

ADAIR VILLAGE CITY COUNCIL-Final
City Hall - 6030 Wm. R Carr Av.
******Tuesday, June 5, 2018 - 6:00 pm******

1. ROLL CALL – Flag Salute

2. CONSENT CALENDAR: - *The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be discussed before the Consent Calendar is considered. If any item involves a potential conflict of interest, Council members should so note before adoption of the Consent Calendar.*

- a. Minutes – Budget Meeting/City Council Meeting – May 1, 2018 (Attachment A,A1)
- b. Bills List through – May 31, 2018 (Attachment B) – \$ 54,523.46

3. PUBLIC COMMENT (Please limit comments to 3 minutes)

4. STAFF REPORTS:

- a) Community Service Officer (CSO) Report (Attachment C) Jerry Jackson
- b) Public Works (Attachment D) Pat Hare
- c) City Administrator (Attachment E) Pat Hare
- d) Sheriff's Report (Attachment F) TBD at Meeting Pat Hare
- e) Financial Report-Through May 31, 2018 (Attachments G, G-1) Pat Hare

5. OLD BUSINESS:

n/a

6. NEW BUSINESS:

- a) Appoint New Planning Commission Member (Matthew Vogt) Bill Currier
Action: Decision
- b) County Wide 911 Service District (Attachment H) TBD at Meeting Jon Sassaman
Action: Discussion/Decision

7. ORDINANCES, RESOLUTIONS, AND PROCLAMATIONS:

- a) Resolution 2018-#02-Budget Appropriations (Attachment K) Pat Hare
Action: Decision
- b) Resolution 2018-#03-State Revenue Sharing (Attachment L) Pat Hare
Action: Public Hearing & Decision
- c) Resolution 2018 -# 04 911 District (Attachment K)
Action: Discussion/Decision

8. EXECUTIVE SESSION ORS 192.660 (2):

- a) N/A
Action: N/A

9. COUNCIL and MAYOR COMMENTS:

10. ADJOURNMENT:

Next meetings -

City Council–Tuesday, July 3, 2018 6:00 PM
Planning Commission- Monday, June 18, 2018 6:00 PM

The Community Center is accessible to person with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting by calling City Offices at 541-745-5507 or e-mail "kathy.edmaiston@adairvillage.org", or Oregon Relay Services by dialing 7-1-1. The City of Adair Village is an Equal Opportunity Employer.

The order in which items on the Agenda are addressed by the City Council may vary from the order shown on the Agenda.

**ADAIR VILLAGE
CITY COUNCIL MINUTES
6030 William R. Carr Avenue
****Tuesday, June 5th, 2018 – 6:00 PM******

Agenda Item	Action
<p>2. Roll Call: Councilors Real, Rowe and Mayor Pro Tem King were present. CA (City Administrator) Hare was present. Minutes were taken by Utility Clerk Kathy Edmaiston. Mayor Currier was absent.</p>	<p>Mayor Pro Tem called the meeting to order at 6:00 PM and led the flag salute</p>
<p>2. Attachment I - Appointment to City Council and Oath of Office (Agenda Item 6a). Mayor Pro Tem King nominated Bret Ray to serve on the City Council.</p> <p>Mayor Pro Tem King administered the Oath of Office to Councilors Rowe and Ray.</p>	<p>Councilor Real moved to approve the nomination. Councilor Rowe seconded. Unanimous Approval (3-0).</p> <p>Oath administered.</p> <p>Mayor Pro Tem recessed the City Council meeting at 6:05 PM in order for a Budget Committee meeting to take place.</p> <p>The City Council meeting was re-opened at 6:25 PM.</p>
<p>3. Attachments A and B – Consent Calendar (Agenda Item 2). Minutes of April 3, 2018 City Council Meeting. Bills List through April 30, 2018 (\$80,231.77).</p>	<p>Councilor Rowe moved to approve the Consent Calendar as presented. Councilor Ray seconded. Unanimous Approval (4-0).</p>
<p>4. Public Comment (Agenda Item 3). None.</p>	
<p>5. Attachment K – Benton County Criminal Justice Assessment (Agenda Item 6c). Joe Kerby and Xan Augerot presented the Council with information regarding a Benton County Criminal Justice System Assessment which is being conducted.</p>	
<p>6. Attachment C – Community Service Officer (CSO) Report (Agenda Item 4a). CSO Jerry Jackson presented the report.</p>	<p>Council received the report.</p>
<p>7. Attachment D – Public Works Report (Agenda Item 4b). CA Hare presented the report.</p>	<p>Council received the report.</p>

<p>8. Attachment E – City Administrator Report (Agenda Item 4c). CA Hare presented the report.</p> <p>Administration</p> <ul style="list-style-type: none"> • Barracks Loan – CA Hare has been meeting with the Model Railroad to talk about getting an actual agreement in place. • Finance/Administrative Assistant – Jessica II has notified CA Hare that she will be moving to Washington in September. The hiring process will begin immediately to replace her. <p>Property/Businesses</p> <ul style="list-style-type: none"> • AV Market - The store has been working hard to keep things clean and well stocked. They invite the Council to give them feedback. • AVIS – CA Hare is working with our partners to develop a letter to DEQ stating the importance of this property to the City. <p>Major Projects/Engineering</p> <ul style="list-style-type: none"> • ServPro – They have been given temporary occupancy and have moved into the building. • Water Plant – We are waiting on quotes for the electrical work and are hoping to see work begin in the next few months. • Calloway Creek – They will begin to break ground this week. • William R. Carr Subdivision – Brian Donne has submitted his plans and paid his fees to begin the initial review. • Benton County Property – I received a reply from the National Parks Department and they are hoping to have the deed to us soon. <p>Planning/Permits</p> <ul style="list-style-type: none"> • City Planner – Benton County has started the process for the new planner. • Tim Cornelius – Tim has hired a professional planner to help him with the process. • Planning Commission – There is still a vacancy on the Planning Commission. 	<p>Council received the report.</p>
<p>9. Attachment F – Sheriff’s Report (Agenda Item 4d). CA Hare presented the report.</p>	<p>Council received the report.</p>
<p>10. Attachment G – Financial Report- (Agenda Item 4e). CA Hare presented the report. Income is \$1,233,735.48 and expenses are \$943,838.61. The balance in the Local Government Investment Pool is approximately \$1,147,179.79, last year the balance was \$912,391.06.</p>	<p>Council received the report.</p>
<p>11. Attachment H – Sweet Taste Bakery Lease Agreement (Agenda Item 5a). CA Hare presented the Council with the new Commercial Lease Agreement between the City and Linda Hogan.</p>	
<p>12. Attachment J – Century Link Franchise Agreement (Agenda Item 6b). CA Hare presented the Council with a draft of the Franchise Agreement between the City and Century Link.</p>	
<p>13. Council and Mayor Comments (Agenda Item 9):</p> <ul style="list-style-type: none"> • Mayor Pro Tem King – None. 	

