	Phone	Invoice	03/15/2022	04/15/2022	64.21		64.21	100-900-52110
9901152053	2	Phone	Invoice	03/15/2022	04/15/2022	97.75		97.75	510-430-52110
9901152053	3	Phone	Invoice	03/15/2022	04/15/2022	97.79		97.79	500-420-52110
Total 9901152053:						259.75	.00	259.75	
Total 7130 Verizon:						259.75	.00	259.75	25146
Total :						12,638.20	.00	12,638.20	
Grand Totals:						12,638.20	.00	12,638.20	

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-100-51010	961.19	.00	961.19
100-200-51010	60.07	.00	60.07
100-300-51010	360.44	.00	360.44
100-900-52019	135.00	.00	135.00
100-900-52023	131.00	.00	131.00
100-900-52110	64.21	.00	64.21
100-900-52111	15.00	.00	15.00
200-410-51010	300.37	.00	300.37
500-420-51010	2,883.56	.00	2,883.56
500-420-52013	246.20	.00	246.20
500-420-52014	2,232.00	.00	2,232.00
500-420-52104	37.00	.00	37.00
500-420-52109	1,785.21	.00	1,785.21
500-420-52110	97.79	.00	97.79
510-430-51010	1,201.48	.00	1,201.48
510-430-52013	123.10	.00	123.10
510-430-52014	1,488.00	.00	1,488.00
510-430-52109	137.50	.00	137.50
510-430-52110	97.75	.00	97.75
520-440-51010	240.30	.00	240.30
520-440-52013	41.03	.00	41.03

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
Grand Totals:	12,638.20	.00	12,638.20

Summary by General Ledger Posting Period

GL Posting Period	Debit	Credit	Net
03/22	12,638.20	.00	12,638.20
Grand Totals:	12,638.20	.00	12,638.20

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2/17/22

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
7485 Bureau of Labor and Industries									
101002	1	Public Works Fee	Invoice	03/22/2022	04/22/2022	472.47		472.47	500-420-53502
Total 101002:						472.47	.00	472.47	
Total 7485 Bureau of Labor and Industries:						472.47	.00	472.47	
1300 Cascade Columbia Distribution									
832453	1	Chemicals	Invoice	03/18/2022	04/18/2022	2,595.75		2,595.75	500-420-52001
Total 832453:						2,595.75	.00	2,595.75	
Total 1300 Cascade Columbia Distribution:						2,595.75	.00	2,595.75	
1410 Century Link									
03112022	1	Phone	Invoice	03/11/2022	04/11/2022	88.17		88.17	510-430-52110
Total 03112022:						88.17	.00	88.17	
03162022	1	Phone	Invoice	03/25/2022	04/16/2022	88.80		88.80	500-420-52110
Total 03162022:						88.80	.00	88.80	
Total 1410 Century Link:						176.97	.00	176.97	
1550 City of Corvallis									
4504246	1	Fuel	Invoice	03/15/2022	04/15/2022	321.33		321.33	500-420-52014
Total 4504246:						321.33	.00	321.33	
Total 1550 City of Corvallis:						321.33	.00	321.33	
1800 Consumers Power Inc.									
03212022	1	1152400	Invoice	03/25/2022	04/15/2022	1,134.00		1,134.00	200-410-52109
03212022	2	1152104	Invoice	03/25/2022	04/15/2022	30.50		30.50	100-300-52109
03212022	3	1152406	Invoice	03/25/2022	04/15/2022	200.74		200.74	100-900-52109
03212022	4	1152409	Invoice	03/25/2022	04/15/2022	30.50		30.50	100-900-52109
03212022	5	1152410	Invoice	03/25/2022	04/15/2022	73.30		73.30	510-430-52109
03212022	6	1152411	Invoice	03/25/2022	04/15/2022	52.87		52.87	500-420-52109
03212022	7	1152412	Invoice	03/25/2022	04/15/2022	771.68		771.68	510-430-52109
03212022	8	1152413	Invoice	03/25/2022	04/15/2022	135.75		135.75	510-430-52109
03212022	9	1152414	Invoice	03/25/2022	04/15/2022	30.14		30.14	500-420-52109
03212022	10	1152415	Invoice	03/25/2022	04/15/2022	30.05		30.05	100-900-52109
Total 03212022:						2,489.53	.00	2,489.53	
Total 1800 Consumers Power Inc.:						2,489.53	.00	2,489.53	
4480 Mission Communications									
1062299	1	Service Package	Invoice	03/14/2022	04/14/2022	623.40		623.40	500-420-52022
1062299	2	Service Package	Invoice	03/14/2022	04/14/2022	623.40		623.40	510-430-52022
Total 1062299:						1,246.80	.00	1,246.80	
Total 4480 Mission Communications:						1,246.80	.00	1,246.80	

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
4830 Oregon Association of Water Utilities									
32524	1	Membership Renewal Fees	Invoice	03/24/2022	04/22/2022	244.60		244.60	500-420-52102
Total 32524:						244.60	.00	244.60	
Total 4830 Oregon Association of Water Utilities:						244.60	.00	244.60	
5270 Pacific Excavation, Inc.									
2138.3	1	Arnold Avenue Sidewalk Improvem	Invoice	03/18/2022	04/18/2022	21,687.81		21,687.81	200-410-52019
Total 2138.3:						21,687.81	.00	21,687.81	
Total 5270 Pacific Excavation, Inc.:						21,687.81	.00	21,687.81	
5330 Pape Machinery									
13412063	1	Parts	Invoice	03/23/2022	04/23/2022	2.77		2.77	100-300-52022
Total 13412063:						2.77	.00	2.77	
5127830	1	Mower Service	Invoice	03/23/2022	04/23/2022	1,030.29		1,030.29	100-300-52022
Total 5127830:						1,030.29	.00	1,030.29	
Total 5330 Pape Machinery:						1,033.06	.00	1,033.06	
6290 Smith-Wagar Brucker Consulting, LLC									
D1168	1	Financial Consulting	Invoice	03/16/2022	04/16/2022	1,125.00		1,125.00	100-900-52019
Total D1168:						1,125.00	.00	1,125.00	
Total 6290 Smith-Wagar Brucker Consulting, LLC:						1,125.00	.00	1,125.00	
7090 Valley Fire Control, Inc.									
101535	1	Extinguisher Services	Invoice	03/18/2022	04/18/2022	406.50		406.50	100-900-52012
Total 101535:						406.50	.00	406.50	
Total 7090 Valley Fire Control, Inc.:						406.50	.00	406.50	
Total :						31,799.82	.00	31,799.82	
Grand Totals:						31,799.82	.00	31,799.82	

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-300-52022	1,033.06	.00	1,033.06
100-300-52109	30.50	.00	30.50
100-900-52012	406.50	.00	406.50
100-900-52019	1,125.00	.00	1,125.00
100-900-52109	261.29	.00	261.29
200-410-52019	21,687.81	.00	21,687.81
200-410-52109	1,134.00	.00	1,134.00

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
500-420-52001	2,595.75	.00	2,595.75
500-420-52014	321.33	.00	321.33
500-420-52022	623.40	.00	623.40
500-420-52102	244.60	.00	244.60
500-420-52109	83.01	.00	83.01
500-420-52110	88.80	.00	88.80
500-420-53502	472.47	.00	472.47
510-430-52022	623.40	.00	623.40
510-430-52109	980.73	.00	980.73
510-430-52110	88.17	.00	88.17
Grand Totals:	31,799.82	.00	31,799.82

Summary by General Ledger Posting Period

GL Posting Period	Debit	Credit	Net
03/22	31,799.82	.00	31,799.82
Grand Totals:	31,799.82	.00	31,799.82

