

ADAIR VILLAGE CITY COUNCIL-Final
City Hall - 6030 Wm. R Carr Av.
****Tuesday, December 7, 2021 - 6:00pm****

1. ROLL CALL – Flag Salute

2. CONSENT CALENDAR: - *The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be discussed before the Consent Calendar is considered. If any item involves a potential conflict of interest, Council members should so note before adoption of the Consent Calendar.*

- a. Minutes – City Council Meeting – November 2, 2021 (Attachment A)
- b. Bills List through – November 30, 2021 (Attachment B) – \$233,537.93

3. PUBLIC COMMENT (Please limit comments to 3 minutes)

4. STAFF REPORTS:

- a) Community Service Officer (CSO Report Attachment C) Jerry Jackson
- b) Public Works (Attachment D) Pat Hare
- c) City Administrator (Attachment E) Pat Hare
- d) Sheriff's Report (Attachment F) Pat Hare
- e) Financial Report (Attachment G) Pat Hare

5. OLD BUSINESS:

- a) N/A Pat Hare
Action: n/a

6. NEW BUSINESS:

- a) Alan Rowe (Appreciation of Service) City Council
Action: Discussion
- b) Nuisance Ordinance Jerry Jackson
Action: Discussion

7. ORDINANCES, RESOLUTIONS, AND PROCLAMATIONS:

- a) Resolution 2021 # 6 Signing Authorization (Attachment L) Pat Hare
Action: Decision

8. EXECUTIVE SESSION

- a) N/A
Action: n/a

9. COUNCIL and MAYOR COMMENTS:

10. ADJOURNMENT:

Next meetings -

City Council –Tuesday, January 4, 2022 6:00 PM
Planning Commission – January 18, 2022 6:00pm

The Community Center is accessible to person with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting by calling City Offices at 541-745-5507 or e-mail kathy.edmaiston@adairvillage.org, or Oregon Relay Services by dialing 7-1-1. The City of Adair Village is an Equal Opportunity Employer.

The order in which items on the Agenda are addressed by the City Council may vary from the order shown on the Agenda.

**ADAIR VILLAGE
CITY COUNCIL MINUTES
6030 William R. Carr Avenue**

****Tuesday, November 2, 2021 – 6:00 PM****

Agenda Item	Action
<p>1. Roll Call: City Council Members present: Councilors Officer, Ray, Rowe and Mayor Currier were present. City Attorney Sean Kidd was present. CA (City Administrator) Hare was present. Minutes were taken by CA Hare.</p>	<p>Mayor Currier called the meeting to order at 6:00 PM. and led the flag salute.</p>
<p>2. Consent Calendar (Agenda Item 2). Minutes of the October 5, 2021 City Council Meeting. Bills List through October 15, 2021, (\$254,091.82 total).</p>	<p>Councilor Rowe moved to approve the Consent Calendar. Councilor Officer seconded. Unanimous Approval (4-0).</p>
<p>3. Public Comment (Agenda Item 3). None.</p>	
<p>4. Attachment C – Community Services Officer (Agenda Item 4a). CA Hare presented the report.</p>	<p>Council received the report.</p>
<p>5. Attachment D – Public Works Report (Agenda Item 4b). CA Hare presented the report.</p>	<p>Council received the report.</p>
<p>6. Attachment E – City Administrator Report (Agenda Item 4c). CA Hare presented the report.</p> <p>Administration</p> <ul style="list-style-type: none"> • UGB Expansion – Pat Depa has been working with Dowl Engineering to complete the application. We’re still hoping to begin the process the first of the year. • ARPA – Debbie and I will be reviewing expenses over the last year and expected expenses to bring to the council for approval of the ARPA funds. • Tangent – Update • AT&T – The Industrial site does not meet their coverage 	<p>Council received the report.</p>

<p>needs and they are asking that we look at another area near City Hall for a fake looking tree.</p> <ul style="list-style-type: none"> • ODFW – Karen from ODFW is working with GSA to get an appraisal on the lake property and working with Randy form Brownstone on a north south easement. <p>Property/Businesses</p> <ul style="list-style-type: none"> • Parks & Perpetuity – Candice Dennis is working with Cushman & Wakefield to complete the GSA process. They are currently working on reducing the value of appraisal due to the cost of removing the old train station. They are hoping to have the first pieces to GSA next week. • AVIS – Kennedy Jenks has been out testing at the site and they hope to be done by the end of the year. The city has been helping with onsite access and some materials. • Sweet Taste Bakery – Linda is continuing to see and increase in her sales over the last few months. The new oven has helped with large cookie orders. <p>Major Projects/Engineering</p> <ul style="list-style-type: none"> • Calloway Creek – They have now pulled all permits for every house through phase three. They are still working with DSL to get approval on phase four. • Water Plant – Update • Hospital Hill Water Line – The city has been awarded the funds form IFA and we completed the bid process. We will be holding a pre-con meeting in the next few weeks. • Arnold Ave – The new sidewalks have been installed in front of the Century building and in Benton County Park but the next step will be making the existing sidewalk ADA compliant. 	
<p>7. Attachment F – Sheriff’s Report (Agenda Item 4d). CA Hare presented the report.</p>	<p>Council received the report.</p>
<p>8. Financial Report (Agenda Item 4e). CA Hare presented the report. Income shown for Fiscal Year 2020-2021 is \$734,142.86 and Expenses are \$668,235.02. The balance in the Local Government Investment Pool is approximately \$3,554,040.44, last year the balance was \$2,303,778.07.</p>	<p>Council received the report.</p>
<p>9. Aaron Fuller, City Council (Agenda Item 5a).</p>	

<p>10. Paul Johal, Gas Station/Restaurant (Agenda Item 6a).</p>	
<p>11. Attachment H – Senate Bill 587 (Agenda Item 6b).</p>	
<p>12. Council and Mayor Comments (Agenda Item 9):</p> <ul style="list-style-type: none"> • Mayor Currier – None. • Councilor Officer - None. • Councilor Rowe – None. • Councilor Ray – None. 	
<p>13. Adjournment: Next meeting- Council meeting on Tuesday, December 7, 2021 at 6:00 PM.</p>	<p>Mayor Currier adjourned the meeting at 7:46 p.m.</p>

Mayor's Approval

Date

NOV 2021 Bills	Date	Amount
	11/2/2021	\$60,900.00
	11/12/2021	\$27,854.05
	11/18/2021	\$144,783.88

Total \$233,537.93

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
150 A & B Septic 53365	1	Work for Tangent	Invoice	10/01/2021	11/01/2021	95.00		95.00	100-900-52019
Total 53365:						95.00	.00	✓ 95.00	
53402	1	Work for Tangent	Invoice	10/01/2021	11/01/2021	561.46		561.46	100-900-52019
Total 53402:						561.46	.00	✓ 561.46	
53403	1	Work for Tangent	Invoice	10/01/2021	11/01/2021	285.00		285.00	100-900-52019
Total 53403:						285.00	.00	✓ 285.00	
53416	1	Work for Tangent	Invoice	10/01/2021	11/01/2021	95.00		95.00	100-900-52019
Total 53416:						95.00	.00	✓ 95.00	
53417	1	Work for Tangent	Invoice	10/01/2021	11/01/2021	95.00		95.00	100-900-52019
Total 53417:						95.00	.00	✓ 95.00	
53481	1	Work for Tangent	Invoice	10/01/2021	11/01/2021	395.00		395.00	100-900-52019
Total 53481:						395.00	.00	✓ 395.00	
53482	1	Work for Tangent	Invoice	10/01/2021	11/01/2021	245.00		245.00	100-900-52019
Total 53482:						245.00	.00	✓ 245.00	
53483	1	Work for Tangent	Invoice	10/02/2021	11/01/2021	95.00		95.00	100-900-52019
Total 53483:						95.00	.00	✓ 95.00	
53484	1	Work for Tangent	Invoice	10/01/2021	11/01/2021	95.00		95.00	100-900-52019
Total 53484:						95.00	.00	✓ 95.00	
53532	1	Work for Tangent	Invoice	10/01/2021	11/01/2021	300.00		300.00	100-900-52019
Total 53532:						300.00	.00	✓ 300.00	
53599	1	Work for Tangent	Invoice	10/01/2021	11/01/2021	95.00		95.00	100-900-52019
Total 53599:						95.00	.00	✓ 95.00	
53600	1	Work for Tangent	Invoice	10/01/2021	11/01/2021	95.00		95.00	100-900-52019
Total 53600:						95.00	.00	✓ 95.00	
53613	1	Work for Tangent	Invoice	10/01/2021	11/01/2021	783.30		783.30	100-900-52019
Total 53613:						783.30	.00	✓ 783.30	
53740	1	Work for Tangent	Invoice	11/02/2021	11/12/2021	95.00		95.00	100-900-52019

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
Total 53740:						95.00	.00	95.00	
53785	1	Work for Tangent	Invoice	11/02/2021	11/12/2021	351.50		✓ 351.50	100-900-52019
Total 53785:						351.50	.00	351.50	
53814	1	Work for Tangent	Invoice	11/02/2021	11/21/2021	96.50		✓ 96.50	100-900-52019
Total 53814:						96.50	.00	96.50	
53860	1	Work for Tangent	Invoice	11/02/2021	11/27/2021	95.00		✓ 95.00	100-900-52019
Total 53860:						95.00	.00	95.00	
53861	1	Work for Tangent	Invoice	11/02/2021	11/27/2021	95.00		✓ 95.00	100-900-52019
Total 53861:						95.00	.00	95.00	
53865	1	Work for Tangent	Invoice	11/02/2021	11/27/2021	395.00		✓ 395.00	100-900-52019
Total 53865:						395.00	.00	395.00	
Total 150 A & B Septic:						4,362.76	.00	✓ 4,362.76	24956
690 Bank of America									
10232021	1	Staples refund of calendars	Invoice	11/02/2021	11/22/2021	51.76-		51.76-	100-900-52002
10232021	2	8x8	Invoice	11/02/2021	11/22/2021	228.03		228.03	100-900-52110
10232021	3	Home Depot	Invoice	11/02/2021	11/22/2021	21.94		21.94	510-430-52002
10232021	4	Home Depot	Invoice	11/02/2021	11/22/2021	10.28		10.28	100-300-52002
10232021	5	Home Depot	Invoice	11/02/2021	11/22/2021	24.88		24.88	100-300-52002
10232021	6	Staples	Invoice	11/02/2021	11/22/2021	81.45		81.45	100-900-52002
10232021	7	Staples	Invoice	11/02/2021	11/22/2021	93.97		93.97	100-900-52002
10232021	8	Office Max	Invoice	11/02/2021	11/22/2021	81.99		81.99	500-420-52002
Total 10232021:						490.78	.00	✓ 490.78	
Total 690 Bank of America:						490.78	.00	490.78	24957
870 Benton County Oregon									
10262021	1	005052 Avis Large	Invoice	10/26/2021	11/26/2021	618.60		✓ 618.60	100-900-52199
10262021	2	014898 Cookie Binge	Invoice	10/26/2021	11/26/2021	2,352.30		✓ 2,352.30	100-900-52199
10262021	3	419615 Market	Invoice	10/26/2021	11/26/2021	2,370.58		✓ 2,370.58	100-900-52199
10262021	4	270532 Avis Small	Invoice	10/26/2021	11/26/2021	199.46		✓ 199.46	100-900-52199
10262021	5	014906 4-plex	Invoice	10/26/2021	11/26/2021	2,581.77		✓ 2,581.77	100-900-52199
Total 10262021:						8,122.71	.00	✓ 8,122.71	
4589	1	Planning Services	Invoice	10/18/2021	11/18/2021	7,239.00		✓ 7,239.00	100-900-52019
Total 4589:						7,239.00	.00	7,239.00	
Total 870 Benton County Oregon:						15,361.71	.00	✓ 15,361.71	24958
1410 Century Link									
10112021	1	Phone	Invoice	10/19/2021	11/11/2021	89.30		89.30	510-430-52110