<ul style="list-style-type: none"> • Councilor Real – None. • Councilor Rowe – None. • Councilor Ray – None. 	
<p>17 Adjournment: Next meeting- Council meeting on Tuesday, June 5, 2018 at 6:00 PM.</p>	<p>Mayor Pro Tem King adjourned the meeting at 7:25 PM.</p>

Mayor's Approval

Date

**ADAIR VILLAGE
BUDGET COMMITTEE MINUTES-Draft
6030 William R. Carr Avenue
****Tuesday, June 5, 2018 – 6:00 PM******

Agenda Item	Action
<p>1. Roll Call: Members present: Committee members Snyder, Packard and Edmaiston were present. Councilors Real, Rowe, Ray and Mayor Pro Tem King were present. CA (City Administrator) Pat Hare was present. Kathy Edmaiston, Utility Clerk, was in attendance and recorded the meeting. Committee Member Herzbrun was absent. Mayor Currier was absent.</p>	<p>Chair Rowe called the meeting to order at 6:07 PM.</p>
<p>2. Public Comment (Agenda Item 2) – None.</p>	
<p>3. Attachment A - Minutes of the April 17, 2018 Budget Committee Meeting (Agenda Item 3a).</p>	<p>Chair Rowe moved to approve the Minutes as presented. Councilor Real seconded. Unanimous Approval (7-0)</p>
<p>4. Use of State Revenue Sharing (Agenda Item 3b). Staff discussed a few ideas, particularly using the funds to do work on a town square.</p>	
<p>3. Review of 2018-19 Updated Budget (Agenda Item 3c). CA Hare presented changes to the Budget.</p>	<p>Committee Member Snyder moved to approve the proposed 2018-19 Budget. Mayor Pro Tem King seconded. Unanimous Approval (7-0).</p>
<p>4. Property Tax Levy (no agenda item).</p>	<p>Mayor Pro Tem King moved to approve the property tax levy rate of \$2.59 per \$1000. Councilor Real seconded. Unanimous Approval (7-0).</p>
<p>6. Adjournment:</p>	<p>Chair Rowe adjourned the meeting at 6:25 PM.</p>

Chair's Signature

Date

City of Adair Village
Unpaid Bills Detail

As of May 31, 2018

	Type	Date	Num	Due Date	Aging	Open Balance
22337	Bank of America Bill	5/11/2018	4/24/...	5/21/2018	10	1,799.51
	Total Bank of America					1,799.51
22338	Century Link Bill	5/11/2018	5/11/...	5/31/2018		155.97
	Total Century Link					155.97
22339	City of Corvallis Bill	5/3/2018	200383	6/3/2018		285.92
	Total City of Corvallis					285.92
22340 22342	Civil West Engineering Services, Inc Bill	3/12/2018	1/26/...	3/12/2018	80	6,883.97
	Total Civil West Engineering Services, Inc					6,883.97
22340	Consumers Power Inc. Bill	5/21/2018	5/21/...	6/11/2018		2,901.30
	Total Consumers Power Inc.					2,901.30
22341	Edge Analytical Laboratories Bill	5/24/2018	18-17...	6/3/2018		76.50
	Bill	5/25/2018	18-18...	6/4/2018		37.80
	Total Edge Analytical Laboratories					114.30
22342	Matt Lydon Bill	5/30/2018	May ...	6/9/2018		200.00
	Total Matt Lydon					200.00
22343	NW Natural Bill	5/25/2018	5/25/...	6/13/2018		207.66
	Total NW Natural					207.66
elect	Willamette Valley Processors Bill	5/30/2018	1264	6/9/2018		1,750.00
	Total Willamette Valley Processors					1,750.00
	TOTAL					14,298.63

Total for month of May: \$54,523.46

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05/24/18

City of Adair Village
Unpaid Bills Detail
As of May 24, 2018

	Type	Date	Num	Due Date	Aging	Open Balan...
22328	Brittany Kennedy Bill	5/23/2018	May 2...	6/2/2018		152.11
	Total Brittany Kennedy					152.11
22329	Century Link Bill	5/16/2018	May 2...	6/3/2018		82.93
	Total Century Link					82.93
22330	CIS TRUST Bill	5/16/2018	June ...	5/26/2018		5,656.16
	Total CIS TRUST					5,656.16
22331	Oregon Health Authority Bill	5/11/2018	5/11/...	7/11/2018		2,700.00
	Total Oregon Health Authority					2,700.00
22332	Pacific Power/PacificCorp Bill	5/11/2018	May 1...	5/30/2018		2,251.05
	Total Pacific Power/PacificCorp					2,251.05
22333	Pat Hare Bill	5/23/2018	Draw ...	6/2/2018		1,000.00
	Total Pat Hare					1,000.00
22334	Security Alarm Corp. Bill	5/18/2018	1279...	5/28/2018		65.00
	Total Security Alarm Corp.					65.00
22335	USA Blue Book Bill	5/18/2018	567926	5/28/2018		263.27
	Total USA Blue Book					263.27
	TOTAL					12,170.52

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MAY 24 2018

BY:

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5/24/18

8:24 AM
05/17/18

City of Adair Village
Unpaid Bills Detail
As of May 17, 2018

Type	Date	Num	Due Date	Aging	Open Balan...
22324 Comcast Bill	5/10/2018	05/18...	5/20/2018		102.85
Total Comcast					102.85
22325 Cornerstone Janitorial Bill	4/30/2018	2206...	5/30/2018		245.11
Total Cornerstone Janitorial					245.11
22322 De Lage Landen Financial Services, Inc. Bill	5/6/2018	5920...	5/31/2018		131.00
Total De Lage Landen Financial Services, Inc.					131.00
22323 DEQ Bill	5/2/2018	WQ1...	7/1/2018		2,257.00
Total DEQ					2,257.00
22324 Edge Analytical Laboratories Bill	5/10/2018	18-14...	5/20/2018		297.90
Bill	5/11/2018	18-16...	5/21/2018		37.80
Total Edge Analytical Laboratories					335.70
22319 Oregon PERS Bill	5/11/2018	07/01...	5/21/2018		15.00
Total Oregon PERS					15.00
22320 Staples Credit Plan Bill	5/6/2018	05/04...	5/29/2018		35.07
Total Staples Credit Plan					35.07
22321 Verizon Bill	5/6/2018	9806...	5/29/2018		225.19
Total Verizon					225.19
TOTAL					3,346.92

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MAY 17 2018

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5/17/18

BY:

City of Adair Village
Unpaid Bills Detail


As of May 9, 2018

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Due Date</u>	<u>Aging</u>	<u>Open Balan...</u>
22298	American Business Software, Inc Bill	5/7/2018	131929	5/17/2018		60.60
	Total American Business Software, Inc					60.60
22299	Auto Zone Bill	5/7/2018	1941	5/17/2018		148.95
	Total Auto Zone					148.95
22300	Bank of America Bill	5/7/2018	3/24/...	5/17/2018		1,217.76
	Total Bank of America					1,217.76
22301	Benton County, Oregon Bill	5/2/2018	INV# ...	5/12/2018		4,513.25
	Total Benton County, Oregon					4,513.25
22302	Berkadia Commercial Mortgage LLC Bill	5/7/2018	04/30...	5/17/2018		5,572.13
	Total Berkadia Commercial Mortgage LLC					5,572.13
22303	Brittany Kennedy Bill	4/30/2018	INV# ...	5/15/2018		193.75
	Total Brittany Kennedy					193.75
22304	Cascade Columbia Distribution Bill	5/2/2018	INV# ...	6/19/2018		2,301.75
	Total Cascade Columbia Distribution					2,301.75
22305	Century Link Bill	4/26/2018	4/11/...	5/2/2018	7	76.62
	Bill	5/2/2018	4/25/18	5/13/2018		55.23
	Total Century Link					131.85
Elect. Paid online	City of Corvallis Bill	5/7/2018	200015	5/11/2018		285.92
	Total City of Corvallis					285.92
22306	City of Lebanon Bill	5/2/2018	INV#...	5/12/2018		444.15
	Total City of Lebanon					444.15
22307	Civil West Engineering Services, Inc Bill	5/7/2018	05/01...	5/17/2018		5,304.23
	Total Civil West Engineering Services, Inc					5,304.23
22308	Delapoer Kidd Attorneys at Law Bill	5/2/2018	INV# ...	5/31/2018		1,610.00
	Total Delapoer Kidd Attorneys at Law					1,610.00
22309	Edge Analytical Laboratories Bill	5/2/2018	18-13...	5/12/2018		153.00
	Bill	5/7/2018	18-14...	5/17/2018		29.70
	Bill	5/9/2018	18-15...	5/19/2018		76.50
	Bill	4/30/2018	18-14...	5/27/2018		37.80
	Total Edge Analytical Laboratories					297.00
22510	Mid-Valley Media Group Bill	5/7/2018	3/26/...	5/17/2018		213.56
	Total Mid-Valley Media Group					213.56
22311	NW Natural Bill	5/2/2018	4/26/18	5/14/2018		286.19
	Total NW Natural					286.19

City of Adair Village
Unpaid Bills Detail
 As of May 9, 2018

	Type	Date	Num	Due Date	Aging	Open Balan...
22312	Republic Services #452					
	Bill	5/7/2018	04/30...	5/17/2018		137.50
	Total Republic Services #452					137.50
22313	Schaefers Recreation Equipment Co					
	Bill	5/7/2018	5/2/18	5/17/2018		45.00
	Total Schaefers Recreation Equipment Co					45.00
22314	Simply Payroll					
	Bill	5/7/2018	15052	5/17/2018		93.80
	Total Simply Payroll					93.80
22315	Smith-Wagar Consulting					
	Bill	4/26/2018	April ...	5/6/2018	3	1,200.00
	Bill	5/7/2018	4/30/18	5/17/2018		650.00
	Total Smith-Wagar Consulting					1,850.00
TOTAL						24,707.39

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 5/10/18

	Willamette Valley Processors, LLC
End of Month	4/26/18 through 5/29/18

CSO	Jerry Jackson
Hours Worked:	90.5 Hrs.
Complaint Total:	Monthly Case Load Citizen Complaints 1 Grass/Vegetation Warnings - 9 Self-Initiated 19 Total Calls 20
Cases	0 old cases, 20 new cases, 18 closed 2 open

A18-044	4/25/18	Solid Waste Complaint – open	5154 Willamette – letter sent.
A18-045	4/27/18	Offensive Littering	8000 Block Barberry
A18-046	4/27/18	Overgrown grass	132 NE Columbia – given copy of Ordinance
A18-047	4/30/18	Basketball hoop in the right a way	Six found inside city limits – Posted Notices
A18-048	4/30/18	Overgrown grass	132 NE Columbia – final warning
A18-049	5/1/18	Assist in traffic hazard	Loaned traffic cones
A18-050	5/1/18	Overgrown grass	4210 Laurel – 2 nd warning
A18-051	5/2/18	Parked in a no parking zone	6301 William R. Carr – warning given 0299
A18-052	5/2/18	Basketball hoop in the right a way	8002 Barberry – warning given 0300
A18-053	5/2/18	Overgrown grass	334 Carmen – Left my card
A18-054	5/2/18	Overgrown grass	206 Cedar – Left copy of