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3/29/22

ADAIR VILLAGE PATROL
February 23, 2021 - March 24, 2022

Benton County Sheriff's Office - Adair Patrol Activity Log

Date/Time	Call #	Total Time	Deputy	shift	Con- tacts	Traffic		Arrests		Notes
						Warn	Cite	Cite	Cust	
Patrol										
022322 11:04:29	2022033123	0:47:33	Miller	day						DROVE STREETS/ROADS/PARKS. NO CRIMINAL ACTIVITY OBSERVED. NO STOPS. NFI.
022522 18:36:55	2022034782	0:25:54	Hesseling	swing						no activity
022522 22:16:19	2022034890	2:06:39	Gevatosky	grave	1					Patrolled neighborhoods, parks, businesses, and school. 1 Traffic Stop/ Warning for Speed and Expired Registration
022622 05:32:19	2022035008	1:06:41	Tominey	grave	3					Patrolled city streets, Adair Park, ODFW Building, Frontage RD, and Highway 99. Three traffic stops (warnings).
022622 14:14:11	2022035208	1:41:43	Weikel	day						no activity
022622 22:11:03	2022035432	1:32:34	Blaser	swing						no activity
022722 21:10:41	2022035896	1:59:01	Bottorff	swing						Drove in Adair, no stops or cites. Worked on computer work.
022822 03:57:53	2022035995	1:40:33	Tominey	grave		1				Patrolled city streets, Adair Aerodrome and Park, Santiam Christian Campus, ODFW Building, and Highway 99, 1 Traffic Stop (Warning).
030122 09:27:19	2022036729	2:04:46	Young	day	1					patrol city streets, county parks, and highway 99w. 1 stop, warning for registration. 1 call for service.
030122 18:05:40	2022037081	0:23:33	Hesseling	swing						CITY HALL MEETING
030122 23:22:18	2022037210	2:04:23	Seirup	swing						No activity. Patrolled local streets and businesses.
030222 00:07:11	2022037228	2:08:18	Hardison	grave						NO ACTIVITY/HEAVY RAIN.
030422 03:50:07	2022038492	1:26:58	Drongesen	grave						no activity
030422 18:09:26	2022038875	1:12:07	Blaser	swing						no activity
030422 23:20:20	2022039045	0:40:35	Hesseling	swing						no activity
030622 02:00:17	2022039688	1:00:07	Gordon	grave						no activity
030622 11:04:04	2022039846	0:51:53	Miller	day	1					DROVE STREETS/ROADS/PARKS/TRAILHEADS. SERVED ONE CIVIL PAPER. 1 CITIZEN STOP / 1 WARNING (IMPROPER POSITION UPON A HIGHWAY). NFI.
030722 02:39:00	2022040229	2:40:39	Hardison	grave						PATROLLED CITY STREETS/SCHOOL/BUSINESSES/HIGHWAY 99W. NO ACTIVITY.
030722 20:09:56	2022040681	2:52:46	Bottorff	swing						Worked on computer work, approved reports. Patrolled Adair Village Streets, Adair Park. (No stops or contacts.)
030822 03:58:24	2022040806	0:36:39	Tominey	grave	1					Patrolled city streets, city park, ODFW Building, Santiam Christian, Frontage RD, and Highway 99. 1 Traffic Stop (Warning).
030922 23:47:04	2022041886	0:50:41	Hesseling	swing	5					Out with 5 suspicious vehicles, contacted 5 individuals who were camping. Patrolled streets and parks.
031022 08:15:16	2022041998	3:25:13	Glass	day						Patrolled city streets, cleared and returned after taking calls. Spoke with Sheriff's work crew.
031122 11:24:36	2022042646	0:12:57	Glass	day						no activity
031122 20:42:41	2022043046	0:56:21	Blaser	swing	1					contacted one on school grounds
031222 11:04:55	2022043313	0:59:10	Fricke	day						no activity
031322 01:01:25	2022043651	2:28:45	Gevatosky	grave						Adair Patrol (Heavy Rain) checked on two suspicious vehicles on Adair Frontage Road. Arrested 1 occupant in the vehicle on a warrant.
031322 15:37:00	2022043929	1:05:30	Weikel	day						no activity
031322 23:36:59	2022044162	0:58:03	Lovik	grave	1					Actively patrolled the neighborhoods, parks and surrounding areas. NO activity seen. No vehicles moving. One warning for speed.
031422 00:45:42	2022044183	1:29:34	Gordon	grave						no activity.
031422 13:02:31	2022044443	0:59:13	Young	day	4					spoke to family at park, provided stickers. Patrol city streets, county roads, and hwy 99w. No stops, no crimes observed. Sat in school zone and provided target patrol in residential areas.



**CODE
COMPLIANCE**

Willamette Valley Processors, LLC

End of Month - March

2/22/22 through 3/25/22

CSO	Jerry Jackson	
Complaint Total:	Monthly Case Load	
	Citizen Complaints 2	Self-Initiated 8 Total Calls 10
A22-051	2/22/2022 Patrol City	
A22-052	2/26/22 12:54 Patrol City	
A22-053	2/28/22 16:45 Patrol City	
A22-054	2/28/22 16:52 Washing Machine street side	4220 NE Laurel Warning 0560
A22-055	3/3/22 12:33 Patrol City	
A22-056	3/3/22 12:42 Illegal Parking	184 NE Alzea Verbal Warning
A22-057	3/3/22 12:46 Illegal Parking	5160 NE Willamette Verbal Warning
A22-058	3/3/22 12:53 Non permitted poultry	Verbal Warning, must permit chickens and remove ducks 5221 NE Laurel
A22-059	3/6/22 11:03 Patrol City	

A22-060	3/6/22 11:10	Illegal Parking		Parked the wrong way	Andrea In	Warning 561
A22-061	3/7/22 12:26	Patrol City				
A22-062	3/7/22 12:44	Dog at large			5160 Willamette	Verbal
A22-063	3/8/23 15:52	Patrol City/Office				
A22-064	3/8/22 16:20	Illegal Parking				
A22-065	3/11/22 14:05	Patrol City		Parked The Wrong Way	5160 NE Willamette Ave	Posted 3/8/22
A22-066	3/14/22 10:31	Patrol City			5221 NE Laurel	Verbal
A22-067	3/14/22 10:41	Chicken at Large				
A22-068	3/15/22 10:30	Patrol City/Office				
A22-069	3/15/22 10:57	Garbage Cans on street		Complaint	133 NE Columbia	Warning 0562
A22-070	3/15/22 11:04	Boat parked on street over four days			205 NE Cedar	Verbal 2nd warning
A22-071	3/16/22 17:30	Emergency Class				
A22-072	3/21/22 9:09	Patrol City				
A22-073	3/22/22 9:55	Patrol City/Office				
A22-074	3/25/22 10:45	Patrol City				

Parking Report Total

Wrong Way Driving 0

On yellow curb 0

Prohibited Parking 5

Grass/Vegetation Warnings 0

Citizen Assist Total 0

Trash Container 1

Solid Waste/Littering 1

Vacation/Citizen Assist 0

City Assist:

- Emergency Management - Monthly Regular CERT Training
- Daily Patrol
- Weed/Grass Season started 4/1/22

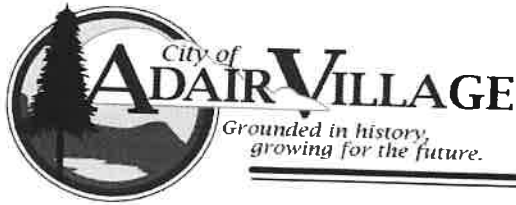
Animal Control Total 0

Basketball Hoop Violations: 0

Animal at large 0

Livestock/Dog Violations 1

2021 Chicken Permits Violations 2



CITY ADMINISTRATOR'S REPORT April 5, 2022 Council Meeting

Administration

- **UGB Expansion** – Update
- **Tangent** – Update
- **ODFW/Santiam** – Update

Property/Businesses

- **AVIS** – The testing is all done and hopefully this summer we will begin to talk about DEQ requirements and remediation.
- **Barracks** – Karla has started working on an application for public use of the community center and in the meantime, I will be getting quotes on the rest of the cabinets, blinds, and miscellaneous supplies for the center.
- **Store/Restaurant** – I apologize Paul did not close the restaurant and they are still open. Paul is also still looking at designs for future development on the site.
- **Cookie Binge** – Linda will be opening the dining room soon, she has just been waiting to get some help.

Major Projects/Engineering

- **Water Plant** – The chlorine generator saga continues; the city received the two pumps back but on the return delivery the other pump was damaged. Staff has sent the pump back and are hoping to receive a complete pump back sometime next week. Once the pumps are in the SCADA system can be installed.
- **Calloway Creek** – Dennis is still waiting for the wetland delineation.
- **Hospital Hill Waterline** – City staff and Civil West will be having our kick off meeting this week sometime. The contractor M.L. Houck believe they can have the city's portion done by the end of June.
- **Wastewater Plant** – Things are moving forward on the wastewater plant improvements however; it will be September before we can start utilizing it. The generator for the project won't be here until then because of supply issues.
- **Main Transmission Line** – Civil west has ordered the wetland delineation and they are beginning design on the project. The wetland delineation can take several months but some really good news is that we will not be required to pay the twenty five percent match.



PUBLIC WORKS
OPERATIONS AND MAINTENANCE REPORT

PERIOD: 2/20/2021 to 3/20/2022

WATER USE / DISTRIBUTION REPORT

WATER USE REPORT

Water Produced: 3,653,137

Average Usage per Day 135k

WATER DISTRIBUTION REPORT

Maintenance Activity: Staff replaced one-meter box and two broken lids. We had no leaks this month to report. Staff continues to look for leaks when time allows.