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
Total 10112021:						89.30	.00	✓ 89.30	
10162021	1	Phone	Invoice	10/26/2021	11/16/2021	89.76		89.76	500-420-52110
Total 10162021:						89.76	.00	✓ 89.76	
Total 1410 Century Link:						179.06	.00	✓ 179.06	24059
1520 CIS TRUST									
ADR-GASB75-2	1	GASB75	Invoice	10/26/2021	10/26/2021	126.13		126.13	100-100-52103
ADR-GASB75-2	2	GASB75	Invoice	10/26/2021	10/26/2021	9.76		9.76	100-200-52103
ADR-GASB75-2	3	GASB75	Invoice	10/26/2021	10/26/2021	43.83		43.83	100-300-52103
ADR-GASB75-2	4	GASB75	Invoice	10/26/2021	10/26/2021	23.97		23.97	200-410-52103
ADR-GASB75-2	5	GASB75	Invoice	10/26/2021	10/26/2021	252.59		252.59	500-420-52103
ADR-GASB75-2	6	GASB75	Invoice	10/26/2021	10/26/2021	100.95		100.95	510-430-52103
ADR-GASB75-2	7	GASB75	Invoice	10/26/2021	10/26/2021	20.27		20.27	520-440-52103
Total ADR-GASB75-2020:						577.50	.00	✓ 577.50	
NOVEMBER 20	1	Employee Health Ins	Invoice	10/15/2021	11/15/2021	741.77		741.77	100-100-51010
NOVEMBER 20	2	Employee Health Ins	Invoice	10/15/2021	11/15/2021	46.36		46.36	100-200-51010
NOVEMBER 20	3	Employee Health Ins	Invoice	10/15/2021	11/15/2021	278.17		278.17	100-300-51010
NOVEMBER 20	4	Employee Health Ins	Invoice	10/15/2021	11/15/2021	231.80		231.80	200-410-51010
NOVEMBER 20	5	Employee Health Ins	Invoice	10/15/2021	11/15/2021	2,225.32		2,225.32	500-420-51010
NOVEMBER 20	6	Employee Health Ins	Invoice	10/15/2021	11/15/2021	927.22		927.22	510-430-51010
NOVEMBER 20	7	Employee Health Insurance	Invoice	10/15/2021	11/15/2021	185.45		185.45	520-440-51010
Total NOVEMBER 2021 FINAL INVOICE:						4,636.09	.00	✓ 4,636.09	
Total 1520 CIS TRUST:						5,213.59	.00	✓ 5,213.59	24960
7468 Coles Sheet and Metal Fab, Inc.									
886972	1	Remove Railing around back pond, i	Invoice	11/02/2021	11/04/2021	6,055.00		6,055.00	500-420-52011
Total 886972:						6,055.00	.00	6,055.00	
Total 7468 Coles Sheet and Metal Fab, Inc.:						6,055.00	.00	✓ 6,055.00	24961
1800 Consumers Power Inc.									
10192021	1	1152400	Invoice	10/26/2021	11/19/2021	1,146.00		✓ 1,146.00	200-410-52109
10192021	2	1152406	Invoice	10/26/2021	11/19/2021	143.31		✓ 143.31	100-900-52109
10192021	3	1152409	Invoice	10/26/2021	11/19/2021	30.50		✓ 30.50	100-900-52109
10192021	4	1152410	Invoice	10/26/2021	11/19/2021	62.67		✓ 62.67	510-430-52109
10192021	5	1152411	Invoice	10/26/2021	11/19/2021	59.40		✓ 59.40	500-420-52109
10192021	6	1152412	Invoice	10/26/2021	11/19/2021	204.56		✓ 204.56	510-430-52109
10192021	7	1152413	Invoice	10/26/2021	11/19/2021	92.13		✓ 92.13	510-430-52109
10192021	8	1152414	Invoice	10/26/2021	11/19/2021	30.14		✓ 30.14	500-420-52109
10192021	9	1152415	Invoice	10/26/2021	11/19/2021	30.05		✓ 30.05	100-900-52109
10192021	10	1152401	Invoice	10/26/2021	11/19/2021	30.50		✓ 30.50	100-300-52109
Total 10192021:						1,829.26	.00	1,829.26	
Total 1800 Consumers Power Inc.:						1,829.26	.00	✓ 1,829.26	24962
2300 Delapoer Kidd Attorneys at Law									
1882	1	General City matters	Invoice	11/01/2021	12/01/2021	743.75		743.75	100-900-52017

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
Total 1882:						743.75	.00	743.75	
Total 2300 Delapoer Kidd Attorneys at Law:						743.75	.00	✓ 743.75	24963
2520 Edge Analytical, Inc									
21-41214	1	Lab Work	Invoice	11/01/2021	12/01/2021	29.70		29.70	500-420-52104
Total 21-41214:						29.70	.00	29.70	
Total 2520 Edge Analytical, Inc:						29.70	.00	✓ 29.70	24964
7478 Northcore USA LLC									
10-2021-1	1	Emergency Water Service Repair	Invoice	11/02/2021	11/04/2021	5,500.00		5,500.00	500-420-52011
Total 10-2021-1:						5,500.00	.00	✓ 5,500.00	
10-2021-2	1	Emergency Water Service Repair	Invoice	11/02/2021	11/04/2021	5,500.00		5,500.00	500-420-52011
Total 10-2021-2:						5,500.00	.00	✓ 5,500.00	
10-2021-3	1	Emergency Water Service Repair	Invoice	11/02/2021	11/04/2021	5,500.00		5,500.00	500-420-52011
Total 10-2021-3:						5,500.00	.00	✓ 5,500.00	
10-2021-4	1	Emergency Water Service Repair	Invoice	11/02/2021	11/04/2021	5,500.00		5,500.00	500-420-52011
Total 10-2021-4:						5,500.00	.00	✓ 5,500.00	
10-2021-5	1	Work for Tangent	Invoice	11/02/2021	11/04/2021	4,078.25		4,078.25	100-900-52019
Total 10-2021-5:						4,078.25	.00	✓ 4,078.25	
Total 7478 Northcore USA LLC:						26,078.25	.00	✓ 26,078.25	24966
4670 NW Natural									
10262021	1	1407224-3	Invoice	11/26/2021	11/26/2021	23.15		23.15	100-900-52109
Total 10262021:						23.15	.00	23.15	
Total 4670 NW Natural:						23.15	.00	✓ 23.15	24967
5330 Pape Machinery									
13124352	1	Parts	Invoice	10/26/2021	11/26/2021	46.82		46.82	100-300-52022
Total 13124352:						46.82	.00	46.82	
Total 5330 Pape Machinery:						46.82	.00	✓ 46.82	24968
7274 US Bank Equipment Finance									
454903204	1	Canon	Invoice	10/19/2021	10/30/2021	131.00		131.00	100-900-52023
Total 454903204:						131.00	.00	131.00	
Total 7274 US Bank Equipment Finance:						131.00	.00	✓ 131.00	24969

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
999 Utility Refund									
10312021	1	Water	Invoice	10/31/2021	11/30/2021	57.10		57.10	500-420-52105
10312021	2	Wastewater	Invoice	10/31/2021	11/30/2021	38.07		38.07	510-430-52105
Total 10312021:						95.17	.00	95.17	
Total 999 Utility Refund:						95.17	.00	95.17	24965
7130 Verizon									
9889977622	1	Phone	Invoice	10/19/2021	10/29/2021	97.84		97.84	510-430-52110
9889977622	2	Phone	Invoice	10/19/2021	10/29/2021	97.85		97.85	500-420-52110
9889977622	3	Phone	Invoice	10/19/2021	10/29/2021	64.31		64.31	100-900-52110
Total 9889977622:						260.00	.00	260.00	24970
Total 7130 Verizon:						260.00	.00	260.00	
Total :						60,900.00	.00	60,900.00	
Grand Totals:						60,900.00	.00	60,900.00	

Handwritten signature and date: 11/2/21

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-100-51010	741.77	.00	741.77
100-100-52103	126.13	.00	126.13
100-200-51010	46.36	.00	46.36
100-200-52103	9.76	.00	9.76
100-300-51010	278.17	.00	278.17
100-300-52002	35.16	.00	35.16
100-300-52022	46.82	.00	46.82
100-300-52103	43.83	.00	43.83
100-300-52109	30.50	.00	30.50
100-900-52002	175.42	51.76-	123.66
100-900-52017	743.75	.00	743.75
100-900-52019	15,680.01	.00	15,680.01
100-900-52023	131.00	.00	131.00
100-900-52109	227.01	.00	227.01
100-900-52110	292.34	.00	292.34
100-900-52199	8,122.71	.00	8,122.71
200-410-51010	231.80	.00	231.80
200-410-52103	23.97	.00	23.97
200-410-52109	1,146.00	.00	1,146.00
500-420-51010	2,225.32	.00	2,225.32
500-420-52002	81.99	.00	81.99
500-420-52011	28,055.00	.00	28,055.00
500-420-52103	252.59	.00	252.59
500-420-52104	29.70	.00	29.70
500-420-52105	57.10	.00	57.10
500-420-52109	89.54	.00	89.54
500-420-52110	187.61	.00	187.61
510-430-51010	927.22	.00	927.22
510-430-52002	21.94	.00	21.94

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
510-430-52103	100.95	.00	100.95
510-430-52105	38.07	.00	38.07
510-430-52109	359.36	.00	359.36
510-430-52110	187.14	.00	187.14
520-440-51010	185.45	.00	185.45
520-440-52103	20.27	.00	20.27
Grand Totals:	60,951.76	51.76-	60,900.00

Summary by General Ledger Posting Period

GL Posting Period	Debit	Credit	Net
10/21	26,351.37	.00	26,351.37
11/21	34,600.39	51.76-	34,548.63
Grand Totals:	60,951.76	51.76-	60,900.00