			Ordinance
A18-055	5/7/18	Basketball hoop in right a way	Fire turnaround lane - Follow-up
A18-056	5/9/18	Parked wrong way	200 Block Azalea - realtor
A18-057	5/9/18	Overgrown grass	182 NE Azalea – Left copy of Ordinance
A18-058	5/9/18	Parked in no parking zone	6301 William R. Carr - issued parking ticket 0487 (not paid to date)
A18-059	5/16/18	Overgrown grass	5223 Laurel – Left copy of Ordinance/sent a letter.
A18-060	5/18/18	Aggressive dog at large (level two)	4311 NE Holly Ln – Assisted by BCSO Animal Control – warning by BCSO
A18-061	5/21/18	Overgrown grass	6301 William R. Carr - left copy of Ordinance
A18-062	5/21/18	Trailer parked over four days	252 Azalea – Verbal warning
A18-063	5/23/18	Overgrown grass	240 Azalea - Left copy of Ordinance

Parking Report Total 6

Wrong Way Driving 1

On yellow curb 0

Prohibited Parking 5

Animal Control Total

Noise 0

Animal at large 1

Livestock Violations 0

Citizen Assist Total 21

Trash Container – Continuously

Solid Waste/Littering 7

Information/Paperwork/Letters 14

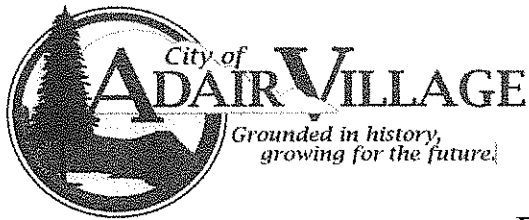
Vacation assist/ 0

Animal Control: Continue to work with the Sheriff's Office Animal Control Officer

Parking: Yellow zones will be painted this year.

City Assist:

- Emergency Management – taking correspondence courses for command.
- Training – Phil Harkins attending C.E.R.T. Training
- County will have a C.E.R.T. training in Adair this fall.



PUBLIC WORKS
OPERATIONS AND MAINTENANCE REPORT

PERIOD: 4/20/2017 TO 5/20/2018

WATER USE / DISTRIBUTION REPORT

WATER USE REPORT

Water Produced: 6,306,337 Million Gallons

Average Usage per Day 210k

WATER DISTRIBUTION REPORT

Maintenance Activity: Staff has begun focusing on facility maintenance, including mowing spraying and trimming of brush at reservoir sites and pump stations.

Collected Monthly, Bacterial Sample: Results were clean.

Collected quarterly, Second quarter samples have been taken.

WASTEWATER TREATMENT REPORT

Flows into the WWTP continue to be stable. Staff is working on solids removal and general maintenance of the plant.

Total Monthly Influent: 4.3 Million Gallons

Discharged: Discharge from the holding pond is finished for the season.

STORM WATER COLLECTION SYSTEM REPORT

Maintenance Activity: Storm drains remain clear with no major issue to report. Staff did spend a few days cleaning and removing debris from storm drains. One issue with a storm drain on Columbia was brought to our attention. We have a planned repair date of May 31st.

STREETS MAINTENANCE REPORT

Maintenance Activity: Streets are in good shape. Staff continues to spray and keep weeds down. Curb painting and pavement marking will begin as soon as supplies arrive.

CITY HALL / PARKS AND WETLANDS

Maintenance Activity: Mowing continues to take most of staff time along with spraying, pulling weed and clearing brush. The kiddy park is now in very good shape for summer activities.

WATER TREATMENT PLANT

Maintenance Activity: The water plant is running really well. Demand has increased significantly. We are now running the plant five days a week with 8 hour run times. We figure this will continue at this pace the remainder of the summer.

WASTEWATER TREATMENT PLANT

Maintenance Activity: The wastewater treatment plant is in good shape. All equipment is ready for summer. Sampling continues to look good with no issues to report.

Completed by Matt Lydon, Public Works Supervisor



CITY ADMINISTRATOR'S REPORT June 5, 2018 Council Meeting

Administration

- **UGB** – Brownstone would like to begin the UGB process as soon as possible. Don Driscoll will be helping us get that going over the next couple of months.
- **Finance/Administrative Assistant** – I posted the new listing for the finance position we are hoping to have someone on board the first of August.
- **Elections** – Filing begins on June 11th the process and signature verifications need to be in by no later than 5:00pm on August 28th. We will have four people running for this election. One position will be a two year term.

Property/Businesses

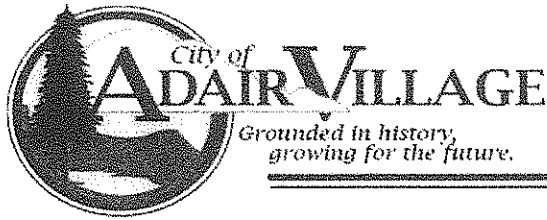
- **AV Market** – The AV Market striped the parking lot and is preparing to paint the building. They are just going to switch the colors Jim used to keep things clean.
- **AVIS** – I wrote a letter to DEQ explaining the importance of getting the industrial site cleaned, with hopes that they will expedite our process.
- **Barracks** – Public Works cleaned the building out and we have begun getting quotes for the necessary work.

Major Projects/Engineering

- **Serve Pro** – They are waiting for the last of the excavation work to be completed to start working on screening and landscaping.
- **Water Plant** – We have received the necessary quotes and hope that work will begin next week.
- **Calloway Creek** – They have been working away and are starting to clear lots.
- **William R. Carr Subdivision** – The City has finished the review of the project and given the comments back to the developer. They are hoping to get started as soon as possible.
- **Benton County Property** – The City has received the deed form the federal government, it has already been signed by the County and begin recorded now. I will be working with Sean the City Attorney over the next few months to prepare and application to get it out of parks and perpetuity.

Planning/Permits

- **City Planner** – Benton County has started the hiring process for the new planner. We are hoping to have someone in place by the first of the fiscal year.
- **Tim Cornelius** – Tim has hired a professional planner to help him with the process. They are hoping to submit to the county sometime in the next few months.
- **Planning Commission** – We still have a vacancy on the planning commission.



STAFF REPORT
Attachment G – Financial Report
June 5, 2018 Council Meeting

Totals - Income shown for Fiscal Year 2018 is \$1,305,123.63. (47.08% of budget) and Expenses are \$1,022,832.29 (36.89% of budget), which shows a Net Income of \$289,291.34 for all funds.