Collected quarterly; 1st qt samples are all good.

WASTEWATER TREATMENT REPORT

Flows into the WWTP have stabilized. Staff emptied the Imhoff collection cone and dried waste in the drying beds.

Total Monthly Influent: 3.9 million Gallons

STORM WATER COLLECTION SYSTEM REPORT

Maintenance Activity: Storm drains remain clear, and Jeremy and Morgan sweep all drains weekly to insure proper flow.

STREETS MAINTENANCE REPORT

Maintenance Activity: Streets are in good shape.

CITY HALL / PARKS AND WETLANDS

Maintenance Activity: Staff have begun mowing, edging, weeding and spraying of city property and roads.

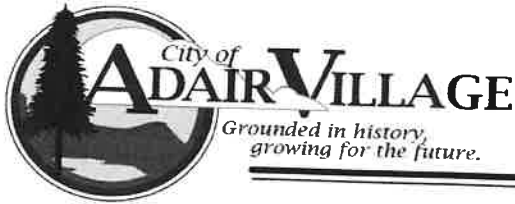
WATER TREATMENT PLANT

Maintenance Activity: The water plant is still running at 3 days a week with an average of 25 hours per week. Staff will start cleaning sed bays in April.

WASTEWATER TREATMENT PLANT

Maintenance Activity: The wastewater treatment plant is running well. Flows are down and the discharge pond is low as well. We should be done discharging to the river in the second week of April.

Completed by Matt Lydon, Public Works Supervisor



STAFF REPORT
Attachment G – Financial Report
April 5, 2022 Council Meeting

Totals - Income shown for Fiscal Year 2021-2022 is \$5,217,702.10 and Expenses are \$1,657,094.37 which shows a Net Income of \$3,560,607.73 for all funds.

Totals by Fund – Income and Expenses for each Fund are shown below.

Fund	Income	Expenses	% of Budget	Difference
General	976,544.32	343,587.49	34.20%	632,956.83
Streets	302,170.60	170,853.09	63.10%	131,317.51
Water	1,051,271.48	774,694.42	48.90%	276,577.06
Wastewater	675,517.89	352,054.70	12.00%	323,463.19
Storm Drain	45,638.81	15,904.67	30.50%	29,734.14
SDC Fund	2,049,259.00	0.00	0.00%	2,049,259.00
Reserve	117,300.00	0.00	0.00%	117,300.00
TOTAL	\$5,217,702.10	\$1,657,094.37		3,560,607.73

We have approximately **\$3,601,615.15** in the Local Government Investment Pool (LGIP). In January we had **\$3,379,110.34**. Last year at this time we had **\$2,744,229.08**. We also currently have approximately **\$103,002.19** in Citizens Bank.

Report Criteria:

- Print Fund Titles
- Page and Total by Fund
- Print Source Titles
- Total by Source
- Print Department Titles
- Total by Department
- All Segments Tested for Total Breaks

Account Number	Account Title	2021-22 Current year Budget	2021-22 Current year Actual	2021-22 Budget Remaining	2021-22 Budget Used %
General Fund					
General Fund					
100-000-40000	Beginning Fund Balance	400,000.00	550,512.00	150,512.00-	137.6%
100-000-40001	Property Taxes - Current	185,000.00	211,293.40	26,293.40-	114.2%
100-000-40002	Property Taxes - Prior Year	500.00	.00	500.00	.00
100-000-41010	Revenue Sharing	10,500.00	7,331.44	3,168.56	69.8%
100-000-41020	Cigarette Taxes	1,000.00	616.67	383.33	61.7%
100-000-41030	Liquor Taxes	22,400.00	13,887.67	8,512.33	62.0%
100-000-41100	Tangent Contract	119,100.00	93,793.66	25,306.34	78.8%
100-000-41200	Transient Lodging Tax	500.00	5,000.00	4,500.00-	1000.0
100-000-42001	Planning Fees	10,000.00	1,285.00-	11,285.00	-12.9%
100-000-42050	Fees - Other	.00	255.00	255.00-	.00
100-000-42060	SDC Administrative Fees	15,000.00	.00	15,000.00	.00
100-000-43001	Utility Franchise Fees	60,000.00	24,911.62	35,088.38	41.5%
100-000-46020	Residential Rent Revenue	22,800.00	21,477.20	1,322.80	94.2%
100-000-46021	Property Lease or Rent	78,000.00	8,724.54	69,275.46	11.2%
100-000-46023	Building Lease	32,000.00	3,207.41	28,792.59	10.0%
100-000-46024	Property Tax-Property Lease	4,900.00	.00	4,900.00	.00
100-000-46027	Utilities-Property Lease	14,000.00	.00	14,000.00	.00
100-000-46028	Room Rental	120.00	.00	120.00	.00
100-000-46031	Court Fees and Fines	.00	.00	.00	.00
100-000-46032	Ordinance Violation Fines	1,500.00	.00	1,500.00	.00
100-000-46055	Refunds	200.00	1,061.00	861.00-	530.5%
100-000-46057	Miscellaneous	4,000.00	70.00	3,930.00	1.8%
100-000-47300	Parks Grant	.00	.00	.00	.00
100-000-47900	COVID-19 Reimbursements	.00	27,064.22	27,064.22-	.00
100-000-48000	Interest	12,000.00	8,623.49	3,376.51	71.9%
100-000-49500	Transfer from Water Fund	.00	.00	.00	.00
100-000-49530	Transfer from SDC Fund	.00	.00	.00	.00
100-000-49600	Transfer from Reserve Fund	10,000.00	.00	10,000.00	.00
Total General Fund:		1,003,520.00	976,544.32	26,975.68	97.3%
City Administration					
100-100-50010	City Administrator	64,020.00	44,930.16	19,089.84	70.2%
100-100-50016	Utility/Court Clerk	8,417.00	5,599.68	2,817.32	66.5%
100-100-50018	Finance Clerk	3,607.00	2,424.27	1,182.73	67.2%
100-100-51010	Employee Health Ins Benefits	17,395.00	10,889.49	6,505.51	62.6%
100-100-51020	Retirement Benefits	20,654.00	14,326.16	6,327.84	69.4%
100-100-51030	Employment Taxes	10,509.00	4,645.53	5,863.47	44.2%
100-100-52002	Materials & Supplies	200.00	.00	200.00	.00
100-100-52010	Miscellaneous	250.00	417.00	167.00-	166.8%
100-100-52013	Travel and Training	2,500.00	.00	2,500.00	.00
100-100-52014	Vehicle Fuel & Maintenance	.00	.00	.00	.00
100-100-52016	Audit	.00	.00	.00	.00
100-100-52017	City Attorney	15,000.00	.00	15,000.00	.00

Account Number	Account Title	2021-22 Current year Budget	2021-22 Current year Actual	2021-22 Budget Remaining	2021-22 Budget Used %
100-100-52018	Planning Consultant	30,000.00	7,871.00	22,129.00	26.2%
100-100-52019	Contract Service	27,000.00	16,000.00	11,000.00	59.3%
100-100-52020	Development Engineering	30,000.00	.00	30,000.00	.00
100-100-52030	Miscellaneous	.00	.00	.00	.00
100-100-52101	Banking Charges	.00	.00	.00	.00
100-100-52102	Dues	.00	15.00	15.00-	.00
100-100-52103	Insurance	.00	.00	.00	.00
100-100-52106	Mileage	250.00	.00	250.00	.00
100-100-52107	Permits	.00	.00	.00	.00
100-100-52108	Postage	.00	.00	.00	.00
100-100-53002	Equipment Purchase	.00	.00	.00	.00
Total City Administration:		229,802.00	107,118.29	122,683.71	46.6%
Public Safety					
100-200-50010	City Administrator	5,820.00	4,084.56	1,735.44	70.2%
100-200-51010	Employee Health Ins Benefits	1,198.00	726.08	471.92	60.6%
100-200-51020	Retirement Benefits	1,581.00	1,111.15	469.85	70.3%
100-200-51030	Employment Taxes	804.00	422.31	381.69	52.5%
100-200-52019	Contract Service	36,000.00	17,730.55	18,269.45	49.3%
100-200-52103	Insurance	.00	20.71	20.71-	.00
Total Public Safety:		45,403.00	24,095.36	21,307.64	53.1%
Parks and Recreation					
100-300-50025	Summer Program Coordinator	14,403.00	.00	14,403.00	.00
100-300-50054	Utility Worker II	14,001.00	13,078.69	922.31	93.4%
100-300-50058	Utility Worker I	.00	.00	.00	.00
100-300-51010	Employee Health Ins Benefits	7,135.00	4,078.74	3,056.26	57.2%
100-300-51020	Retirement Benefits	3,803.00	4,990.39	1,187.39-	131.2%
100-300-51030	Employment Taxes	1,935.00	844.64	1,090.36	43.7%
100-300-52002	Materials & Supplies	500.00	75.14	424.86	15.0%
100-300-52011	System Maintenance & Repair	.00	.00	.00	.00
100-300-52012	Maintenance - Bldg & Parks	1,000.00	228.99	771.01	22.9%
100-300-52013	Travel and Training	500.00	.00	500.00	.00
100-300-52014	Vehicle Fuel & Maintenance	1,250.00	.00	1,250.00	.00
100-300-52019	Contract Service	800.00	.00	800.00	.00
100-300-52022	Equipment Maintenance	200.00	675.76	475.76-	337.9%
100-300-52023	Equipment Rental/Lease	100.00	.00	100.00	.00
100-300-52025	Small Equipment Purchase	200.00	.00	200.00	.00
100-300-52026	Non-capital Improvements	1,500.00	.00	1,500.00	.00
100-300-52030	Miscellaneous	500.00	.00	500.00	.00
100-300-52103	Insurance	1,400.00	1,280.63	119.37	91.5%
100-300-52106	Mileage	100.00	.00	100.00	.00
100-300-52108	Postage	75.00	.00	75.00	.00
100-300-52109	Utilities	750.00	198.29	551.71	26.4%
100-300-52111	Parks-Events	2,000.00	703.67	1,296.33	35.2%
100-300-52112	Parks - Youth Activities	6,000.00	1,810.50	4,189.50	30.2%
100-300-53001	Improvements - Bldg & Parks	.00	.00	.00	.00
100-300-53002	Equipment Purchase	.00	.00	.00	.00
100-300-55600	Transfer to Reserve Fund	5,000.00	5,000.00	.00	100.0%
Total Parks and Recreation:		63,152.00	32,965.44	30,186.56	52.2%
Non-departmental					
100-900-51030	Employment Taxes	.00	.00	.00	.00