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
640 Auto Zone									
2217022669	1	Core	Invoice	11/01/2021	12/01/2021	18.00		18.00	500-420-52014
Total 2217022669:						18.00	.00	✓ 18.00	
2217028876	1	Nitrile Gloves	Invoice	11/03/2021	12/03/2021	37.23		37.23	510-430-52002
Total 2217028876:						37.23	.00	✓ 37.23	
Total 640 Auto Zone:						55.23	.00	✓ 55.23	24971
890 Best Pots Inc									
A-449616	1	Rented Unit	Invoice	11/04/2021	11/07/2021	92.40		92.40	500-420-52019
Total A-449616:						92.40	.00	92.40	
Total 890 Best Pots Inc:						92.40	.00	✓ 92.40	24972
1340 Caselle Inc.									
113283	1	Monthly Software Hosting Fees	Invoice	11/01/2021	12/01/2021	583.20		583.20	500-420-52114
113283	2	Monthly Software Hosting Fee	Invoice	11/01/2021	12/01/2021	388.80		388.80	100-900-52114
113283	3	Monthly Software Hosting Fee	Invoice	11/01/2021	12/01/2021	194.40		194.40	510-430-52114
113283	4	Monthly Software Hosting Fee	Invoice	11/01/2021	12/01/2021	64.80		64.80	200-410-52114
113283	5	Monthly Software Hosting Fee	Invoice	11/01/2021	12/01/2021	64.80		64.80	520-440-52114
Total 113283:						1,296.00	.00	1,296.00	
Total 1340 Caselle Inc.:						1,296.00	.00	✓ 1,296.00	24973
1410 Century Link									
10252021	1	Phone	Invoice	10/25/2021	11/25/2021	53.95		53.95	500-420-52110
Total 10252021:						53.95	.00	53.95	
Total 1410 Century Link:						53.95	.00	✓ 53.95	24974
1550 City of Corvallis									
4503047	1	Fuel	Invoice	11/09/2021	12/09/2021	354.88		354.88	500-420-52014
Total 4503047:						354.88	.00	354.88	
Total 1550 City of Corvallis:						354.88	.00	✓ 354.88	24975
1610 Civil West Engineering Services Inc									
1001.001.015	1	Engineering	Invoice	11/01/2021	12/01/2021	580.00		580.00	100-000-42001
1001.001.015	2	Engineering	Invoice	11/01/2021	12/01/2021	362.50		362.50	500-420-53500
1001.001.015	3	Engineering	Invoice	11/01/2021	12/01/2021	145.00		145.00	510-430-53005
1001.001.015	4	Engineering	Invoice	11/01/2021	12/01/2021	1,112.50		1,112.50	520-440-52019
1001.001.015	5	Engineering	Invoice	11/01/2021	12/01/2021	755.00		755.00	100-000-42001
Total 1001.001.015:						2,955.00	.00	✓ 2,955.00	
1001.028.017	1	WWTP	Invoice	11/01/2021	12/01/2021	3,626.58		3,626.58	510-430-53005
Total 1001.028.017.:						3,626.58	.00	✓ 3,626.58	

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
1001.030.010	1	Engineering	Invoice	11/01/2021	12/01/2021	2,049.92		2,049.92	200-410-52020
Total 1001.030.010:						2,049.92	.00	✓ 2,049.92	
1001.031.005	1	Engineering	Invoice	11/01/2021	12/01/2021	1,371.16		1,371.16	500-420-53502
Total 1001.031.005:						1,371.16	.00	✓ 1,371.16	
1001.032.003.	1	FEMA HMGP Waterline Replaceme	Invoice	11/01/2021	12/01/2021	399.00		399.00	500-420-53503
Total 1001.032.003.:						399.00	.00	✓ 399.00	
Total 1610 Civil West Engineering Services Inc:						10,401.66	.00	✓ 10,401.66	24976
7468 Coles Sheet and Metal Fab, Inc.									
886975	1	Fab and powder coat railing	Invoice	11/12/2021	12/12/2021	8,697.00		8,697.00	500-420-53500
Total 886975:						8,697.00	.00	8,697.00	
Total 7468 Coles Sheet and Metal Fab, Inc.:						8,697.00	.00	8,697.00	24977
2270 De Lage Landen Financial Services Inc.									
74338635	1	financial services	Invoice	11/09/2021	12/01/2021	131.00		131.00	100-900-52019
Total 74338635:						131.00	.00	131.00	
Total 2270 De Lage Landen Financial Services Inc.:						131.00	.00	✓ 131.00	24978
2520 Edge Analytical, Inc									
21-34694	1	Lab work	Invoice	09/21/2021	10/21/2021	76.20		76.20	510-430-52104
21-34694	2	Lab Work	Invoice	09/21/2021	10/21/2021	.30		.30	500-420-52104
21-34694		Chk No: 24923 (1)	Calculated	09/23/2021				76.20	510-000-20000
Total 21-34694:						76.50	.00	.30	
21-41843	1	Tangent Waste Water	Invoice	11/03/2021	12/03/2021	76.50		76.50	100-900-52019
Total 21-41843:						76.50	.00	76.50	
21-41845	1	Waste Water	Invoice	11/03/2021	12/03/2021	76.50		76.50	510-430-52104
Total 21-41845:						76.50	.00	76.50	
Total 2520 Edge Analytical, Inc:						229.50	.00	✓ 153.30	24980
4240 Matt Lydon									
10132021	1	Reimbursement for Swanson & So	Invoice	11/02/2021	12/02/2021	144.50		144.50	100-900-52019
Total 10132021:						144.50	.00	144.50	
Total 4240 Matt Lydon:						144.50	.00	✓ 144.50	24982
4800 One Call Concepts Inc									
1100319	1	Cleaning Services	Invoice	11/02/2021	12/02/2021	17.20		17.20	500-420-52109
1100319	2	Cleaning Services	Invoice	11/02/2021	12/02/2021	17.20		17.20	510-430-52109

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
Total 1100319:						34.40	.00	34.40	
Total 4800 One Call Concepts Inc:						34.40	.00	✓ 34.40	24983
5030 Oregon Government Ethics Commission									
AIE14608	1	Annual Billing	Invoice	11/04/2021	11/28/2021	548.82		548.82	100-900-52102
Total AIE14608:						548.82	.00	548.82	
Total 5030 Oregon Government Ethics Commission:						548.82	.00	✓ 548.82	24984
5210 OreVac West Inc.									
6632	1	Jet Plugged Line	Invoice	11/06/2021	12/06/2021	1,160.00		1,160.00	510-430-52011
Total 6632:						1,160.00	.00	1,160.00	
Total 5210 OreVac West Inc.:						1,160.00	.00	✓ 1,160.00	24985
5300 Pacific Power/PacificCorp									
11082021	1	02099381-001 7	Invoice	11/08/2021	12/08/2021	1,690.42		1,690.42	500-420-52109
Total 11082021:						1,690.42	.00	1,690.42	
Total 5300 Pacific Power/PacificCorp:						1,690.42	.00	✓ 1,690.42	24986
5780 Republic Services #452									
0452-00462877	1	3-0452-0023479	Invoice	11/09/2021	11/20/2021	36.65		36.65	100-900-52109
Total 0452-00462877:						36.65	.00	✓ 36.65	
0452-00464215	1	3-0452-0340655	Invoice	11/09/2021	11/20/2021	37.14		37.14	510-430-52109
Total 0452-00464215:						37.14	.00	✓ 37.14	
Total 5780 Republic Services #452:						73.79	.00	✓ 73.79	24987
6020 Schaefers Recreation Equipment Co									
126147-1	1	Work for Tangent	Invoice	11/01/2021	12/01/2021	407.40		407.40	100-900-52019
Total 126147-1:						407.40	.00	407.40	
Total 6020 Schaefers Recreation Equipment Co:						407.40	.00	✓ 407.40	24988
6290 Smith-Wagar Brucker Consulting, LLC									
D1148	1	Financial Consulting	Invoice	11/04/2021	12/04/2021	2,350.00		2,350.00	100-900-52019
Total D1148:						2,350.00	.00	2,350.00	
Total 6290 Smith-Wagar Brucker Consulting, LLC:						2,350.00	.00	✓ 2,350.00	24989
999 Utility Refund									
105408	1	Water	Invoice	11/02/2021	12/02/2021	53.58		53.58	500-420-52105
105408	2	Wastewater	Invoice	11/02/2021	12/02/2021	35.72		35.72	510-430-52105
Total 105408:						89.30	.00	✓ 89.30	24979

Destiny Dawson

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
125402	1	Water	Invoice	11/02/2021	12/02/2021	72.00		72.00	500-420-52105
125402	2	Wastewater	Invoice	11/02/2021	12/02/2021	48.00		48.00	510-430-52105
Total 125402:						120.00	.00	✓120.00	24981
Total 999 Utility Refund:						209.30	.00	209.30	
Total :						27,930.25	.00	27,854.05	
Grand Totals:						27,930.25	.00	27,854.05	

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-000-42001	1,335.00	.00	1,335.00
100-900-52019	3,109.40	.00	3,109.40
100-900-52102	548.82	.00	548.82
100-900-52109	36.65	.00	36.65
100-900-52114	388.80	.00	388.80
200-410-52020	2,049.92	.00	2,049.92
200-410-52114	64.80	.00	64.80
500-420-52014	372.88	.00	372.88
500-420-52019	92.40	.00	92.40
500-420-52104	.30	.00	.30
500-420-52105	125.58	.00	125.58
500-420-52109	1,707.62	.00	1,707.62
500-420-52110	53.95	.00	53.95
500-420-52114	583.20	.00	583.20
500-420-53500	9,059.50	.00	9,059.50
500-420-53502	1,371.16	.00	1,371.16
500-420-53503	399.00	.00	399.00
510-000-20000	.00	76.20-	76.20-
510-430-52002	37.23	.00	37.23
510-430-52011	1,160.00	.00	1,160.00
510-430-52104	152.70	.00	152.70
510-430-52105	83.72	.00	83.72
510-430-52109	54.34	.00	54.34
510-430-52114	194.40	.00	194.40
510-430-53005	3,771.58	.00	3,771.58
520-440-52019	1,112.50	.00	1,112.50
520-440-52114	64.80	.00	64.80
Grand Totals:	27,930.25	76.20-	27,854.05

Summary by General Ledger Posting Period

GL Posting Period	Debit	Credit	Net
09/21	76.50	76.20-	.30
10/21	53.95	.00	53.95

Summary by General Ledger Posting Period

GL Posting Period	Debit	Credit	Net
11/21	27,799.80	.00	27,799.80
Grand Totals:	27,930.25	76.20-	27,854.05