Category	Expenses	Percent of Budget
• Personal Services	332,968.49	86.08
• Materials & Services	431,958.01	43.11
• Capital Outlay	0.00	0.00
• Debt Service	117,408.79	49.89

Totals by Fund – Income and Expenses for each Fund (Reserve and System Development Charges funds are not included, because they are basically in stasis with no expenses) are shown below.

Fund	Income	Expenses	Difference
• General	381,485.34	285,564.29	95,921.10
• Storm Drain	15,317.81	19,052.41	-3,734.60
• Streets	34,858.58	37,081.00	-2,222.42
• Wastewater	178,127.89	178,564.16	-436.27
• Water	603,537.00	503,570.43	99,966.57
• TOTAL	\$1,213,326.62	\$1,023,832.29	\$189,494.33

We have approximately **\$1,093,028.86** in the Local Government Investment Pool (LGIP). Last month we had **\$1,093,028.86**. Last year on 5/31/17 we had **\$1,140,836.44**.

	TOTAL			
	Jul '17 - Jun 18	Budget	\$ Over Budget	% of Budget
Income				
4001 - Property Taxes--Current	113,999.64	115,000.00	-1,000.36	99.13%
4002 - Property Taxes - Prior Year	956.27	1,650.00	-693.73	57.96%
Total 4010 - Government Sources	181,680.63	659,450.00	-477,769.37	27.55%
Total 4020 - Rental Income	72,514.19	108,920.00	-36,305.81	66.67%
Total 4030 - Fees	693,884.42	769,195.00	-69,310.58	90.09%
Total 4050 - Other Income	151,269.36	158,400.00	-7,130.64	95.52%
4060 - Interest	10,212.12	3,200.00	7,012.12	319.13%
Total 4080 - Transfers In	80,497.00	95,497.00	-15,000.00	84.29%
4090 - Beginning Fund Balance	0.00	867,082.00	-867,082.00	0.0%
Total Income	1,305,123.63	2,772,394.00	-1,467,270.37	47.08%
	1,305,123.63	2,772,394.00	-1,467,270.37	47.08%
Expense				
5000 - Personnel Services				
5010 - City Administrator	72,985.00	75,500.00	-2,515.00	96.67%
5016 - Utility/Court Clerk	26,420.65	34,200.00	-7,779.35	83.1%
5018 - Finance Clerk	11,032.25	13,027.00	-1,994.75	84.69%
5025 - Summer Program Coordinator	4,972.07	12,904.00	-7,931.93	38.53%
5030 - Public Works Supervisor	44,314.87	53,362.00	-8,047.13	83.05%
5054 - Utility Worker II	20,136.14	33,516.00	-13,379.86	63.19%
5056 - Utility Worker I	6,459.98	8,395.00	-1,935.02	76.84%
5064 - Intern	1,217.19	6,398.00	-5,180.81	19.03%
5081 - Employee Health Ins Benefits	76,737.25	73,034.00	3,703.25	104.01%
5092 - Retirement Benefits	37,984.45	45,175.00	-7,190.55	84.04%
5095 - Employment Taxes	20,628.54	32,516.00	-11,887.46	63.44%
Total 5000 - Personnel Services	332,988.49	386,816.00	-53,827.51	86.08%
Total 5100 - Material & Services	491,999.01	1,141,100.00	-649,101.00	43.11%
Total 5300 - Capital Outlay	0.00	124,000.00	-124,000.00	0.0%
Total 5400 - Debt Service	117,408.79	235,327.00	-117,918.21	49.89%
Total 5500 - Transfers	80,497.00	95,497.00	-15,000.00	84.29%
5700 - Contingency	0.00	133,900.00	-133,900.00	0.0%
7777 - Unappropriated Fund Balance	0.00	699,154.00	-699,154.00	0.0%
Total Expense	1,022,632.29	2,772,394.00	-1,749,761.71	36.89%
	282,291.34	0.00	282,291.34	100.0%
	113,999.64	115,000.00	-1,000.36	99.13%
	956.27	1,650.00	-693.73	57.96%
	181,680.63	659,450.00	-477,769.37	27.55%
	72,514.19	108,920.00	-36,305.81	66.67%
	693,884.42	769,195.00	-69,310.58	90.09%
	151,269.36	158,400.00	-7,130.64	95.52%
	10,212.12	3,200.00	7,012.12	319.13%
	80,497.00	95,497.00	-15,000.00	84.29%
	0.00	867,082.00	-867,082.00	0.0%
	1,305,123.63	2,772,394.00	-1,467,270.37	47.08%
	1,305,123.63	2,772,394.00	-1,467,270.37	47.08%
	72,985.00	75,500.00	-2,515.00	96.67%
	26,420.65	34,200.00	-7,779.35	83.1%
	11,032.25	13,027.00	-1,994.75	84.69%
	4,972.07	12,904.00	-7,931.93	38.53%
	44,314.87	53,362.00	-8,047.13	83.05%
	20,136.14	33,516.00	-13,379.86	63.19%
	6,459.98	8,395.00	-1,935.02	76.84%
	1,217.19	6,398.00	-5,180.81	19.03%
	76,737.25	73,034.00	3,703.25	104.01%
	37,984.45	45,175.00	-7,190.55	84.04%
	20,628.54	32,516.00	-11,887.46	63.44%
	332,988.49	386,816.00	-53,827.51	86.08%
	491,999.01	1,141,100.00	-649,101.00	43.11%
	0.00	124,000.00	-124,000.00	0.0%
	117,408.79	235,327.00	-117,918.21	49.89%
	80,497.00	95,497.00	-15,000.00	84.29%
	0.00	133,900.00	-133,900.00	0.0%
	0.00	699,154.00	-699,154.00	0.0%
	1,022,632.29	2,772,394.00	-1,749,761.71	36.89%
	282,291.34	0.00	282,291.34	100.0%
	113,999.64	115,000.00	-1,000.36	99.13%
	956.27	1,650.00	-693.73	57.96%
	181,680.63	659,450.00	-477,769.37	27.55%
	72,514.19	108,920.00	-36,305.81	66.67%
	693,884.42	769,195.00	-69,310.58	90.09%
	151,269.36	158,400.00	-7,130.64	95.52%
	10,212.12	3,200.00	7,012.12	319.13%
	80,497.00	95,497.00	-15,000.00	84.29%
	0.00	867,082.00	-867,082.00	0.0%
	1,305,123.63	2,772,394.00	-1,467,270.37	47.08%
	1,305,123.63	2,772,394.00	-1,467,270.37	47.08%
	25,580.00	26,425.00	-844.10	96.81%
	5,694.12	6,840.00	-1,145.88	83.1%
	1,706.31	1,954.00	-247.69	87.43%
	4,972.07	12,904.00	-7,931.93	38.53%
	-1.17	70.00	71.17	101.63%
	1,550.00	1,919.00	-369.00	19.03%
	1,217.19	6,398.00	-5,180.81	19.03%
	10,750.63	10,152.00	598.63	105.9%
	8,733.45	10,836.00	-2,102.55	80.6%
	3,156.21	7,980.00	-4,823.79	40.98%
	63,861.71	85,225.00	-21,363.29	74.83%
	171,692.59	209,430.00	-37,737.42	81.98%
	0.00	100,000.00	-100,000.00	0.0%
	0.00	11,279.00	-11,279.00	0.0%
	50,210.00	65,270.00	-15,060.00	77.0%
	0.00	35,000.00	-35,000.00	0.0%
	0.00	66,555.00	-66,555.00	0.0%
	285,564.29	572,720.00	-287,155.71	49.8%
	95,321.05	0.00	95,321.05	100.0%