Account Number	Account Title	2021-22	2021-22	2021-22	2021-22
		Current year Budget	Current year Actual	Budget Remaining	Budget Used %
100-900-52002	Materials & Supplies	3,500.00	1,538.16	1,961.84	43.9%
100-900-52010	Legal Notices	1,500.00	.00	1,500.00	.00
100-900-52012	Maintenance - Bldg & Parks	9,000.00	5,880.61	3,119.39	65.3%
100-900-52013	Travel and Training	.00	.00	.00	.00
100-900-52014	Vehicle Fuel & Maintenance	200.00	.00	200.00	.00
100-900-52015	Security Alarm	.00	847.39	847.39-	.00
100-900-52016	Audit	5,700.00	1,390.00	4,310.00	24.4%
100-900-52017	City Attorney	.00	3,850.00	3,850.00-	.00
100-900-52019	Contract Service	30,000.00	8,267.94	21,732.06	27.6%
100-900-52020	Engineering Consultant	.00	7,642.00	7,642.00-	.00
100-900-52021	Transit	20,000.00	.00	20,000.00	.00
100-900-52022	Equipment Maintenance	4,500.00	897.73	3,602.27	19.9%
100-900-52023	Equipment Rental/Lease	500.00	1,044.40	544.40-	208.9%
100-900-52024	Security Alarm	800.00	.00	800.00	.00
100-900-52025	Small Equipment Purchase	1,200.00	248.99	951.01	20.7%
100-900-52026	Non-capital Improvements	.00	.00	.00	.00
100-900-52030	Miscellaneous	2,500.00	452.53	2,047.47	18.1%
100-900-52031	CERT Expenditures	.00	160.47	160.47-	.00
100-900-52101	Banking Charges	750.00	91.00	659.00	12.1%
100-900-52102	Dues	5,250.00	6,146.28	896.28-	117.1%
100-900-52103	Insurance	6,150.00	7,502.23	1,352.23-	122.0%
100-900-52108	Postage	2,500.00	1,863.50	636.50	74.5%
100-900-52109	Utilities	22,200.00	2,106.26	20,093.74	9.5%
100-900-52110	Telephones	4,600.00	1,820.60	2,779.40	39.6%
100-900-52111	Mayor & Council Expenses	1,000.00	546.55	453.45	54.7%
100-900-52113	Election Fees	1,000.00	.00	1,000.00	.00
100-900-52114	Software Hosting Fees	4,824.00	3,960.24	863.76	82.1%
100-900-52115	Tangent Expenditures	12,000.00	44,891.15	32,891.15-	374.1%
100-900-52197	Utilities - Rentals	.00	.00	.00	.00
100-900-52199	Property Taxes	9,000.00	8,122.71	877.29	90.3%
100-900-52220	Residential Rental-related Exp	.00	.00	.00	.00
100-900-52800	COVID-19 Expenses	.00	.00	.00	.00
100-900-52900	Insurance Reimbursed Expense	.00	.00	.00	.00
100-900-53001	Improvements - Bldg & Parks	.00	.00	.00	.00
100-900-53002	Equipment Purchase	.00	.00	.00	.00
100-900-53003	Barracks Improvements	10,000.00	.00	10,000.00	.00
100-900-53004	Land Purchase	.00	.00	.00	.00
100-900-54006	Barracks Loan Payment	22,254.00	22,253.66	.34	100.0%
100-900-55500	Transfer to Water Fund	9,577.00	9,577.00	.00	100.0%
100-900-55510	Transfer to Wastewater Fund	.00	.00	.00	.00
100-900-55530	Transfer to SDC Fund	38,307.00	38,307.00	.00	100.0%
100-900-55600	Transfer to Reserve Fund	.00	.00	.00	.00
Total Non-departmental:		228,812.00	179,408.40	49,403.60	78.4%
Contingency					
100-998-58000	Contingency	150,000.00	.00	150,000.00	.00
Total Contingency:		150,000.00	.00	150,000.00	.00
Ending Fund Balance					
100-999-59000	Reserve for Future Expenditure	286,351.00	.00	286,351.00	.00
Total Ending Fund Balance:		286,351.00	.00	286,351.00	.00
General Fund Revenue Total:		1,003,520.00	976,544.32	26,975.68	97.3%

Account Number	Account Title	2021-22 Current year Budget	2021-22 Current year Actual	2021-22 Budget Remaining	2021-22 Budget Used %
	General Fund Expenditure Total:	1,003,520.00	343,587.49	659,932.51	34.2%
	Net Total General Fund:	.00	632,956.83	632,956.83-	.00

Account Number	Account Title	2021-22 Current year Budget	2021-22 Current year Actual	2021-22 Budget Remaining	2021-22 Budget Used %
Street Fund					
Street Fund					
200-000-40000	Beginning Fund Balance	110,000.00	130,879.00	20,879.00-	119.0%
200-000-41040	Highway Apportionment	62,000.00	51,941.60	10,058.40	83.8%
200-000-41070	Small Cities Allotment	98,700.00	49,350.00	49,350.00	50.0%
200-000-46057	Miscellaneous	200.00	.00	200.00	.00
200-000-47900	COVID-19 Federal Funds	.00	70,000.00	70,000.00-	.00
200-000-48000	Interest	.00	.00	.00	.00
Total Street Fund:		270,900.00	302,170.60	31,270.60-	111.5%
Public Works - Streets					
200-410-50010	City Administrator	.00	.00	.00	.00
200-410-50018	Finance Clerk	1,202.00	808.09	393.91	67.2%
200-410-50050	Public Works Supervisor	6,565.00	4,393.50	2,171.50	66.9%
200-410-50052	Utility Worker III	4,955.00	1,256.88	3,698.12	25.4%
200-410-50054	Utility Worker II	2,334.00	2,179.81	154.19	93.4%
200-410-50058	Utility Worker I	.00	.00	.00	.00
200-410-51010	Employee Health Ins Benefits	5,380.00	3,031.66	2,348.34	56.4%
200-410-51020	Retirement Benefits	4,089.00	2,729.29	1,359.71	66.7%
200-410-51030	Employment Taxes	2,081.00	843.96	1,237.04	40.6%
200-410-52002	Materials & Supplies	.00	683.58	683.58-	.00
200-410-52011	System Maintenance & Repair	10,000.00	2,300.00	7,700.00	23.0%
200-410-52016	Audit	950.00	.00	950.00	.00
200-410-52017	City Attorney	.00	.00	.00	.00
200-410-52019	Contract Service	1,500.00	.00	1,500.00	.00
200-410-52020	Engineering Consultant	2,000.00	4,215.51	2,215.51-	210.8%
200-410-52022	Equipment Maintenance	.00	.00	.00	.00
200-410-52023	Equipment Rental/Lease	250.00	.00	250.00	.00
200-410-52024	Street Sweeping	6,000.00	1,950.00	4,050.00	32.5%
200-410-52027	Street Signs	.00	.00	.00	.00
200-410-52030	Miscellaneous	100.00	.00	100.00	.00
200-410-52102	Dues	.00	.00	.00	.00
200-410-52103	Insurance	4,000.00	4,526.02	526.02-	113.2%
200-410-52109	Utilities	11,000.00	7,707.00	3,293.00	70.1%
200-410-52114	Software Hosting Fees	804.00	453.60	350.40	56.4%
200-410-53001	Street Improvements	98,700.00	133,574.19	34,874.19-	135.3%
200-410-53002	Equipment Purchase	.00	.00	.00	.00
200-410-55600	Transfer to Reserve Fund	200.00	200.00	.00	100.0%
Total Public Works - Streets:		162,110.00	170,853.09	8,743.09-	105.4%
Contingency					
200-998-58000	Contingency	50,000.00	.00	50,000.00	.00
Total Contingency:		50,000.00	.00	50,000.00	.00
Ending Fund Balance					
200-999-59000	Reserve for Future Expenditure	58,790.00	.00	58,790.00	.00
Total Ending Fund Balance:		58,790.00	.00	58,790.00	.00
Street Fund Revenue Total:		270,900.00	302,170.60	31,270.60-	111.5%
Street Fund Expenditure Total:		270,900.00	170,853.09	100,046.91	63.1%