 11/12/21

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
1100 Business Oregon									
11092021	1	Safe Drinking Water Loan Repaym	Invoice	11/09/2021	12/01/2021	139,012.75		139,012.75	500-420-54005
Total 11092021:						139,012.75	.00	139,012.75	
Total 1100 Business Oregon:						139,012.75	.00	139,012.75	24990
7468 Coles Sheet and Metal Fab, Inc.									
886971	1	Install new handrail	Invoice	11/16/2021	12/08/2021	4,230.00		4,230.00	500-420-53500
Total 886971:						4,230.00	.00	4,230.00	
Total 7468 Coles Sheet and Metal Fab, Inc.:						4,230.00	.00	4,230.00	24991
1800 Consumers Power Inc.									
11082021	1	1152418	Invoice	11/08/2021	12/08/2021	133.47		133.47	510-430-52109
Total 11082021:						133.47	.00	133.47	
Total 1800 Consumers Power Inc.:						133.47	.00	133.47	24992
2270 De Lage Landen Financial Services Inc.									
74478311	1	financial services	Invoice	11/06/2021	12/06/2021	17.50		17.50	100-900-52019
Total 74478311:						17.50	.00	17.50	
Total 2270 De Lage Landen Financial Services Inc.:						17.50	.00	17.50	24993
4870 Oregon Cascades West COG									
QTR1-FY22	1	Technical Services	Invoice	11/12/2021	12/12/2021	326.64		326.64	100-900-52114
Total QTR1-FY22:						326.64	.00	326.64	
Total 4870 Oregon Cascades West COG:						326.64	.00	326.64	24994
6230 Simply Payroll									
17165	1	Payroll	Invoice	11/15/2021	12/15/2021	135.00		135.00	100-900-52019
Total 17165:						135.00	.00	135.00	
Total 6230 Simply Payroll:						135.00	.00	135.00	24995
6390 Staples Credit Plan									
11172021	1	Checks	Invoice	11/17/2021	11/29/2021	159.99		159.99	100-900-52002
Total 11172021:						159.99	.00	159.99	
Total 6390 Staples Credit Plan:						159.99	.00	159.99	24996
7274 US Bank Equipment Finance									
457356277	1	Equipment Finance	Invoice	11/16/2021	11/30/2021	389.40		389.40	100-900-52023
Total 457356277:						389.40	.00	389.40	
Total 7274 US Bank Equipment Finance:						389.40	.00	389.40	24997

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
7130 Verizon									
9892180733	1	Phone	Invoice	11/06/2021	12/06/2021	64.31		64.31	100-900-52110
9892180733	2	Phone	Invoice	11/06/2021	12/06/2021	157.40		157.40	510-430-52110
9892180733	3	Phone	Invoice	11/06/2021	12/06/2021	157.42		157.42	500-420-52110
Total 9892180733:						379.13	.00	379.13	
Total 7130 Verizon:						379.13	.00	379.13	
Total :						144,783.88	.00	144,783.88	
Grand Totals:						144,783.88	.00	144,783.88	

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-900-52002	159.99	.00	159.99
100-900-52019	152.50	.00	152.50
100-900-52023	389.40	.00	389.40
100-900-52110	64.31	.00	64.31
100-900-52114	326.64	.00	326.64
500-420-52110	157.42	.00	157.42
500-420-53500	4,230.00	.00	4,230.00
500-420-54005	139,012.75	.00	139,012.75
510-430-52109	133.47	.00	133.47
510-430-52110	157.40	.00	157.40
Grand Totals:	144,783.88	.00	144,783.88

Summary by General Ledger Posting Period

GL Posting Period	Debit	Credit	Net
11/21	144,783.88	.00	144,783.88
Grand Totals:	144,783.88	.00	144,783.88

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11/18/21



Willamette Valley Processors, LLC

10/28/21 through 11/30/21

End of Month - November

CSO

Citizen Complaint 1 Self-Initiated 10 Total: 11

A21-261	10/28/2021 15:00	Patrol City/Office				
A21-263	10/29/2021 14:54	Patrol City/Office				
A21-264	11/1/2021 11:05	Patrol City/Office				
A21-265	11/3/2021 13:23	Patrol City			Warning 0548	
A21-266	11/3/2021 13:27	Illegal Parking - Parked the wrong way	Observed	7269 SE Berg		
A21-267	11/3/2021 13:34	Illegal Parking - Parked the wrong way	Observed	7200 Block SE Dot		
A21-268	11/5/2021 14:14	Patrol City				
A21-269	11/9/2021 10:15	Patrol City				
A21-270	11/9/2021 10:30	Dog at large	Observed	1560 NE Willamette Ave	Verbal Warning	
A21-271	11/10/2021 9:54	Patrol City				
A21-272	11/10/2021 10:01	Utility trailer park in street	Observed	4312 NE Holly Ln	Left Card	
A21-273	11/13/21 11/24 am	Patrol City				

A21-274	11/15/2021 11:29	Patrol City				
A21-275	11/16/2021 15:00	Patrol City/Office			William R Carr I front of Barracks	
A21-276	11/16/2021 15:29	Illegal Parking	Observed			Left my car/146 ECT
A21-277	11/17/21 10:35	Patrol City/Emergency Management				
A21-278	11/17/2021 11:11	Illegal Parking in bike lane	Observed		6100 Block William R Carr	Posted 0550
A21-279	11/17/2021 17:45	CERT Class				
A21-280	11/22/2021 12:20	Patrol City				
A21-281	11/23/2021 13:45	Patrol City/Office				
A21-282	11/24/2021 9:11	Patrol City				
A21-283	11/30/2021 8:15	Patrol City/Office				
A21-284	11/30/2021 9:10	Illegal Parking/Solid Waste	Complaint		Fourplex 6045 William R Carr	Letter to property management
A21-285	11/30/2021 9:14	Illegal Parking (inoperable vehicle)	Observed		3115 NE Willamette Ave	2nd Warning 0553
A21-286	11/30/2021 9:20	Illegal Parking unlicensed vehicle	Observed		4217 NE Laurel Dr	2nd Warning 0552
A21-287	11/30/2021 9:26	Illegal Parking unlicensed vehicle	Observed		200 Block Azalea	Warning 0551

Illegal dumping in the street 0

Wrong Way Driving 0

On yellow curb 0

Prohibited Parking 9

Grass/Vegetation Warnings 0

Citizen Assist Total 0

Trash Container 0

Basketball Hoop Violations: 0

Animal at large 1

Livestock/Dog Violations 0

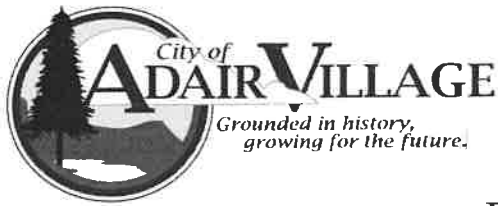
Illegal sign placement 0

Solid Waste/Littering 1

Vacation/Citizen Assist 0

City Assist:

- Emergency Management – University of Utah online training for CERT
- Daily Patrol
- Working with CERT Team/Emergency Management
- Training – Karla is teaching CPR/First Aid/AED
- Monthly CERT Training
- Working on update to Nuisance Ordinance



PUBLIC WORKS
OPERATIONS AND MAINTENANCE REPORT

PERIOD: 10/20/2021 to 11/20/2021

WATER USE / DISTRIBUTION REPORT

WATER USE REPORT

Water Produced: 4,269,757 million Gallons

Average Usage per Day 142k

WATER DISTRIBUTION REPORT

Maintenance Activity: No new leaks to report this month. Staff continues to look for leaks as time allows. Staff replaced two-meter boxes.

Collected quarterly; Samples for the 4th quarter have been taken.

WASTEWATER TREATMENT REPORT

Flows into the WWTP continue to rise with increased rains. We have begun discharging to the river. All increased testing and lab work has gone well so far.

Total Monthly Influent: 3.7 million Gallons

STORM WATER COLLECTION SYSTEM REPORT

Maintenance Activity: Storm drains remain clear, and Jeremy and Morgan sweep all drains daily to insure proper flow.

STREETS MAINTENANCE REPORT

Maintenance Activity: Streets are in good shape.

CITY HALL / PARKS AND WETLANDS

Maintenance Activity: All city property and parks are inspected daily. Staff empty garbage cans as needed and pick up any limbs and leaves as well.

WATER TREATMENT PLANT

Maintenance Activity: The water plant is running at 3 days a week with an average of 25 hours per week. Staff have worked with contractors to finish the railing project. Staff continue to work with engineers on chlorination project. Staff have completed winterizing the plant.

WASTEWATER TREATMENT PLANT

Maintenance Activity: The wastewater treatment plant is running well. Staff test and inspect the plant daily.

Completed by Matt Lydon, Public Works Supervisor



CITY ADMINISTRATOR'S REPORT December 7, 2021 Council Meeting

Administration

- **UGB Expansion** – We're working with Dowl and Engineering to finish the application to the County.
- **ARPA** – Debbie and I will be reviewing expenses over the last year and expected expenses to bring to the council for approval of the ARPA funds.
- **FEMA Grant** – Update
- **Water** – I spoke with Adam Sussman from GSI to put together a short document with recommendation and a timeline for our water rights.
- **ODFW** – Santiam Christian is working with ODFW to put a road in from Ryals and they want the City to take the smoke stack.

Property/Businesses

- **Parks & Perpetuity** – We have turned in our first assessment of the property to GSA and we're just waiting for their review.
- **AVIS** – Kennedy Jenks has been out testing and they couldn't access certain areas they need to test because of blackberries and other debris. It looks like they will be hiring a crew to come in and do some clearing. This will push the testing back a few months.
- **Store/Restaurant** – I have not heard from Paul or his engineer about possible expansion or a gas station.

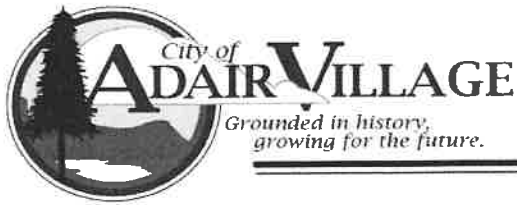
Major Projects/Engineering

- **Calloway Creek** – They have almost completed all the houses in phase three but are still working on wetland issues and DSL with phase four. They hope to be working on phase four next spring/summer.
- **Water Plant** – We're just waiting on the final quote to finish up the chlorine generator. The railing work has been completed.
- **Hospital Hill Water Line** – We have been working on surveys and communicating with OSU to be prepared for the spring.
- **Arnold Ave** – The new sidewalks and crosswalk are all in and the project was completed on Wednesday of last week. We will be doing a supplemental budget for the additional work that was required in streets.