	Storm Drain Fund			Street Fund		
	Jul '17 - Jun 18	Budget	% of Budget	Jul '17 - Jun 18	Budget	% of Budget
Income						
4001 - Property Taxes—Current	0.00			0.00		
4002 - Property Taxes - Prior Year	0.00			0.00		
Total 4010 - Government Sources	0.00			34,858.58	52,000.00	67.04%
Total 4020 - Rental Income	0.00			0.00		
Total 4030 - Fees	15,317.81	18,000.00	85.1%	0.00		
Total 4050 - Other Income	0.00	200.00	0.0%	0.00	200.00	0.0%
4000 - Interest	0.00			0.00		
Total 4060 - Transfers In	0.00			0.00		
4090 - Beginning Fund Balance	0.00	15,000.00	0.0%	0.00	75,000.00	0.0%
Total Income	15,317.81	33,200.00	46.14%	34,858.58	127,200.00	27.41%
	15,317.81	33,200.00	46.14%	34,858.58	127,200.00	27.41%
Expense						
5000 - Personal Services						
5010 - City Administrator	3,695.90	3,775.00	97.91%	4,025.60	3,775.00	106.64%
5016 - Utility/Court Clerk	1,421.04	1,710.00	83.1%	0.00		
5018 - Finance Clerk	549.21	651.00	84.36%	549.21	651.00	84.36%
5025 - Summer Program Coordinator	0.00			0.00		
5030 - Public Works Supervisor	2,215.83	2,668.00	83.05%	4,221.03	5,385.00	79.12%
5054 - Utility Worker 8	1,456.80	1,676.00	83.94%	2,793.63	3,352.00	83.34%
5058 - Utility Worker 1	325.00	320.00	101.56%	325.00	320.00	101.56%
5064 - Intern	0.00			0.00		
5081 - Employee Health Ins Benefits	3,839.92	3,692.00	104.01%	4,507.96	4,615.00	98.85%
5082 - Retirement Benefits	1,899.17	2,073.00	91.57%	2,277.82	2,579.00	88.32%
5085 - Employment Taxes	1,026.80	1,492.00	68.75%	1,333.97	1,856.00	71.87%
Total 5000 - Personal Services	16,377.87	18,057.00	90.7%	29,134.22	22,483.00	129.55%
Total 5100 - Material & Services	1,004.74	6,500.00	15.46%	19,744.78	29,490.00	66.97%
Total 5300 - Capital Outlay	0.00			0.00	24,000.00	0.0%
Total 5400 - Debt Service	1,670.00	1,670.00	100.0%	3,202.00	3,202.00	100.0%
Total 5500 - Transfers	0.00	4,500.00	0.0%	0.00	15,000.00	0.0%
5700 - Contingency	0.00	2,473.00	0.0%	0.00	33,085.00	0.0%
7777 - Unappropriated Fund Balance	19,032.41	33,200.00	57.33%	37,981.00	127,200.00	29.85%
Total Expense	3,734.60	0.00	100.0%	-2,222.42	0.00	100.0%

	Wastewater Fund			Water Fund		
	Jul '17 - Jun 18	Budget	% of Budget	Jul '17 - Jun 18	Budget	% of Budget
Income						
4001 - Property Taxes--Current	0.00			0.00		
4002 - Property Taxes - Prior Year	0.00			0.00		
Total 4010 - Government Sources	0.00	33,000.00	0.0%	130,642.24	550,000.00	23.75%
Total 4020 - Rental Income	0.00			0.00		
Total 4030 - Fees	178,127.69	206,395.00	86.3%	472,894.15	534,000.00	88.42%
Total 4050 - Other Income	0.00	1,000.00	0.0%	0.61	1,500.00	0.04%
4080 - Interest	0.00			0.00		
Total 4080 - Transfers In	0.00	15,000.00	0.0%	0.00	315,000.00	0.0%
4090 - Beginning Fund Balance	178,127.69	255,395.00	69.75%	603,537.00	1,401,300.00	43.07%
Total Income	178,127.69	255,395.00	69.75%	603,537.00	1,401,300.00	43.07%
Expense						
5000 - Personal Services						
5010 - City Administrator	11,095.50	11,325.00	97.97%	20,587.10	30,200.00	68.17%
5016 - Utility/Court Clerk	7,105.16	8,550.00	83.1%	14,210.33	17,100.00	83.1%
5018 - Finance Clerk	3,287.79	3,908.00	84.13%	4,937.73	5,663.00	84.22%
5025 - Summer Program Coordinator	0.00			0.00		
5050 - Public Works Supervisor	10,783.55	13,399.00	80.54%	27,096.73	32,010.00	84.65%
5054 - Utility Worker II	8,415.84	10,055.00	83.7%	16,449.87	18,433.00	89.27%
5058 - Utility Worker I	1,299.89	1,270.00	101.64%	2,599.99	2,588.00	101.64%
5064 - Intern	0.00			0.00		
5081 - Employee Health Ins Benefits	19,199.58	17,535.00	109.49%	36,359.15	37,840.00	101.48%
5082 - Retirement Benefits	4,161.79	9,303.00	67.73%	16,893.22	20,384.00	82.96%
5085 - Employment Taxes	4,916.33	6,695.00	73.42%	10,159.23	14,872.00	68.22%
Total 5000 - Personal Services	74,265.54	81,990.00	90.59%	159,329.35	178,000.00	89.55%
Total 5100 - Material & Services	48,357.62	52,450.00	92.19%	259,316.29	803,250.00	32.28%
Total 5300 - Capital Outlay	0.00			0.00		
Total 5400 - Debt Service	49,842.00	62,048.00	80.33%	87,566.79	162,000.00	54.04%
Total 5500 - Transfers	8,059.00	8,056.00	100.0%	17,356.00	17,355.00	100.0%
5700 - Contingency	0.00	4,000.00	0.0%	0.00	75,000.00	0.0%
7777 - Unappropriated Fund Balance	0.00	6,848.00	0.0%	0.00	164,634.00	0.0%
Total Expense	178,561.16	255,395.00	69.92%	503,570.43	1,401,300.00	35.94%
	438.27	0.00	100.0%	90,966.57	90,966.57	100.0%