Account Number	Account Title	2021-22 Current year Budget	2021-22 Current year Actual	2021-22 Budget Remaining	2021-22 Budget Used %
	Net Total Street Fund:	.00	131,317.51	131,317.51-	.00

Account Number	Account Title	2021-22 Current year Budget	2021-22 Current year Actual	2021-22 Budget Remaining	2021-22 Budget Used %
Water Fund					
Water Fund					
500-000-40000	Beginning Fund Balance	625,000.00	639,482.00	14,482.00-	102.3%
500-000-42010	New Accounts	.00	.00	.00	.00
500-000-42020	New Connections	2,000.00	.00	2,000.00	.00
500-000-42032	Water Metered Fees	420,000.00	338,334.15	81,665.85	80.6%
500-000-42035	Reconnect Fees	500.00	.00	500.00	.00
500-000-42036	Water Outside Assessments	190,000.00	45,302.40	144,697.60	23.8%
500-000-42045	Utility Deposit	4,000.00	7,594.83	3,594.83-	189.9%
500-000-46030	Fees - Other	.00	7,725.00	7,725.00-	.00
500-000-46055	Refunds	1,000.00	.00	1,000.00	.00
500-000-46057	Miscellaneous	500.00	3,256.10	2,756.10-	651.2%
500-000-47100	FEMA Grant	259,500.00	.00	259,500.00	.00
500-000-47420	FEMA Water Grant	.00	.00	.00	.00
500-000-48000	Interest	.00	.00	.00	.00
500-000-49010	IFA Water Loan	646,000.00	.00	646,000.00	.00
500-000-49100	Transfer in from General Fund	9,577.00	9,577.00	.00	100.0%
500-000-49600	Transfer from Reserve	.00	.00	.00	.00
Total Water Fund:		2,158,077.00	1,051,271.48	1,106,805.52	48.7%
Public Works - Water					
500-420-50010	City Administrator	34,920.00	24,507.36	10,412.64	70.2%
500-420-50016	Utility/Court Clerk	23,146.00	15,399.08	7,746.92	66.5%
500-420-50018	Finance Clerk	12,024.00	8,080.88	3,943.12	67.2%
500-420-50050	Public Works Supervisor	39,390.00	28,361.05	13,028.95	66.9%
500-420-50052	Utility Worker III	27,255.00	6,912.93	20,342.07	25.4%
500-420-50054	Utility Worker II	21,000.00	19,618.00	1,382.00	93.4%
500-420-50058	Utility Worker I	.00	.00	.00	.00
500-420-51010	Employee Health Ins Benefits	53,435.00	29,666.73	23,768.27	55.5%
500-420-51020	Retirement Benefits	42,841.00	28,759.07	14,081.93	67.1%
500-420-51030	Employment Taxes	21,799.00	9,713.20	12,085.80	44.6%
500-420-52001	Chemicals	30,000.00	8,684.14	21,315.86	28.9%
500-420-52002	Materials & Supplies	1,000.00	4,077.40	3,077.40-	407.7%
500-420-52010	Publications-Legal Notices	100.00	.00	100.00	.00
500-420-52011	System Maintenance & Repair	45,000.00	30,690.27	14,309.73	68.2%
500-420-52013	Travel and Training	3,000.00	345.00	2,655.00	11.5%
500-420-52014	Vehicle Fuel & Maintenance	5,500.00	2,576.84	2,923.16	46.9%
500-420-52016	Audit	7,600.00	1,805.00	5,795.00	23.8%
500-420-52017	City Attorney	.00	.00	.00	.00
500-420-52019	Contract Service	35,000.00	765.52	34,234.48	2.2%
500-420-52020	Engineering Consultant	20,000.00	6,913.00	13,087.00	34.6%
500-420-52022	Equipment Maintenance	2,000.00	3,404.65	1,404.65-	170.2%
500-420-52023	Equipment Rental/Lease	3,000.00	.00	3,000.00	.00
500-420-52025	Small Equipment Purchase	4,000.00	.00	4,000.00	.00
500-420-52030	Miscellaneous	2,000.00	33.00	1,967.00	1.7%
500-420-52101	Banking Charges	200.00	1,479.41	1,279.41-	739.7%
500-420-52102	Dues	3,000.00	.00	3,000.00	.00
500-420-52103	Insurance	8,500.00	10,204.24	1,704.24-	120.0%
500-420-52104	Lab Analysis	5,000.00	1,058.60	3,941.40	21.2%
500-420-52105	Refunds-Utility Deposit	500.00	679.29	179.29-	135.9%
500-420-52106	Mileage	.00	.00	.00	.00
500-420-52107	Permits	1,000.00	862.00	138.00	86.2%
500-420-52108	Postage	600.00	.00	600.00	.00
500-420-52109	Utilities	33,000.00	12,207.95	20,792.05	37.0%

Account Number	Account Title	2021-22 Current year Budget	2021-22 Current year Actual	2021-22 Budget Remaining	2021-22 Budget Used %
500-420-52110	Telephones	3,400.00	1,884.79	1,515.21	55.4%
500-420-52114	Software Hosting Fees	7,236.00	4,082.40	3,153.60	56.4%
500-420-53001	Equipment Purchase	.00	.00	.00	.00
500-420-53002	Equipment Purchase	.00	.00	.00	.00
500-420-53003	Capital Outlay	.00	.00	.00	.00
500-420-53500	Water System Improvements	100,000.00	133,976.59	33,976.59	134.0%
500-420-53501	New Pump Station	.00	.00	.00	.00
500-420-53502	Hospital Hill Line Replace	646,000.00	15,669.19	630,330.81	2.4%
500-420-53503	Transmission Line Upgrade	346,000.00	222,064.09	123,935.91	64.2%
500-420-54001	1980 Water P & I	.00	.00	.00	.00
500-420-54002	97 Water P & I	.00	.00	.00	.00
500-420-54005	IFA Loan Payment	140,000.00	139,012.75	987.25	99.3%
500-420-55100	Transfer to General Fund	.00	.00	.00	.00
500-420-55600	Transfer to Reserve Fund	3,200.00	3,200.00	.00	100.0%
Total Public Works - Water:		1,731,646.00	774,694.42	956,951.58	44.7%
Contingency					
500-998-58000	Contingency	100,000.00	.00	100,000.00	.00
Total Contingency:		100,000.00	.00	100,000.00	.00
Ending Fund Balance					
500-999-59000	Reserve for Future Expenditure	326,431.00	.00	326,431.00	.00
Total Ending Fund Balance:		326,431.00	.00	326,431.00	.00
Water Fund Revenue Total:		2,158,077.00	1,051,271.48	1,106,805.52	48.7%
Water Fund Expenditure Total:		2,158,077.00	774,694.42	1,383,382.58	35.9%
Net Total Water Fund:		.00	276,577.06	276,577.06-	.00