ADAIR VILLAGE PATROL
 October 25, 2021 - November 24, 2021

Benton County Sheriff's Office - Adair Patrol Activity Log

Date/Time	Call #	Total Time	Deputy	shift	Con- tacts	Traffic		Arrests		Notes
						Warn	Cite	Cite	Cust	
Patrol										
102521 08:31:50	2021196565	1:45:16	Glass	day						Patrolled city streets, park, aerodrome.
102621 22:40:57	2021197761	1:06:23	Tominey	swing		1				Patrolled city streets, Adair Frontage RD, and Adair Park. Contacted one occupied car and issued citation for No Valid Op and warning about potential No Contact violation [see BCSO case# 2021-03063].
102821 01:52:24	2021198543	2:06:45	Iverson	grave						Patrolled city and surrounding areas. Nothing to report
102921 03:46:27	2021199307	2:20:38	Drongesen	grave						Patrol parks, neighborhoods, highway
102921 07:12:17	2021199338	6:11:06	Bottoff	day						Stationary patrol while working on computer in school zone.
103021 04:43:47	2021200115	1:01:32	Drongesen	grave						no activity
103121 01:23:58	2021200795	0:20:36	Lochner	grave	1					made one traffic stop but gave them a warning.
103121 13:38:29	2021201051	1:29:50	Gordon	day						0 stops, 0 calls
103121 21:16:19	2021201300	1:01:13	Lochner	grave						no activity
103121 23:51:58	2021201359	1:29:29	Blaser	grave	1					1 stop-warning for speed
110121 10:32:03	2021201521	1:15:41	Gordon	day						patrol city streets, 0 activity
110121 22:37:12	2021201926	1:28:47	Iverson	grave						no activity
110221 17:53:39	2021202476	0:19:34	Tominey	swing						ADAIR VILLAGE CITY COUNCIL MEETING.
110321 07:47:23	2021202734	0:49:49	Glass	day	1					Out @ Santiam Christian for a few minutes. SRD. Patrolled city, streets, one stop and warning for equipment.
110321 17:51:39	2021203179	0:23:46	Tominey	swing						no activity
110421 02:49:04	2021203417	1:30:26	Iverson	grave						Patrolled city streets and surrounding areas. Nothing to report
110521 15:56:28	2021204420	1:01:11	Miller	day		1				PATROLLED STREETS/ROADS/PARKS/TRAILHEADS. LEFT CAR PROWL FLIERS ON VEHICLES. WENT OUT WITH ONE SUSPICIOUS VEHICLE (SWITCHED PLATES). ONE TRAFFIC STOP - ONE CITATION (DWS VIOLATION). NFI.
110521 23:11:03	2021204635	1:32:45	Blaser	grave						no activity
110621 04:54:37	2021204712	1:09:54	Drongesen	grave						PATROL PARKS, NEIGHBORHOODS, AND HIGHWAYS
110621 09:11:31	2021204767	0:58:28	Gevatosky	day	2	1				1 Traffic Stop (Warning for no front plate); 2 Citizen Contacts: Patrolled Parks, Neighborhoods, School and Business area
110721 09:30:44	2021205423	1:06:20	Hessling	day		1				patrolled village streets and parks and open areas; 1 vehicle stop
110821 08:45:34	2021205971	1:06:04	Hessling	day		2				Patrolled city streets and parks and open recreational areas; 2 Stops
110821 20:17:02	2021206420	0:54:13	Lovik	swing						Typed reports and did RP entries while parked at city hall. Talked to a couple having an argument. No crime.
110921 02:21:50	2021206528	0:58:24	Iverson	grave						Patrolled city streets and surrounding areas. Nothing to report
111021 09:03:54	2021207274	1:04:40	Tominey	day						Patrolled city streets, Adair Frontage Road, and Adair Park. No significant action taken.
111221 01:47:29	2021208422	1:31:10	Lochner	grave	2					Contacted 2 individuals sitting in a car at the Adair city park. They were moved along. Patrolled the fine city of Adair, did not locate any criminal activity.
111421 13:51:59	2021210087	0:34:19	Gordon	day						no activity
111521 03:44:26	2021210394	1:53:23	Blaser	grave						no activity
111521 09:05:27	2021210513	1:27:06	Tominey	day						Patrolled city streets, Adair Park, Adair Frontage Road, and Highway 99 from Vandenburg to Adair Frontage Road.
111721 23:11:41	2021212387	2:03:14	Drongesen	grave						PATROLLED NEIGHBORHOODS, PARKS, & HIGHWAY.
111821 00:43:56	2021212426	1:14:47	Seirup	swing						no activity
111821 13:53:29	2021212725	1:01:11	Gevatosky	day	11					11 citizen contacts - handed out Brutus baseball cards to children. patrolled neighborhoods, parks, businesses, school.
111821 23:04:11	2021213037	1:07:28	Drongesen	grave						Patrolled highway and neighborhoods
111821 23:45:06	2021213052	1:51:08	Lochner	grave						no activity
111821 23:53:44	2021213057	1:21:40	Seirup	swing						PATROLLED SCHOOL, PARK, NEIGHBORHOODS, BUSINESSES. NO ACTIVITY.
112021 05:01:54	2021213859	1:39:05	Blaser	grave		1				1 stop-warning for speed
112021 05:31:55	2021213868	0:03:31	Lochner	grave						no activity



STAFF REPORT
Attachment G – Financial Report
 December 7, 2021 Council Meeting

Totals - Income shown for Fiscal Year 2020-2021 is \$4,462,251.96 and Expenses are \$945,422.68 which shows a Net Income of \$3,516,829.28 for all funds.

Totals by Fund – Income and Expenses for each Fund are shown below.

Fund	Income	Expenses	% of Budget	Difference
General	765,764.14	180,767.49	18.00%	584,996.65
Streets	161,660.49	52,950.28	19.50%	108,710.21
Water	939,461.18	599,755.22	27.80%	339,705.96
Wastewater	437,017.91	91,859.06	3.10%	345,158.85
Storm Drain	39,096.24	20,090.63	38.50%	19,005.61
SDC Fund	2,010,952.00	0.00	0.00%	2,010,952.00
Reserve	108,300.00	0.00	0.00%	108,300.00
TOTAL	\$4,462,251.96	\$945,422.68		3,516,829.28

We have approximately **\$3,626,078.29** in the Local Government Investment Pool (LGIP). In November we had **\$3,554,040.44**. Last year at this time we had **\$2,303,778.07**. We also currently have approximately **\$119,930.80** in Citizens Bank.

Report Criteria:

- Print Fund Titles
- Page and Total by Fund
- Print Source Titles
- Total by Source
- Print Department Titles
- Total by Department
- All Segments Tested for Total Breaks

Account Number	Account Title	2021-22 Current year Budget	2021-22 Current year Actual	2021-22 Budget Remaining	2021-22 Budget Used %
General Fund					
General Fund					
100-000-40000	Beginning Fund Balance	400,000.00	550,512.00	150,512.00-	137.6%
100-000-40001	Property Taxes - Current	185,000.00	1,038.86	183,961.14	0.6%
100-000-40002	Property Taxes - Prior Year	500.00	.00	500.00	.00
100-000-41010	Revenue Sharing	10,500.00	3,572.42	6,927.58	34.0%
100-000-41020	Cigarette Taxes	1,000.00	330.99	669.01	33.1%
100-000-41030	Liquor Taxes	22,400.00	7,234.29	15,165.71	32.3%
100-000-41100	Tangent Contract	119,100.00	64,511.68	54,588.32	54.2%
100-000-41200	Transient Lodging Tax	500.00	.00	500.00	.00
100-000-42001	Planning Fees	10,000.00	1,335.00-	11,335.00	-13.4%
100-000-42050	Fees - Other	.00	135.00	135.00-	.00
100-000-42060	SDC Administrative Fees	15,000.00	.00	15,000.00	.00
100-000-43001	Utility Franchise Fees	60,000.00	20,981.74	39,018.26	35.0%
100-000-46020	Residential Rent Revenue	22,800.00	9,541.60	13,258.40	41.8%
100-000-46021	Property Lease or Rent	78,000.00	5,185.53	72,814.47	6.6%
100-000-46023	Building Lease	32,000.00	1,478.90	30,521.10	4.6%
100-000-46024	Property Tax-Property Lease	4,900.00	.00	4,900.00	.00
100-000-46027	Utilities-Property Lease	14,000.00	.00	14,000.00	.00
100-000-46028	Room Rental	120.00	.00	120.00	.00
100-000-46031	Court Fees and Fines	.00	.00	.00	.00
100-000-46032	Ordinance Violation Fines	1,500.00	.00	1,500.00	.00
100-000-46055	Refunds	200.00	989.00	789.00-	494.5%
100-000-46057	Miscellaneous	4,000.00	70.00	3,930.00	1.8%
100-000-47300	Parks Grant	.00	.00	.00	.00
100-000-47900	COVID-19 Reimbursements	.00	97,009.65	97,009.65-	.00
100-000-48000	Interest	12,000.00	4,507.48	7,492.52	37.6%
100-000-49500	Transfer from Water Fund	.00	.00	.00	.00
100-000-49530	Transfer from SDC Fund	.00	.00	.00	.00
100-000-49600	Transfer from Reserve Fund	10,000.00	.00	10,000.00	.00
Total General Fund:		1,003,520.00	765,764.14	237,755.86	76.3%
City Administration					
100-100-50010	City Administrator	64,020.00	21,750.08	42,269.92	34.0%
100-100-50016	Utility/Court Clerk	8,417.00	2,816.03	5,600.97	33.5%
100-100-50018	Finance Clerk	3,607.00	1,273.56	2,333.44	35.3%
100-100-51010	Employee Health Ins Benefits	17,395.00	7,525.95	9,869.05	43.3%
100-100-51020	Retirement Benefits	20,654.00	8,375.73	12,278.27	40.6%
100-100-51030	Employment Taxes	10,509.00	2,093.98	8,415.02	19.9%
100-100-52002	Materials & Supplies	200.00	.00	200.00	.00
100-100-52010	Miscellaneous	250.00	417.00	167.00-	166.8%
100-100-52013	Travel and Training	2,500.00	.00	2,500.00	.00
100-100-52014	Vehicle Fuel & Maintenance	.00	.00	.00	.00
100-100-52016	Audit	.00	.00	.00	.00
100-100-52017	City Attorney	15,000.00	.00	15,000.00	.00