1. FORMED IN 1983 UNDER AN INTERGOVERNMENTAL AGREEMENT
2. GOVERNED BY THE 911 USER BOARD, BUT MANAGED BY CORVALLIS
3. SERVICES 3 LAW ENFORCEMENT AND 7 FIRE/EMS AGENCIES
4. 100% UNANIMOUS AGREEMENT
5. FUNDING SOURCES
 - a. 911 TAX COLLECTED BY OREGON EMERGENCY MANAGEMENT
 - b. INTERGOVERNMENTAL
 - c. 'COST SHARE' FROM USER AGENCIES

BRIEF HISTORY



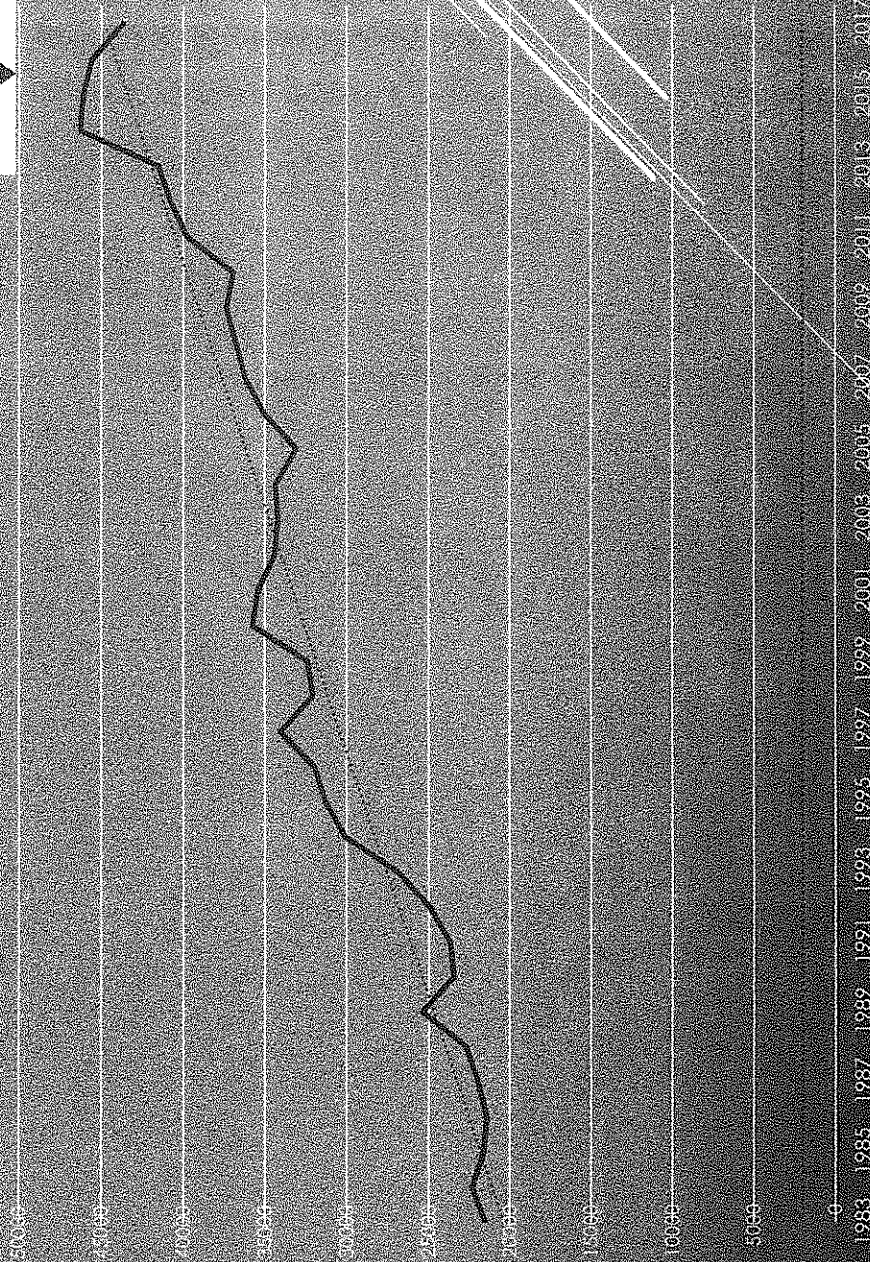
CORVALLIS REGIONAL COMMUNICATIONS CENTER CALLS FOR SERVICE DISPATCHED



1983 - 21,485

2017 - 43,649

103% Increase



NUMBERS

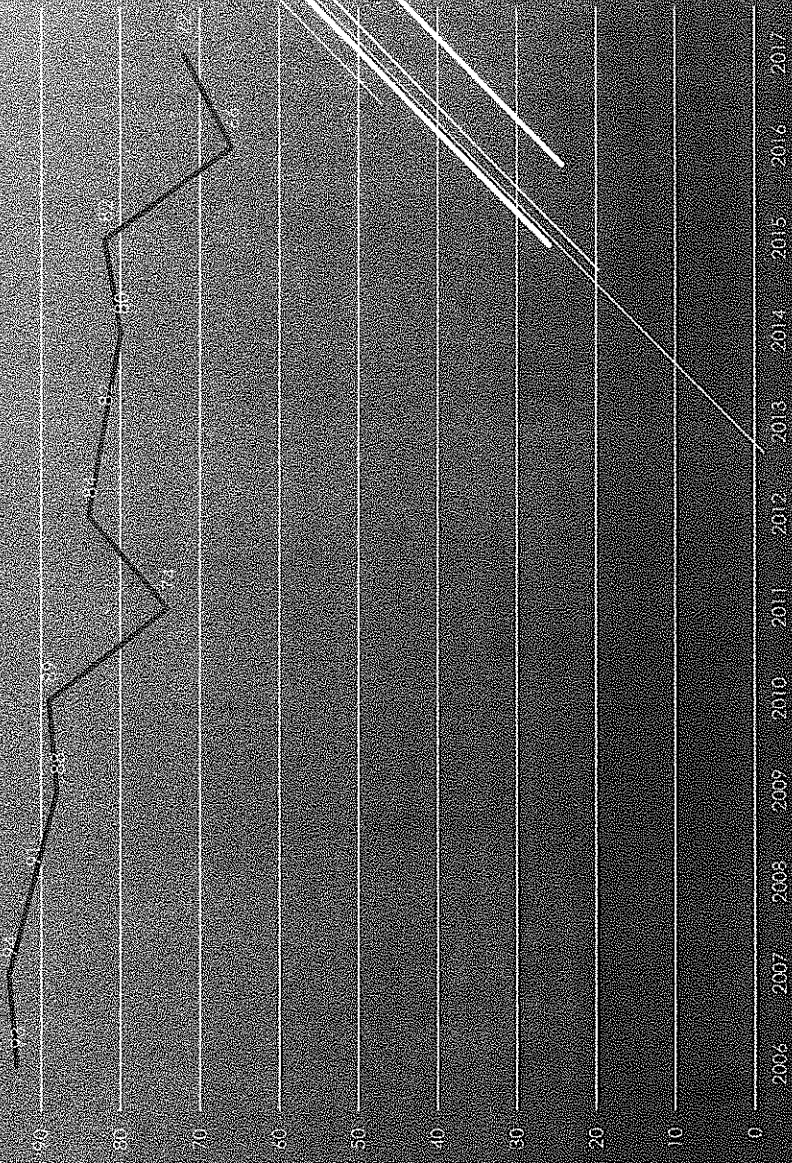


CORVALLIS REGIONAL COMMUNICATIONS CENTER
PERCENT EMERGENCY CALLS DISPATCHED IN
LESS THAN 1 MINUTE



2006: 93%

2017: 72%



PERFORMANCE



	Current 15 Dispatchers, 2 Lead workers	Project Retains 2007 24 Dispatchers, 4 Supervisors	Project Retains 2016 31 Dispatchers, 4 Supervisors
Non-Personal Services	\$500,000	\$800,000	\$925,000
Personal Expenditures	\$2,175,280	\$3,200,000	\$3,700,000
Equipment Reserves Contributions	\$20,000 (Reserve fund negative FY 21/22)	\$300,000	\$350,000
Total Operating Budget:	\$2,695,280	\$4,300,000	\$4,975,000
911 Tax	\$567,000	\$567,000	\$550,000
Total Cost Share	\$2,128,280 (City Contribution \$1,265,00)	\$3,733,000 (City Contribution \$2,300,000)	\$4,500,000 (City Contribution \$2,716,200)

9-1-1 District Benton County-Wide

175,000 AV	740	\$1,115,750/Year \$ 9,297/month
	760	
	775	
	790	
\$3,745 million	475	\$78,750/Year \$ 6,562/month
	490	
	505	
	520	
today	267,1000	\$45,500/Year \$ 3,791/month
	275	
	290	

911 BUDGET IMPACTS WITH CURRENT COST SHARE FORMULA

SYSTEMS DEVELOPMENT FUND

Reserve for Future Expenditure \$ 315,735
Total System Development Fund \$ 315,735

WASTEWATER FUND

Operations \$ 181,657
Debt Service 51,470
Transfers 6,445