Account Number	Account Title	2021-22	2021-22	2021-22	2021-22
		Current year Budget	Current year Actual	Budget Remaining	Budget Used %
Wastewater Fund					
Wastewater Fund					
510-000-40000	Beginning Fund Balance	90,000.00	177,250.00	87,250.00-	196.9%
510-000-41100	Tangent Contract	30,000.00	.00	30,000.00	.00
510-000-42039	Wastewater Fees	320,000.00	212,097.89	107,902.11	66.3%
510-000-42041	OR DEQ Loan for WWFP	.00	736.00	736.00-	.00
510-000-42045	Utility Deposit	.00	.00	.00	.00
510-000-46030	Fees - Other	1,000.00	.00	1,000.00	.00
510-000-46055	Refunds	.00	.00	.00	.00
510-000-46057	Miscellaneous	.00	.00	.00	.00
510-000-49011	OR DEQ Loan for WWFP	.00	.00	.00	.00
510-000-49012	2020 Wastewater Loan	2,500,000.00	285,434.00	2,214,566.00	11.4%
510-000-49800	Transfer from Reserve Fund	.00	.00	.00	.00
Total Wastewater Fund:		2,941,000.00	675,517.89	2,265,482.11	23.0%
Public Works - Wastewater					
510-430-50010	City Administrator	8,730.00	6,126.84	2,603.16	70.2%
510-430-50016	Utility/Court Clerk	9,469.00	6,299.63	3,169.37	66.5%
510-430-50018	Finance Clerk	6,613.00	4,444.49	2,168.51	67.2%
510-430-50050	Public Works Supervisor	16,412.00	10,983.69	5,428.31	66.9%
510-430-50052	Utility Worker III	14,867.00	8,770.70	6,096.30	59.0%
510-430-50054	Utility Worker II	7,000.00	6,539.37	460.63	93.4%
510-430-50058	Utility Worker I	.00	.00	.00	.00
510-430-51010	Employee Health Ins Benefits	21,771.00	12,248.88	9,522.12	56.3%
510-430-51020	Retirement Benefits	17,136.00	11,492.98	5,643.02	67.1%
510-430-51030	Employment Taxes	8,719.00	3,800.88	4,918.12	43.6%
510-430-52001	Chemicals	10,000.00	11,484.93	1,484.93-	114.8%
510-430-52002	Materials & Supplies	500.00	2,379.73	1,879.73-	475.9%
510-430-52003	Janitorial Supplies	.00	.00	.00	.00
510-430-52009	Uniforms	.00	.00	.00	.00
510-430-52010	Publications-Legal Notices	250.00	.00	250.00	.00
510-430-52011	System Maintenance & Repair	45,000.00	12,644.64	32,355.36	28.1%
510-430-52013	Travel and Training	1,000.00	.00	1,000.00	.00
510-430-52014	Vehicle Fuel & Maintenance	3,300.00	431.33	2,868.67	13.1%
510-430-52016	Audit	3,800.00	1,805.00	1,995.00	47.5%
510-430-52017	City Attorney	.00	.00	.00	.00
510-430-52019	Contract Service	2,200.00	.00	2,200.00	.00
510-430-52020	Engineering Consultant	.00	13,358.18	13,358.18-	.00
510-430-52022	Equipment Maintenance	1,500.00	1,159.60	340.40	77.3%
510-430-52023	Equipment Rental/Lease	.00	.00	.00	.00
510-430-52030	Miscellaneous	1,000.00	36.00	964.00	3.6%
510-430-52101	Banking Charges	500.00	888.65	388.65-	177.7%
510-430-52102	Dues	100.00	.00	100.00	.00
510-430-52103	Insurance	10,000.00	7,884.32	2,115.68	78.8%
510-430-52104	Lab Analysis	4,000.00	1,249.61	2,750.39	31.2%
510-430-52105	Refunds-Utility Deposit	.00	452.86	452.86-	.00
510-430-52106	Mileage	500.00	.00	500.00	.00
510-430-52107	Permits	2,200.00	.00	2,200.00	.00
510-430-52108	Postage	550.00	.00	550.00	.00
510-430-52109	Utilities	8,200.00	5,621.91	2,578.09	68.6%
510-430-52110	Telephones	2,500.00	1,127.16	1,372.84	45.1%
510-430-52114	Software Hosting Fees	2,412.00	1,360.80	1,051.20	56.4%
510-430-53002	Equipment Purchase	.00	.00	.00	.00
510-430-53005	Wastewater System Improvements	2,500,000.00	196,348.52	2,303,651.48	7.9%

Account Number	Account Title	2021-22 Current year Budget	2021-22 Current year Actual	2021-22 Budget Remaining	2021-22 Budget Used %
510-430-54003	97 Wastewater P & I	.00	.00	.00	.00
510-430-54004	OR DEQ Loan Repayment	30,000.00	22,714.00	7,286.00	75.7%
510-430-55600	Transfer to Reserve Fund	400.00	400.00	.00	100.0%
Total Public Works - Wastewater:		2,740,629.00	352,054.70	2,388,574.30	12.8%
Contingency					
510-998-58000	Contingency	150,000.00	.00	150,000.00	.00
Total Contingency:		150,000.00	.00	150,000.00	.00
Ending Fund Balance					
510-999-59000	Reserve for Future Expenditure	50,371.00	.00	50,371.00	.00
Total Ending Fund Balance:		50,371.00	.00	50,371.00	.00
Wastewater Fund Revenue Total:		2,941,000.00	675,517.89	2,265,482.11	23.0%
Wastewater Fund Expenditure Total:		2,941,000.00	352,054.70	2,588,945.30	12.0%
Net Total Wastewater Fund:		.00	323,463.19	323,463.19-	.00

Account Number	Account Title	2021-22 Current year Budget	2021-22 Current year Actual	2021-22 Budget Remaining	2021-22 Budget Used %
Storm Drain Fund					
Storm Drain Fund					
520-000-40000	Beginning Fund Balance	17,000.00	24,105.00	7,105.00-	141.8%
520-000-42040	Storm Drain Fees	35,000.00	21,533.81	13,466.19	61.5%
520-000-46057	Miscellaneous	200.00	.00	200.00	.00
Total Storm Drain Fund:		52,200.00	45,638.81	6,561.19	87.4%
Public Works - Storm Drain					
520-440-50010	City Administrator	2,910.00	2,042.28	867.72	70.2%
520-440-50016	Utility/Court Clerk	1,052.00	699.96	352.04	66.5%
520-440-50018	Finance Clerk	601.00	404.03	196.97	67.2%
520-440-50050	Public Works Supervisor	3,282.00	2,196.70	1,085.30	66.9%
520-440-50052	Utility Worker III	2,478.00	628.47	1,849.53	25.4%
520-440-50054	Utility Worker II	2,334.00	2,179.81	154.19	93.4%
520-440-50058	Utility Worker I	.00	.00	.00	.00
520-440-51010	Employee Health Ins Benefits	4,411.00	2,451.45	1,959.55	55.6%
520-440-51020	Retirement Benefits	3,438.00	2,307.82	1,130.18	67.1%
520-440-51030	Employment Taxes	1,748.00	844.64	903.36	48.3%
520-440-52002	Materials & Supplies	70.00	.00	70.00	.00
520-440-52010	Publications-Legal Notices	.00	.00	.00	.00
520-440-52011	System Maintenance & Repair	1,400.00	.00	1,400.00	.00
520-440-52013	Travel and Training	.00	.00	.00	.00
520-440-52014	Vehicle Fuel & Maintenance	200.00	.00	200.00	.00
520-440-52016	Audit	950.00	.00	950.00	.00
520-440-52017	City Attorney	.00	.00	.00	.00
520-440-52019	Contract Service	1,929.00	1,112.50	816.50	57.7%
520-440-52020	Engineering Consultant	.00	.00	.00	.00
520-440-52022	Equipment Maintenance	.00	.00	.00	.00
520-440-52023	Equipment Rental/Lease	200.00	.00	200.00	.00
520-440-52101	Banking Charges	.00	100.47	100.47-	.00
520-440-52102	Dues	.00	.00	.00	.00
520-440-52103	Insurance	.00	282.94	282.94-	.00
520-440-52105	Refunds-Utility Deposit	.00	.00	.00	.00
520-440-52106	Mileage	.00	.00	.00	.00
520-440-52107	Permits	.00	.00	.00	.00
520-440-52108	Postage	.00	.00	.00	.00
520-440-52109	Utilities	.00	.00	.00	.00
520-440-52110	Telephones	.00	.00	.00	.00
520-440-52114	Software Hosting Fees	804.00	453.60	350.40	56.4%
520-440-53002	Equipment Purchase	.00	.00	.00	.00
520-440-55600	Transfer to Reserve Fund	200.00	200.00	.00	100.0%
Total Public Works - Storm Drain:		28,007.00	15,904.67	12,102.33	56.8%
Contingency					
520-998-58000	Contingency	.00	.00	.00	.00
Total Contingency:		.00	.00	.00	.00
Ending Fund Balance					
520-999-59000	Reserve for Future Expenditure	24,193.00	.00	24,193.00	.00
Total Ending Fund Balance:		24,193.00	.00	24,193.00	.00
Storm Drain Fund Revenue Total:		52,200.00	45,638.81	6,561.19	87.4%