Account Number	Account Title	2021-22	2021-22	2021-22	2021-22
		Current year Budget	Current year Actual	Budget Remaining	Budget Used %
100-100-52018	Planning Consultant	30,000.00	.00	30,000.00	.00
100-100-52019	Contract Service	27,000.00	8,000.00	19,000.00	29.6%
100-100-52020	Development Engineering	30,000.00	.00	30,000.00	.00
100-100-52030	Miscellaneous	.00	.00	.00	.00
100-100-52101	Banking Charges	.00	.00	.00	.00
100-100-52102	Dues	.00	.00	.00	.00
100-100-52103	Insurance	.00	215.02	215.02-	.00
100-100-52106	Mileage	250.00	.00	250.00	.00
100-100-52107	Permits	.00	.00	.00	.00
100-100-52108	Postage	.00	.00	.00	.00
100-100-53002	Equipment Purchase	.00	.00	.00	.00
Total City Administration:		229,802.00	52,467.35	177,334.65	22.8%
Public Safety					
100-200-50010	City Administrator	5,820.00	1,977.28	3,842.72	34.0%
100-200-51010	Employee Health Ins Benefits	1,198.00	495.64	702.36	41.4%
100-200-51020	Retirement Benefits	1,581.00	648.11	932.89	41.0%
100-200-51030	Employment Taxes	804.00	190.38	613.62	23.7%
100-200-52019	Contract Service	36,000.00	9,373.55	26,626.45	26.0%
100-200-52103	Insurance	.00	15.32	15.32-	.00
Total Public Safety:		45,403.00	12,700.28	32,702.72	28.0%
Parks and Recreation					
100-300-50025	Summer Program Coordinator	14,403.00	.00	14,403.00	.00
100-300-50054	Utility Worker II	14,001.00	4,878.59	9,122.41	34.8%
100-300-50058	Utility Worker I	.00	.00	.00	.00
100-300-51010	Employee Health Ins Benefits	7,135.00	2,819.57	4,315.43	39.5%
100-300-51020	Retirement Benefits	3,803.00	2,910.79	892.21	76.5%
100-300-51030	Employment Taxes	1,935.00	380.72	1,554.28	19.7%
100-300-52002	Materials & Supplies	500.00	75.14	424.86	15.0%
100-300-52011	System Maintenance & Repair	.00	.00	.00	.00
100-300-52012	Maintenance - Bldg & Parks	1,000.00	228.99	771.01	22.9%
100-300-52013	Travel and Training	500.00	.00	500.00	.00
100-300-52014	Vehicle Fuel & Maintenance	1,250.00	.00	1,250.00	.00
100-300-52019	Contract Service	800.00	.00	800.00	.00
100-300-52022	Equipment Maintenance	200.00	126.21	73.79	63.1%
100-300-52023	Equipment Rental/Lease	100.00	.00	100.00	.00
100-300-52025	Small Equipment Purchase	200.00	.00	200.00	.00
100-300-52026	Non-capital Improvements	1,500.00	.00	1,500.00	.00
100-300-52030	Miscellaneous	500.00	.00	500.00	.00
100-300-52103	Insurance	1,400.00	1,248.30	151.70	89.2%
100-300-52106	Mileage	100.00	.00	100.00	.00
100-300-52108	Postage	75.00	.00	75.00	.00
100-300-52109	Utilities	750.00	106.79	643.21	14.2%
100-300-52111	Parks-Events	2,000.00	2,514.17	514.17-	125.7%
100-300-52112	Parks - Youth Activities	6,000.00	.00	6,000.00	.00
100-300-53001	Improvements - Bldg & Parks	.00	.00	.00	.00
100-300-53002	Equipment Purchase	.00	.00	.00	.00
100-300-55600	Transfer to Reserve Fund	5,000.00	.00	5,000.00	.00
Total Parks and Recreation:		63,152.00	15,289.27	47,862.73	24.2%
Non-departmental					
100-900-51030	Employment Taxes	.00	.00	.00	.00

Account Number	Account Title	2021-22	2021-22	2021-22	2021-22
		Current year Budget	Current year Actual	Budget Remaining	Budget Used %
100-900-52002	Materials & Supplies	3,500.00	5,173.90	1,673.90	147.8%
100-900-52010	Legal Notices	1,500.00	.00	1,500.00	.00
100-900-52012	Maintenance - Bldg & Parks	9,000.00	5,880.61	3,119.39	65.3%
100-900-52013	Travel and Training	.00	.00	.00	.00
100-900-52014	Vehicle Fuel & Maintenance	200.00	.00	200.00	.00
100-900-52015	Security Alarm	.00	.00	.00	.00
100-900-52016	Audit	5,700.00	1,140.00	4,560.00	20.0%
100-900-52017	City Attorney	.00	2,800.00	2,800.00	.00
100-900-52019	Contract Service	30,000.00	38,640.56	8,640.56	128.8%
100-900-52020	Engineering Consultant	.00	4,933.75	4,933.75	.00
100-900-52021	Transit	20,000.00	.00	20,000.00	.00
100-900-52022	Equipment Maintenance	4,500.00	897.73	3,602.27	19.9%
100-900-52023	Equipment Rental/Lease	500.00	913.40	413.40	182.7%
100-900-52024	Security Alarm	800.00	.00	800.00	.00
100-900-52025	Small Equipment Purchase	1,200.00	248.99	951.01	20.7%
100-900-52026	Non-capital Improvements	.00	.00	.00	.00
100-900-52030	Miscellaneous	2,500.00	452.00	2,048.00	18.1%
100-900-52031	CERT Expenditures	.00	160.47	160.47	.00
100-900-52101	Banking Charges	750.00	1.00	749.00	0.1%
100-900-52102	Dues	5,250.00	6,021.28	771.28	114.7%
100-900-52103	Insurance	6,150.00	7,200.99	1,050.99	117.1%
100-900-52108	Postage	2,500.00	1,863.50	636.50	74.5%
100-900-52109	Utilities	22,200.00	1,146.21	21,053.79	5.2%
100-900-52110	Telephones	4,600.00	1,236.02	3,363.98	26.9%
100-900-52111	Mayor & Council Expenses	1,000.00	80.00	920.00	8.0%
100-900-52113	Election Fees	1,000.00	.00	1,000.00	.00
100-900-52114	Software Hosting Fees	4,824.00	2,270.64	2,553.36	47.1%
100-900-52115	Tangent Expenditures	12,000.00	.00	12,000.00	.00
100-900-52197	Utilities - Rentals	.00	.00	.00	.00
100-900-52199	Property Taxes	9,000.00	8,122.71	877.29	90.3%
100-900-52220	Residential Rental-related Exp	.00	.00	.00	.00
100-900-52800	COVID-19 Expenses	.00	.00	.00	.00
100-900-52900	Insurance Reimbursed Expense	.00	.00	.00	.00
100-900-53001	Improvements - Bldg & Parks	.00	.00	.00	.00
100-900-53002	Equipment Purchase	.00	.00	.00	.00
100-900-53003	Barracks Improvements	10,000.00	.00	10,000.00	.00
100-900-53004	Land Purchase	.00	.00	.00	.00
100-900-54006	Barracks Loan Payment	22,254.00	11,126.83	11,127.17	50.0%
100-900-55500	Transfer to Water Fund	9,577.00	.00	9,577.00	.00
100-900-55510	Transfer to Wastewater Fund	.00	.00	.00	.00
100-900-55530	Transfer to SDC Fund	38,307.00	.00	38,307.00	.00
100-900-55600	Transfer to Reserve Fund	.00	.00	.00	.00
Total Non-departmental:		228,812.00	100,310.59	128,501.41	43.8%
Contingency					
100-998-58000	Contingency	150,000.00	.00	150,000.00	.00
Total Contingency:		150,000.00	.00	150,000.00	.00
Ending Fund Balance					
100-999-59000	Reserve for Future Expenditure	286,351.00	.00	286,351.00	.00
Total Ending Fund Balance:		286,351.00	.00	286,351.00	.00
General Fund Revenue Total:		1,003,520.00	765,764.14	237,755.86	76.3%

Account Number	Account Title	2021-22 Current year Budget	2021-22 Current year Actual	2021-22 Budget Remaining	2021-22 Budget Used %
	General Fund Expenditure Total:	1,003,520.00	180,767.49	822,752.51	18.0%
	Net Total General Fund:	.00	584,996.65	584,996.65-	.00

Account Number	Account Title	2021-22 Current year Budget	2021-22 Current year Actual	2021-22 Budget Remaining	2021-22 Budget Used %
Street Fund					
Street Fund					
200-000-40000	Beginning Fund Balance	110,000.00	130,879.00	20,879.00-	119.0%
200-000-41040	Highway Apportionment	62,000.00	25,781.49	36,218.51	41.6%
200-000-41070	Small Cities Allotment	98,700.00	5,000.00	93,700.00	5.1%
200-000-46057	Miscellaneous	200.00	.00	200.00	.00
200-000-48000	Interest	.00	.00	.00	.00
Total Street Fund:		270,900.00	161,660.49	109,239.51	59.7%
Public Works - Streets					
200-410-50010	City Administrator	.00	.00	.00	.00
200-410-50018	Finance Clerk	1,202.00	424.51	777.49	35.3%
200-410-50050	Public Works Supervisor	6,565.00	2,229.89	4,335.11	34.0%
200-410-50052	Utility Worker III	4,955.00	1,256.88	3,698.12	25.4%
200-410-50054	Utility Worker II	2,334.00	813.11	1,520.89	34.8%
200-410-50058	Utility Worker I	.00	.00	.00	.00
200-410-51010	Employee Health Ins Benefits	5,380.00	2,145.58	3,234.42	39.9%
200-410-51020	Retirement Benefits	4,089.00	1,591.55	2,497.45	38.9%
200-410-51030	Employment Taxes	2,081.00	380.72	1,700.28	18.3%
200-410-52002	Materials & Supplies	.00	604.95	604.95-	.00
200-410-52011	System Maintenance & Repair	10,000.00	2,300.00	7,700.00	23.0%
200-410-52016	Audit	950.00	.00	950.00	.00
200-410-52017	City Attorney	.00	.00	.00	.00
200-410-52019	Contract Service	1,500.00	27,932.85	26,432.85-	1862.2
200-410-52020	Engineering Consultant	2,000.00	2,981.17	981.17-	149.1%
200-410-52022	Equipment Maintenance	.00	.00	.00	.00
200-410-52023	Equipment Rental/Lease	250.00	.00	250.00	.00
200-410-52024	Street Sweeping	6,000.00	1,200.00	4,800.00	20.0%
200-410-52027	Street Signs	.00	.00	.00	.00
200-410-52030	Miscellaneous	100.00	.00	100.00	.00
200-410-52102	Dues	.00	.00	.00	.00
200-410-52103	Insurance	4,000.00	4,499.07	499.07-	112.5%
200-410-52109	Utilities	11,000.00	4,266.00	6,734.00	38.8%
200-410-52114	Software Hosting Fees	804.00	324.00	480.00	40.3%
200-410-53001	Street Improvements	98,700.00	.00	98,700.00	.00
200-410-53002	Equipment Purchase	.00	.00	.00	.00
200-410-55600	Transfer to Reserve Fund	200.00	.00	200.00	.00
Total Public Works - Streets:		162,110.00	52,950.28	109,159.72	32.7%
Contingency					
200-998-58000	Contingency	50,000.00	.00	50,000.00	.00
Total Contingency:		50,000.00	.00	50,000.00	.00
Ending Fund Balance					
200-999-59000	Reserve for Future Expenditure	58,790.00	.00	58,790.00	.00
Total Ending Fund Balance:		58,790.00	.00	58,790.00	.00
Street Fund Revenue Total:		270,900.00	161,660.49	109,239.51	59.7%
Street Fund Expenditure Total:		270,900.00	52,950.28	217,949.72	19.5%

Account Number	Account Title	2021-22 Current year Budget	2021-22 Current year Actual	2021-22 Budget Remaining	2021-22 Budget Used %
	Net Total Street Fund	.00	108,710.21	108,710.21-	.00

