



**CITY OF ADAIR VILLAGE  
PLANNING COMMISSION AGENDA**

City Hall: 6030 William R. Carr Avenue – Adair Village, Oregon

Tuesday October 15, 2019– 6:00 PM

**1. ROLL CALL and PLEDGE TO THE FLAG:**

**2. PRIOR MINUTES:**

- a) September 17, 2019 PC Minutes (Attachment A) Pat Hare  
**Action:** Approve

**3. PUBLIC COMMENT:** (Please limit comments to 3 minutes)

**4. OLD BUSINESS:**

- a) Staff Report (Attachment B) Pat Hare  
**Action:** Discussion

**5. NEW BUSINESS:**

- a) City of Adair Village's Transportation System Plan (TSP) Pat Hare  
(Attachment C, C-1)  
**Action:** Public Hearing/Decision
- b) 9.700 Transportation Section of the Comprehensive Plan Pat Hare  
(Attachment D, D-1)  
**Action:** Public Hearing/Decision
- c) Comprehensive Plan Map Amendment (Attachment E, E-1) Pat Hare  
**Action:** Public Hearing/Decision
- d) Annexation (Attachment F, F-1) Pat Hare  
**Action:** Public Hearing/Decision

**6. ADJOURNMENT:** Next meeting – Tuesday, November 19, 2019 @ 6:00 PM

The Community Center is accessible to person with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 72 hours before the meeting by calling City Offices at 541-745-5507 or e-mail "kedmaiston@adairvillage.org ", or Oregon Relay Services by dialing 7-1-1. The City of Adair Village is an Equal Opportunity Employer. The order in which items on the Agenda are addressed by Planning Commission may vary from the order shown on the Agenda.

**PLANNING COMMISSION MINUTES-Draft**

6030 NE William R. Carr Avenue

\*\*\*Tuesday, September 17, 2019 – 6:00 PM\*\*\*

Agenda Item	Action
<p><b>1. Roll Call:</b> Members present: Commissioners Longmire, Vogt, Lower and Chairman Officer were present. CA (City Administrator) Pat Hare was present. Pat Depa, Planner, was present. Utility Clerk Kathy Edmaiston was present and recorded the meeting.</p>	<p>Chairman Officer called the meeting to order at 6:00 PM and led the flag salute.</p>
<p><b>2. Prior Minutes:</b> (Agenda Item 2a).  <ul style="list-style-type: none"> <li>• July 16, 2019 PC Minutes.</li> </ul> </p>	<p>Commissioner Vogt moved to approve the July 16, 2019 Minutes. Commissioner Lower seconded.  <b>Unanimous Approval (4-0).</b></p>
<p><b>3. Public Comment:</b> None</p>	
<p><b>4. Review Comprehensive Plan Amendments and Transportation Systems Plan (TSP) review</b> (Agenda Item 4). Planner Depa provided the Commission with a Staff Report on the matter.  A public hearing will be held next month.</p>	<p>The Commission received the report and discussed the matter.</p>
<p><b>5. Architectural Design Video of the Historical Barracks Buildings</b> (Agenda Item 4). A video was played which showed a possible design for the area around the barracks buildings.</p>	
<p><b>6. Commissioner Comments:</b>  Chair Officer – None.  Commissioner Longmire – None.  Commissioner Vogt – He will not be here for October meeting.  Commissioner Lower – None.</p>	
<p><b>10. Adjournment:</b>  Next meeting- Tuesday, October 15, 2019 at 6:00 PM.</p>	<p><b>Chair Officer adjourned the meeting at 7:05 PM.</b></p>

\_\_\_\_\_  
Chair's Approval

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Date



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## CITY ADMINISTRATOR'S REPORT October 15, 2019 Planning Commission Meeting

### Property/Businesses

- **Serve Pro** – Serve Pro had a potential buyer for a hemp seed study and production facility. I let Tim and his realtor know that is not allowed in the zoning of that property. The Company is interested in a portion of the Industrial site.
- **Barracks** – The countertops will be installed in the next two weeks and the architectural work is done. We should be able to start utilizing the building this month or next. The City should think about an open house.

### Major Projects/Engineering

- **Calloway Creek** – The developers have started to excavate for phase three so that they won't have to stop as they are going into spring. I have had to talk with the builder a few times about drainage and sidewalks which caused a few issues but I think we have worked those out.
- **SCS Property** – I have not heard any updates yet on where Brownstone is at in their discussions.
- **William R. Carr Subdivision** – The City has worked with Brian over the last few weeks to get the site cleaned up and keep things off of the street.
- **Benton County Property** – We were able to make a lot of progress on the baseball field/gas station property. We had a meeting with David Siegenthaler the rep from the federal government, and he gave us a path forward.