Account Number	Account Title	2021-22 Current year Budget	2021-22 Current year Actual	2021-22 Budget Remaining	2021-22 Budget Used %
	Storm Drain Fund Expenditure Total:	52,200.00	15,904.67	36,295.33	30.5%
	Net Total Storm Drain Fund:	.00	29,734.14	29,734.14-	.00

Account Number	Account Title	2021-22 Current year Budget	2021-22 Current year Actual	2021-22 Budget Remaining	2021-22 Budget Used %
System Development Fund					
System Development Fund					
530-000-40000	Beginning Fund Balance	1,601,217.00	2,010,952.00	409,735.00-	125.6%
530-000-42140	SDC Fees	.00	.00	.00	.00
530-000-42141	Park	5,480.00	.00	5,480.00	.00
530-000-42142	Street Imp.	30,265.00	.00	30,265.00	.00
530-000-42143	Water Imp.	15,675.00	.00	15,675.00	.00
530-000-42144	WW Imp.	1,855.00	.00	1,855.00	.00
530-000-42145	Storm Drain Fees	1,585.00	.00	1,585.00	.00
530-000-42243	Water Reimbursement	85.00	.00	85.00	.00
530-000-42244	WW Reimbursement	220.00	.00	220.00	.00
530-000-46030	Fees - Other	4,373.00	.00	4,373.00	.00
530-000-49100	Transfer in from General Fund	38,307.00	38,307.00	.00	100.0%
Total System Development Fund:		1,699,062.00	2,049,259.00	350,197.00-	120.6%
Department: 100					
530-100-55100	Transfer to General Fund	.00	.00	.00	.00
Total Department: 100:		.00	.00	.00	.00
Parks					
530-300-53003	Capital Outlay	.00	.00	.00	.00
Total Parks:		.00	.00	.00	.00
Streets					
530-410-53003	Capital Outlay	.00	.00	.00	.00
Total Streets:		.00	.00	.00	.00
Water					
530-420-52020	Engineering Consultant	.00	.00	.00	.00
530-420-53003	Capital Outlay	.00	.00	.00	.00
Total Water:		.00	.00	.00	.00
Wastewater					
530-430-53003	Capital Outlay	.00	.00	.00	.00
Total Wastewater:		.00	.00	.00	.00
Storm Drain					
530-440-53003	Capital Outlay	.00	.00	.00	.00
Total Storm Drain:		.00	.00	.00	.00
Contingency					
530-998-58000	Contingency	.00	.00	.00	.00
Total Contingency:		.00	.00	.00	.00
Ending Fund Balance					
530-999-59000	Reserve for Future Expenditure	1,699,062.00	.00	1,699,062.00	.00

Account Number	Account Title	2021-22 Current year Budget	2021-22 Current year Actual	2021-22 Budget Remaining	2021-22 Budget Used %
	Total Ending Fund Balance:	1,699,062.00	.00	1,699,062.00	.00
	System Development Fund Revenue Total:	1,699,062.00	2,049,259.00	350,197.00-	120.6%
	System Development Fund Expenditure Total:	1,699,062.00	.00	1,699,062.00	.00
	Net Total System Development Fund:	.00	2,049,259.00	2,049,259.00-	.00

Account Number	Account Title	2021-22 Current year Budget	2021-22 Current year Actual	2021-22 Budget Remaining	2021-22 Budget Used %
Reserve Fund					
Reserve Fund					
600-000-40000	Beginning Fund Balance	108,300.00	108,300.00	.00	100.0%
600-000-49100	Transfer from General Fund	5,000.00	5,000.00	.00	100.0%
600-000-49200	Transfer from Street Fund	200.00	200.00	.00	100.0%
600-000-49500	Transfer from Water Fund	3,200.00	3,200.00	.00	100.0%
600-000-49510	Transfer from Wastewater	400.00	400.00	.00	100.0%
600-000-49520	Transfer from Storm Drain Fund	200.00	200.00	.00	100.0%
Total Reserve Fund:		117,300.00	117,300.00	.00	100.0%
Non-departmental					
600-900-55100	Transfer to General Fund	10,000.00	.00	10,000.00	.00
600-900-55200	Transfer to Street Fund	.00	.00	.00	.00
600-900-55500	Transfer to Water Fund	.00	.00	.00	.00
600-900-55510	Transfer to Wastewater Fund	.00	.00	.00	.00
600-900-55520	Transfer to Storm Drain Fund	.00	.00	.00	.00
Total Non-departmental:		10,000.00	.00	10,000.00	.00
Contingency					
600-998-58000	Contingency	.00	.00	.00	.00
Total Contingency:		.00	.00	.00	.00
Ending Fund Balance					
600-999-59000	Reserve for Future Expenditure	107,300.00	.00	107,300.00	.00
Total Ending Fund Balance:		107,300.00	.00	107,300.00	.00
Reserve Fund Revenue Total:		117,300.00	117,300.00	.00	100.0%
Reserve Fund Expenditure Total:		117,300.00	.00	117,300.00	.00
Net Total Reserve Fund:		.00	117,300.00	117,300.00-	.00
Net Grand Totals:		.00	3,560,607.73	3,560,607.73-	.00

Report Criteria:

- Print Fund Titles
- Page and Total by Fund
- Print Source Titles
- Total by Source
- Print Department Titles
- Total by Department
- All Segments Tested for Total Breaks



LETTER AGREEMENT

ABROGATION OF PUBLIC PARK USE RESTRICTIONS
Former Adair Air Station Park Parcel
7115 NE Vandenberg Avenue
City of Adair Village, Benton County, Oregon 97330
Assessor's Parcel Number 104-30D-000-400

This **LETTER AGREEMENT**, is made and entered into this _____ day of _____ 20____, between the UNITED STATES OF AMERICA, acting by and through the General Services Administration (hereinafter referred to as "GSA" or collectively "the United States"), under and pursuant to the powers and authority contained in the provisions of Title 40, U.S. Code, Chapter 5, et. seq, as amended, , and regulations and orders promulgated thereunder and the CITY OF ADAIR VILLAGE, a municipality created, operating and existing under and by virtue of the laws of the State of Oregon, acting by and through the City Council of the City of Adair Village (hereinafter referred to as "the City").

WHEREAS, certain land, commonly known as the Former Adair Air Station Park Parcel (hereinafter referred to as the "Property"), approximately 6.1 acres, located at 7115 NE Vandenberg Avenue in Adair Village, Benton County, Oregon, was conveyed for public park and recreation purposes in perpetuity to Benton County in 1973;

WHEREAS, in 2018, Benton County transferred the ownership of Property to the City for continuous and exclusively use of public park and recreation purposes, in accordance with the conditions in the 1973 Deed;

WHEREAS, in February 2022, the City expressed interest in acquiring the Property without land use restrictions for economic opportunities, community development, and to sustain its growing population;

WHEREAS, the United States seeks to obtain fair market value for the Release of Restrictions of the Property and reserves the right to reject any and all offers;

WHEREAS, the United States shall require that an Excess Profits Covenant (Attached hereto as Exhibit A), shall run with the land for a period of 3 years from the date of the Release of Restrictions;

NOW THEREFORE, the United States and the City, agree to the following:

A. PURCHASE PRICE

The purchase price of the Property shall be on an ALL CASH basis and in the sum of **\$700,000.00** (hereinafter referred to as the "Purchase Price").

The City is expected to arrange its own financing and to pay the balance in full by the closing date. No Government credit terms are available. GSA has no information on the availability of private financing or on the suitability of this Property for financing.

The Purchase Price shall be payable as follows:

1. Concurrently with its execution of this Agreement, the City of Adair Village shall deposit with GSA as an earnest money deposit (20% of purchase price) the amount of **\$140,000** in the form of an electronic funds transfer (wire transfer). Please use the attached "Format for Funds Transfer Messages to Treasury" and provide the form to your financial institution to process the wire transfer. Once the wire transfer is processed, you shall notify and e-mail a copy of bank wire confirmation to both of the following Points of Contact:

Mr. Luis Blandon, GSA Administrative Officer
Phone: 415-734-8367
Email: Luis.Blandon@gsa.gov

Ms. Chelsey Battaglia, GSA Disposal Realty Specialist
Phone: 415-522-3331
Email: Chelsey.Battaglia@gsa.gov

2. The City of Adair Village shall pay the remaining balance of the Purchase Price in the amount of **\$560,000** to GSA at Closing in the form of an electronic funds transfer (wire transfer).

B. ACCEPTANCE AND CLOSING, AND GENERAL TERMS OF SALE

1. *Acceptance.* This Letter Agreement (the "Agreement") shall be firm and continuing for a period of one hundred twenty (120) calendar days from the date of its receipt by GSA.