Account Number	Account Title	2021-22 Current year Budget	2021-22 Current year Actual	2021-22 Budget Remaining	2021-22 Budget Used %
Water Fund					
Water Fund					
500-000-40000	Beginning Fund Balance	625,000.00	639,482.00	14,482.00-	102.3%
500-000-42010	New Accounts	.00	.00	.00	.00
500-000-42020	New Connections	2,000.00	.00	2,000.00	.00
500-000-42032	Water Metered Fees	420,000.00	255,064.40	164,935.60	60.7%
500-000-42035	Reconnect Fees	500.00	.00	500.00	.00
500-000-42036	Water Outside Assessments	190,000.00	31,860.15	158,139.85	16.8%
500-000-42045	Utility Deposit	4,000.00	4,994.83	994.83-	124.9%
500-000-46030	Fees - Other	.00	5,625.00	5,625.00-	.00
500-000-46055	Refunds	1,000.00	.00	1,000.00	.00
500-000-46057	Miscellaneous	500.00	2,434.80	1,934.80-	487.0%
500-000-47100	FEMA Grant	259,500.00	.00	259,500.00	.00
500-000-47420	FEMA Water Grant	.00	.00	.00	.00
500-000-48000	Interest	.00	.00	.00	.00
500-000-49010	IFA Water Loan	646,000.00	.00	646,000.00	.00
500-000-49100	Transfer in from General Fund	9,577.00	.00	9,577.00	.00
500-000-49600	Transfer from Reserve	.00	.00	.00	.00
Total Water Fund:		2,158,077.00	939,461.18	1,218,615.82	43.5%
Public Works - Water					
500-420-50010	City Administrator	34,920.00	988.64	33,931.36	2.8%
500-420-50016	Utility/Court Clerk	23,146.00	7,744.04	15,401.96	33.5%
500-420-50018	Finance Clerk	12,024.00	4,245.19	7,778.81	35.3%
500-420-50050	Public Works Supervisor	39,390.00	13,379.36	26,010.64	34.0%
500-420-50052	Utility Worker III	27,255.00	6,912.93	20,342.07	25.4%
500-420-50054	Utility Worker II	21,000.00	7,317.88	13,682.12	34.8%
500-420-50058	Utility Worker I	.00	.00	.00	.00
500-420-51010	Employee Health Ins Benefits	53,435.00	20,910.25	32,524.75	39.1%
500-420-51020	Retirement Benefits	42,841.00	16,774.49	26,066.51	39.2%
500-420-51030	Employment Taxes	21,799.00	4,378.22	17,420.78	20.1%
500-420-52001	Chemicals	30,000.00	4,670.00	25,330.00	15.6%
500-420-52002	Materials & Supplies	1,000.00	679.17	320.83	67.9%
500-420-52010	Publications-Legal Notices	100.00	.00	100.00	.00
500-420-52011	System Maintenance & Repair	45,000.00	33,507.77	11,492.23	74.5%
500-420-52013	Travel and Training	3,000.00	.00	3,000.00	.00
500-420-52014	Vehicle Fuel & Maintenance	5,500.00	2,325.63	3,174.37	42.3%
500-420-52016	Audit	7,600.00	1,805.00	5,795.00	23.8%
500-420-52017	City Attorney	.00	.00	.00	.00
500-420-52019	Contract Service	35,000.00	478.50	34,521.50	1.4%
500-420-52020	Engineering Consultant	20,000.00	6,913.00	13,087.00	34.6%
500-420-52022	Equipment Maintenance	2,000.00	1,810.20	189.80	90.5%
500-420-52023	Equipment Rental/Lease	3,000.00	.00	3,000.00	.00
500-420-52025	Small Equipment Purchase	4,000.00	.00	4,000.00	.00
500-420-52030	Miscellaneous	2,000.00	33.00	1,967.00	1.7%
500-420-52101	Banking Charges	200.00	854.95	654.95-	427.5%
500-420-52102	Dues	3,000.00	.00	3,000.00	.00
500-420-52103	Insurance	8,500.00	10,204.24	1,704.24-	120.0%
500-420-52104	Lab Analysis	5,000.00	711.00	4,289.00	14.2%
500-420-52105	Refunds-Utility Deposit	500.00	522.07	22.07-	104.4%
500-420-52106	Mileage	.00	.00	.00	.00
500-420-52107	Permits	1,000.00	862.00	138.00	86.2%
500-420-52108	Postage	600.00	.00	600.00	.00
500-420-52109	Utilities	33,000.00	8,228.91	24,771.09	24.9%

Account Number	Account Title	2021-22 Current year Budget	2021-22 Current year Actual	2021-22 Budget Remaining	2021-22 Budget Used %
500-420-52110	Telephones	3,400.00	1,201.74	2,198.26	35.3%
500-420-52114	Software Hosting Fees	7,236.00	2,916.00	4,320.00	40.3%
500-420-53001	Equipment Purchase	.00	.00	.00	.00
500-420-53002	Equipment Purchase	.00	.00	.00	.00
500-420-53003	Capital Outlay	.00	.00	.00	.00
500-420-53500	Water System Improvements	100,000.00	83,157.32	16,842.68	83.2%
500-420-53501	New Pump Station	.00	.00	.00	.00
500-420-53502	Hospital Hill Line Replace	646,000.00	14,373.38	631,626.62	2.2%
500-420-53503	Transmission Line Upgrade	346,000.00	202,837.59	143,162.41	58.6%
500-420-54001	1980 Water P & I	.00	.00	.00	.00
500-420-54002	97 Water P & I	.00	.00	.00	.00
500-420-54005	IFA Loan Payment	140,000.00	139,012.75	987.25	99.3%
500-420-55100	Transfer to General Fund	.00	.00	.00	.00
500-420-55600	Transfer to Reserve Fund	3,200.00	.00	3,200.00	.00
Total Public Works - Water:		1,731,646.00	599,755.22	1,131,890.78	34.6%
Contingency					
500-998-58000	Contingency	100,000.00	.00	100,000.00	.00
Total Contingency:		100,000.00	.00	100,000.00	.00
Ending Fund Balance					
500-999-59000	Reserve for Future Expenditure	326,431.00	.00	326,431.00	.00
Total Ending Fund Balance:		326,431.00	.00	326,431.00	.00
Water Fund Revenue Total:		2,158,077.00	939,461.18	1,218,615.82	43.5%
Water Fund Expenditure Total:		2,158,077.00	599,755.22	1,558,321.78	27.8%
Net Total Water Fund:		.00	339,705.96	339,705.96-	.00

Account Number	Account Title	2021-22 Current year Budget	2021-22 Current year Actual	2021-22 Budget Remaining	2021-22 Budget Used %
Wastewater Fund					
Wastewater Fund					
510-000-40000	Beginning Fund Balance	90,000.00	177,250.00	87,250.00-	196.9%
510-000-41100	Tangent Contract	30,000.00	.00	30,000.00	.00
510-000-42039	Wastewater Fees	320,000.00	146,734.91	173,265.09	45.9%
510-000-42041	OR DEQ Loan for WWFP	.00	544.00	544.00-	.00
510-000-42045	Utility Deposit	.00	.00	.00	.00
510-000-46030	Fees - Other	1,000.00	.00	1,000.00	.00
510-000-46055	Refunds	.00	.00	.00	.00
510-000-46057	Miscellaneous	.00	.00	.00	.00
510-000-49011	OR DEQ Loan for WWFP	.00	.00	.00	.00
510-000-49012	2020 Wastewater Loan	2,500,000.00	112,489.00	2,387,511.00	4.5%
510-000-49600	Transfer from Reserve Fund	.00	.00	.00	.00
Total Wastewater Fund:		2,941,000.00	437,017.91	2,503,982.09	14.9%
Public Works - Wastewater					
510-430-50010	City Administrator	8,730.00	2,965.92	5,764.08	34.0%
510-430-50016	Utility/Court Clerk	9,469.00	3,168.03	6,300.97	33.5%
510-430-50018	Finance Clerk	6,613.00	2,334.85	4,278.15	35.3%
510-430-50050	Public Works Supervisor	16,412.00	5,574.69	10,837.31	34.0%
510-430-50052	Utility Worker III	14,867.00	4,692.76	10,174.24	31.6%
510-430-50054	Utility Worker II	7,000.00	2,439.31	4,560.69	34.8%
510-430-50058	Utility Worker I	.00	.00	.00	.00
510-430-51010	Employee Health Ins Benefits	21,771.00	8,650.24	13,120.76	39.7%
510-430-51020	Retirement Benefits	17,136.00	6,703.64	10,432.36	39.1%
510-430-51030	Employment Taxes	8,719.00	1,713.26	7,005.74	19.6%
510-430-52001	Chemicals	10,000.00	4,744.78	5,255.22	47.4%
510-430-52002	Materials & Supplies	500.00	59.17	440.83	11.8%
510-430-52003	Janitorial Supplies	.00	.00	.00	.00
510-430-52009	Uniforms	.00	.00	.00	.00
510-430-52010	Publications-Legal Notices	250.00	.00	250.00	.00
510-430-52011	System Maintenance & Repair	45,000.00	2,601.03	42,398.97	5.8%
510-430-52013	Travel and Training	1,000.00	.00	1,000.00	.00
510-430-52014	Vehicle Fuel & Maintenance	3,300.00	431.33	2,868.67	13.1%
510-430-52016	Audit	3,800.00	1,805.00	1,995.00	47.5%
510-430-52017	City Attorney	.00	.00	.00	.00
510-430-52019	Contract Service	2,200.00	.00	2,200.00	.00
510-430-52020	Engineering Consultant	.00	5,134.78	5,134.78-	.00
510-430-52022	Equipment Maintenance	1,500.00	.00	1,500.00	.00
510-430-52023	Equipment Rental/Lease	.00	.00	.00	.00
510-430-52030	Miscellaneous	1,000.00	.00	1,000.00	.00
510-430-52101	Banking Charges	500.00	515.58	15.58-	103.1%
510-430-52102	Dues	100.00	.00	100.00	.00
510-430-52103	Insurance	10,000.00	7,625.65	2,374.35	76.3%
510-430-52104	Lab Analysis	4,000.00	645.71	3,354.29	16.1%
510-430-52105	Refunds-Utility Deposit	.00	348.05	348.05-	.00
510-430-52106	Mileage	500.00	.00	500.00	.00
510-430-52107	Permits	2,200.00	.00	2,200.00	.00
510-430-52108	Postage	550.00	.00	550.00	.00
510-430-52109	Utilities	8,200.00	2,171.05	6,028.95	26.5%
510-430-52110	Telephones	2,500.00	809.50	1,690.50	32.4%
510-430-52114	Software Hosting Fees	2,412.00	972.00	1,440.00	40.3%
510-430-53002	Equipment Purchase	.00	.00	.00	.00
510-430-53005	Wastewater System Improvements	2,500,000.00	14,395.73	2,485,604.27	0.6%