Contingency 6,500
Reserve for Future Expenditure 11,348
Total Wastewater Fund \$ 257,420

WATER FUND

Operations \$ 385,329
Capital Outlay 200,000
Debt Service 135,000
Transfers 12,263
Reserve for Future Expenditure 477,908
Total Water Fund \$ 1,205,500

TOTAL APPROPRIATIONS

\$ 2,682,790

IMPOSING THE TAX

IT IS HEREBY RESOLVED that the City Council of the City of Adair Village hereby imposes the taxes provided for in the adopted budget at the rate of \$2.5894 per \$1000 of assessed valuation for operations; and that these taxes are hereby imposed and categorized for tax year 2018-2019 upon the assessed value of all taxable property within the City of Adair Village.

	GENERAL GOVERNMENT	EXCLUDED FROM LIMITATION
General Fund	\$2.5894 per \$1000.00	\$0

DATED: This 4th day of June, 2018

Mayor

City Administrator

**BEFORE THE CITY COUNCIL FOR THE
CITY OF ADAIR VILLAGE, OREGON**

In the Matter of Declaring the City's Election)
To Receive State Shared Revenues for 2018-19)

RESOLUTION NO. 2018 - #3

WHEREAS, the Budget Committee held a public hearing to allow public input on the use of State Shared Revenue on May 1st; and

WHEREAS, the City Council has reviewed possible uses for State Shared Revenues for fiscal year 2018-19; now therefore

IT IS HEREBY RESOLVED by the City Council of the City of Adair Village, that pursuant to ORS 221.770, the City hereby elects to receive state revenue for fiscal year 2018-2019.

DATED: This 5th day of June, 2018.

Mayor

City Administrator

I certify that a public hearing was held before the Budget Committee on May 1, 2018 and a public hearing before the City Council was held on June 4, 2018 giving the citizens an opportunity to comment on use of State Revenue Sharing.

City Recorder