The City shall execute the CERTIFICATE OF AUTHORIZATION OF PURCHASER of this document and return one original of the executed Agreement to GSA. The City shall

also concurrently deliver a duly certified resolution authorizing purchase of the Property and approval of necessary funding.

To accept this Agreement, GSA shall execute the ACCEPTANCE OF THE UNITED STATES GOVERNMENT of this document and return one original of the executed Agreement to the City. Receipt by the City of the executed Agreement shall constitute "Notice of Acceptance". Such agreement shall constitute the whole contract to be succeeded only by the formal instruments of transfer, unless modified in writing and signed by both parties. No oral statements or representations made by, or for, or on behalf of either party shall be a part of such contract. Nor shall the contract, or any interest therein, be transferred or assigned by THE CITY OF ADAIR VILLAGE without consent of GSA, and any assignment transaction without such consent shall be void.

If GSA does not accept this Agreement within one hundred twenty (120) calendar days of its receipt by the City, or such a longer period as may be mutually agreed upon, the earnest money deposit shall be promptly returned to the City without interest and without further liability on the part of either to the other.

If this Agreement is withdrawn by the City before expiration of the one hundred twenty (120) calendar day period or such longer period as may be mutually agreed upon during which it remains a continuing offer, and prior to Notice of Acceptance, the earnest money deposited by the City may, at GSA's option, be retained by GSA as liquidated damages, in which event the City shall be relieved of all further liability to GSA.

2. *Closing.* Close of sale shall take place within a reasonable period, and not later than 120 (120) days from the City's receipt of Acceptance of the United States Government.

Prior to closing, the City shall open an escrow account with an independent, unaffiliated escrow company ("Escrow Holder") to handle the closing. All closing costs, including escrow fees and document handling expenses, shall be borne solely by the City. As part of the closing, GSA will provide escrow instructions to the Escrow Holder regarding the recording, disposition of proceeds and related matters.

Within five (5) calendar days of opening the escrow account, the City must notify Ms. Chelsey Battaglia, GSA Disposal Realty Specialist via email at Chelsey.Battaglia@gsa.gov of the name of the Escrow Company, address, telephone number, escrow agent, and escrow number.

3. *Earnest Money Deposit.* The executed Agreement must be accompanied by an earnest money deposit in the amount required by this Agreement in the form of an electronic funds transfer (wire transfer). Failure to provide such earnest money deposit shall require rejection of the offer. Upon acceptance of the Agreement, the earnest money deposit shall be applied toward payment of the City's obligation to the United States.

C. DUTIES OF THE PARTIES

THEREFORE, the Parties hereby agree to the following regarding the disposition of the Property:

1. DUTIES OF THE UNITED STATES:

The United States shall draft and execute a Release of Restrictions removing certain restrictive covenants on the use of the Property. The Release of Restrictions will include the imposition of an Excess Profits Covenant. The Release of Restrictions shall be placed in escrow.

2. DUTIES OF THE CITY OF ADAIR VILLAGE:

- a) Concurrently with its execution of this Agreement, the City shall deposit with GSA as an earnest money deposit (20% of purchase price) the amount of \$140,000 in the form of an electronic funds transfer (wire transfer).
- b) The City is required to open an escrow account with an independent, unaffiliated escrow company (“Escrow Holder”) to handle the closing. All closing costs, including escrow fees and document handling expenses, shall be borne solely by the City.
- c) The City shall pay the balance of the purchase price in the amount of \$560,000 to GSA at Closing in the form of an electronic funds transfer (wire transfer).
- d) The City shall accept the Release of Restrictions and place it in escrow.
- e) After the purchase price is deposited in escrow by the City, Escrow Holder shall record the Release of Restrictions.

CERTIFICATE OF AUTHORIZATION OF PURCHASER

I, _____, certify that I am the Clerk of the City of _____, named as Purchaser herein; that _____, who executed this Letter Agreement on behalf of Purchaser was then Mayor; and that said Letter Agreement was duly signed for and on behalf of said the City of _____, by authority of its governing body and the purchase is within the scope of its corporate powers.

BY: _____ Date: _____

PRINT NAME, TITLE: _____, City Clerk

BY: _____ Date: _____

PRINT NAME, TITLE: _____, Mayor

ACCEPTANCE OF THE UNITED STATES GOVERNMENT

The Offer to Purchase, as set forth herein is hereby ACCEPTED by and on behalf of the United States of America this _____ day of _____, 2022.

UNITED STATES OF AMERICA
Acting by and through the
ADMINISTRATOR OF GENERAL SERVICES

BY: _____
DAVID HAASE, Director
Real Property Utilization and Disposal Division
U.S. General Services Administration

EXHIBIT "A"
EXCESS PROFITS COVENANT

(A) This covenant shall run with the land for a period of 3 years from the date of conveyance. With respect to the property described in this deed, if at any time within a 3-year period from the date of transfer of title by the Grantor, the Grantee, or its successors or assigns, shall sell or enter into agreements to sell the property, either in a single transaction or in a series of transactions, it is covenanted and agreed that all proceeds received or to be received in excess of the Grantee's or a subsequent seller's actual allowable costs will be remitted to the Grantor. In the event of a sale of less than the entire property, actual allowable costs will be apportioned to the property based on a fair and reasonable determination by the Grantor.

(B) For purposes of this covenant, the Grantee's or a subsequent seller's allowable costs shall include the following:

- (1) The purchase price of the real property;
- (2) The direct costs actually incurred and paid for improvements which serve only the property, including road construction, storm and sanitary sewer construction, other public facilities or utility construction, building rehabilitation and demolition, landscaping, grading, and other site or public improvements.
- (3) The direct costs actually incurred and paid for design and engineering services with respect to the improvements described in (b)(2) of this section; and
- (4) The finance charges actually incurred and paid in conjunction with loans obtained to meet any of the allowable costs enumerated above.

(C) None of the allowable costs described in paragraph (b) of this section will be deductible if defrayed by Federal grants or if used as matching funds to secure Federal grants.

(D) In order to verify compliance with the terms and conditions of this covenant, the Grantee, or its successors or assigns, shall submit an annual report for each of the subsequent 3 years to the Grantor on the anniversary date of this deed. Each report will identify the property involved in this transaction and will contain the following items of information as are applicable at the time of submission:

- (1) A description of each portion of the property that has been resold;
- (2) The sale price of each such resold portion;
- (3) The identity of each purchaser;
- (4) The proposed land use; and
- (5) An enumeration of any allowable costs incurred and paid that would offset any realized profit.
If no resale has been made, the report shall so state.

(E) The Grantor may monitor the property and inspect records related thereto to ensure compliance with the terms and conditions of the covenant and may take any actions which it deems reasonable and prudent to recover any excess profits realized through the resale of the property.

EXHIBIT "B"
RESOLUTION OF CITY COUNCIL OF CITY OF ADAIR VILLAGE

Letter Agreement
Adair Village Park Parcel Abrogation
GSA Control No. 9-OR-419-AT

Page **8** of **8**

_____ The City

_____ Government

**BEFORE THE CITY COUNCIL OF THE
CITY OF ADAIR VILLAGE, OREGON**

**In the matter of entering into an)
Agreement with the United States of
America to obtain the release of land use
restrictions on approximately 6.1 acres,
located at 7115 NE Vandenberg Avenue)**

RESOLUTION NO. 2022 - 2

WHEREAS, certain land, commonly known as the Former Adair Air Station Park Parcel (hereinafter referred to as the "Property"), approximately 6.1 acres, located at 7115 NE Vandenberg Avenue in Adair Village ("City"), Benton County, Oregon, was conveyed for public park and recreation purposes in perpetuity to Benton County in 1973; and

WHEREAS, in 2018, Benton County transferred the ownership of Property to the City for continuous and exclusively use of public park and recreation purposes, in accordance with the conditions in the 1973 Deed; and

WHEREAS, in February 2022, the City expressed interest in acquiring the Property without land use restrictions for economic opportunities, community development, and to sustain its growing population; and

WHEREAS, the United States seeks to obtain fair market value for the release of restrictions of the Property; and

WHEREAS, The City and the United States desire to enter into a General Services Administration Letter Agreement ("Agreement") to release the restrictions which is attached hereto as Exhibit 1.

NOW, THEREFORE, BE IT RESOLVED that the City of Adair Village City Council hereby authorizes City Administrator, Pat Hare to execute for and on behalf of the City of Adair Village all required forms and documents necessary, including the Certificate of Authorization of Purchaser included in the Agreement, for the purpose of obtaining the release of land use restrictions imposed by the United States of America on the Property.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately upon passage by the City Council and approval by the Mayor.

Dated and effective this ____ day of April, 2022.

City Administrator

Mayor