Account Number	Account Title	2021-22 Current year Budget	2021-22 Current year Actual	2021-22 Budget Remaining	2021-22 Budget Used %
510-430-54003	97 Wastewater P & I	.00	.00	.00	.00
510-430-54004	OR DEQ Loan Repayment	30,000.00	11,357.00	18,643.00	37.9%
510-430-55600	Transfer to Reserve Fund	400.00	.00	400.00	.00
Total Public Works - Wastewater:		2,740,629.00	91,859.06	2,648,769.94	3.4%
Contingency					
510-998-58000	Contingency	150,000.00	.00	150,000.00	.00
Total Contingency:		150,000.00	.00	150,000.00	.00
Ending Fund Balance					
510-999-59000	Reserve for Future Expenditure	50,371.00	.00	50,371.00	.00
Total Ending Fund Balance:		50,371.00	.00	50,371.00	.00
Wastewater Fund Revenue Total:		2,941,000.00	437,017.91	2,503,982.09	14.9%
Wastewater Fund Expenditure Total:		2,941,000.00	91,859.06	2,849,140.94	3.1%
Net Total Wastewater Fund:		.00	345,158.85	345,158.85-	.00

Account Number	Account Title	2021-22 Current year Budget	2021-22 Current year Actual	2021-22 Budget Remaining	2021-22 Budget Used %
Storm Drain Fund					
Storm Drain Fund					
520-000-40000	Beginning Fund Balance	17,000.00	24,105.00	7,105.00	141.8%
520-000-42040	Storm Drain Fees	35,000.00	14,991.24	20,008.76	42.8%
520-000-46057	Miscellaneous	200.00	.00	200.00	.00
Total Storm Drain Fund:		52,200.00	39,096.24	13,103.76	74.9%
Public Works - Storm Drain					
520-440-50010	City Administrator	2,910.00	11,863.68	8,953.68	407.7%
520-440-50016	Utility/Court Clerk	1,052.00	352.00	700.00	33.5%
520-440-50018	Finance Clerk	601.00	212.25	388.75	35.3%
520-440-50050	Public Works Supervisor	3,282.00	1,114.92	2,167.08	34.0%
520-440-50052	Utility Worker III	2,478.00	628.47	1,849.53	25.4%
520-440-50054	Utility Worker II	2,334.00	813.11	1,520.89	34.8%
520-440-50058	Utility Worker I	.00	.00	.00	.00
520-440-51010	Employee Health Ins Benefits	4,411.00	1,730.98	2,680.02	39.2%
520-440-51020	Retirement Benefits	3,438.00	1,346.10	2,091.90	39.2%
520-440-51030	Employment Taxes	1,748.00	380.72	1,367.28	21.8%
520-440-52002	Materials & Supplies	70.00	.00	70.00	.00
520-440-52010	Publications-Legal Notices	.00	.00	.00	.00
520-440-52011	System Maintenance & Repair	1,400.00	.00	1,400.00	.00
520-440-52013	Travel and Training	.00	.00	.00	.00
520-440-52014	Vehicle Fuel & Maintenance	200.00	.00	200.00	.00
520-440-52016	Audit	950.00	.00	950.00	.00
520-440-52017	City Attorney	.00	.00	.00	.00
520-440-52019	Contract Service	1,929.00	1,112.50	816.50	57.7%
520-440-52020	Engineering Consultant	.00	.00	.00	.00
520-440-52022	Equipment Maintenance	.00	.00	.00	.00
520-440-52023	Equipment Rental/Lease	200.00	.00	200.00	.00
520-440-52101	Banking Charges	.00	58.30	58.30	.00
520-440-52102	Dues	.00	.00	.00	.00
520-440-52103	Insurance	.00	153.60	153.60	.00
520-440-52105	Refunds-Utility Deposit	.00	.00	.00	.00
520-440-52106	Mileage	.00	.00	.00	.00
520-440-52107	Permits	.00	.00	.00	.00
520-440-52108	Postage	.00	.00	.00	.00
520-440-52109	Utilities	.00	.00	.00	.00
520-440-52110	Telephones	.00	.00	.00	.00
520-440-52114	Software Hosting Fees	804.00	324.00	480.00	40.3%
520-440-53002	Equipment Purchase	.00	.00	.00	.00
520-440-55600	Transfer to Reserve Fund	200.00	.00	200.00	.00
Total Public Works - Storm Drain:		28,007.00	20,090.63	7,916.37	71.7%
Contingency					
520-998-58000	Contingency	.00	.00	.00	.00
Total Contingency:		.00	.00	.00	.00
Ending Fund Balance					
520-999-59000	Reserve for Future Expenditure	24,193.00	.00	24,193.00	.00
Total Ending Fund Balance:		24,193.00	.00	24,193.00	.00
Storm Drain Fund Revenue Total:		52,200.00	39,096.24	13,103.76	74.9%

Account Number	Account Title	2021-22 Current year Budget	2021-22 Current year Actual	2021-22 Budget Remaining	2021-22 Budget Used %
	Storm Drain Fund Expenditure Total:	52,200.00	20,090.63	32,109.37	38.5%
	Net Total Storm Drain Fund:	.00	19,005.61	19,005.61-	.00

Account Number	Account Title	2021-22	2021-22	2021-22	2021-22
		Current year Budget	Current year Actual	Budget Remaining	Budget Used %
System Development Fund					
System Development Fund					
530-000-40000	Beginning Fund Balance	1,601,217.00	2,010,952.00	409,735.00-	125.6%
530-000-42140	SDC Fees	.00	.00	.00	.00
530-000-42141	Park	5,480.00	.00	5,480.00	.00
530-000-42142	Street Imp.	30,265.00	.00	30,265.00	.00
530-000-42143	Water Imp.	15,675.00	.00	15,675.00	.00
530-000-42144	WW Imp.	1,855.00	.00	1,855.00	.00
530-000-42145	Storm Drain Fees	1,585.00	.00	1,585.00	.00
530-000-42243	Water Reimbursement	85.00	.00	85.00	.00
530-000-42244	WW Reimbursement	220.00	.00	220.00	.00
530-000-46030	Fees - Other	4,373.00	.00	4,373.00	.00
530-000-49100	Transfer in from General Fund	38,307.00	.00	38,307.00	.00
Total System Development Fund:		1,699,062.00	2,010,952.00	311,890.00-	118.4%
Department: 100					
530-100-55100	Transfer to General Fund	.00	.00	.00	.00
Total Department: 100:		.00	.00	.00	.00
Parks					
530-300-53003	Capital Outlay	.00	.00	.00	.00
Total Parks:		.00	.00	.00	.00
Streets					
530-410-53003	Capital Outlay	.00	.00	.00	.00
Total Streets:		.00	.00	.00	.00
Water					
530-420-52020	Engineering Consultant	.00	.00	.00	.00
530-420-53003	Capital Outlay	.00	.00	.00	.00
Total Water:		.00	.00	.00	.00
Wastewater					
530-430-53003	Capital Outlay	.00	.00	.00	.00
Total Wastewater:		.00	.00	.00	.00
Storm Drain					
530-440-53003	Capital Outlay	.00	.00	.00	.00
Total Storm Drain:		.00	.00	.00	.00
Contingency					
530-998-58000	Contingency	.00	.00	.00	.00
Total Contingency:		.00	.00	.00	.00
Ending Fund Balance					
530-999-59000	Reserve for Future Expenditure	1,699,062.00	.00	1,699,062.00	.00

Account Number	Account Title	2021-22 Current year Budget	2021-22 Current year Actual	2021-22 Budget Remaining	2021-22 Budget Used %
	Total Ending Fund Balance:	1,699,062.00	.00	1,699,062.00	.00
	System Development Fund Revenue Total:	1,699,062.00	2,010,952.00	311,890.00-	118.4%
	System Development Fund Expenditure Total:	1,699,062.00	.00	1,699,062.00	.00
	Net Total System Development Fund:	.00	2,010,952.00	2,010,952.00-	.00

Account Number	Account Title	2021-22 Current year Budget	2021-22 Current year Actual	2021-22 Budget Remaining	2021-22 Budget Used %
Reserve Fund					
Reserve Fund					
600-000-40000	Beginning Fund Balance	108,300.00	108,300.00	00	100.0%
600-000-49100	Transfer from General Fund	5,000.00	.00	5,000.00	.00
600-000-49200	Transfer from Street Fund	200.00	.00	200.00	.00
600-000-49500	Transfer from Water Fund	3,200.00	.00	3,200.00	.00
600-000-49510	Transfer from Wastewater	400.00	.00	400.00	.00
600-000-49520	Transfer from Storm Drain Fund	200.00	.00	200.00	.00
Total Reserve Fund:		117,300.00	108,300.00	9,000.00	92.3%
Non-departmental					
600-900-55100	Transfer to General Fund	10,000.00	.00	10,000.00	.00
600-900-55200	Transfer to Street Fund	.00	.00	.00	.00
600-900-55500	Transfer to Water Fund	.00	.00	.00	.00
600-900-55510	Transfer to Wastewater Fund	.00	.00	.00	.00
600-900-55520	Transfer to Storm Drain Fund	.00	.00	.00	.00
Total Non-departmental:		10,000.00	.00	10,000.00	.00
Contingency					
600-998-58000	Contingency	.00	.00	.00	.00
Total Contingency:		.00	.00	.00	.00
Ending Fund Balance					
600-999-59000	Reserve for Future Expenditure	107,300.00	.00	107,300.00	.00
Total Ending Fund Balance:		107,300.00	.00	107,300.00	.00
Reserve Fund Revenue Total:		117,300.00	108,300.00	9,000.00	92.3%
Reserve Fund Expenditure Total:		117,300.00	.00	117,300.00	.00
Net Total Reserve Fund:		.00	108,300.00	108,300.00-	.00
Net Grand Totals:		.00	3,516,829.28	3,516,829.28-	.00

Report Criteria:

- Print Fund Titles
- Page and Total by Fund
- Print Source Titles
- Total by Source
- Print Department Titles
- Total by Department
- All Segments Tested for Total Breaks

**BEFORE THE CITY COUNCIL OF THE
CITY OF ADAIR VILLAGE, OREGON**

In the Matter of Updating and Establishing)
Authority to Administer the City's)
Financial Accounts and Act as Signatory for)
The City Pertaining to Those Accounts)

RESOLUTION NO. 2021 -- #7

WHEREAS, the City has various financial accounts with banks, credit cards, and vendors; and

WHEREAS, authority to undertake the administration task of these various accounts and to act as signatory is a necessity for the Mayor Pro Temp; and

WHEREAS, the City's bank account requires three signatories; and

WHEREAS, the appropriate elected official changed on December 7, 2021 now therefore,

IT IS HEREBY RESOLVED by the City Council of the City of Adair Village that:

1) Mayor William Currier, Mayor Pro Temp Bret Ray, and City Administrator Patrick Hare shall have authority to sign checks from the City's bank starting on December 1, 2021.

2) Mayor Pro Temp Bret Ray will have administrative authority for all bank, credit, lease, and vendor accounts within the authority designated by various City Ordinances and Resolutions.

DATED: This 7th day of December, 2021.

Mayor

City Administrator